

minutes

Audit and Risk Committee

MEETING HELD ON **TUESDAY 5 JUNE 2018**

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CITY OF JOONDALUP

MINUTES OF THE SPECIAL AUDIT AND RISK COMMITTEE MEETING HELD IN CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY 5 JUNE 2018.

ATTENDANCE

Committee Members

Cr Christine Hamilton-Prime *Presiding Member*
Mayor Hon. Albert Jacob, JP
Cr Tom McLean, JP
Cr Nige Jones
Cr Christopher May
Cr John Logan *Deputy Presiding Member*
Cr Sophie Dwyer

Observers

Cr Kerry Hollywood
Cr Russell Poliwka
Cr John Chester

Officers

Mr Garry Hunt	Chief Executive Officer	
Mr Mike Tidy	Director Corporate Services	
Mr Nico Claassen	Director Infrastructure Services	
Mr Brad Sillence	Manager Governance	
Ms Christine Robinson	Manager Executive and Risk Services	
Mr Roney Oommen	Manager Financial Services	
Mr Peter McGuckin	Internal Auditor	
Mr John Byrne	Governance Coordinator	<i>from 6.02pm</i>
Mrs Deborah Gouges	Governance Officer	

Guests

Ms Kellie Tonich	Director Office of the Auditor General
Mr Greg Godwin	Partner, Moore Stephens
Mr James Arthur	Audit Manager, Moore Stephens

DECLARATION OF OPENING

The Presiding Member declared the meeting open at 6.00pm.

DECLARATIONS OF INTEREST

Nil.

APOLOGIES/LEAVE OF ABSENCE**Leave of Absence Previously Approved:**

Cr Sophie Dwyer	6 to 7 June 2018 inclusive;
Cr Sophie Dwyer	10 to 17 June 2018 inclusive;
Cr Christine Hamilton-Prime	18 June to 6 July 2018;
Cr John Logan	1 to 15 July 2018 inclusive;
Cr Mike Norman	22 July to 4 August 2018 inclusive.

ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

In accordance with Clause 5.2 of the *City's Meeting Procedures Local Law 2013*, this meeting was not open to the public.

PETITIONS AND DEPUTATIONS

Nil.

The Governance Coordinator entered the room at 6.02pm.

DETAILS

The OAGs audit process involves a meeting with the audit client at the outset. The interim audit of the City's finances for 2017-18 has commenced, with initial work being performed by Moore Stephens in the week commenced 28 May 2018.

In the interests of good governance, it is the OAGs preference to meet with members of the Audit and Risk Committee, as well as key City officers, when discussing the audit approach for 2017-18 and the key areas of focus.

The attached audit strategy memorandum (Attachment 1 refers) prepared by Moore Stephens outlines the approach to the City's 2017-18 financial audit and provides members of the Audit and Risk Committee an opportunity to engage with the OAG in this regard.

Legislation / Strategic Community Plan / policy implications

Legislation *Local Government Act 1995.*

Strategic Community Plan

Key theme Not applicable.

Objective Not applicable.

Strategic initiative Not applicable.

Policy Not applicable.

Risk management considerations

Not applicable.

COMMENT

The OAG is the City's auditor for the audit of the 2017-18 financial year and the audit strategy memorandum attached (Attachment 1 refers) affords the Audit and Risk Committee the opportunity to engage with the OAG regarding the audit.

VOTING REQUIREMENTS

Simple Majority.

MOVED Cr McLean, SECONDED Cr Dwyer that the Audit and Risk Committee NOTES the presentation by the Office of the Auditor General of the approach to the audit of the City's 2017-18 financial accounts.

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Cr Hamilton-Prime, Mayor Jacob, Crs Dwyer, Jones, Logan, May and McLean.

CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 6.39pm; the following Committee Members being present at that time:

Cr Christine Hamilton-Prime
Mayor Hon. Albert Jacob, JP
Cr Tom McLean, JP
Cr Nige Jones
Cr Christopher May
Cr John Logan
Cr Sophie Dwyer