

# minutes

## Joondalup Performing Arts and Cultural Facility Steering Committee

MEETING HELD ON **THURSDAY 3 APRIL 2014**

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## CITY OF JOONDALUP

### MINUTES OF THE JOONDALUP PERFORMING ARTS AND CULTURAL FACILITY STEERING COMMITTEE MEETING HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON THURSDAY 3 APRIL 2014.

#### ATTENDANCE

##### Committee Members:

Cr Liam Gobbert	Central Ward
Cr Kerry Hollywood	North Ward
Cr Tom McLean, JP	North Ward
Cr Sam Thomas	North-Central Ward
Cr Mike Norman	South-West Ward
Cr Russ Fishwick, JP	South Ward
Mr Garry Hunt	Chief Executive Officer, City of Joondalup
Mr Scott Henderson	Vice-President (Corporate Services), Edith Cowan University
Mr Russell Coad	General Manager Training and Business Services, West Coast Institute
Ms Sharon Joseph	President, Joondalup Encore Theatre Society
Mr Bill Robinson	President, Joondalup Community Arts Association

##### Officers:

Mr Blignault Olivier	Manager City Projects
Mr Scott Collins	Senior Projects Officer
Mr Brad Sillence	Manager Governance

#### DECLARATION OF OPENING

In the absence of an elected Presiding Member the Chief Executive Officer declared the meeting open at 7.25pm and adjourned the meeting for 10 minutes.

In the absence of an elected Presiding Member the Chief Executive Officer, reopened the adjourned meeting at 7.35pm.

### **ELECTION OF PRESIDING MEMBER**

Section 5.12 of the *Local Government Act 1995* requires a committee appointed by a local government to appoint a Presiding Member as the first item of business at its first meeting. Schedule 2.3 of the Act requires the Chief Executive Officer to preside. As the Chief Executive Officer is a committee member, the Manager Governance was delegated authority to preside at the meeting until the office of Presiding Member was filled.

The Manager Governance sought nominations for the position of Presiding Member.

Nominations for the position of Presiding Member were given to the Manager Governance in writing.

Cr McLean nominated Cr Hollywood for the position of Presiding Member. Cr Hollywood accepted the nomination.

There being no further nominations, Cr Hollywood was declared elected unopposed to the position of Presiding Member and assumed the Chair at 7.40pm.

### **ELECTION OF DEPUTY PRESIDING MEMBER**

Cr Hollywood sought nominations for the position of Deputy Presiding Member.

Nominations for the position of Deputy Presiding Member were given to the Presiding Member in writing.

Cr Thomas nominated Cr Norman for the position of Deputy Presiding Member. Cr Norman accepted the nomination.

Cr Fishwick nominated Cr McLean for the position of Deputy Presiding Member. Cr McLean accepted the nomination.

As two nominations were made, a secret ballot was conducted and the Manager Governance and Manager City Projects counted the votes.

Cr Hollywood as Presiding Member declared Cr McLean elected to the position of Deputy Presiding Member.

### **DECLARATIONS OF INTEREST**

Nil.

## **APOLOGIES/LEAVE OF ABSENCE**

### **Apology:**

Cr John Chester  
Superintendent Alan Morton    Acting Principal, WA Training Police Academy  
Mr Alastair Bryant              Expert Specialist  
Christine Evans                  President, Endeavour Theatre Company

### **Leave of Absence Previously Approved:**

Cr Brian Corr                      27 March to 5 April 2014 inclusive.  
Cr Geoff Amphlett, JP          27 March to 29 April 2014 inclusive.  
Cr Mike Norman                  5 April to 12 April 2014 inclusive.  
Cr Kerry Hollywood            16 April to 4 May 2014 inclusive.  
Cr Liam Gobbert                  16 April to 17 May 2014 inclusive.  
Cr Russ Fishwick, JP            29 April to 2 May 2014 inclusive.  
Cr John Chester                  1 May to 12 May 2014 inclusive.  
Cr Mike Norman                  4 May to 9 May 2014 inclusive.  
Cr Brian Corr                      20 May to 24 May 2014 inclusive.  
Cr Russ Fishwick, JP            4 August to 23 September 2014 inclusive.

## **CONFIRMATION OF MINUTES**

### **MINUTES OF THE JOONDALUP PERFORMING ARTS AND CULTURAL FACILITY STEERING COMMITTEE MEETING HELD ON 20 FEBRUARY 2013**

**MOVED Cr Fishwick SECONDED Mr Hunt that the minutes of the meeting of the Joondalup Performing Arts and Cultural Facility Steering Committee held on 20 February 2013 be confirmed as a true and correct record.**

**The Motion was Put and**

**CARRIED (11/0)**

**In favour of the Motion:** Crs Hollywood, Fishwick, Gobbert, McLean, Norman and Thomas, Mr Coad, Mr Henderson, Mr Hunt, Ms Joseph and Mr Robinson.

## **ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

## **IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

In accordance with Clause 5.2 of the City's *Meeting Procedures Local Law 2013*, this meeting was not open to the public.

## **PETITIONS AND DEPUTATIONS**

Nil.

## REPORTS

### **ITEM 1                    SETTING OF MEETING DATE - JOONDALUP PERFORMING ARTS AND CULTURAL FACILITY STEERING COMMITTEE**

<b>WARD</b>	North
<b>RESPONSIBLE DIRECTOR</b>	Mr Jamie Parry Governance and Strategy
<b>FILE NUMBER</b>	07019, 101515
<b>ATTACHMENTS</b>	Nil.
<b>AUTHORITY / DISCRETION</b>	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

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## **PURPOSE**

For the Joondalup Performing Arts and Cultural Facility (JPACF) Steering Committee to set a meeting date to consider a project progress report and the outcomes of the architectural design competition.

## **EXECUTIVE SUMMARY**

The JPACF Steering Committee meets on an as-required basis and meetings are convened at milestone events of the project. It is necessary for the JPACF Steering Committee to hold a meeting to be informed of the progress to date of the project and consider the outcomes of the architectural design competition.

It is proposed that a meeting of the committee be convened in early April in order to ensure timely progression of any committee recommendations to the next ordinary Council meeting.

*It is therefore recommended that the Joondalup Performing Arts and Cultural Facility Steering Committee sets its next meeting date for Wednesday 9 April 2014, commencing at 6.00pm in Conference Room 1.*

## **BACKGROUND**

The JPACF Steering Committee was established to provide advice and make recommendations to Council on:

- the architectural design elements to be incorporated into the Joondalup Performing Arts and Cultural Facility
- the core components to be included in the Joondalup Performing Arts and Cultural Facility
- the capacity of the design features to be included in the Joondalup Performing Arts and Cultural Facility
- the options for the ongoing management and utilisation of the Joondalup Performing Arts and Cultural Facility.

The committee also has the authority to form a reference or working group (as deemed appropriate) to assist with the implementation of the required tasks.

## **DETAILS**

The committee last met on 20 February 2013 and it is now timely for the committee to be informed of the progress to date of the project and consider the outcomes of the architectural design competition.

### **Issues and options considered**

The JPACF Steering Committee can either:

- set the meeting date as proposed in this report  
or
- amend the meeting date.

### **Legislation / Strategic Community Plan / policy implications**

#### **Legislation**

*Local Government Act 1995.*

*Local Government (Administration) Regulations 1996.*

#### **Strategic Community Plan**

#### **Key theme**

Community Wellbeing.

#### **Objective**

Cultural development.

#### **Strategic initiative**

Establish a significant cultural facility with the capacity to attract world-class visual and performing arts events.

**Policy** Nil.

**Risk management considerations**

Delaying the meeting date may negatively impact the City's credibility with participants of the architectural design competition.

**Financial / budget implications**

All costs associated with the hosting of a meeting of the JPACF Steering Committee are able to be accommodated within the 2013-14 Annual Budget.

**Regional significance**

Not applicable.

**Sustainability implications**

Not applicable.

**Consultation**

Not applicable.

**COMMENT**

In nominating the proposed date, consideration has been given to existing Council meeting timelines and the availability of committee members. The proposed date does not clash with any other Council related events, functions or meetings and will enable adequate time for any recommendations to be considered at a future meeting of Council.

**VOTING REQUIREMENTS**

Simple Majority.

**MOVED Cr Fishwick, SECONDED Cr Gobbert that the Joondalup Performing Arts and Cultural Facility Steering Committee SETS its next meeting date for Wednesday 9 April 2014, commencing at 6.00pm in Conference Room 1.**

**The Motion was Put and**

**CARRIED (11/0)**

**In favour of the Motion:** Crs Hollywood, Fishwick, Gobbert, McLean, Norman and Thomas, Mr Coad, Mr Henderson, Mr Hunt, Ms Joseph and Mr Robinson.



**URGENT BUSINESS**

Nil.

**MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION**

Nil.

**CLOSURE**

There being no further business, the Presiding Member declared the Meeting closed at 7.56pm; the following Committee Members being present at that time:

Cr Kerry Hollywood  
Cr Russ Fishwick, JP  
Cr Liam Gobbert  
Cr Tom McLean, JP  
Cr Mike Norman  
Cr Sam Thomas  
Mr Russell Coad  
Ms Sharon Joseph  
Mr Scott Henderson  
Mr Garry Hunt  
Mr Bill Robinson