

MINUTES

Chief Executive Officer -
Performance Review Committee

MINUTES OF THE CHIEF EXECUTIVE OFFICER - PERFORMANCE REVIEW COMMITTEE MEETING

HELD ON

MEETING DATE

TUESDAY, 20 NOVEMBER 2007

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CITY OF JOONDALUP

MINUTES OF THE CHIEF EXECUTIVE OFFICER – PERFORMANCE REVIEW COMMITTEE MEETING HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY, 20 NOVEMBER 2007

ATTENDANCE

Committee Members:

Cr Russ Fishwick	<i>Presiding Person</i>	South Ward
Mayor Troy Pickard	<i>Deputy Presiding Person</i>	
Cr Tom McLean		North Ward
Cr Albert Jacob		North-Central Ward
Cr Geoff Amphlett		Central Ward
Cr Mike Norman		South-West Ward
Vacancy		South-East Ward

Observers:

Cr Marie Macdonald

Officers:

Mr Garry Hunt	Chief Executive Officer	<i>to 1758 hrs</i>
Mr Ian Cowie	Director Governance and Strategy	
Mr Mike Tidy	Director Corporate Services	
Mr Mike Smith	Manager Marketing Communications & Council Support	
Ms Lesley Taylor	Administrative Secretary	

DECLARATION OF OPENING

The Chief Executive Officer declared the meeting open at 1756 hrs.

ELECTION OF PRESIDING PERSON

Section 5.12 of the Local Government Act 1995 requires a committee appointed by a local government, to elect a presiding person as the first item of business at its first meeting. Schedule 2.3 of the Act requires the Chief Executive Officer to preside. Nominations for the position of presiding person are to be given to the Chief Executive Officer in writing, with the vote to be conducted by ballot.

The Chief Executive Officer invited nominations for the position of Presiding Person.

Mayor Pickard nominated Cr Fishwick for the position of Presiding Person. Cr Fishwick accepted the nomination.

There being no further nominations, Cr Fishwick was elected unopposed to the position of Presiding Person and assumed the Chair at 1757 hrs.

Chief Executive Officer left the Room at 1758 hrs.

ELECTION OF DEPUTY PRESIDING PERSON

It is advisable that the committee elects a deputy presiding person, who would chair the meeting in the absence of the presiding person. The procedure for electing the deputy presiding person is also determined by Schedule 2.3 of the Act.

The Presiding Person invited nominations for the position of Deputy Presiding Person.

Cr McLean nominated Mayor Pickard for the position of Deputy Presiding Person. Mayor Pickard accepted the nomination.

There being no further nominations, Mayor Pickard was elected unopposed to the position of deputy presiding person.

APOLOGIES/LEAVE OF ABSENCE

Nil.

CONFIRMATION OF MINUTES

MINUTES OF THE CHIEF EXECUTIVE OFFICER – PERFORMANCE REVIEW COMMITTEE MEETINGS HELD ON 27 SEPTEMBER 2007, 2 OCTOBER 2007 AND 4 OCTOBER 2007

MOVED Cr McLean, **SECONDED** Cr Amphlett that the minutes of the meetings of the Chief Executive Officer – Performance Review Committee held on 27 September 2007, 2 October 2007 and 4 October 2007 be confirmed as a true and correct record.

The Motion was Put and

CARRIED (6/0)

In favour of the Motion: Mayor Pickard, Crs Amphlett, Fishwick, Jacob, McLean and Norman

ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil.

DECLARATIONS OF INTEREST

Name/Position	Mr Garry Hunt, Chief Executive Officer
Item No/Subject	Election of Presiding Person
Nature of interest	Interest that may affect impartiality
Extent of interest	The CEO was conducting the election of the Presiding Person in accordance with Section 5.12 of the Local Government Act 1995

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS

Nil.

PETITIONS AND DEPUTATIONS

Nil.

REPORTS

ITEM 1 DATE OF NEXT MEETING

The primary purpose of this meeting was to elect the presiding person and deputy presiding person. To enable the Committee to meet again, it is recommended that a resolution is carried to set the date of the next meeting. At that meeting, a report will be presented establishing the meeting dates for 2008.

OFFICER'S RECOMMENDATION: That the Chief Executive Officer – Performance Review Committee sets its next meeting as follows:

Date:

Time:

Venue: Conference Room 1, Joondalup Civic Centre.

MOVED Mayor Pickard, SECONDED Cr Jacob that in accordance with the provisions of the City's Standing Orders Local Law 2005, the Presiding Person in consultation with the Chief Executive Officer SETS the next meeting of the Chief Executive Officer – Performance Review Committee.

The Motion was Put and

CARRIED (6/0)

In favour of the Motion: Mayor Pickard, Crs Amphlett, Fishwick, Jacob, McLean and Norman

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

Nil.

CLOSURE

There being no further business, the Presiding Person declared the Meeting closed at 1802 hrs; the following Elected members being present at that time:

Cr Russ Fishwick
Mayor Troy Pickard
Cr Tom McLean
Cr Albert Jacob
Cr Geoff Amphlett
Cr Mike Norman