



Joondalup 2022 Key Theme and Objective	Joondalup 2022 Strategic Initiative	Programs / Projects	Activity
Governance and Leadership. Corporate Capacity.	Demonstrate accountability through robust reporting that is relevant and easily accessible by the community.	Internal Audit Program Responsibility: Internal Auditor	All Directorates and Business Units. Compliance Audit Return <ul style="list-style-type: none"> Submit to Department of Local Government and Communities prior to 31 March 2014.
			Business Unit: Leisure and Cultural Services as applicable. Review of Event Risk Management Plans: <ul style="list-style-type: none"> Little Feet Festival. Summer Concerts. Sunset Markets. Joondalup Festival. Valentines Concert. Others as required.
			Business Unit: Operation Services. Annual Works Operation Centre stock take (May 2014).
			Business Unit: Operation Services. Natural Areas Friends Groups. Approved scope: audit review of the systems and processes for supporting and guiding the work of the Natural Areas Friends Groups Manual.

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Governance and Leadership. Corporate Capacity.	Demonstrate accountability through robust reporting that is relevant and easily accessible by the community.	Internal Audit Program Cont'd. Responsibility: Internal Auditor.	Business Units: Information Technology, Governance, Financial Services, Rangers, Parking and Community Safety. Payment Card Industry Compliance. Approved scope: audit of the City's systems and processes for receiving, storing and securing payment card transactions to establish compliance with Payment Card Industry Data Security Standard.
			Business Unit: Infrastructure Management Services. Flood Analysis (Drainage Network). Approved scope: review of the City's Flood Register and Assessment Matrix.
			Business Unit: as applicable. Audit follow-up (non implementation of agreed recommendations).
			Business Unit: as applicable. Chief Executive Officer special requests and investigations; unspecified management requests.
			Audit Committee Requests and Reports.
			<ul style="list-style-type: none"> External follow up review of non-compliance purchasing (March 2014). As requested.

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Governance and Leadership. Corporate Capacity.	Demonstrate accountability through robust reporting that is relevant and easily accessible by the community.	Internal Audit Program Cont'd. Responsibility: Internal Auditor.	Membership and meeting attendance:
			<ul style="list-style-type: none"> • Risk Management Taskforce. • Financial Review Taskforce. • Emergency Management (including AWARE project – <i>All West Australians Reducing Emergencies</i>). • Others as required.
			Liaison with Local Government Insurance Services, external auditors and other local government authorities regarding audit work, risk exposure, new developments.
			Deployment of revised Framework and new Policy across all City business units.
	Continuously strive to improve performance and service delivery across all corporate functions. Demonstrate accountability through robust reporting that is relevant and easily accessible by the community.	Risk Management Framework. Responsibility: Acting Manager Internal Auditor	Develop a Corporate Risk Register.
			Undertake reviews as identified by the Chief Executive Officer.
		Monitoring of Corporate Activities. Responsibility: Acting Manager Internal Auditor; Senior Analyst	Monitor implementation of agreements endorsed by the Chief Executive Officer.
			Monitor performance levels of agreements endorsed by the Chief Executive Officer.
		Service Level Agreements. Responsibility: Senior Analyst.	Develop new agreements as requested by the Chief Executive Officer.