

minutes

Capital Works Committee

MEETING HELD ON **TUESDAY 6 AUGUST 2013**

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CITY OF JOONDALUP

MINUTES OF THE CAPITAL WORKS COMMITTEE MEETING HELD IN CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY 6 AUGUST 2013.

ATTENDANCE

Committee Members:

Cr Tom McLean, JP	<i>Presiding Member</i>	
Mayor Troy Pickard		
Cr Geoff Amphlett, JP	<i>Deputy Presiding Member</i>	
Cr Brian Corr		
Cr Mike Norman	<i>Deputising for Cr Christine Hamilton-Prime</i>	<i>from 5.51pm;</i>
		<i>Absent from 5.54pm to 5.55pm</i>
Cr Teresa Ritchie		<i>from 5.53pm</i>
Cr Philippa Taylor		

Observer:

Cr John Chester

Officers:

Mr Mike Tidy	Director Corporate Services
Mr Nico Claassen	Director Infrastructure Services
Mr Brad Sillence	Manager Governance
Mr John Byrne	Governance Coordinator
Mrs Lesley Taylor	Governance Officer

DECLARATION OF OPENING

The Presiding Member declared the meeting open at 5.49pm.

APOLOGIES/LEAVE OF ABSENCE

Apology

Cr Christine Hamilton-Prime.

Leave of Absence previously approved

Cr Russ Fishwick, JP	12 August to 16 August 2013 inclusive.
Cr Teresa Ritchie	12 August to 16 August 2013 inclusive.
Cr Brian Corr	13 August to 17 August 2013 inclusive.

CONFIRMATION OF MINUTES

MINUTES OF THE CAPITAL WORKS COMMITTEE MEETING HELD ON 2 JULY 2013

MOVED Cr Amphlett, **SECONDED** Mayor Pickard that the minutes of the meeting of the Capital Works Committee held on 2 July 2013 be confirmed as a true and correct record.

The Motion was Put and

CARRIED (5/0)

In favour of the Motion: Cr McLean, Mayor Pickard, Crs Amphlett, Corr and Taylor.

ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

DECLARATIONS OF INTEREST

Nil.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS

In accordance with Clause 76 of the City's *Standing Orders Local Law 2005*, this meeting was not open to the public.

PETITIONS AND DEPUTATIONS

Nil.

REPORTS**ITEM 1 UPDATE ON 2012-13 CAPITAL WORKS PROGRAM**

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Infrastructure Services
FILE NUMBER	102496, 101515
ATTACHMENTS	Attachment 1 Capital Works Project 2012-13
AUTHORITY / DISCRETION	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For the Capital Works Committee to note the update on the 2012-13 Capital Works Program.

EXECUTIVE SUMMARY

The Capital Works Project Report for the 2012-13 program, as at 30 June 2013, is attached (Attachment 1 refers).

It is recommended that the Capital Works Committee NOTES the report on the Capital Works Projects for 2012-13 forming Attachment 1 to this Report.

BACKGROUND

At its meeting held on 15 May 2012 (CJ094-05/12 refers), Council resolved inter alia to establish a Capital Works Committee to:

- *Oversee the monthly progress of the City's annual Capital Works Program and review of the City's Five Year Capital Works Program.*
- *Oversee the long term planning of major capital works projects not being the role of a Council Committee established for such purposes.*
- *Consider recommendations to modify the City's Capital Works.*

DETAILS

The Capital Works Project Report for the 2012-13 program, as at 30 June 2013, is provided at Attachment 1.

Legislation / Strategic Community Plan / policy implications**Legislation**

Sections 5.17 and 6.8 of the *Local Government Act 1995*.

A Committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (section 5.17 of the *Local Government Act 1995*), in which case, and in accordance with Section 6.8 of the *Local Government Act 1995*, includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.

Strategic Community Plan**Key theme**

Financial Sustainability.

Objective

Major project delivery.

Strategic initiative

Not applicable.

Policy

Not applicable.

Risk management considerations

Not applicable.

Financial/budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The Capital Works Project Report for the 2012-13 program provides an update on the capital work activities undertaken as at 30 June 2013.

VOTING REQUIREMENTS

Simple Majority.

Cr Norman entered the room at 5.51pm.

Cr Ritchie entered the room at 5.53pm.

Cr Norman left the room at 5.54pm and returned at 5.55pm.

MOVED Cr Amphlett, SECONDED Cr Norman that the Capital Works Committee NOTES the report on the Capital Works Projects for 2012-13 forming Attachment 1 to this Report.

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Cr McLean, Mayor Pickard, Crs Amphlett, Corr, Norman, Ritchie and Taylor.

Appendix 1 refers

To access this attachment on electronic document, click here: [Attach1agnCWC060813.pdf](#)

ITEM 2 MONTHLY CAPITAL WORKS PROJECT REPORTS

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Infrastructure Services
FILE NUMBER	102496, 101515
ATTACHMENTS	Attachment 1 Currambine Community Centre construction Attachment 2 Entry statements Attachment 3 Hodges Drive duplication Attachment 4 Mawson Park landscape upgrade Attachment 5 Hillarys Park landscape upgrade Attachment 6 Marmion Foreshore parking
AUTHORITY / DISCRETION	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For the Capital Works Committee to note the monthly project status reports for capital works projects.

EXECUTIVE SUMMARY

At the Capital Works Committee meeting held on 7 August 2012 the Committee determined which capital works project reports were required and the frequency of reporting. The monthly project reports are attached (Attachments 1 to 6 refer).

BACKGROUND

At its meeting held on 7 August 2012 the Capital Works Committee requested that the following project reports be provided on a monthly and quarterly basis:

- Oceanside Promenade redevelopment - monthly
- Moore Drive duplication - monthly
- Currambine Community Centre and Delamere Park construction - monthly
- Tom Simpson Park upgrade - monthly
- Entry statements - monthly
- Mirror Park skate park - monthly
- Hodges Drive duplication - quarterly
- Marmion Foreshore car park - quarterly
- Mawson Park – landscape upgrade - quarterly
- Hillarys Park – landscape upgrade - quarterly.

DETAILS

At its meeting held on 7 August 2012 the Capital Works Committee determined which capital work project reports were required on a monthly and quarterly basis with the quarterly reports becoming monthly once work commences.

The following projects which required monthly reports have now been completed:

- Oceanside Promenade redevelopment
- Moore Drive duplication
- Tom Simpson Park upgrade
- Mirror Park skate park.

Work has now commenced on the following projects therefore the quarterly reports for the projects will now be provided monthly:

- Hodges Drive duplication
- Mawson Park – landscape upgrade
- Hillarys Park – landscape upgrade.

A project report for the construction of Delamere Park is included with this report (Attachment 2 refers) and will now also be presented to the Committee every quarter until the works commence when it will become a monthly report.

A summary of the projects and their current status is detailed below, with more detailed information in the attached project reports.

Currambine Community Centre construction

Project description: Design, tender and project management of the construction of Currambine Community Centre and car park.

Current status: Works on the community centre are progressing and the building has been awarded a 'Four Star Green Star' design rating.

Arrangements to raise the ceiling above the stage area have been made. As this will entail alterations to the pipe work and the like, the date of practical completion will be delayed until October 2013.

Entry statements

Project description: Installation of two entry statements to be installed at both ends of Marmion Avenue. The entry statement project underpins the concept of 'a memorable gateway into the City of Joondalup, with visitors and residents "moving through" the design'. The scope of the project includes the installation of poles, signage, trees and ground treatments.

Current status: Main Roads WA (MRWA) has approved the design of the entry statements with conditions. Awaiting MRWA confirmation that the monolith signs and poles do not require frangible bases.

Wording and the positioning of the City logo on the signage is being determined in consultation with Marketing and Communications and Elected Members.

Hodges Drive duplication

Project description: The duplication of the existing carriageway to link with the constructed dual carriageway east of Marmion Avenue and includes a new dual lane roundabout at Venturi Drive, upgrade of the existing roundabout at Constellation Drive and a tie into the existing Ocean Reef Road roundabout.

Current status: Kerbing and asphalt works have been completed as has the footpath link to the school. Brick paving and back fill behind the kerbing is underway.

Awaiting Western Power works to be undertaken and line-marking.

Mawson Park – landscape upgrade

Project description: Landscape Master Planning upgrades to Mawson Park aimed to reduce water consumption, improve access, improve aesthetics / amenity while continuing to provide high quality recreational opportunities for the community.

Current status: Installation of the irrigation system has been completed and the planting and kerbing installed.

This project has been completed.

Hillarys Park – landscape upgrade

Project description: Landscape Master Planning upgrades to Hillarys Park aimed to reduce water consumption, improve access, improve aesthetics / amenity while continuing to provide high quality recreational opportunities for the community.

Current status: Installation of the irrigation system has been completed.

This project has been completed.

Marmion Foreshore car park

Project description: To design and construct a decked public parking facility of around 85 bays to the north of the MAAC.

Current status: The Department of Regional Development and Lands has accepted an offer of \$1,520,000 for the sale of Lot 95 Gull Street. Settlement is expected to occur on 29 July 2013.

City officers have met with representatives from the MAAC Club to discuss the design of the car parking facility.

The project plan will be amended to reflect the new implementation construction time frames.

Legislation / Strategic Community Plan / policy implications

Legislation	Sections 5.17 and 6.80 of the <i>Local Government Act 1995</i> . A Committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (section 5.17 of the <i>Local Government Act 1995</i>), in which case, and in accordance with Section 6.8 of the <i>Local Government Act 1995</i> , includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.
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Strategic Community Plan

Key theme	Financial Sustainability.
Objective	Major project delivery.
Strategic initiative	Not applicable.
Policy	Not applicable.

Risk management considerations

Not applicable.

Financial/budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The attached capital works project reports provide an update on the activities undertaken in the last month.

VOTING REQUIREMENTS

Simple Majority.

MOVED Mayor Pickard, **SECONDED** Cr Taylor that the Capital Works Committee **NOTES** the attached monthly capital works project reports for:

- 1** Currambine Community Centre construction;
- 2** Entry statements;
- 3** Hodges Drive duplication;
- 4** Mawson Park – landscape upgrade;
- 5** Hillarys Park – landscape upgrade;
- 6** Marmion Foreshore parking,

as detailed in Attachments 1 to 6 to this Report.

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Cr McLean, Mayor Pickard, Crs Amphlett, Corr, Norman, Ritchie and Taylor.

Appendix 2 refers

To access this attachment on electronic document, click here: [Attach2agnCWC060813.pdf](#)

ITEM 3 CAPITAL WORKS COMMITTEE PROJECT REPORTING FOR 2013-14

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Infrastructure Services
FILE NUMBER	102496, 101515
ATTACHMENTS	Attachment 1 2013-14 Capital Works Program
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For the Capital Works Committee to determine which projects in the 2013-14 Capital Works Program require separate reports to be submitted to the Committee on a monthly and quarterly basis.

EXECUTIVE SUMMARY

At the Capital Works Committee meeting held on 7 August 2012 the Committee determined which capital works project reports were required and the frequency of reporting. The project reports related to works scheduled in the 2012-13 Capital Works Program, several of which have now been completed.

At its meeting held on 25 June 2013 (CJ117-06/13 refers), Council adopted the 2013-14 Capital Works Program. To assist the committee in determining which projects they may require project reports on, a copy of the 2013-14 Capital Works Program is attached. In addition, this report proposes projects for which the committee may require project reports.

BACKGROUND

At its meeting held on 26 June 2012 (Item CJ121-06/12 refers), Council resolved that:

“a report be submitted to the August meeting of the Capital Works Committee to determine which projects in the 2012-13 Capital Works Program require separate reports to be submitted to the Committee in more detail;”

At the Capital Works Committee meeting held on 7 August 2012 the committee determined which capital works project reports were required and the frequency of reporting. The project reports related to works scheduled in the 2012-13 Capital Works Program, several of which have now been completed.

DETAILS

At its meeting held on 25 June 2013 (CJ117-06/13 refers), Council adopted the 2013-14 Capital Works Program. To assist the committee in determining which projects it may require project reports on, a copy of the 2013-14 Capital Works Program is provided at Attachment 1. This report also suggests projects which the committee may wish to consider for project reporting.

Based upon the high profile, impact on the community and the scale of the budget, it is proposed that project reports be provided for the following projects at the frequency shown:

Project Code	Project description	Frequency of Reporting
MPP2015	Currambine Community Centre	Monthly
RDC2011	Hodges Drive duplication	Monthly
PDP2090	Warrandyte Park – landscape upgrade	Quarterly
PDP2263	Mawson Park – landscape upgrade	Quarterly
PDP2264	Hillarys Park – landscape upgrade	Quarterly
MPP2024	Delamere Park construction	Quarterly
SSE2020	Entry statements	Quarterly
SSE2038	Shenton Avenue landscaping	Quarterly
MPP2038	Admiral Park refurbishment	Quarterly
MPP2027	Marmion Foreshore car park	Quarterly

The quarterly reports will become monthly when works commence.

Issues and options considered:

The options available to the committee are:

- accept the proposed projects for project reporting
- not accept the proposed projects for project reporting
or
- vary the proposed projects for project reporting.

Legislation / Strategic Community Plan / policy implications**Legislation**

Sections 5.17 and 6.80 of the *Local Government Act 1995*.

A Committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (section 5.17 of the *Local Government Act 1995*), in which case, and in accordance with Section 6.8 of the *Local Government Act 1995*, includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.

Strategic Community Plan**Key theme**

Financial Sustainability.

Objective

Major project delivery.

Strategic initiative

Not applicable.

Policy

Not applicable.

Risk management considerations

Not applicable.

Financial/budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

A monthly update on capital works activities will be submitted to the Capital Works Committee each month with project reports provided on projects that the committee will determine at the required frequency; that is monthly or quarterly.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION:

That the Capital Works Committee REQUESTS detailed reports on the following Capital Works Projects be provided at the frequency shown:

- 1 Currambine Community Centre – monthly;
- 2 Hodges Drive duplication – monthly;
- 3 Warrandyte Park – landscape upgrade – quarterly;
- 4 Mawson Park – landscape upgrade – quarterly;
- 5 Hillarys Park – landscape upgrade – quarterly;
- 6 Delamere Park construction – quarterly;
- 7 Entry statements – quarterly;
- 8 Shenton Avenue landscaping – quarterly;
- 9 Admiral Park refurbishment – quarterly;
- 10 Marmion Foreshore car park – quarterly.

MOVED Mayor Pickard, **SECONDED** Cr Amphlett that the Capital Works Committee **REQUESTS** detailed reports on the following Capital Works Projects be provided at the frequency shown:

- 1 Currambine Community Centre – bi-monthly;
- 2 Hodges Drive duplication – bi-monthly;
- 3 Warrandyte Park – landscape upgrade – bi-monthly;
- 4 Mawson Park – landscape upgrade – bi-monthly;
- 5 Hillarys Park – landscape upgrade – bi-monthly;
- 6 Delamere Park construction – bi-monthly;
- 7 Entry and suburban entry statements – bi-monthly;
- 8 Shenton Avenue landscaping – bi-monthly;
- 9 Admiral Park refurbishment – bi-monthly;
- 10 Marmion Foreshore car park – bi-monthly;
- 11 Iluka District Open Space – Sports light upgrade – bi-monthly;
- 12 Otago Park – Sump Beautification – bi-monthly;
- 13 Joondalup City Centre Lighting – bi-monthly;
- 14 Warwick Leisure Centre Extension – bi-monthly;
- 15 Multi-storey car park – Boas Avenue – bi-monthly.

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Cr McLean, Mayor Pickard, Crs Amphlett, Corr, Norman, Ritchie and Taylor.

Appendix 3 refers

To access this attachment on electronic document, click here: [Attach3agnCWC060813.pdf](#)

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

Nil.

CLOSURE

There being no further business, the Presiding Member declared the Meeting closed at 6.27pm; the following Committee Members being present at that time:

Cr Tom McLean, JP
Mayor Troy Pickard
Cr Geoff Amphlett, JP
Cr Brian Corr
Cr Mike Norman
Cr Teresa Ritchie
Cr Philippa Taylor