

# Agenda **Community Safety and Crime Prevention Advisory Committee**

A MEETING WILL BE HELD IN

**CONFERENCE ROOM 2  
JOONDALUP CIVIC CENTRE  
BOAS AVENUE, JOONDALUP**

ON

**TUESDAY 2 JUNE 2009**

COMMENCING AT

**6.00 pm**

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**Note:**

**Clause 77 of the City's Standing Orders Local Law 2005 states:**

**"Unless otherwise provided in this local law, the provisions of this local law shall apply to meetings of committees with the exception of:**

- (a) clause 29 (Members seating;) and
- (b) clause 54 (Limitation on members speaking.)"

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**GARRY HUNT**  
Chief Executive Officer  
**22 May 2009**

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## TABLE OF CONTENTS

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<b>Item No</b>	<b>Title</b>	<b>Page No</b>
	Declaration of Opening	3
	Election of Presiding Member	3
	Election of Deputy Presiding Member	5
	Apologies/Leave of absence	5
	Announcements by the Presiding Person without discussion	5
	Declarations of Interest	5
	Identification of matters for which the meeting may sit behind closed doors	5
	Petitions and deputations	5
	Reports	6
Item 1	Next meeting of the Community Safety and Crime Prevention Advisory Committee	6
	Motions for which previous notice has been given	8
	Requests for Reports for Future Consideration	8
	Closure	8

## CITY OF JOONDALUP

Notice is hereby given that a meeting of the **COMMUNITY SAFETY AND CRIME PREVENTION ADVISORY COMMITTEE** will be held in Conference Room 2, Joondalup Civic Centre, Boas Avenue, Joondalup on **TUESDAY 2 JUNE 2009** commencing at **6.00 pm**

GARRY HUNT  
Chief Executive Officer  
22 May 2009

Joondalup  
Western Australia

### AGENDA

#### **Committee Members (12)**

<i>Mayor Troy Pickard</i>	
<i>Cr Tom McLean</i>	
<i>Cr Geoff Amphlett</i>	
<i>Cr Russ Fishwick</i>	
<i>Ms Christine Hamilton Prime</i>	<i>Community Representative</i>
<i>Mr Clive Elliot</i>	<i>Community Representative</i>
<i>Ms Denise Farquhar</i>	<i>Community Representative</i>
<i>Ms Diana Squires</i>	<i>Community Representative</i>
<i>Mr Ian Counsell</i>	<i>Community Representative</i>
<i>Mr Joe Kelly</i>	<i>Community Representative</i>
<i>Mr Mervyn Rea</i>	<i>Community Representative</i>
<i>Mr Wesley Buzza</i>	<i>Community Representative</i>

#### **Quorum for meetings (6):**

*The quorum for a meeting is to be at least 50% of the number of offices (whether vacant or not) of member of the committee.*

#### **Simple Majority:**

*A simple majority vote is to be more than 50% of those members present at the meeting.*

#### **Absolute majority (7):**

*An absolute majority vote is to be more than 50% of the number of offices (whether vacant or not) of the committee.*

#### **Casting vote:**

*In the event that the vote on a motion is tied, the presiding person must cast a second vote.*

### **Terms of Reference**

To:

- *provide advice to the Council on community safety and crime prevention issues;*
- *assist the Council in developing a strategic approach to ensure the safety and well being of the wider community of the City of Joondalup.*

### **DECLARATION OF OPENING**

#### **ELECTION OF PRESIDING MEMBER**

Section 5.12 of the Local Government Act 1995 requires a committee appointed by a local government, to appoint a presiding member as the first item of business at its first meeting.

The procedure that is required to be followed is detailed in Schedule 2.3, Division 1 of the Act which is as follows:

#### **When the Committee elects a Presiding Member**

- 2 (1) The Office of Presiding Member is to be filled as the first matter dealt with:
  - (a) at the first meeting of the Committee after an inaugural election or a Section 4.13 or 4.14 election or after an ordinary elections day; and
  - (b) at the first meeting of the Committee after an extraordinary vacancy occurs in the office of Presiding Member.
- (2) If the first ordinary meeting of the committee is more than 3 weeks after an extraordinary vacancy occurs in the office of Presiding Member, a special meeting of the Committee is to be held within that period for the purpose of filling the office of Presiding Member.

#### **CEO to preside**

- 3 The CEO is to preside at the meeting until the office of Presiding Member is filled.

#### **How the Presiding Member is elected**

- 4 (1) The Committee is to elect a Committee member to fill the office of Presiding Member.
- (2) The election is to be conducted by the CEO in accordance with the procedures prescribed.

- (3) Nominations for the office of presiding member are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations.
- (3a) Nominations close at the meeting at a time announced by the CEO, which is to be sufficient time after the announcement by the CEO that nominations are about to close to allow for any nominations made to be dealt with.
- (4) If a committee member is nominated by another committee member the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office.
- (5) The committee members are to vote on the matter by secret ballot as if they were electors voting at an election.
- (6) Subject to clause 5(1), the votes cast under subclause (5) are to be counted and the successful candidate determined, in accordance with the procedures set out in Schedule 4.1 (which deals with determining the result of an election) as if those votes were votes cast at an election.
- (7) As soon as practicable after the result of the election is known, the CEO is to declare and give notice of the result in accordance with the regulations, if any.

**Votes may be cast a second time**

- 5 (1) If when the votes cast under Clause 4(5) are counted there is an equity of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and the meeting is to be adjourned for not more than 7 days.
- (2) Any nomination for the office of Presiding Member may be withdrawn, and further nominations may be made, before or when the meeting resumes.
- (3) When the meeting resumes the committee members are to vote again on the matter by secret ballot as if they were electors voting at an election.
- (4) The votes cast under subclause (3) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.

The votes are to be counted in accordance with Schedule 4.1 of the Local Government Act 1995 as if those votes were cast at an election. This means that should the CEO receive more than two nominations for office of Presiding Member the vote would be counted by the preferential voting method. Should only two nominations be received by the CEO, then the committee member with the greatest number of votes is to be elected.

### **ELECTION OF DEPUTY PRESIDING MEMBER**

It is advisable that the committee appoints a deputy presiding person, who would chair the meeting in the absence of the presiding person.

### **APOLOGIES/LEAVE OF ABSENCE**

Apology        Mr Mervyn Rea

### **ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

### **DECLARATIONS OF INTEREST**

### **IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS**

### **PETITIONS AND DEPUTATIONS**

**ITEM 1            NEXT MEETING OF THE COMMUNITY SAFETY  
AND CRIME PREVENTION ADVISORY  
COMMITTEE – [78623]**

**WARD:**            All

**RESPONSIBLE**    Mr Jamie Parry  
**DIRECTOR:**      Director, Governance and Strategy

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*At its meeting held on 25 November 2008 Council resolved to:*

*“ESTABLISH the Community Safety and Crime Prevention Advisory Committee to:*

- provide advice to the Council on community safety and crime prevention issues;*
- assist the Council in developing a strategic approach to ensure the safety and well being of the wider community of the City of Joondalup.*

*Membership:*

*The Committee will consist of the following members, to be determined by the Council:*

- Four (4) Elected Members;*
- Eight (8) Community Representatives comprising individuals from ratepayer and residents associations or individuals residing within the City who have expertise or demonstrated interest in community safety and crime prevention.*

*Meeting Frequency*

*The Community Safety and Crime Prevention Advisory Committee shall not convene more than two (2) ordinary meetings each between the months of February and November of each calendar year. Special meetings of the advisory committee may be held in accordance with the Standing Orders Local Law.”*

The Items of Business to be listed for the next meeting of the committee are:

- Outline of Terms of Reference for the Community Safety and Crime Prevention Advisory Committee;
- Presentation of service provision and/or current programs the City undertakes relating to the purpose of the Community Safety and Crime Prevention Advisory Committee.

It is recommended that the Community Safety and Crime Prevention Advisory Committee gives consideration to setting the date for its next meeting. The suggested date is Thursday 23 July 2009 at 6.00 pm.

**MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION**

**CLOSURE**