

minutes

Strategic Financial Management Committee

MEETING HELD ON

TUESDAY 5 NOVEMBER 2013

TABLE OF CONTENTS

Item No.	Title	Page No.
	Declaration of Opening	3
	Election of Presiding Member	4
	Election of Deputy Presiding Member	4
	Declarations of Interest	4
	Apologies/Leave of Absence	4
	Report	5
1	Adoption of Meeting Dates for the Remainder of 2013 – Strategic Financial Management Committee – [51567]	5
	Closure	8

CITY OF JOONDALUP

MINUTES OF THE SPECIAL MEETING OF THE STRATEGIC FINANCIAL MANAGEMENT COMMITTEE HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP TUESDAY 5 NOVEMBER 2013.

ATTENDANCE

Committee Members:

Mayor Troy Pickard
Cr Geoff Amphlett, JP
Cr Brian Corr
Cr Russ Fishwick, JP
Cr Mike Norman *Deputising for Cr Hamilton-Prime*
Cr Tom McLean, JP
Cr Sam Thomas

Officers:

Mr Garry Hunt	Chief Executive Officer
Mr Jamie Parry	Director Governance and Strategy
Mr Mike Smith	Acting Director Corporate Services
Ms Dale Page	Director Planning and Community Development
Mr Nico Claassen	Director Infrastructure Services
Mr Brad Sillence	Manager Governance
Mr John Corbellini	Manager Planning Services
Mr John Byrne	Governance Coordinator
Mrs Deborah Gouges	Governance Officer
Mrs Rose Garlick	Governance Officer

Observers:

Cr John Chester
Cr Liam Gobbert
Cr Kerry Hollywood
Cr Teresa Ritchie, JP
Cr Philippa Taylor

DECLARATION OF OPENING

The Chief Executive Officer declared the meeting open at 8.00pm.

ELECTION OF PRESIDING MEMBER

Section 5.12 of the *Local Government Act 1995* requires a Committee appointed by a local government, to appoint a Presiding Member as the first item of business at its first meeting. Schedule 2.3 of the Act requires the Chief Executive Officer to preside.

Cr Thomas nominated Cr Amphlett for the position of Presiding Member. Cr Amphlett accepted the nomination.

There being no further nominations at the close of the Election for Presiding Member, Cr Amphlett was declared elected unopposed to the position of Presiding Member and assumed the Chair at 8.01pm.

ELECTION OF DEPUTY PRESIDING MEMBER

It is advisable that the Committee appoints a Deputy Presiding Member, who would chair the meeting in the absence of the Presiding Member.

Cr Amphlett nominated Cr Thomas for the position of Deputy Presiding Member. Cr Thomas accepted the nomination.

There being no further nominations at the close of the Election for Deputy Presiding Member, Cr Thomas was declared elected unopposed to the position of Deputy Presiding Member.

DECLARATIONS OF INTEREST

Nil.

APOLOGIES/LEAVE OF ABSENCE

Apology:

Cr Christine Hamilton-Prime.

REPORT

ITEM 1 ADOPTION OF MEETING DATES FOR THE REMAINDER OF 2013 – STRATEGIC FINANCIAL MANAGEMENT COMMITTEE

WARD:	All
RESPONSIBLE DIRECTOR:	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER:	51567
ATTACHMENTS:	Nil
AUTHORITY / DISCRETION:	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For the Strategic Financial Management Committee to call a meeting to enable it to consider the *20 Year Strategic Financial Plan*.

EXECUTIVE SUMMARY

The City's existing *20 Year Strategic Financial Plan* was adopted by Council at its meeting held on 20 November 2012 (Item CJ244-11/12 refers). The existing plan has been reviewed and there is a requirement to present the plan to a meeting of the Strategic Financial Management Committee, before being endorsed by Council. It is anticipated that the plan will need to be considered by Council at its December 2013 meeting to inform the 2014-15 Annual Budget process.

It is therefore recommended that the Strategic Financial Management Committee CALLS a meeting of the Strategic Financial Management Committee in Conference Room 2, City of Joondalup Civic Centre on Monday 2 December 2013 commencing at 6.00pm.

BACKGROUND

At its meeting held on 5 November 2013 (Item JSC06-11/13 refers) Council appointed members to various committees following the 2013 Local Government Elections. One of the items to be considered by the Strategic Financial Management Committee is the City's *20 Year Strategic Financial Plan*.

The City's existing *20 Year Strategic Financial Plan* was adopted by Council at its meeting held on 20 November 2012 (Item CJ244-11/12 refers). The existing plan has been reviewed and there is a requirement therefore to present the plan to a meeting of the Strategic Financial Management Committee, before being endorsed by Council. It is anticipated that the plan will need to be considered by Council at its December 2013 meeting to inform the 2014-15 Annual Budget process.

DETAILS

For Council to consider a revised version of the *20 Year Strategic Financial Plan* it will be necessary for the committee to firstly consider the plan and make a subsequent recommendation to Council. It is recommended that a meeting of the committee be held on Monday 2 December 2013 to enable the plan, and the recommendation from the committee to be considered by Council at its 2013 December meeting.

Issues and options considered

The committee can either:

- call a meeting on the date and time as recommended
or
- nominate another date and time to hold a committee meeting.

In view of the scheduled meetings for Council and its committees, it will be necessary to hold the committee meeting prior to the scheduled 10 December 2013 Council meeting, to enable the committee to make an appropriate recommendation to Council, and for the report and subsequent recommendation to be included in the Council agenda.

Legislation / Strategic Community Plan / policy implications

Legislation *Local Government Act 1995.*
City of Joondalup Meeting Procedures Local Law 2013.

Strategic Community Plan

Key theme Financial Sustainability.

Objective Effective management.

Strategic initiative Manage liabilities and assets through a planned, long term approach.

Policy Not applicable.

In accordance with clause 2.4(c) of the *City of Joondalup Meeting Procedures Local Law 2013* a meeting of a committee is to be held in accordance with a decision of the Council or the committee.

Risk management considerations

Not applicable.

Financial/budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The recommended date and time for the committee meeting will enable the *20 Year Strategic Financial Plan* to be considered by the committee before a recommendation can be made to Council at its December 2013 meeting.

Meeting dates for the 2014 calendar year will be determined by the committee early in the new year.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

MOVED Cr Fishwick **SECONDED** Cr McLean that the Strategic Financial Management Committee **CALLS** a meeting of the Strategic Financial Management Committee in Conference Room 2, City of Joondalup Civic Centre on Monday 2 December 2013 commencing at 6.00pm.

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Cr Amphlett, Mayor Pickard, Crs Corr, Fishwick, McLean, Norman and Thomas.

CLOSURE

There being no further business, the Presiding Member declared the Meeting closed at 8.04pm; the following Committee Members being present at that time:

Cr Geoff Amphlett, JP
Mayor Troy Pickard
Cr Brian Corr
Cr Russ Fishwick, JP
Cr Tom McLean, JP
Cr Mike Norman
Cr Sam Thomas