

SUMMARY OF QUOTATION SYSTEM OPTIONS

Quotation System Feature	WALGA eQuotes	Tenderlink	Technology One Quote module	Retain current processes
Type of system	Web-hosted	Web-hosted	Module of City's current Financial System	Mixture of verbal, manual and electronic processes.
Limitation on number of staff users	Yes, dependent upon upgrade plan: Bronze 50 Silver 150 Gold 300 Platinum 300	No	Allows for 50 concurrent users	No
Limitation on number of suppliers	Yes, dependent upon upgrade plan: Bronze 250 Silver 1,000 Gold 2,000 Platinum 2,500	No	No	No
Limitation on number of quotes issued	Yes, dependent upon upgrade plan: Bronze 250 Silver 750 Gold 1,500 Platinum 2,500	No	No	No
Support to Suppliers	Yes training provided for 1 st set of suppliers if required.	Yes	No.	Through business unit or Contracts Section.
Support to staff users	Yes	Yes	Yes	Yes, via Contracts & Purchasing Services
Reporting functionality	Yes	Yes	Yes	Limited to Business Objects reporting on purchase orders.

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Assessment Functionality	Yes	Yes	No. Limited to recording of reasons for selection.	Assessment matrix available for use from Contracts and Purchasing Services.
Communication/notifications with respondents issued via system?	Yes	Yes	Yes	No specific method. It is the responsibility of officer.
Contractor performance surveys/reporting	Yes	No	No	No
Maintenance of supplier qualifications / insurance	Yes	No	Yes	Responsibility of City staff.
Method of issue/reply of RFQ	Via web with email notifications to suppliers and staff users.	Via web with email notifications to suppliers.	Via email.	Via, email, fax and post.
Preparation of RFQ with templates?	Fields are provided to guide staff through the general requirements; however the RFQ document must be attached to the request.	May be built with online forms or added as an attachment.	Yes	Templates are provided for staff to use on the City's intranet.
Do suppliers have to be registered in system?	Yes	Yes	No	No
Is registration of suppliers free?	Yes	Yes, however there are fees for additional notification services to suppliers if they opt for this service.	Yes	N/A
Installation cost	Nil.	\$2,500	\$5,880	N/A

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Licence fees	Dependent upon upgrade plan: Bronze \$6,000/Year Silver \$12,000/Year Gold \$20,000/Year Platinum \$30,000/Year	Nil	\$31,800 (One-off cost)	N/A
Annual Maintenance fees	Nil	Nil	\$7,155	N/A
Other Fees	\$15 per RFQ issued over limit of quotes in plan. Training fees, if extra training sessions are required after implementation.	\$50 per issue of quotation. \$50 per use of assessment tool.	Nil.	N/A