

minutes

Chief Executive Officer
Performance Review Committee

MEETING HELD ON **TUESDAY 19 JULY 2016**

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CITY OF JOONDALUP

MINUTES OF THE SPECIAL CHIEF EXECUTIVE OFFICER – PERFORMANCE REVIEW COMMITTEE MEETING HELD IN CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY 19 JULY 2016.

ATTENDANCE

Committee Members

Cr Russ Fishwick, JP	<i>Presiding Member</i>	
Mayor Troy Pickard		<i>Arrived at 5.50pm</i>
Cr Russell Poliwka		
Cr John Logan		
Cr Kerry Hollywood		
Cr Mike Norman	<i>Deputy Presiding Member</i>	
Cr Nige Jones		

Officers

Mr Mike Tidy	Director Corporate Services
Mr Brad Sillence	Manager Governance

DECLARATION OF OPENING

The Presiding Member declared the meeting open at 5.45pm.

DECLARATIONS OF INTEREST

Disclosures of Financial / Proximity Interest

Nil.

Disclosures of interest affecting impartiality

Elected Members (in accordance with Regulation 11 of the *Local Government [Rules of Conduct] Regulations 2007*) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected Member/employee is also encouraged to disclose the nature of the interest.

Name/Position	Cr Russ Fishwick, JP
Item No./Subject	Item 1 - Confidential - Selection of Consultant to support Chief Executive Officer Performance Review Committee.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	As Chairman of the Mindarie Regional Council, Cr Fishwick moved a motion that John Phillips Consulting be appointed as the Council's consultant for a three year term, and Cr Fishwick also provided a reference on his performance to the City of Kwinana.

Name/Position	Mr Mike Tidy – Director Corporate Services.
Item No./Subject	Item 1 - Confidential - Selection of Consultant to support Chief Executive Officer Performance Review Committee.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Due to the nature of Mr Tidy's employment relationship with the Chief Executive Officer.

APOLOGIES/LEAVE OF ABSENCE

Leave of Absence previously approved

Cr Liam Gobbert 29 August to 4 October 2016 inclusive;
 Cr Sophie Dwyer 11 September to 16 September 2016 inclusive;
 Cr Sophie Dwyer 6 November to 11 November 2016 inclusive.

ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Cr Fishwick advised the Committee of his discussions with the Chief Executive Officer in terms of the Chief Executive Officer's intended desires for a contract renewal.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

In accordance with Clause 5.2 of the City's *Meeting Procedures Local Law 2013*, this meeting was not open to the public.

PETITIONS AND DEPUTATIONS

Nil.

REPORTS

Disclosure of interest affecting impartiality

Name/Position	Cr Russ Fishwick, JP
Item No./Subject	Item 1 - Confidential - Selection of Consultant to support Chief Executive Officer Performance Review Committee.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	As Chairman of the Mindarie Regional Council, Cr Fishwick moved a motion that John Phillips Consulting be appointed as the Council's consultant for a three year term, and Cr Fishwick also provided a reference on his performance to the City of Kwinana.

Name/Position	Mr Mike Tidy – Director Corporate Services.
Item No./Subject	Item 1 – Confidential – Selection of Consultant to support Chief Executive Officer Performance Review Committee.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Due to the nature of Mr Tidy's employment relationship with the Chief Executive Officer.

ITEM 1 CONFIDENTIAL - SELECTION OF CONSULTANT TO SUPPORT CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE

WARD	All
RESPONSIBLE DIRECTOR	Mr Mike Tidy Corporate Services
FILE NUMBER	74574, 101515
ATTACHMENTS	Attachment 1 Summary of Respondents to Consultancy Brief Attachment 2 The Futures Group Submission to Consultancy Brief Attachment 3 Acumen Alliance Submission to Consultancy Brief Attachment 4 John Phillips Consulting Submission to Consultancy Brief (Please Note: The Report and Attachments are confidential and will appear in the official Minute Book only)
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

This report is confidential in accordance with Section 5.23(2)(a) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

a matter affecting an employee or employees.

A full report was provided to Elected Members under separate cover. The report is not for publication.

Mayor Pickard entered the Room at 5.50pm.

OFFICER'S RECOMMENDATION

That the Chief Executive Officer Performance Review Committee DETERMINES the consultant to be appointed as the external and independent HR expert for the Chief Executive Officer Performance Review Committee to consult with and seek guidance from and to facilitate the review of the Chief Executive Officer's performance for 2016.

MOVED Cr Poliwka, SECONDED Cr Logan that the Chief Executive Officer Performance Review Committee REQUESTS that the consultant appointed, as the external and independent human resources expert for the Chief Executive Officer Performance Review Committee to consult with and seek guidance from and to facilitate the review of the Chief Executive Officer's performance for 2016, be JCP Consulting (John Phillips).

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Cr Fishwick, Mayor Pickard, Crs Hollywood, Jones, Logan, Norman and Poliwka.

CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 6.03pm; the following Committee Members being present at that time:

Cr Russ Fishwick, JP
Mayor Troy Pickard
Cr Russell Poliwka
Cr John Logan
Cr Kerry Hollywood
Cr Mike Norman
Cr Nige Jones