

# minutes

## Capital Works Committee

MEETING HELD ON **TUESDAY, 4 JUNE 2013**

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## CITY OF JOONDALUP

**MINUTES OF THE CAPITAL WORKS COMMITTEE MEETING HELD IN CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY, 4 JUNE 2013.**

### ATTENDANCE

#### Committee Members:

Cr Tom McLean, JP            *Presiding Member*  
Mayor Troy Pickard  
Cr Geoff Amphlett, JP      *Deputy Presiding Member*  
Cr Brian Corr  
Cr Christine Hamilton-Prime  
Cr Teresa Ritchie  
Cr Philippa Taylor

#### Officers:

Mr Mike Tidy                      Director, Corporate Services  
Mr Nico Claassen                Director, Infrastructure Services  
Mr Brad Sillence                 Manager Governance  
Mrs Lesley Taylor                Governance Officer

### DECLARATION OF OPENING

The Presiding Member declared the meeting open at 5.55pm.

### APOLOGIES/LEAVE OF ABSENCE

Nil.

### CONFIRMATION OF MINUTES

#### MINUTES OF THE CAPITAL WORKS COMMITTEE MEETING HELD ON 7 MAY 2013

**MOVED** Cr Hamilton-Prime, **SECONDED** Cr Ritchie that the minutes of the meeting of the Capital Works Committee held on 7 May 2013 be confirmed as a true and correct record.

**The Motion was Put and**

**CARRIED (7/0)**

**In favour of the Motion:** Mayor Pickard, Crs McLean, Amphlett, Corr, Hamilton-Prime, Ritchie and Taylor.

**ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

**DECLARATIONS OF INTEREST**

Nil.

**IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS**

In accordance with Clause 76 of the City's *Standing Orders Local Law 2005*, this meeting was not open to the public.

**PETITIONS AND DEPUTATIONS**

Nil.

**REPORTS****ITEM 1                    UPDATE ON 2012-13 CAPITAL WORKS PROGRAM**

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<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mr Nico Claassen Infrastructure Services
<b>FILE NUMBER</b>	102496, 101515
<b>ATTACHMENT</b>	Attachment 1      Capital Works Project Report 2012-13
<b>AUTHORITY / DISCRETION</b>	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

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**PURPOSE**

For the Capital Works Committee to note the update on the 2012-13 Capital Works Program.

**EXECUTIVE SUMMARY**

The Capital Works Project Report for the 2012-13 program, as at 30 April 2013, is attached (Attachment 1 refers).

*It is recommended that the Capital Works Committee NOTES the report on the Capital Works Projects for 2012-13 forming Attachment 1 to this Report.*

**BACKGROUND**

At its meeting held on 15 May 2012 (CJ094-05/12 refers), Council resolved inter alia to establish a Capital Works Committee to:

- *Oversee the monthly progress of the City's annual Capital Works Program and review of the City's Five Year Capital Works Program.*
- *Oversee the long term planning of major capital works projects not being the role of a Council Committee established for such purposes.*
- *Consider recommendations to modify the City's Capital Works.*

**DETAILS**

The Capital Works Project Report for the 2012-13 program, as at 30 April 2013, is provided at Attachment 1.

**Legislation / Strategic Community Plan / policy implications****Legislation**

Sections 5.17 and 6.8 of the *Local Government Act 1995*.

A Committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (section 5.17 of the *Local Government Act 1995*), in which case, and in accordance with Section 6.8 of the *Local Government Act 1995*, includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.

**Strategic Community Plan****Key theme**

Financial Sustainability.

**Objective**

Major project delivery.

**Strategic initiative**

Not applicable.

**Policy**

Not applicable.

**Risk management considerations**

Not applicable.

**Financial/budget implications**

Not applicable.

**Regional significance**

Not applicable.

**Sustainability implications**

Not applicable.

**Consultation**

Not applicable.

**COMMENT**

The Capital Works Project Report for the 2012-13 program provides an update on the capital work activities undertaken as at 30 April 2013.

## **VOTING REQUIREMENTS**

Simple Majority.

**MOVED Cr Amphlett, SECONDED Cr Hamilton-Prime that the Capital Works Committee NOTES the report on the Capital Works Projects for 2012-13 forming Attachment 1 to this Report.**

**The Motion was Put and**

**CARRIED (7/0)**

**In favour of the Motion:** Mayor Pickard, Crs McLean, Amphlett, Corr, Hamilton-Prime, Ritchie and Taylor.

*Appendix 1 refers*

To access this attachment on electronic document, click here: [Attach1agnCWC040613.pdf](#)

## ITEM 2                    MONTHLY CAPITAL WORKS PROJECT REPORTS

<b>WARD</b>	All	
<b>RESPONSIBLE DIRECTOR</b>	Mr Nico Claassen Infrastructure Services	
<b>FILE NUMBER</b>	102496, 101515	
<b>ATTACHMENT</b>	Attachment 1	Currambine Community Centre and Delamere Park construction
	Attachment 2	Entry statements
	Attachment 3	Hodges Drive duplication
	Attachment 4	Mawson Park landscape upgrade
	Attachment 5	Hillarys Park landscape upgrade
<b>AUTHORITY / DISCRETION</b>	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').	

### PURPOSE

For the Capital Works Committee to note the monthly project status reports for capital works projects.

### EXECUTIVE SUMMARY

At the Capital Works Committee meeting held on 7 August 2012 the Committee determined which capital works project reports were required and the frequency of reporting. The monthly project reports are attached (Attachments 1 - 5 refer).

### BACKGROUND

At its meeting held on 7 August 2012 the Capital Works Committee requested that the following project reports be provided on a monthly and quarterly basis:

- Oceanside Promenade redevelopment - monthly
- Moore Drive duplication - monthly
- Currambine Community Centre and Delamere Park construction - monthly
- Tom Simpson Park upgrade - monthly
- Entry statements - monthly
- Mirror Park skate park - monthly
- Hodges Drive duplication - quarterly
- Marmion foreshore car park - quarterly
- Mawson Park – landscape upgrade - quarterly
- Hillarys Park – landscape upgrade - quarterly.



## DETAILS

At its meeting held on 7 August 2012 the Capital Works Committee determined which capital work project reports were required on a monthly and quarterly basis with the quarterly reports becoming monthly once work commences.

The following projects which required monthly reports have now been completed:

- Oceanside Promenade redevelopment
- Moore Drive duplication
- Tom Simpson Park upgrade
- Mirror Park skate park.

Work has now commenced on the following projects therefore monthly projects reports will be provided:

- Hodges Drive duplication
- Mawson Park – landscape upgrade
- Hillarys Park – landscape upgrade.

A summary of the projects and their current status is detailed below, with more detailed information in the attached project reports.

### Currambine Community Centre and Delamere Park construction

**Project description:** Design, tender and project management of the construction of Currambine Community Centre and a new park and car park at Delamere Park.

**Current status:** Works on the community centre are progressing well and the builder is almost on schedule.

The transformer/substation has been installed by Western Power and the basic installation of electrical and plumbing works has commenced.

Delamere Park community consultation commenced on 8 May 2013.

A separate project report showing the milestones for the construction of Delamere Park will be presented to the next Capital Works Committee meeting to be held on 2 July 2013.

### Entry statements

**Project description:** Installation of two entry statements to be installed at both ends of Marmion Avenue. The entry statement project underpins the concept of 'a memorable gateway into the City of Joondalup, with visitors and residents "moving through" the design'. The scope of the project includes the installation of poles, signage, trees and ground treatments.

**Current status:** The concept design has been amended in accordance with the resolution of Council at its meeting held on 16 April 2013 (CJ059-04/13 refers).

The preparation of detailed documentation has commenced.

The project report at Attachment 2 has been updated to include new milestones for the completion of the project.

#### Hodges Drive duplication

**Project description:** The duplication of the existing carriageway to link with the constructed dual carriageway east of Marmion Avenue and includes a new dual lane roundabout at Venturi Drive, upgrade of the existing roundabout at Constellation Drive and a tie into the existing Ocean Reef Road roundabout.

**Current status:** The works are progressing on schedule.

Vegetation clearing has been completed and the drainage and earthworks are mostly complete. Traffic management is monitored daily and is working well.

#### Mawson Park – landscape upgrade

**Project description:** Landscape Master Planning upgrades to Mawson Park aimed to reduce water consumption, improve access, improve aesthetics/amenity while continuing to provide high quality recreational opportunities for the community.

**Current status:** Irrigation works are continuing with the final sections of the irrigation mainline installed to the park surrounds.

#### Hillarys Park – landscape upgrade

**Project description:** Landscape Master Planning upgrades to Hillarys Park aimed to reduce water consumption, improve access, improve aesthetics/amenity while continuing to provide high quality recreational opportunities for the community.

**Current status:** Irrigation works are continuing with the installation of irrigation lateral lines to passive areas of the park 90% complete.

### **Legislation / Strategic Community Plan / policy implications**

#### **Legislation**

Sections 5.17 and 6.8 of the *Local Government Act 1995*.

A Committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (section 5.17 of the *Local Government Act 1995*), in which case, and in accordance with Section 6.8 of the *Local Government Act 1995*, includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.

**Strategic Community Plan**

**Key theme** Financial Sustainability.

**Objective** Major project delivery.

**Strategic initiative** Not applicable.

**Policy** Not applicable.

**Risk management considerations**

Not applicable.

**Financial/budget implications**

Not applicable.

**Regional significance**

Not applicable.

**Sustainability implications**

Not applicable.

**Consultation**

Not applicable.

**COMMENT**

The attached capital works project reports provide an update on the activities undertaken in the last month.

**VOTING REQUIREMENTS**

Simple Majority.

**MOVED Cr Amphlett, SECONDED Cr Hamilton-Prime that the Capital Works Committee NOTES the monthly capital works project reports for:**

- 1 Currambine Community Centre and Delamere Park construction;**
- 2 Entry statements;**
- 3 Hodges Drive duplication;**
- 4 Mawson Park – landscape upgrade;**
- 5 Hillarys Park – landscape upgrade,**

**as detailed in Attachments 1 to 5 to this Report.**

**The Motion was Put and**

**CARRIED (7/0)**

**In favour of the Motion:** Mayor Pickard, Crs McLean, Amphlett, Corr, Hamilton-Prime, Ritchie and Taylor.

*Appendix 2 refers*

To access this attachment on electronic document, click here: [Attach2agnCWC040613.pdf](#)

### **ITEM 3                    BRAMSTON PARK, BURNS BEACH - PROPOSED DEVELOPMENT**

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<b>WARD</b>	North
<b>RESPONSIBLE DIRECTOR</b>	Mr Mike Tidy Corporate Services
<b>FILE NUMBER</b>	87611, 101515
<b>ATTACHMENT</b>	Nil
<b>AUTHORITY / DISCRETION</b>	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

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#### **PURPOSE**

For the Capital Works Committee to be updated on the progress of the Bramston Park development project redesign.

#### **EXECUTIVE SUMMARY**

At the Capital Works Committee meeting held on 7 May 2013 a report on the proposed Bramston Park development project was considered and the committee requested the administration to investigate a revised design of the Bramston Park community sporting facility building and to identify a future user group of the facility.

*It is therefore recommended that the Capital Works Committee NOTES the update on the Bramston Park Development Project.*

#### **BACKGROUND**

At the Capital Works Committee meeting held on 7 May 2013, a report on the proposed Bramston Park development project was presented for consideration. At that meeting the committee raised the following issues in respect of the proposed presented design of the community sporting facility building at Bramston Park:

- The possibility of making a singular meeting room that is divided by a removable/temporary wall.
- The need to reduce the amount of storage space within the facility.
- The building needs to be designed in keeping with the urban feel of the adjoining residential area.

As a result the committee resolved as follows:

*“That the Capital Works Committee requests the administration to investigate a revised design of the Bramston Park community sporting facility building to address the issues raised by the Committee at the meeting as well as to identify a future user group of the facility.”*

**DETAILS**

The discussion at the committee meeting held on 7 May 2013, included the timing of when the revised design would be presented and it was indicated that the administration would endeavour to present the revised design to the June 2013 committee meeting.

Unfortunately this has not been able to be achieved due to priorities with other building projects and it is now proposed to present the revised design to the July 2013 committee meeting.

**Issues and options considered**

Not applicable.

**Legislation / Strategic Community Plan / policy implications**

**Legislation** Not applicable.

**Strategic Community Plan**

**Key theme** Community Wellbeing.

**Objective** Quality facilities.

**Strategic initiative**

- Support a long-term approach to significant facility upgrades and improvements.
- Understand the demographic context of local communities to support effective facility planning.
- Employ facility design principles that will provide for longevity, diversity and inclusiveness and where appropriate, support decentralising the delivery of City services.

**Policy** Not applicable.

**Risk management considerations**

Not applicable.

**Financial/budget implications**

Not applicable.

**Regional significance**

Not applicable.

**Sustainability implications**

Not applicable.

**Consultation**

Not applicable.

**COMMENT**

It is anticipated that a revised design will be presented to the July meeting of the Capital Works Committee meeting.

**VOTING REQUIREMENTS**

Simple Majority.

**MOVED** Cr Hamilton-Prime, **SECONDED** Mayor Pickard that the Capital Works Committee **NOTES** the update on the Bramston Park development project.

**The Motion was Put and**

**CARRIED (7/0)**

**In favour of the Motion:** Mayor Pickard, Crs McLean, Amphlett, Corr, Hamilton-Prime, Ritchie and Taylor.

**MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION**

Nil.

**CLOSURE**

There being no further business, the Presiding Member declared the Meeting closed at 6.17pm; the following Committee Members being present at that time:

Cr Tom McLean, JP  
Mayor Troy Pickard  
Cr Geoff Amphlett, JP  
Cr Brian Corr  
Cr Christine Hamilton-Prime  
Cr Teresa Ritchie  
Cr Philippa Taylor