

CITY OF JOONDALUP

Notice is hereby given that a Meeting of the **STRATEGIC ADVISORY COMMITTEE – SENIORS INTERESTS** will be held in Committee Room 3, Administration Centre, Boas Avenue, Joondalup on **WEDNESDAY 18 SEPTEMBER 2002** commencing at **1.00pm**.

DENIS SMITH
Chief Executive Officer
Thursday 5th September 2002

Joondalup
Western Australia

AGENDA

Committee Members:

Councillor Donald Carlos
Councillor Mike O'Brien
Councillor Allison Walker
Caroline Evans – Team Leader, Department for Community Development
Gloria Lloyd-Jones – Manager Aged & Disability Services, Community Vision Inc.
Audrey Poole – Australian Red Cross
Allyn Bryant - Association of Independent Retirees, Inc.
Jane Heilkema – Community Representative
Kevan Rowe – Community Representative
Graeme Hall - Manager Community Development Services

- 1. ATTENDANCE AND APOLOGIES**
- 2. INTRODUCTIONS**
- 3. CONFIRMATION OF PREVIOUS MINUTES**
- 4. OUTSTANDING ITEMS FROM LAST MEETING**
 - 4.1 Pamela Richardson**
 - 4.2 Terms of Reference**
 - 4.3 State Government Senior planning**
- 5. CORRESPONDENCE**
- 6. SENIORS CITIZENS MASTER PLAN – SOCIAL AND LEISURE NEEDS**
- 7. DRAFT SENIORS ACTION PLAN**
- 8. POUSTIE CONSULTING PRESENTATION**
- 9. GENERAL BUSINESS**
 - 9.1 Call for nominations – position to be vacated.**
- 10. DATE OF NEXT MEETING – Councillors, Administration Staff, Department for Community Development representative, Community Vision representative.**

CLOSURE

CITY OF JOONDALUP
STRATEGIC ADVISORY COMMITTEE – SENIORS INTERESTS
TERMS OF REFERENCE

1. DEFINITIONS

Council	Council of the City of Joondalup
Committee	Strategic Advisory Committee – Seniors Interests

2. MEMBERSHIP

The committee shall consist of the following members.

1. Three Elected Members.
2. One representative from the Department for Community Development/Office of Seniors Interests.
3. One representative from Community Vision Inc
4. Two representatives from commercial or not for profit organisations that provide services to seniors within the City.
5. Two members of the community who do not represent any particular group or organisation but whom have an interest in Seniors issues.
6. Manager Community and Health Services.
7. Manager Leisure and Ranger Services.
8. A representative as a deputy for the commercial or not for profit organisations that provide services to seniors in the City;
9. A representative as a deputy for the community who do not represent any particular group or organisation but whom have an interest in seniors issues.

3. OBJECTIVES

3.1 Oversee the strategic co-ordination of all Seniors issues across Council.

3.2 Provide advice to Council to ensure that the concerns of seniors are adequately represented in the City's planning processes and the strategic directions being developed for older people across the City.

4. MANAGEMENT

4.1 Terms of Appointment.

Appointments to the Committee shall be by nomination and Expressions of Interest will be called from members of the general community and relevant commercial or not for profit organisations to fill the respective community and service provider positions on the Committee. Members shall be appointed by Council. The Terms of Office shall be to 30 July 2002.

4.2 Chairperson

The Chairperson shall be elected by the Committee. In the absence of the Chairperson the meeting shall appoint an Acting Chairperson for that particular meeting.

4.3 Meetings

Meetings of the Strategic Advisory Committee - Seniors Interests will occur at least four times in each financial year.

4.4 Quorum

A quorum will be by simple majority.

4.5 Minutes

Minutes shall be made of all meetings. A copy of confirmed minutes shall be forwarded to the Committee Clerk. Minutes of all Committee meetings shall be forwarded to members at least seven days prior to the following meeting.

4.6 Deputations

The Committee may invite any persons or organisations to attend any meetings to discuss issues of interest.

4.7 Vacancies

If a casual vacancy is created, the Committee shall recommend the appointment of a person for the remainder of the Committee's term of office.

4.8 Powers of Council

Nothing herein contained shall restrict the powers of Council.