

minutes

Strategic Financial Management Committee

MEETING HELD ON **MONDAY, 11 MARCH 2013**

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CITY OF JOONDALUP

MINUTES OF THE STRATEGIC FINANCIAL MANAGEMENT COMMITTEE MEETING HELD IN CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON MONDAY, 11 MARCH 2013.

ATTENDANCE

Committee Members:

Cr Geoff Amphlett, JP	<i>Presiding Member</i>
Mayor Troy Pickard	
Cr John Chester	
Cr Russ Fishwick, JP	
Cr Tom McLean, JP	
Cr Mike Norman	<i>Deputy Presiding Member</i>
Cr Sam Thomas	

Observers:

Cr Brian Corr	
Cr Liam Gobbert	<i>Absent from 6.35pm to 6.42pm</i>

Officers:

Mr Garry Hunt	Chief Executive Officer
Mr Mike Tidy	Director Corporate Services
Mr Brad Sillence	Manager Governance
Mr Blignault Olivier	Manager City Projects
Mrs Lesley Taylor	Governance Officer

DECLARATION OF OPENING

The Presiding Member declared the meeting open at 6.02pm.

APOLOGIES/LEAVE OF ABSENCE

Leave of Absence previously approved

Cr Teresa Ritchie	5 March to 12 March 2013 inclusive.
Cr Geoff Amphlett, JP	16 March to 24 March 2013 inclusive.
Cr Kerry Hollywood	1 May to 26 May 2013 inclusive.

CONFIRMATION OF MINUTES

MINUTES OF THE STRATEGIC FINANCIAL MANAGEMENT COMMITTEE MEETING HELD ON 3 DECEMBER 2012

MOVED Cr Fishwick, SECONDED Cr McLean that the minutes of the meeting of the Strategic Financial Management Committee held on 3 December 2012 be confirmed as a true and correct record.

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Cr Amphlett, Mayor Pickard, Crs Chester, Fishwick, McLean, Norman, and Thomas.

ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

DECLARATIONS OF INTEREST

Nil.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS

In accordance with Clause 76 of the City's *Standing Orders Local Law 2005*, this meeting was not open to the public.

PETITIONS AND DEPUTATIONS

Nil.

REPORTS**ITEM 1 ADOPTION OF MEETING DATES FOR 2013 –
STRATEGIC FINANCIAL MANAGEMENT
COMMITTEE**

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Governance and Strategy
FILE NUMBER	51567, 101515
ATTACHMENT	Nil.
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For the Strategic Financial Management Committee to consider the proposed schedule of committee meeting dates for 2013, up until the local government elections.

EXECUTIVE SUMMARY

In order to assist with forward planning for all Elected Members, management and staff, a schedule of meeting dates has been prepared for the Strategic Financial Management Committee, ensuring synergy between meeting dates and the flow of information and decision-making.

It is recommended that the Strategic Financial Management Committee ADOPTS the meeting dates and times for the Strategic Financial Management Committee of the City of Joondalup to be held at the Joondalup Civic Centre, Boas Avenue, Joondalup.

BACKGROUND

The Strategic Financial Management Committee was established at the Joint Commissioners Meeting held on 2 November 2004 (CJ249-11/04 refers). The purpose of the committee is to:

- 1 Promote and advocate sound financial management within the City and provide advice to the Council on strategic financial management issues.

- 2 In particular advise Council on:
- (i) how funding can be achieved for any major capital works project before the Council makes a commitment to a project
 - (ii) levels of service delivery – determine:
 - Which services to be provided.
 - Standards of service. Such standard will be determined with reference to:
 - Best industry practice standards where applicable.
 - Internally agreed standards which will be determined with reference to local community expectations.
 - (iii) preparation of the Strategic Plan with high priority being given to ensure that the plan is achievable in the long term
 - (iv) consideration of public submissions to the Strategic Plan
 - (v) final acceptance of the Strategic Plan.
- 3 Policy development and review of policies with financial implications for the city.

At its meeting held on 20 November 2012 (CJ228-11/12 refers), Council adopted the meeting dates for its Strategy and Briefing sessions, and ordinary Council meetings.

The schedule of Council meeting dates was based on the format used for the last five years; a monthly meeting format with Strategy Sessions held on the first Tuesday of each month; Briefing Sessions held on the second Tuesday and Council meetings on the third Tuesday.

This enables committee meetings to be scheduled on the Monday, Tuesday or Wednesday of weeks one, two and three so as to minimise potential conflicts with other Council activities and provide a 'meeting-free' week in the fourth week of each month.

DETAILS

Due to the local government elections in October there are no meetings scheduled after October 2013. A report will be submitted to the Strategic Financial Management Committee to propose the meeting dates for the remainder of the year after new members are appointed to the committee by Council following the local government elections.

Issues and options considered

The Strategic Financial Management Committee can either:

- adopt the meeting dates as proposed in this report
or
- amend the meeting dates.

Legislation / Strategic Community Plan / policy implications

Legislation	<i>Local Government Act 1995</i> <i>Local Government (Administration) Regulations 1996</i> <i>Standing Orders Local Law 2005</i>
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Strategic Community Plan

Key theme Governance and Leadership.

Objective Corporate capacity.

Strategic initiative Not applicable.

Policy Not applicable.

Risk management considerations

Should forward planning of committee meetings not be identified, then there is a risk for meetings to be held on an ad-hoc basis; lacking coordination with other key meetings and corporate planning processes.

Financial/budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The dates proposed are intended to provide Council, committee members and staff with an indicative meeting timeline for the Strategic Financial Management Committee.

It should be noted that no meeting dates have been set after October 2013 due to the impact of the local government elections. A further report will be submitted to the Strategic Financial Management Committee to propose the meeting dates for the remainder of the year, following the elections.

VOTING REQUIREMENTS

Simple Majority.

MOVED Cr Fishwick, SECONDED Mayor Pickard that the Strategic Financial Management Committee ADOPTS the following meeting date and time for the Strategic Financial Management Committee of the City of Joondalup to be held at the Joondalup Civic Centre, Boas Avenue, Joondalup:

- **Strategic Financial Management Committee meeting to be held in Conference Room 2 at 6.00pm on Monday, 1 July 2013.**

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Cr Amphlett, Mayor Pickard, Crs Chester, Fishwick, McLean, Norman, and Thomas.

ITEM 2 CONFIDENTIAL - STATUS REPORT ON CITY FREEHOLD PROPERTIES PROPOSED FOR DISPOSAL

WARD	All
RESPONSIBLE DIRECTOR	Mr Garry Hunt Office of the CEO
FILE NUMBER	63627
ALT FILE NUMBER	101515
ATTACHMENT	<p>Attachment 1 Lot 200 Quilter Drive, Duncraig and Lot 766 Dampier Avenue, Kallaroo</p> <p>Attachment 2 Lot 202 Kanangra Crescent, Greenwood and Lot 147 Millport Drive, Warwick</p> <p>Attachment 3 Lot 613 Pacific Way, Beldon and Lot 671 Camberwarra Drive, Craigie</p> <p>Attachment 4 Lot 103 Caridean Street, Heathridge and Lot 977 Burlos Court, Joondalup</p> <p>Attachment 5 Lot 23 Gibson Avenue, Padbury and Lot 1001 Camberwarra Drive, Craigie</p> <p>Attachment 6 Lots 642/643 Marri Road, Duncraig and Lot 971 Creaney Drive, Kingsley</p> <p>Attachment 7 Lot 549 Moolanda Boulevard, Kingsley</p> <p>Attachment 8 Updated Valuations on Properties to be Disposed of at Auction</p>

AUTHORITY / DISCRETION Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for ‘noting’).

This report is confidential in accordance with Section 5.23(2)(h) of the *Local Government Act 1995*, which also permits the meeting to be closed to the public for business relating to the following:

The determination by the local government of a price for the sale or purchase of property by the local government.

A full report was provided to Elected Members under separate cover. The report is not for publication.

Cr Gobbert left the room at 6.35pm and returned at 6.42pm.

MOVED Mayor Pickard, SECONDED Cr Norman that the Strategic Financial Management Committee:

- 1 NOTES the contents of the status report dated 11 March 2013 on the City's progress to date on the proposed disposal of 13 City-owned freehold land sites;**
- 2 NOTES a further status report on the overall progress of the City's proposed disposal of 13 City-owned freehold land sites will be submitted to the Strategic Financial Management Committee meeting on 1 July 2013;**
- 3 NOTES that two detailed reports on the potential disposal of Lot 971 (52) Creaney Drive, Kingsley and the disposal of a portion of Lot 549 (11) Moolanda Boulevard, Kingsley will be submitted to the Strategic Financial Management Committee meeting on 1 July 2013.**

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Cr Amphlett, Mayor Pickard, Crs Chester, Fishwick, McLean, Norman, and Thomas.

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

Cafes, Kiosks and Restaurants on City owned or managed land

Mayor Pickard requested an update report be presented to the committee in relation to cafes, kiosks and restaurants on City owned or managed land.

CLOSURE

There being no further business, the Presiding Member declared the Meeting closed at 6.46pm; the following Committee Members being present at that time:

Cr Geoff Amphlett, JP
Mayor Troy Pickard
Cr John Chester
Cr Russ Fishwick, JP
Cr Tom McLean, JP
Cr Mike Norman
Cr Sam Thomas