

minutes

Special Chief Executive Officer Recruitment and Performance Review Committee

MEETING HELD ON

MONDAY 26 JUNE 2023

Acknowledgement of Traditional Custodians

The City of Joondalup acknowledges the traditional custodians of the land, the Whadjuk people of the Noongar nation, and recognises the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. The City of Joondalup pays its respects to their Elders past and present and extends that respect to all Aboriginal and Torres Strait Islander peoples.

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Note:

Clause 15.10 of the City's *Meeting Procedures Local Law 2013* states:

This local law applies generally to committee meetings except for clause 7.1 in respect of members seating and clause 7.8 in respect of limitation on members speaking.

CITY OF JOONDALUP

MINUTES OF THE SPECIAL CHIEF EXECUTIVE OFFICER RECRUITMENT AND PERFORMANCE REVIEW COMMITTEE MEETING HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON MONDAY 26 JUNE 2023.

ATTENDANCE

Committee Members

Mayor Hon. Albert Jacob, JP *Presiding Member*
Cr Tom McLean, JP
Cr Daniel Kingston
Cr Suzanne Thompson
Cr Christine Hamilton-Prime, JP
Cr John Chester

Observers:

Cr John Raftis

Officers:

Mr Jamie Parry Director Governance and Strategy
Mrs Kylie Bergmann Manager Governance

DECLARATION OF OPENING

The Presiding Member declared the meeting open at 6.02pm.

DECLARATIONS OF FINANCIAL INTEREST / PROXIMITY INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

APOLOGIES AND LEAVE OF ABSENCE

Apology

Cr Christopher May.

ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

In accordance with Clause 5.2 of the City's *Meeting Procedures Local Law 2013*, this meeting is not open to the public.

PETITIONS AND DEPUTATIONS

Nil.

REPORTS

ITEM 1 **CONFIDENTIAL - CONSULTANT TO SUPPORT CHIEF EXECUTIVE OFFICER RECRUITMENT AND PERFORMANCE REVIEW COMMITTEE**

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Governance and Strategy
FILE NUMBER	74574
ATTACHMENTS	Attachment 1 Summary of Respondents to Consultancy Request for Quotation Attachment 2 Submissions to Consultancy Request for Quotation Attachment 3 Chief Executive Officer Performance Review – Timetable 2023 <i>(Please Note: The Report and Attachments are Confidential and will appear in the official Minute Book only.)</i>
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

This report is confidential in accordance with Section 5.23(2)(a) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(a) *a matter affecting an employee or employees.*

A full report was provided to Elected Members under separate cover. The report is not for publication.

OFFICER'S RECOMMENDATION

That the CEO Recruitment and Performance Review Committee REQUESTS that the consultant appointed as the external and independent HR expert for the Chief Executive Officer Recruitment and Performance Review Committee to consult with and seek guidance from and to facilitate the review of the Chief Executive Officer's performance for 2023, including assistance in the development and/or variation of the Key Performance Indicators, as a consequence of the performance review be_____.

MOVED Mayor Jacob, SECONDED Cr McLean that the Chief Executive Officer Recruitment and Performance Review Committee REQUESTS that the consultant appointed as the external and independent HR expert for the Chief Executive Officer Recruitment and Performance Review Committee to consult with and seek guidance from and to facilitate the review of the Chief Executive Officer's performance for 2023, including assistance in the development and/or variation of the Key Performance Indicators, as a consequence of the performance review be the Helen Hardcastle Trust trading as Learning Horizons.

The Motion was Put and

CARRIED (4/2)

In favour of the Motion: Mayor Jacob, Crs Chester, Hamilton-Prime and McLean.

Against the Motion: Crs Kingston and Thompson.

CLOSURE

There being no further business, the Presiding Member declared the Meeting closed at 6.19pm, the following Committee Members being present at that time:

MAYOR HON. ALBERT JACOB, JP
CR JOHN CHESTER
CR CHRISTINE HAMILTON-PRIME, JP
CR DANIEL KINGSTON
CR TOM MCLEAN, JP
CR SUZANNE THOMPSON