

minutes

Special Chief Executive Officer Recruitment and Performance Review Committee

MEETING HELD ON

MONDAY 18 AUGUST 2025

Acknowledgement of Traditional Custodians

The City of Joondalup acknowledges the traditional custodians of the land, the Whadjuk people of the Noongar nation, and recognises the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. The City of Joondalup pays its respects to their Elders past and present and extends that respect to all Aboriginal and Torres Strait Islander peoples.

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Note:

Clause 15.10 of the City's *Meeting Procedures Local Law 2013* states:

This local law applies generally to committee meetings except for clause 7.1 in respect of members seating and clause 7.8 in respect of limitation on members speaking.

CITY OF JOONDALUP

MINUTES OF THE SPECIAL CHIEF EXECUTIVE OFFICER RECRUITMENT AND PERFORMANCE REVIEW COMMITTEE MEETING HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON MONDAY 18 AUGUST 2025.

1 DECLARATION OF OPENING

1.1 MEETING OPENING AND ATTENDANCE

The Presiding Member declared the meeting open at 6.00pm.

ATTENDANCE

Committee Members:

Mayor Hon. Albert Jacob, JP	<i>Presiding Member</i>	
Cr Christopher May, JP	<i>Deputy Presiding Member</i>	
Cr Daniel Kingston	<i>Deputising for Cr Jones</i>	<i>from 6.14pm</i>
Cr Adrian Hill		
Cr Russ Fishwick, JP		
Cr John Chester		
Cr Phillip Vinciullo	<i>Deputising for Cr Hamilton-Prime, JP</i>	

Officers:

Mrs Rebecca Maccario	Acting Director Governance and Strategy	<i>to 6.10pm</i>
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Observer:

Cr John Raftis

Guest:

Ms Catherine Carroll	General Manager Western Australia, McArthur (Western Australia) Pty Ltd
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1.2 REQUESTS FOR ELECTRONIC ATTENDANCE

Nil.

2 DECLARATIONS OF FINANCIAL INTEREST / PROXIMITY INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr Lewis Hutton	9 August to 31 August 2025 inclusive.
Cr Christopher May, JP	29 August 2025 inclusive.
Cr Daniel Kingston	2 September, 9 September and 30 September 2025 inclusive.
Cr John Raftis	8 September to 11 September 2025 inclusive.
Cr Daniel Kingston	7 October 2025 inclusive.

3.2 APOLOGIES

Nil.

4 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

5 IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

In accordance with Clause 5.2 of the City's *Meeting Procedures Local Law 2013*, this meeting is not open to the public.

6 PETITIONS AND DEPUTATIONS

Nil.

The Acting Director Governance and Strategy left the Room at 6.10pm.

Cr Kingston entered the Room at 6.15pm.

7 REPORTS

7.1 CONFIDENTIAL - CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE REVIEW PRE-INTERVIEW REPORT (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mrs Rebecca Maccario Acting Director Governance and Strategy
FILE NUMBER	74574
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

This report is confidential in accordance with s5.23(2) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(a) *a matter affecting an employee or employees.*

A full report is provided to Elected Members under separate cover. The report is not for publication.

OFFICER'S RECOMMENDATION MOVED Cr May, SECONDED Cr Vinciullo that the Chief Executive Officer Recruitment and Performance Review Committee:

- 1 NOTES** that the requirements of clause 11.4 of the Chief Executive Officer's Employment Contract have been met, in relation to the Chief Executive Officer completing a self-evaluation report assessing his performance against the prescribed Key Performance Indicators;
- 2 RECEIVES** the Chief Executive Officer's Self Evaluation Report on his performance as per Attachment 2 to this Report;
- 3 NOTES** that the requirements of clause 11.6(b) of the Chief Executive Officer's Employment Contract have been met, in relation to inviting all Elected Members to make written comments on the Chief Executive Officer's performance;
- 4 RECEIVES** the Consultant's Report on Elected Member Feedback as per Attachment 1 to this Report;
- 5 ENDORSES** the revised draft 2025-26 Key Performance Indicators for the Chief Executive Officer as discussed at the Chief Executive Officer Recruitment and Performance Review Committee at its meeting held on 18 August 2025, as per Attachment 3 to this Report, for consideration and discussion with the Chief Executive Officer at the Chief Executive Officer Performance Interview to be held 19 August 2025.

The Motion was Put and

CARRIED (6/1)

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr May and Cr Vinciullo.
Against the Motion: Cr Kingston.

8 CLOSURE

There being no further business, the Presiding Member declared the Meeting closed at 6.42pm the following Committee Members being present at that time:

MAYOR HON. ALBERT JACOB, JP
CR CHRISTOPHER MAY, JP
CR ADRIAN HILL
CR DANIEL KINGSTON
CR RUSS FISHWICK, JP
CR JOHN CHESTER
CR PHILLIP VINCIULLO