

AGENDA

Seniors Interests Advisory Committee

MEETING OF THE SENIORS INTERESTS ADVISORY COMMITTEE

TO BE HELD ON

MEETING DATE



WEDNESDAY 7 FEBRUARY 2007

commencing at 9.30am

in Conference Room 3
JOONDALUP CIVIC CENTRE,
BOAS AVENUE, JOONDALUP



GARRY HUNT
Chief Executive Officer
29 January 2007



City of
Joondalup

www.joondalup.wa.gov

CITY OF JOONDALUP

Notice is hereby given that a meeting of the **SENIORS INTERESTS ADVISORY COMMITTEE** will be held in Conference Room 3, Joondalup Civic Centre, Boas Avenue, Joondalup on **WEDNESDAY 7 FEBRUARY 2007** commencing at **9.30am**.

GARRY HUNT
Chief Executive Officer
29 January 2007

Joondalup
Western Australia

AGENDA

Committee Members

Cr Richard Currie
Cr Brian Corr
Margaret March, Community Member
Joy Coleman, Community Member
Valerie Corey, Community Member
Patricia Geary, Community Member
Allyn Bryant, Association of Independent Retirees
Helen Attrill, Industry Representative
Kevan Rogerson, Industry Representative
Vacant

Terms of Reference

- *To oversee the strategic coordination of all seniors' issues across Council.*
- *To provide advice to Council to ensure that the concerns of seniors are adequately represented in the City's planning processes and the strategic directions being developed for older people across the City.*

DECLARATION OF OPENING

APOLOGIES/LEAVE OF ABSENCE

ELECTION OF PRESIDING PERSON

Following the resignation of Ms Sharleen Mann, a vacancy exists for the position of Presiding Person on the Seniors Interests Advisory Committee. Under Section 5.12 of the Local Government Act 1995 the committee is required to appoint a presiding person as the first item of business. Schedule 2.3 of the Act requires the Chief Executive Officer to preside. Nominations for the position of presiding person are to be given to the Chief Executive Officer in writing, with the vote to be conducted by ballot.

CONFIRMATION OF MINUTES

MEETING OF THE SENIORS INTERESTS ADVISORY COMMITTEE HELD ON 4 OCTOBER 2006

At the meeting of the Seniors Interests Advisory Committee meeting held on 6 December 2006, it was resolved that:

“consideration of the minutes of the meeting of the Seniors Interests Advisory Committee held on 4 October 2006 be deferred pending clarification”.

This need for clarification of the 4 October 2006 minutes was required as a result of a query raised at the Council meeting held on 21 November 2006, as to the membership of the Seniors Interest Advisory Committee and its quorum. The minutes were subsequently amended to better reflect membership, and submitted to the Council meeting held on 12 December 2006 for noting.

RECOMMENDATION

That the minutes of the meeting of the Seniors Interests Advisory Committee held on 4 October 2006 be confirmed as a true and correct record.

MINUTES OF THE SENIORS INTERESTS ADVISORY COMMITTEE HELD ON 6 DECEMBER 2006

RECOMMENDATION

That the minutes of the meeting of the Seniors Interests Advisory Committee held on 6 December 2006 be confirmed as a true and correct record, subject to a correction to “Announcements by the Presiding Person Without Discussion”, to read:

“Sharleen Mann advised that she has tendered her resignation from the Seniors Advisory Committee and consequently this will be her final meeting”.

ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

DECLARATIONS OF INTEREST

**IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND
CLOSED DOORS**

PETITIONS AND DEPUTATIONS

REPORTS

| | | |
|---------------|--|----------------|
| Item 1 | Review of Seniors Plan 2004 – 2008: Seniors Interests Advisory Committee Consultation | Page 4 |
| Item 2 | Proposed Activities Budget and Name for 2007 Seniors Event | Page 8 |
| Item 3 | Seniors Interests Advisory Committee Vacancy | Page 12 |

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

CLOSURE

ITEM 1 REVIEW OF SENIORS PLAN 2004 – 2008: SENIORS INTERESTS ADVISORY COMMITTEE CONSULTATION

WARD: All

RESPONSIBLE Mr Clayton Higham
DIRECTOR: Planning and Community Development

PURPOSE

To provide the Seniors Interests Advisory Committee (SIAC) with information about the consultation which will be undertaken with the Committee as part of the review of the Seniors Plan 2004 – 2008.

EXECUTIVE SUMMARY

The Seniors Plan was developed to guide the City in its work with seniors and is required as listed in the Plan to be reviewed every three years. The SIAC is integral to the review process as its objective is to ensure that seniors’ concerns are adequately represented in planning and strategic processes being developed by the City for older people.

It is recommended that the Seniors Interests Advisory Committee undertakes the “Review of the Seniors Plan 2004 - 2008: Seniors Interests Advisory Committee Consultation” in accordance with the proposed consultation framework.

BACKGROUND

The table below outlines a framework for the comprehensive review of the seniors Plan. It includes a timeline, stakeholder groups, consultation method and comments.

Consultation Framework

| Timeline | Stakeholder Group | Method | Comment |
|--------------------------|---|---|---|
| <i>February 2007</i> | <i>SIAC</i> | <i>Workshop</i> | <i>The SIAC will review the Plan in its current format</i> |
| <i>March to May 2007</i> | <i>Seniors Groups in the community i.e. Senior Citizens Clubs, Probus Clubs etc</i> | <i>Awareness raising on issues that impact on seniors Focus Groups Workshops Questionnaires</i> | <i>Workshops to be facilitated by suitably qualified personnel. Workshops to be held in different locations in the community.</i> |

| | | | |
|--------------------------|--|--|--|
| <i>March to May 2007</i> | <i>Service providers, government and peak agencies</i> | <i>Focus Groups Workshops Questionnaires</i> | <i>Groups could be clustered into geographic regions</i> |
| <i>March to May 2007</i> | <i>Individual seniors in the community</i> | <i>Telephone/mail survey</i> | <i>Questions targeted to identify future needs as well as review of Plan</i> |
| <i>June 2007</i> | | <i>Report preparation</i> | <i>Officers will prepare the report for Council</i> |

DETAILS

A trained facilitator from the City will facilitate a consultation session with the SIAC, which will enable the SIAC to participate in a consultation process that will be meaningful, effective and useful for the Committee, senior members of the community and the City.

This consultation will:

- Identify the strengths and limitations of the Seniors Plan 2004 - 2008;
- Provide an opportunity for Committee members to contribute their knowledge, expertise and ideas for the new Plan;
- Produce an outcome that includes the identification of issues and strategies for contribution towards the development of a new Plan that reflects and incorporates contemporary concepts and trends whilst acknowledging any uniquely local issues and concerns.

Link to Strategic Plan:

The Seniors Plan is directly linked to the following key focus areas of the City's Strategic Plan - Community Wellbeing

Outcome:

The City of Joondalup is recognised globally as a community that values and facilitates Lifelong Learning

Outcome:

The City of Joondalup provides social opportunities that meet community needs

Objective 1.3:

To continue to provide services that meet changing needs of a diverse and growing community

Strategy 1.3.1

Provide leisure and recreational activities aligned to community expectations, incorporating innovative opportunities for today's environment

Strategy 1.3.2:

Provide quality of life opportunities for all community members

Strategy 1.3.3:

Provide support, information and resources

Outcome:

The City of Joondalup is a safe and healthy environment

Legislation – Statutory Provisions:

Not applicable

Risk Management considerations:

The City has an ageing population and by implementing the tasks of the Seniors Plan, it is implementing measures that will benefit residents now and in the future, as well as assisting in preventing relevant issues from escalating.

Financial/Budget Implications:

Budget Amount: \$ 2000

Associated costs of the review will include advertising and printing of posters and pamphlets to promote the review to community members. Funds have been allocated in the 2006/07 budget to assist with the implementation of the Seniors Plan.

Any future initiatives that are to be undertaken by the City as a result of their inclusion in the Seniors Plan would need to seek funding approval through normal Council budget allocation processes.

Policy Implications:

The existing policies that are deemed to have the most impact on seniors are –

- Access and inclusion (access to community facilities and public space: overcoming barriers that could prevent participation in community activities)
- Rates (reduced rates for seniors)
- Fees and Charges (reduced fees for seniors for some services)
- Use of community facilities (accommodation provided free of charge to seniors groups under the “subsidised use” policy).

Regional Significance:

Not Applicable

Sustainability implications:

Not Applicable

Consultation:

A consultation plan has been developed to ensure that the Plan captures current issues, trends and concerns.

COMMENT

The SIAC consultation is the first component of a community-wide consultation process designed to review the Seniors Plan 2004 –2008. Additionally, a reviewed Plan, delivered after wide consultation, will provide the City with a working document, aligned with other components of the Community Development Strategy.

ATTACHMENTS

Attachment 1 - Seniors Plan 2004 -2008

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION:

That the Seniors Interests Advisory Committee UNDERTAKES the “Review of the Seniors Plan 2004 - 2008: Seniors Interests Advisory Committee Consultation” in accordance with the proposed consultation framework.

Appendix 1 refers

ITEM 2 PROPOSED ACTIVITIES BUDGET AND NAME FOR 2007 SENIORS EVENT

WARD: All

RESPONSIBLE Mr Clayton Higham
DIRECTOR: Planning and Community Development

PURPOSE

To seek the endorsement of the Seniors Interests Advisory Committee (SIAC) for the proposed activities budget and name for the City's 2007 Seniors Event.

EXECUTIVE SUMMARY

A seniors' event will be held in 2007, reflecting the objectives of the Seniors Plan 2004 – 2008 to hold an annual seniors event for residents of the City. The event will continue to promote the principles of holistic positive active ageing, with a theme, activities and a name complementing this concept.

It is recommended that the Seniors Interests Advisory Committee:

- 1 *NOTES the report on the proposed activities budget for the 2007 Seniors Event;*
- 2 *NOTES the suggested names for the 2007 Seniors Event:*
- 3 *ENDORSES a name for the 2007 seniors event from suggestions offered or recommends another appropriate name.*

BACKGROUND

In 2004 the inaugural seniors event The "Live Life Festival: A Regional Event for Seniors" was held by the City. This event took place between 15 – 20 November 2004.

"Living Now: A Seminar for Seniors" was the second annual seniors event, held in a single venue over one day, 30 June 2005.

The third annual seniors event "Seniors: This is Your Life" was held during the week 11-15 September 2006. Members of the SIAC Committee were involved in the organising committee.

DETAILS

It is proposed that the 2007 event will continue to promote the principles of positive active ageing.

In 2007 the focus will again be on forming collaborative relationships, promoting existing City programs as well as involving external stakeholders.

Proposed Activities Budget

| Proposed Activities | Estimated Budget |
|---|-------------------------|
| Welcome to Country | \$ 250 |
| Event Patron / Facilitator or Star Attraction – <i>to be determined</i> | \$2000 |
| Professional Entertainer/s and / or presenters – <i>to be determined</i> | \$1500 |
| Sabrina Hahn | \$1200 |
| Advertising | \$1000 |
| Hire of Photographer | \$ 500 |
| Refreshments | \$ 300 |
| Hire of sound equipment | \$ 500 |
| Internal printing programs & posters | \$ 350 |
| Entertainment (unpaid) - <i>to be determined</i> | no cost |
| TAFE Pavillion Restaurant Seniors Special Lunch | no cost |
| Police Academy Tours | no cost |
| Centrelink Seminars – <i>to be determined</i> | no cost |
| Library Activities – <i>to be determined</i> | TBA |
| Leisure & Recreation Activities – <i>to be determined</i> | TBA |
| Culture & Art Activities - <i>to be determined</i> | TBA |
| Collaborative partnerships with existing agencies / groups to showcase established activities or programs for seniors or to develop & provide activities specifically for event – <i>to be determined</i> | TBA |
| Total estimated known costs to date | \$7600 |

Suggested Names for 2007 Seniors Event

It is suggested that a name be chosen from those provided, or another as identified during the meeting, that follows the theme of previous seniors events, which has promoted positive active ageing.

- Growing Older, Growing Bolder
- SOS: Seniors of Substance
- Ageing: Imagine the Possibilities
- Your Life, Your Journey, Your Choices!
- Age with Attitude
- Live Out Loud: Age with Attitude
- Age with Attitude: Living out Loud
- Now that I'm grown up, what shall I do?
- Life is a Garden: Grow Yourself
- Life is a Garden: Enjoy the Seasons
- The Garden of Life: Grow Your Own
- Age Don't Fade: Colour Your Life
- Explore, Create, Experience Life
- Say Yes to Ageing & Living Life!
- The Art of Ageing.

- Celebrate Ageing with Confidence & Purpose
- Act Your Age: Whatever That Means

Link to Strategic Plan:

The seniors' event is directly linked to the following key focus areas of the City's Strategic Plan

Community Wellbeing

Outcome:

The City of Joondalup is recognised as a community that values and facilitates Lifelong Learning

Objective 1.1:

To develop, provide and promote a diverse range of lifelong learning opportunities

Outcome:

The City of Joondalup provides social opportunities that meet community needs

Objective 1.3:

To continue to provide services that meet changing needs of a diverse and growing community

Strategy 1.3.1:

Provide leisure and recreational activities aligned to community expectations, incorporating innovative opportunities for today's environment

Strategy 1.3.2:

Provide quality of life opportunities for all community members

Legislation – Statutory Provisions:

Not Applicable

Budget Implications:

\$5,000 was allocated in the 2006/2007 budget to enable the City to host a seniors event.

Further planning will be undertaken and will form part of a budget submission for the 2007/2008 budget. This increase will be subject to the usual City budget processes and cannot be confirmed until final budget approval as given in June/July 2007.

Regional Significance:

Not Applicable

Sustainability implications:

Not Applicable

COMMENT

The City's seniors events provide excellent opportunities for the City and includes opportunities to engage with seniors in the community through the provision of events and activities which promote positive active ageing and wellbeing; facilitating connections, links and relationships with the community; and enabling the development and building of collaborative partnerships with groups, agencies, and service providers.

ATTACHMENTS

Not Applicable

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Seniors Interests Advisory Committee:

- 1 NOTES the report on the proposed activities budget for the 2007 Seniors Event;**
- 2 NOTES the suggested names for the 2007 Seniors Event:**
- 3 ENDORSES a name for the 2007 seniors event from suggestions offered or chooses another appropriate name.**

ITEM 3 SENIORS INTERESTS ADVISORY COMMITTEE VACANCY

WARD: All

RESPONSIBLE DIRECTOR: Mr Clayton Higham
Planning and Community Development

PURPOSE

To provide the Seniors Interests Advisory Committee (SIAC) with information, regarding the “industry representative” vacancy including the process to be undertaken to fill that vacancy.

EXECUTIVE SUMMARY

This report details information about the process to be undertaken to fill the SIAC vacancy created by the recent resignation of an “industry representative” Committee member. The process to recruit an appropriate representative will include widespread networking and advertising to encourage nominations for the position.

It is recommended that the Seniors Interests Advisory Committee NOTES the information provided about the “industry representative” vacancy and the process to be undertaken to fill that vacancy.

BACKGROUND

The SIAC Terms of Reference, outlining the membership, terms of appointment and vacancies of the Committee is provided at Attachment 1.

DETAILS

The current Committee vacancy has been created by the resignation of “industry” representative Sharleen Mann who is employed by Silver Chain.

Nominations to fill the vacancy will be sought from appropriate organisations that provide services to seniors.

Throughout January 2007, the City will undertake the following:

- Advertise the SIAC vacancy in the Community Newspaper;
- Widely distribute a SIAC vacancy advertisement through electronic mailing “industry” networks;
- Make contact with any agency identified as appropriate to approach regarding interest in nominating an expression of interest.

At the SIAC meeting of 7 February, information will be provided on the outcome of the process undertaken, including the receipt of any nominations expressing interest in joining the Committee as an “industry” representative.

Link to Strategic Plan:

The SIAC is linked to the Strategic Plan through the following:

Community Wellbeing

Outcome:

The City of Joondalup provides social opportunities that meet community needs

Objective 1.3:

To continue to provide services that meet changing needs of a diverse and growing community

Strategy 1.3.2:

Provide quality of life opportunities for all community members

Strategy 1.3.3:

Provide support, information and resources

City Development

Outcome:

The City of Joondalup recognises the changing demographic needs of the community

Objective 3.3

To continue to meet changing demographic needs

Strategy 3.3.2

Integrate plans to support community and business development

Organisational development

Outcome:

The City of Joondalup is an interactive community

Objective 4.3

To ensure the city responds to and communicates with the community

Strategy 4.3.1:

Provide effective and clear community consultation

Objective 4.3.2

Provide accessible community information

Legislation – Statutory Provisions:

The SIAC is a Council Committee; therefore membership needs to be endorsed by Council. The Committee's Terms of Reference require that the tenure of the Committee be for a period of two years and that the two-year period coincide with the election cycle of the elected Council.

Risk Management considerations:

Not Applicable

Policy implications:

Not Applicable

Financial/Budget Implications:

Not Applicable

Regional Significance:

Not Applicable

Sustainability implications:

Not Applicable

Consultation:

Not Applicable

COMMENT

It is expected that nominations will be received from people in the “industry” who are well informed, and have a sound understanding of the myriad issues impacting upon seniors.

ATTACHMENTS

Attachment 1 – Seniors Interests Advisory Committee Terms of Reference

Attachment 2 – Committee member letter of resignation

Attachment 3 – Seniors Interests Advisory Committee vacancy advertisement

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Seniors Interests Advisory Committee NOTES the information provided about the “industry representative” vacancy and the process to be undertaken to fill that vacancy.

Appendix 2 refers



**APPENDICES FOR AGENDA OF
SENIORS INTERESTS ADVISORY COMMITTEE**

| ITEM | TITLE | APPENDIX | PAGE |
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| Item 3 | Seniors Interests Advisory Committee Vacancy Attachment 1 Seniors Interests Advisory Committee Terms of Reference Attachment 2 Committee member letter of Resignation Attachment 3 Seniors Interest Advisory Committee vacancy advertisement | 2 | 18 20 21 |