

# minutes

## Capital Works Committee

MEETING HELD ON

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## CITY OF JOONDALUP

MINUTES OF THE CAPITAL WORKS COMMITTEE MEETING HELD IN CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY, 2 JUNE 2015.

### ATTENDANCE

#### Committee Members

Cr Philippa Taylor	<i>Deputy Presiding Member</i>
Mayor Troy Pickard	
Cr Geoff Amphlett, JP	
Cr Tom McLean, JP	<i>deputising for Cr Hollywood</i>
Cr Mike Norman	<i>deputising for Cr Hamilton-Prime</i>

#### Officers

Mr Mike Tidy	Director Corporate Services
Mr Nico Claassen	Director Infrastructure Services
Mr Brad Sillence	Manager Governance
Mr John Byrne	Governance Coordinator
Mrs Deborah Gouges	Governance Officer

### DECLARATION OF OPENING

The Deputy Presiding Member declared the meeting open at 5.47pm.

### DECLARATIONS OF INTEREST

Nil.

### APOLOGIES/LEAVE OF ABSENCE

#### Apologies:

Cr Kerry Hollywood.  
Cr Teresa Ritchie, JP.

#### Leave of Absence Previously Approved:

Cr Christine Hamilton-Prime	22 May to 14 June 2015 inclusive;
Cr Brian Corr	26 May to 26 June 2015 inclusive;
Cr Liam Gobbert	23 June to 25 June 2015 inclusive;
Cr Liam Gobbert	24 July to 29 July 2015 inclusive;
Cr Mike Norman	22 July to 9 August 2015 inclusive.

## **CONFIRMATION OF MINUTES**

### MINUTES OF THE CAPITAL WORKS COMMITTEE HELD 7 APRIL 2015

**MOVED** Cr Amphlett, **SECONDED** Mayor Pickard that the minutes of the meeting of the Capital Works Committee held on 7 April 2015 be confirmed as a true and correct record.

**The Motion was Put and**

**CARRIED (5/0)**

**In favour of the Motion:** Cr Taylor, Mayor Pickard, Crs Amphlett, McLean and Norman.

## **ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

## **IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

In accordance with Clause 5.2 of the City's *Meeting Procedures Local Law 2013*, this meeting was not open to the public.

## **PETITIONS AND DEPUTATIONS**

Nil.

**REPORTS****ITEM 1                    UPDATE ON 2014-15 CAPITAL WORKS PROGRAM**

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<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mr Nico Claassen Infrastructure Services
<b>FILE NUMBER</b>	102496, 101515
<b>ATTACHMENT</b>	Attachment 1    Capital Works Project Report 2014-15
<b>AUTHORITY / DISCRETION</b>	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

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**PURPOSE**

For the Capital Works Committee to note the update on the *2014-15 Capital Works Program*.

**EXECUTIVE SUMMARY**

The Capital Works Project Report for the 2014-15 program, as at 18 May 2015 is attached (Attachment 1 refers).

*It is therefore recommended that the Capital Works Committee NOTES the report on the Capital Works Projects for 2014-15 as at 18 May 2015 forming Attachment 1 to this Report.*

**BACKGROUND**

At its meeting held on 15 May 2012 (CJ094-05/12 refers), Council resolved in part, to establish a Capital Works Committee to:

- *oversee the monthly progress of the City's annual Capital Works Program and review of the City's Five Year Capital Works Program*
- *oversee the long term planning of major capital works projects not being the role of a Council Committee established for such purposes*
- *consider recommendations to modify the City's Capital Works.*

**DETAILS**

The Capital Works Project Report for the 2014-15 program as at 18 May 2015, is provided at Attachment 1.

**Issues and options considered**

Not applicable.

**Legislation / Strategic Community Plan / policy implications****Legislation**

Sections 5.17 and 6.8 of the *Local Government Act 1995*.

A committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (section 5.17 of the *Local Government Act 1995*), in which case, and in accordance with Section 6.8 of the *Local Government Act 1995*, includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.

**Strategic Community Plan****Key theme**

Financial Sustainability.

**Objective**

Major project delivery.

**Strategic initiative**

Not applicable.

**Policy**

Not applicable.

**Risk management considerations**

Not applicable.

**Financial / budget implications**

Not applicable.

**Regional significance**

Not applicable.

**Sustainability implications**

Not applicable.

**Consultation**

Not applicable.

**COMMENT**

The Capital Works Project Report for the 2014-15 program provides an update on the capital works activities undertaken as at 18 May 2015.

## **VOTING REQUIREMENTS**

Simple Majority.

**MOVED** Cr Amphlett, **SECONDED** Cr McLean that the Capital Works Committee **NOTES** the report on the Capital Works Projects for 2014-15 as at 18 May 2015 forming Attachment 1 to this Report.

**The Motion was Put and**

**CARRIED (5/0)**

**In favour of the Motion:** Cr Taylor, Mayor Pickard, Crs Amphlett, McLean and Norman.

*Appendix 1 refers*

*To access this attachment on electronic document, click here: [Attach1agnCWC020615.pdf](#)*

## ITEM 2                      BI-MONTHLY                      CAPITAL                      WORKS                      PROJECT REPORTS

<b>WARD</b>	All	
<b>RESPONSIBLE DIRECTOR</b>	Mr Nico Claassen Infrastructure Services	
<b>FILE NUMBER</b>	102496, 101515	
<b>ATTACHMENT</b>	Attachment 1	Broadbeach/Flinders Park Upgrades
	Attachment 2	Seacrest Park Floodlighting
	Attachment 3	Ocean Reef Road Dualling
	Attachment 4	Whitfords Avenue Dualling
	Attachment 5	Joondalup City Centre Lighting
	Attachment 6	Iluka Sports Centre Refurbishment
	Attachment 7	Bramston Park Community Sporting Facility
	Attachment 8	Multi-storey Car Park - Boas Avenue
	Attachment 9	Marmion Foreshore Parking
	Attachment 10	Warwick Hockey Facility
<b>AUTHORITY / DISCRETION</b>	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').	

### PURPOSE

For the Capital Works Committee to note the bi-monthly project status reports for capital works projects.

### EXECUTIVE SUMMARY

At the Capital Works Committee meeting held on 5 August 2014 the Committee determined which capital works project reports were required and the frequency of reporting. The bi-monthly project reports are attached (Attachments 1-10 refer).

*It is therefore recommended that the Capital Works Committee NOTES the bi-monthly capital works project reports forming Attachments 1-10 to this Report.*

### BACKGROUND

At its meeting held on 5 August 2014 the Capital Works Committee requested that the following project reports from the *2014-15 Capital Works Program* be provided on a bi-monthly basis:

- Broadbeach/Flinders Park Upgrades
- Seacrest Park Floodlighting
- Iluka District Open Space – sports lighting upgrade
- Entry Statements Joondalup Drive
- Shenton Avenue Landscaping
- Ocean Reef Road Dualling
- Whitfords Avenue Dualling



- Joondalup City Centre Lighting
- Iluka Sports Centre Refurbishment
- Bramston Park Facility
- Multi Storey Car Park – Boas Avenue
- Marmion Angling & Aquatic Club Parking
- Synthetic Hockey Project Warwick
- Delamere Park Construction
- Otago Park – sump beautification.

The following projects which required bi-monthly project reports have now been completed and the final report was presented to the Capital Works Committee held on 7 October 2014:

- Entry Statements – Joondalup Drive
- Shenton Avenue Landscaping
- Delamere Park Construction.

The following project which required a bi-monthly project report has now been completed and the final report was presented to the Capital Works Committee held on 3 February 2015:

- Iluka District Open Space – sports lighting upgrade.

The following project which required a bi-monthly project report has now been completed and the final report was presented to the Capital Works Committee held on 7 April 2015:

- Otago Park – sump beautification.

## DETAILS

A summary of the projects and their current status is detailed in the bi-monthly project reports forming Attachments 1-10 to this Report.

### Issues and options considered

Not applicable.

### Legislation / Strategic Community Plan / policy implications

**Legislation** Sections 5.17 and 6.80 of the *Local Government Act 1995*.

A committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (section 5.17 of the *Local Government Act 1995*), in which case, and in accordance with Section 6.8 of the *Local Government Act 1995*, includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.

### Strategic Community Plan

**Key theme** Financial Sustainability.

**Objective** Major project delivery.

**Strategic initiative** Not applicable.

**Policy** Not applicable.

**Risk management considerations**

Not applicable.

**Financial / budget implications**

Not applicable.

**Regional significance**

Not applicable.

**Sustainability implications**

Not applicable.

**Consultation**

Not applicable.

**COMMENT**

The attached capital works project reports provide an update on the activities undertaken in the last two months.

**VOTING REQUIREMENTS**

Simple Majority.

**MOVED Cr McLean, SECONDED Mayor Pickard that the Capital Works Committee NOTES the bi-monthly capital works project reports forming Attachments 1-10 to this Report.**

**The Motion was Put and**

**CARRIED (5/0)**

**In favour of the Motion:** Cr Taylor, Mayor Pickard, Crs Amphlett, McLean and Norman.

*Appendix 2 refers*

*To access this attachment on electronic document, click here: [Attach2agnCWC020615.pdf](#)*

### ITEM 3                      CHANGE OF 2015 MEETING DATE FOR CAPITAL WORKS COMMITTEE

<b>WARD</b>	All
<b>RESPONSIBLE DIRECTOR</b>	Mr Jamie Parry Governance and Strategy
<b>FILE NUMBER</b>	102496, 101515
<b>ATTACHMENTS</b>	Nil.
<b>AUTHORITY / DISCRETION</b>	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

#### PURPOSE

For the Capital Works Committee to consider changing its scheduled meeting date from Tuesday 4 August 2015 to Monday 14 September 2015.

#### EXECUTIVE SUMMARY

In order to enable a joint meeting of the Elected Members of the Cities of Joondalup and Wanneroo to take place on Tuesday 4 August 2015, it is proposed to re-schedule the meeting date of the Capital Works Committee from Tuesday 4 August 2015 to Monday 14 September 2015.

*It is therefore recommended that the Capital Works Committee BY AN ABSOLUTE MAJORITY AMENDS its decision made on 3 February 2015 regarding its meeting dates for 2015 by replacing "Tuesday 4 August 2015" with "Monday 14 September 2015".*

#### BACKGROUND

In 2014, the Capital Works Committee met bi-monthly prior to Strategy Sessions with the start time being 5.45pm. At its meeting held on 3 February 2015 the Capital Works Committee retained this meeting time and scheduling and resolved as follows:

*"That the Capital Works Committee ADOPTS the following meeting dates and times for the Capital Works Committee of the City of Joondalup to be held at the Joondalup Civic Centre, Boas Avenue, Joondalup:*

<i>Capital Works Committee</i>
<i>To be held in Conference Room 2</i>
<i>5.45pm on Tuesday 7 April 2015</i>
<i>5.45pm on Tuesday 2 June 2015</i>
<i>5.45pm on Tuesday 4 August 2015</i>
<i>5.45pm on Tuesday 24 November 2015</i>

## DETAILS

A meeting of the Elected Members of the Cities of Joondalup and Wanneroo has been proposed to be held on Tuesday 4 August 2015 to discuss regional issues affecting both local governments.

As a result, it is necessary to re-schedule the meeting date of the Capital Works Committee. In order to minimise disruption to Elected Members it is proposed to hold the Capital Works Committee meeting at 5.45pm on Monday 14 September 2015, prior to the scheduled meeting of the Chief Executive Officer Performance Review Committee.

### Issues and options considered

The Capital Works Committee can either:

- adopt the meeting date change proposed in this report  
or
- amend the meeting date.

### Legislation / Strategic Community Plan / policy implications

#### Legislation

*Local Government Act 1995.*  
*Local Government (Administration) Regulations 1996.*  
*City of Joondalup Meeting Procedures Local Law 2013.*

#### Strategic Community Plan

<b>Key theme</b>	Governance and Leadership.
<b>Objective</b>	Corporate capacity.
<b>Strategic initiative</b>	Not applicable.
<b>Policy</b>	Not applicable.

#### Risk management considerations

Not applicable.

#### Financial / budget implications

Not applicable.

#### Regional significance

Not applicable.

#### Sustainability implications

Not applicable.

**Consultation**

Not applicable.

**COMMENT**

The meeting date change has been proposed to enable a meeting of the Elected Members of the Cities of Joondalup and Wanneroo to be held on Tuesday 4 August 2015 to discuss regional issues affecting both local governments.

**VOTING REQUIREMENTS**

Absolute Majority.

**MOVED Cr Norman, SECONDED Cr Amphlett that the Capital Works Committee BY AN ABSOLUTE MAJORITY AMENDS its decision made on 3 February 2015 regarding its meeting dates for 2015 by replacing “Tuesday 4 August 2015” with “Monday 14 September 2015”.**

**The Motion was Put and**

**CARRIED (5/0)**

**In favour of the Motion:** Cr Taylor, Mayor Pickard, Crs Amphlett, McLean and Norman.

**URGENT BUSINESS**

Nil.

**MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION**

A report was requested by Mayor Pickard to compare the amount of carried forward projects over the last decade as well as showing the changes that have been embraced to reduce the amount of projects currently being carried forward.

**CLOSURE**

There being no further business, the Presiding Member declared the meeting closed at 6.10pm; the following Committee Members being present at that time:

Cr Philippa Taylor  
Mayor Troy Pickard  
Cr Geoff Amphlett, JP  
Cr Tom McLean, JP  
Cr Mike Norman.