

minutes

Office Development Committee

MEETING HELD ON **THURSDAY 19 JUNE 2014**

TABLE OF CONTENTS

Item No.	Title	Page No.
	Declaration of Opening	3
	Declarations of Interest	3
	Public Question Time	3
	Public Statement Time	3
	Apologies/Leave of absence	4
	Confirmation of Minutes	4
	Announcements by the Presiding Member without discussion	4
	Identification of matters for which the meeting may be closed to the public	4
	Petitions and deputations	4
	Reports	6
1	Confidential – Expression of Interest – Joondalup City Centre Development – [103036]	6
	Urgent Business	8
	Motions of which previous notice has been given	8
	Requests for Reports for future consideration	8
	Closure	8

CITY OF JOONDALUP

MINUTES OF THE OFFICE DEVELOPMENT COMMITTEE MEETING HELD IN CONFERENCE ROOM 1 , JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON THURSDAY 19 JUNE 2014.

ATTENDANCE

Committee Members

Mayor Troy Pickard	<i>Presiding Member</i>
Cr Liam Gobbert	
Cr Tom McLean, JP	<i>Deputy Presiding Member</i>
Mr Garry Hunt	Chief Executive Officer
Ms Dale Page	Director Planning and Community Development

Officers

Mr Brad Sillence	Manager Governance
Mr Blignault Olivier	Manager City Projects
Mrs Genevieve Hunter	Senior Projects Officer
Mrs Dawn Anderson	Governance Officer

Guests

Mr Simon Moen	Technical Advisor, Partner - Jackson McDonald Lawyers
Mr Ryan Chorley	Jackson McDonald Lawyers

There were no members of the public and no members of the press in attendance.

DECLARATION OF OPENING

The Presiding Member declared the meeting open at 11.04am.

DECLARATIONS OF INTEREST

Nil.

PUBLIC QUESTION TIME

Nil.

PUBLIC STATEMENT TIME

Nil.

APOLOGIES/LEAVE OF ABSENCE**Apology:**

Cr Kerry Hollywood.

Leave of Absence Previously Approved:

Cr Christine Hamilton-Prime	1 June to 20 June 2014 inclusive;
Cr Russ Fishwick, JP	4 August to 23 September 2014 inclusive;
Cr Philippa Taylor	20 August to 12 September 2014 inclusive.

CONFIRMATION OF MINUTES**MINUTES OF THE OFFICE DEVELOPMENT COMMITTEE HELD ON 3 DECEMBER 2013 AND RECONVENED ON 17 MARCH 2014, 29 APRIL 2014 AND 21 MAY 2014**

MOVED Cr McLean, SECONDED Mr Hunt that the minutes of the meeting of the Office Development Committee held on 3 December 2013 and reconvened on 17 March 2014, 29 April 2014 and 21 May 2014 be confirmed as a true and correct record.

The Motion was Put and

CARRIED (5/0)

In favour of the Motion: Mayor Pickard, Crs Gobbert, McLean, Mr Hunt and Ms Page.

ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Item 1 – Confidential – Expression of Interest - Joondalup City Centre Development.

PETITIONS AND DEPUTATIONS

Nil.

MOTION TO CLOSE MEETING TO MEMBERS OF THE PUBLIC – [08122, 02154]

MOVED Mr Hunt, SECONDED Cr Gobbert that the Office Development Committee:

1 in accordance with Section 5.23(2)(c) of the *Local Government Act 1995* and clause 5.2(2) of the *City's Meeting Procedures Local Law 2013*, RESOLVES to close the meeting to members of the public to consider the following item:

1.1 Item 1 Confidential – Expression of Interest - Joondalup City Centre Development;

2 PERMITS the following employees and external persons to remain in the room during discussion on Item 1 while the meeting is closed to members of the public as detailed in Part 1 above:

- 2.1 Manager Governance, Mr Brad Sillence;**
- 2.2 Manager City Projects, Mr Blignault Olivier;**
- 2.3 Senior Projects Officer, Mrs Genevieve Hunter;**
- 2.4 Governance Officer, Mrs Dawn Anderson;**
- 2.5 Jackson McDonald Lawyers, Mr Simon Moen and Mr Ryan Chorley.**

The Motion was Put and

CARRIED (5/0)

In favour of the Motion: Mayor Pickard, Crs Gobbert, McLean, Mr Hunt and Ms Page.

REPORTS**ITEM 1 CONFIDENTIAL - EXPRESSION OF INTEREST -
JOONDALUP CITY CENTRE DEVELOPMENT**

WARD	North
RESPONSIBLE DIRECTOR	Mr Garry Hunt Office of the CEO
FILE NUMBER	103036, 101515
ATTACHMENTS	Attachment 1 City Centre Development – Expression of Interest Process and Evaluation Plan Attachment 2 City Centre Development – Request for Expressions of Interest Attachment 3 City Centre Development – Memorandum of Understanding

(Please Note: These attachments are confidential and will appear in the official Minute Book only)

AUTHORITY / DISCRETION	Executive – The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
-------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

This report is confidential in accordance with section 5.23(2)(c) of the *Local Government Act 1995*, which also permits the meeting to be closed to the public for business relating to the following:

- *A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.*

A full report was provided to Elected Members under separate cover. The report is not for publication.

OFFICER'S RECOMMENDATION

That the Office Development Committee:

- 1 ENDORSES the Joondalup City Centre – Expression of Interest Process and Evaluation Plan forming Attachment 1 to this Report;
- 2 ENDORSES the following timelines proposed within the Expression of Interest Process and Evaluation Plan forming Attachment 1 to this Report:
 - 2.1 Advertising of Request for Expressions of Interest commences 10 July 2014;
 - 2.2 Closing date for submissions 13 October 2014;
 - 2.3 Identification of the preferred respondent December 2014;
- 3 APPROVES the release for advertising of the Request for Expressions of Interest, including the draft Memorandum of Understanding, forming Attachments 2 and 3 to this Report.

MOVED Mr Hunt , SECONDED Cr Gobbert that Council:

- 1 **ENDORSES the Joondalup City Centre – Expression of Interest Process and Evaluation Plan forming Attachment 1 to this Report;**
- 2 **ENDORSES the following timelines proposed within the Expression of Interest Process and Evaluation Plan forming Attachment 1 to this Report:**
 - 2.1 **Advertising of Request for Expressions of Interest commences 10 July 2014;**
 - 2.2 **Closing date for submissions 13 October 2014;**
 - 2.3 **Identification of the preferred respondent December 2014;**
- 3 **APPROVES the release for advertising of the Request for Expressions of Interest, including the draft Memorandum of Understanding, as amended by the Office Development Committee, forming Attachments 2 and 3 to this Report.**

The Motion was Put and

CARRIED (5/0)

In favour of the Motion: Mayor Pickard, Crs Gobbert, McLean, Mr Hunt and Ms Page.

MOTION TO GO TO OPEN DOORS – [02154, 08122]

MOVED Cr McLean, **SECONDED** Ms Page that in accordance with clause 5.2(3)(b) of the *City of Joondalup Meeting Procedures Local Law 2013*, the Office Development Committee meeting be now **REOPENED TO THE PUBLIC**.

The Motion was Put and

CARRIED (5/0)

In favour of the Motion: Mayor Pickard, Crs Gobbert, McLean, Mr Hunt and Ms Page.

URGENT BUSINESS

Nil.

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

Nil.

CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 11.40am; the following Committee Members being present at that time:

Mayor Troy Pickard
Cr Liam Gobbert
Cr Tom McLean, JP
Mr Garry Hunt
Ms Dale Page