



DISPOSAL OF MINOR SURPLUS ASSETS POLICY (MINOR)

CATEGORY:	City Policy – A policy that is developed for administrative and operational imperatives and has an internal focus.
RESPONSIBLE DIRECTORATE:	City policies are referred to Council for review and endorsement. Corporate Services and Resource Management
OBJECTIVE:	To <u>provide for the sustainable disposal of minor surplus assets in support of community groups and education providers.</u> work in partnership with the community in building capacity.

1. APPLICATION

This Policy applies to minor assets only, which are defined as items having an acquisition value below the City's capitalisation threshold.

2. STATEMENT

~~Council~~ The City recognises the need to support, develop and foster a harmonious community and further recognises the role of community groups, education facilities and schools ~~play in this role~~ in achieving this objective.

To assist these groups the City may, from time to time, offer them its minor surplus assets ~~(minor) to these groups~~ on a demonstrated-needs basis.

The City will consider ~~disposal~~ disposing of such minor assets that have no commercial value to the City and where no risk liability is attached to the asset being given away.

3. DETAILS

3.1 Disposal Assessment

The decision to make such an offer is to be made ~~determined~~ by the Chief Executive Officer, who may determine to advertise and seek applications from interested community organisations. ~~in accordance with the City's budget, asset and cash flow needs and purchasing arrangements.~~

Where such a decision is made, ~~the availability of the asset will be advertised and applications will be sought~~ assessed on the basis of:

- Demonstrated need; and
- Proposed use.

Applications

~~All applicants will be advised, in writing, of the outcome of their application.~~

Creation Date: March 2002

Amendments: CJ206-10/05, CJXXXX

Related Documentation:

- *Asset Management Plan*
- *Annual Budget*
- *Western Australian Local Government Accounting Manual*