

minutes

Capital Works Committee

MEETING HELD ON **MONDAY 14 SEPTEMBER 2015**

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CITY OF JOONDALUP

MINUTES OF THE CAPITAL WORKS COMMITTEE MEETING HELD IN CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON MONDAY 14 SEPTEMBER 2015.

ATTENDANCE

Committee Members

Cr Kerry Hollywood *Presiding Member*
 Mayor Troy Pickard
 Cr Geoff Amphlett, JP
 Cr Brian Corr
 Cr Christine Hamilton-Prime
 Cr Teresa Ritchie, JP

Officers

Mr Mike Tidy	Director Corporate Services	<i>From 5.52pm</i>
Mr Nico Claassen	Director Infrastructure Services	
Mr Brad Sillence	Manager Governance	
Mrs Lesley Taylor	Governance Officer	

DECLARATION OF OPENING

The Presiding Member declared the meeting open at 5.50pm.

DECLARATIONS OF INTEREST

Disclosure of Financial / Proximity Interest

Nil.

Disclosure of interest affecting impartiality

Elected Members (in accordance with Regulation 11 of the *Local Government [Rules of Conduct] Regulations 2007*) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected Member/employee is also encouraged to disclose the nature of the interest.

Name/Position	Cr Teresa Ritchie, JP.
Item No./Subject	Item 3 – Capital Works Committee Project Reporting for 2015-16.
Nature of interest	Interest that may affect impartiality.
Extent of Interest	Cr Ritchie resides near Timberlane Park hall which is approximately 400 metres away.

APOLOGIES/LEAVE OF ABSENCE

Apology

Cr Philippa Taylor.

Leave of Absence previously approved

Cr Liam Gobbert 15 September 2015.

CONFIRMATION OF MINUTES

MINUTES OF THE CAPITAL WORKS COMMITTEE HELD 2 JUNE 2015

MOVED Cr Amphlett, **SECONDED** Mayor Pickard that the minutes of the meeting of the Capital Works Committee held on 2 June 2015 be confirmed as a true and correct record.

The Motion was Put and

CARRIED (6/0)

In favour of the Motion: Cr Hollywood, Mayor Pickard, Crs Amphlett, Corr, Hamilton-Prime and Ritchie.

ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

In accordance with Clause 5.2 of the *City's Meeting Procedures Local Law 2013*, this meeting was not open to the public.

PETITIONS AND DEPUTATIONS

Nil.

REPORTS**ITEM 1 UPDATE ON 2014-15 CAPITAL WORKS PROGRAM**

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Infrastructure Services
FILE NUMBER	102496, 101515
ATTACHMENT	Attachment 1 Capital Works Project Report 2014-15
AUTHORITY / DISCRETION	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For the Capital Works Committee to note the update on the *2014-15 Capital Works Program*.

EXECUTIVE SUMMARY

The Capital Works Project Report for the 2014-15 program, as at 30 June 2015 is attached (Attachment 1 refers).

It is therefore recommended that the Capital Works Committee NOTES the report on the Capital Works Projects for 2014-15 as at 30 June 2015 forming Attachment 1 to this Report.

BACKGROUND

At its meeting held on 15 May 2012 (CJ094-05/12 refers), Council resolved in part, to establish a Capital Works Committee to:

- *oversee the monthly progress of the City's annual Capital Works Program and review of the City's Five Year Capital Works Program*
- *oversee the long term planning of major capital works projects not being the role of a Council Committee established for such purposes*
- *consider recommendations to modify the City's Capital Works.*

DETAILS

The Capital Works Project Report for the 2014-15 program as at 30 June 2015, is provided at Attachment 1.

Issues and options considered

Not applicable.

Legislation / Strategic Community Plan / policy implications**Legislation**

Sections 5.17 and 6.8 of the *Local Government Act 1995*.

A committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (section 5.17 of the *Local Government Act 1995*), in which case, and in accordance with Section 6.8 of the *Local Government Act 1995*, includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.

Strategic Community Plan**Key theme**

Financial Sustainability.

Objective

Major project delivery.

Strategic initiative

Not applicable.

Policy

Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The Capital Works Project Report for the 2014-15 program provides an update on the capital works activities undertaken as at 30 June 2015.

VOTING REQUIREMENTS

Simple Majority.

The Director Corporate Services entered the room at 5.52pm.

MOVED Cr Amphlett, **SECONDED** Cr Hamilton-Prime that the Capital Works Committee **NOTES** the report on the Capital Works Projects for 2014-15 as at 30 June 2015 forming Attachment 1 to this Report.

The Motion was Put and

CARRIED (6/0)

In favour of the Motion: Cr Hollywood, Mayor Pickard, Crs Amphlett, Corr, Hamilton-Prime and Ritchie.

Appendix 1 refers

To access this attachment on electronic document, click here: [Attach1agnCWC140915.pdf](#)

ITEM 2 BI-MONTHLY CAPITAL WORKS PROJECT REPORTS

WARD	All																				
RESPONSIBLE DIRECTOR	Mr Nico Claassen Infrastructure Services																				
FILE NUMBER	102496, 101515																				
ATTACHMENTS	<table border="0"> <tr><td>Attachment 1</td><td>Broadbeach/Flinders Park Upgrades</td></tr> <tr><td>Attachment 2</td><td>Seacrest Park Floodlighting</td></tr> <tr><td>Attachment 3</td><td>Ocean Reef Road Dualling</td></tr> <tr><td>Attachment 4</td><td>Whitfords Avenue Dualling</td></tr> <tr><td>Attachment 5</td><td>Joondalup City Centre Lighting</td></tr> <tr><td>Attachment 6</td><td>Iluka Sports Centre Refurbishment</td></tr> <tr><td>Attachment 7</td><td>Bramston Park Facility</td></tr> <tr><td>Attachment 8</td><td>Multi Storey Car Park - Boas Avenue</td></tr> <tr><td>Attachment 9</td><td>Marmion Angling and Aquatic Club Parking</td></tr> <tr><td>Attachment 10</td><td>Synthetic Hockey Project Warwick</td></tr> </table>	Attachment 1	Broadbeach/Flinders Park Upgrades	Attachment 2	Seacrest Park Floodlighting	Attachment 3	Ocean Reef Road Dualling	Attachment 4	Whitfords Avenue Dualling	Attachment 5	Joondalup City Centre Lighting	Attachment 6	Iluka Sports Centre Refurbishment	Attachment 7	Bramston Park Facility	Attachment 8	Multi Storey Car Park - Boas Avenue	Attachment 9	Marmion Angling and Aquatic Club Parking	Attachment 10	Synthetic Hockey Project Warwick
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Attachment 6	Iluka Sports Centre Refurbishment																				
Attachment 7	Bramston Park Facility																				
Attachment 8	Multi Storey Car Park - Boas Avenue																				
Attachment 9	Marmion Angling and Aquatic Club Parking																				
Attachment 10	Synthetic Hockey Project Warwick																				
AUTHORITY / DISCRETION	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').																				

PURPOSE

For the Capital Works Committee to note the bi-monthly project status reports for capital works projects.

EXECUTIVE SUMMARY

At the Capital Works Committee meeting held on 5 August 2014 the Committee determined which capital works project reports were required and the frequency of reporting. The bi-monthly project reports are attached (Attachments 1-10 refer).

It is therefore recommended that the Capital Works Committee NOTES the:

- 1 *bi-monthly capital works project reports forming Attachments 1-10 to this Report;*
- 2 *Broadbeach/Flinders Park Upgrade and the Seacrest Park Floodlighting projects and that no further status reports will be provided for these projects.*

BACKGROUND

At its meeting held on 5 August 2014 the Capital Works Committee requested that the following project reports from the *2014-15 Capital Works Program* be provided on a bi-monthly basis:

- Broadbeach/Flinders Park Upgrades.
- Seacrest Park Floodlighting.
- Iluka District Open Space – sports lighting upgrade.
- Entry Statements Joondalup Drive.
- Shenton Avenue Landscaping.
- Ocean Reef Road Dualling.
- Whitfords Avenue Dualling.
- Joondalup City Centre Lighting.
- Iluka Sports Centre Refurbishment.
- Bramston Park Facility.
- Multi-storey Car Park – Boas Avenue.
- Marmion Angling and Aquatic Club Parking.
- Synthetic Hockey Project Warwick.
- Delamere Park Construction.
- Otago Park – sump beautification.

The following projects which required bi-monthly project reports have now been completed and the final report was presented to the Capital Works Committee meeting held on 7 October 2014:

- Entry Statements – Joondalup Drive.
- Shenton Avenue Landscaping.
- Delamere Park Construction.

The following project which required a bi-monthly project report has now been completed and the final report was presented to the Capital Works Committee held on 3 February 2015:

- Iluka District Open Space – sports lighting upgrade.

The following project which required a bi-monthly project report has now been completed and the final report was presented to the Capital Works Committee meeting held on 7 April 2015:

- Otago Park – sump beautification.

DETAILS

A summary of the projects and their current status is detailed in the bi-monthly project reports forming Attachments 1-10 to this Report.

The following projects which required a bi-monthly project report have now been completed and no further reports will be presented to the Capital Works Committee:

- Broadbeach/Flinders Park Upgrades.
- Seacrest Park Floodlighting.

Issues and options considered

Not applicable.

Legislation / Strategic Community Plan / policy implications**Legislation**

Sections 5.17 and 6.80 of the *Local Government Act 1995*.

A committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (section 5.17 of the *Local Government Act 1995*), in which case, and in accordance with Section 6.8 of the *Local Government Act 1995*, includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.

Strategic Community Plan**Key theme**

Financial Sustainability.

Objective

Major project delivery.

Strategic initiative

Not applicable.

Policy

Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The attached capital works project reports provide an update on the activities undertaken in the last two months.

VOTING REQUIREMENTS

Simple Majority.

MOVED Cr Hamilton-Prime, **SECONDED** Cr Amphlett that the Capital Works Committee **NOTES** the:

- 1** bi-monthly capital works project reports forming Attachments 1-10 to this Report;
- 2** completion of the Broadbeach/Flinders Park Upgrade and the Seacrest Park Floodlighting projects and that no further status reports will be provided for these projects.

The Motion was Put and

CARRIED (6/0)

In favour of the Motion: Cr Hollywood, Mayor Pickard, Crs Amphlett, Corr, Hamilton-Prime and Ritchie.

Appendix 2 refers

To access this attachment on electronic document, click here: [Attach2agnCWC140915.pdf](#)

ITEM 3 CAPITAL WORKS COMMITTEE PROJECT REPORTING FOR 2015-16

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Infrastructure Services
FILE NUMBER	102496, 101515
ATTACHMENT	Attachment 1 2015-16 Capital Works Program
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For the Capital Works Committee to determine which projects in the *2015-16 Capital Works Program* require separate reports to be submitted to the Committee on a bi-monthly basis.

EXECUTIVE SUMMARY

At the Capital Works Committee meeting held on 5 August 2014 the Committee determined which capital works project reports were required and the frequency of reporting. The project reports related to works scheduled in the *2014-15 Capital Works Program*, several of which have now been completed.

At its meeting held on 23 June 2015 (CJ085-06/15 refers), Council adopted the *2015-16 Capital Works Program*. To assist the Committee in determining which projects they may require project reports on, a copy of the *2015-16 Capital Works Program* is attached (Attachment 1 refers). In addition, this report proposes projects for which the committee may require project reports on.

BACKGROUND

At its meeting held on 26 June 2012 (CJ121-06/12 refers), Council resolved that:

“a report be submitted to the August meeting of the Capital Works Committee to determine which projects in the 2012-13 Capital Works Program require separate reports to be submitted to the Committee in more detail;”

DETAILS

At its meeting held on 23 June 2015 (CJ085-06/15 refers), Council adopted the *2015-16 Capital Works Program*. To assist the Committee in determining which projects it may require project reports on, a copy of the *2015-16 Capital Works Program* is provided at Attachment 1. This report also suggests projects which the Committee may wish to consider for project reporting.

Based upon the high profile, impact on the community and the scale of the budget, it is proposed that project reports be provided on a bi-monthly basis for the following projects:

Project Code	Project description
BCW2106	Iluka Sports Centre Refurbishment.
BCW2520	Timberlane Park Hall Upgrade.
BCW2524	Kingsley Clubrooms.
BCW2569	SES Winton Road.
PDP2089	James Cook Park Landscape Upgrade.
RDC2015	Ocean Reef Road - Marmion Avenue to Oceanside Promenade Dualling.
RDC2016	Whitfords Avenue - Northshore Drive to Belrose Entrance Dualling.
RDC2017	Ocean Reef Road/Joondalup Drive Intersection Upgrade.
STL2003	Joondalup City Centre Lighting.
STL2047	Chichester Park Floodlighting Upgrade.
MPP2031	Bramston Park Facility.
MPP2035	Multi-storey Car Park - Boas Avenue.
MPP2027	Marmion Angling and Aquatic Club Parking.
MPP2054	Synthetic Hockey Project Warwick.

Issues and options considered:

The options available to Council are:

- accept the proposed projects for project reporting
- not accept the proposed projects for project reporting
or
- vary the proposed projects for project reporting.

Legislation / Strategic Community Plan / policy implications**Legislation**

Sections 5.17 and 6.80 of the *Local Government Act 1995*.

A Committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (section 5.17 of the *Local Government Act 1995*), in which case, and in accordance with Section 6.8 of the *Local Government Act 1995*, includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.

Strategic Community Plan**Key theme**

Financial Sustainability.

Objective

Major project delivery.

Strategic initiative

Not applicable.

Policy

Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

An update on capital works activities will be submitted to the Capital Works Committee on a bi-monthly basis.

VOTING REQUIREMENTS

Simple Majority.

MOVED Cr Amphlett, **SECONDED** Cr Hamilton-Prime that the Capital Works Committee **REQUESTS** that detailed reports on the following Capital Works Projects are provided on a bi-monthly basis:

- 1 Iluka Sports Centre Refurbishment;
- 2 Timberlane Park Hall Upgrade;
- 3 Kingsley Clubrooms;
- 4 SES Winton Road;
- 5 James Cook Park Landscape Upgrade;
- 6 Ocean Reef Road – Marmion Avenue to Oceanside Promenade Dualling;
- 7 Whitfords Avenue – Northshore Drive to Belrose Entrance Dualling;
- 8 Ocean Reef Road/Joondalup Drive Intersection Upgrade;
- 9 Joondalup City Centre Lighting;
- 10 Chichester Park Floodlighting Upgrade;
- 11 Bramston Park Facility;
- 12 Multi-storey Car Park - Boas Avenue;
- 13 Marmion Angling and Aquatic Club Parking;
- 14 Synthetic Hockey Project Warwick.

The Motion was Put and

CARRIED (6/0)

In favour of the Motion: Cr Hollywood, Mayor Pickard, Crs Amphlett, Corr, Hamilton-Prime and Ritchie.

Appendix 3 refers

To access this attachment on electronic document, click here: [Attach3agnCWC140915.pdf](#)

ITEM 4 UPDATE ON THE 2015-16 CAPITAL WORKS PROGRAM

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Infrastructure Services
FILE NUMBER	102496, 101515
ATTACHMENTS	Attachment 1 Capital Works Project Report 2015-16
AUTHORITY / DISCRETION	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For the Capital Works Committee to note the update on the *2015-16 Capital Works Program*.

EXECUTIVE SUMMARY

The Capital Works Project Report for the 2015-16 program, as at 31 August 2015 is attached (Attachment 1 refers).

It is therefore recommended that the Capital Works Committee NOTES the report on the Capital Works Projects for 2015-16 as at 31 August 2015 forming Attachment 1 to this Report.

BACKGROUND

At its meeting held on 15 May 2012 (CJ094-05/12 refers), Council resolved in part, to establish a Capital Works Committee to:

- *oversee the monthly progress of the City's annual Capital Works Program and review of the City's Five Year Capital Works Program*
- *oversee the long term planning of major capital works projects not being the role of a Council Committee established for such purposes*
- *consider recommendations to modify the City's Capital Works.*

DETAILS

The Capital Works Project Report for the 2015-16 program as at 31 August 2015, is provided at Attachment 1.

Issues and options considered

Not applicable.

Legislation / Strategic Community Plan / policy implications**Legislation**

Sections 5.17 and 6.8 of the *Local Government Act 1995*.

A committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (section 5.17 of the *Local Government Act 1995*), in which case, and in accordance with Section 6.8 of the *Local Government Act 1995*, includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.

Strategic Community Plan**Key theme**

Financial Sustainability.

Objective

Major project delivery.

Strategic initiative

Not applicable.

Policy

Not applicable.

Risk management considerations

Not applicable.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The Capital Works Project Report for the 2015-16 program provides an update on the capital works activities undertaken as at 31 August 2015.

VOTING REQUIREMENTS

Simple Majority.

MOVED Cr Hamilton-Prime, **SECONDED** Cr Ritchie that the Capital Works Committee **NOTES** the report on the Capital Works Projects for 2015-16 as at 31 August 2015 forming Attachment 1 to this Report.

The Motion was Put and

CARRIED (6/0)

In favour of the Motion: Cr Hollywood, Mayor Pickard, Crs Amphlett, Corr, Hamilton-Prime and Ritchie.

Appendix 4 refers

To access this attachment on electronic document, click here: [Attach4agnCWC140915.pdf](#)

URGENT BUSINESS

Nil.

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

Nil.

CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 6.10pm; the following Committee Members being present at that time:

Cr Kerry Hollywood
Mayor Troy Pickard
Cr Geoff Amphlett, JP
Cr Brian Corr
Cr Christine Hamilton-Prime
Cr Teresa Ritchie, JP