

minutes

Chief Executive Officer Recruitment and Performance Review Committee

MEETING HELD ON **WEDNESDAY 14 OCTOBER 2020**

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CITY OF JOONDALUP

MINUTES OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT AND PERFORMANCE REVIEW COMMITTEE MEETING HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON WEDNESDAY 14 OCTOBER 2020.

ATTENDANCE

Committee Members

Cr Russ Fishwick, JP	<i>Presiding Member</i>
Mayor Hon. Albert Jacob, JP	<i>Deputy Presiding Member</i>
Cr John Chester	
Cr Kerry Hollywood	
Cr Russell Poliwka	
Cr John Raftis	
Cr Philippa Taylor	

Observers

Cr John Logan	<i>until 6.48pm</i>
Cr Tom McLean, JP	

Officers

Mr Garry Hunt	Chief Executive Officer
Mr Glenn Heaperman	Manager Human Resource Services
Mr Brad Sillence	Manager Governance

Guest

Mr Geoff Blades	Partner, Lester Blades
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DECLARATION OF OPENING

The Presiding Member declared the meeting open at 6.03pm.

DECLARATIONS OF INTEREST

Disclosures of interest affecting impartiality

Elected Members (in accordance with Regulation 11 of the *Local Government [Rules of Conduct] Regulations 2007*) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected Member/employee is also encouraged to disclose the nature of the interest.

Name/Position	Cr Russ Fishwick, JP.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Some of the applicants are known to Cr Fishwick.

Name/Position	Mayor Hon. Albert Jacob, JP.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Some of the applicants are known to Mayor Jacob.

Name/Position	Cr John Chester.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Some of the applicants are known to Cr Chester.

Name/Position	Cr Kerry Hollywood.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	One of the applicants is known to Cr Hollywood.

Name/Position	Cr Tom McLean, JP.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Some of the applicants are known to Cr McLean.

Name/Position	Cr Philippa Taylor.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Some of the candidates are known to Cr Taylor.

Name/Position	Mr Garry Hunt, Chief Executive Officer.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Some of the applicants are known to Mr Hunt.

Name/Position	Mr Garry Hunt, Chief Executive Officer.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Mr Hunt is the current Chief Executive Officer. His contract expires on 18 December 2020 and is not an applicant.

APOLOGIES / LEAVE OF ABSENCE

Nil.

CONFIRMATION OF MINUTES

MINUTES OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT AND PERFORMANCE REVIEW COMMITTEE HELD ON 21 SEPTEMBER 2020

MOVED Mayor Jacob, SECONDED Cr Taylor that the minutes of the meeting of the Chief Executive Officer Recruitment and Performance Review Committee held on 21 September 2020 be confirmed as a true and correct record.

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Cr Fishwick, Mayor Jacob, Crs Chester, Hollywood, Poliwka, Raftis and Taylor.

ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

In accordance with Clause 5.2 of the City's *Meeting Procedures Local Law 2013*, this meeting was not open to the public.

PETITIONS AND DEPUTATIONS

Nil.

REPORTS

Disclosures of interest affecting impartiality

Name/Position	Cr Russ Fishwick, JP.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Some of the applicants are known to Cr Fishwick.

Name/Position	Mayor Hon. Albert Jacob, JP.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Some of the applicants are known to Mayor Jacob.

Name/Position	Cr John Chester.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Some of the applicants are known to Cr Chester.

Name/Position	Cr Kerry Hollywood.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	One of the applicants is known to Cr Hollywood.

Name/Position	Cr Tom McLean, JP.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Some of the applicants are known to Cr McLean.

Name/Position	Cr Philippa Taylor.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Some of the candidates are known to Cr Taylor.

Name/Position	Mr Garry Hunt, Chief Executive Officer.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Some of the applicants are known to Mr Hunt.

Name/Position	Mr Garry Hunt, Chief Executive Officer.
Item No./Subject	Item 1 – Confidential – Progression of Recruitment for Position of Chief Executive Officer.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Mr Hunt is the current Chief Executive Officer. His contract expires on 18 December 2020 and is not an applicant.

ITEM 1 CONFIDENTIAL – PROGRESSION OF
RECRUITMENT FOR POSITION OF
EXECUTIVE OFFICER OF CHIEF

WARD

All

**RESPONSIBLE
DIRECTOR**

Mr Garry Hunt
Office of the CEO

FILE NUMBER

74574

ATTACHMENTS

Attachment 1 Applicant Recommendation Reports
Attachment 2 Draft Employment Contract

*(Please Note: The Report and Attachments are confidential
and will appear in the official Minute Book only)*

AUTHORITY / DISCRETION

Executive - The substantial direction setting and oversight
role of Council, such as adopting plans and reports,
accepting tenders, directing operations, setting and
amending budgets.

This report is confidential in accordance with Section 5.23(2)(e)(iii) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

Information about the business, professional, commercial or financial affairs of a person.

A full report was provided to Elected Members under separate cover. The report is not for publication.

OFFICER'S RECOMMENDATION

That the Chief Executive Officer Recruitment and Performance Review Committee
CONSIDERS:

- 1 which option to progress to recruit a person to the position of Chief Executive Officer, as detailed in this Report;
- 2 whether any changes are required to the draft Employment Contract of the Chief Executive Officer.

MOVED Cr Poliwka, SECONDED Cr Chester that the Chief Executive Officer Recruitment and Performance Review Committee SELECTS Option 3 as detailed in this Report to progress the recruitment of a person to the position of Chief Executive Officer.

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Cr Fishwick, Mayor Jacob, Crs Chester, Hollywood, Poliwka, Raftis and Taylor.

MOVED Cr Poliwka, SECONDED Cr Hollywood that the Chief Executive Officer Recruitment and Performance Review Committee IS SATISFIED with the current draft Employment Contract of the Chief Executive Officer as adopted by Council at its Special Meeting held on 29 September 2020 (JSC08-09/20 refers) and as detailed in Attachment 2 to this Report.

The Motion was Put and

CARRIED (6/1)

In favour of the Motion: Cr Fishwick, Mayor Jacob, Crs Chester, Hollywood, Poliwka and Taylor.

Against the Motion: Cr Raftis.

Cr Logan left the meeting room at 6.48pm.

URGENT BUSINESS

Nil.

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

Nil.

CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 6.59pm; the following Committee Members being present at that time:

Cr Russ Fishwick, JP
Mayor Hon. Albert Jacob, JP
Cr John Chester
Cr Kerry Hollywood
Cr Russell Poliwka
Cr John Raftis
Cr Philippa Taylor