

Agenda **Streetscape Advisory Committee**

A MEETING WILL BE HELD IN

**CONFERENCE ROOM 2
JOONDALUP CIVIC CENTRE
BOAS AVENUE, JOONDALUP**

ON

TUESDAY 2 JUNE 2009

COMMENCING AT

5.30 pm

Note:

Clause 77 of the City's Standing Orders Local Law 2005 states:

"Unless otherwise provided in this local law, the provisions of this local law shall apply to meetings of committees with the exception of:

- (a) clause 29 (Members seating;) and
- (b) clause 54 (Limitation on members speaking.)"

GARRY HUNT
Chief Executive Officer
22 May 2009

www.joondalup.wa.gov.au

TABLE OF CONTENTS

Item No	Title	Page No
	Declaration of Opening	3
	Election of Presiding Member	3
	Election of Deputy Presiding Member	4
	Apologies/Leave of absence	4
	Announcements by the Presiding Person without discussion	5
	Declarations of Interest	5
	Identification of matters for which the meeting may sit behind closed doors	5
	Petitions and deputations	5
	Reports	6
Item 1	Next meeting of the Streetscape Advisory Committee	6
	Motions for which previous notice has been given	7
	Requests for Reports for Future Consideration	7
	Closure	7

CITY OF JOONDALUP

Notice is hereby given that a meeting of the **STREETScape ADVISORY COMMITTEE** will be held in Conference Room 2, Joondalup Civic Centre, Boas Avenue, Joondalup on **TUESDAY 2 JUNE 2009** commencing at **5.30 pm**

GARRY HUNT
Chief Executive Officer
22 May 2009

Joondalup
Western Australia

AGENDA

Committee Members (12)

<i>Cr Brian Corr</i>	
<i>Cr Trona Young</i>	
<i>Cr Kerry Hollywood</i>	
<i>Cr Mike Norman</i>	
<i>Ms Christine Hamilton Prime</i>	<i>Community Representative</i>
<i>Mr Des Lock</i>	<i>Community Representative</i>
<i>Mr Jason Royal</i>	<i>Community Representative</i>
<i>Ms Kathryn Muhlsen</i>	<i>Community Representative</i>
<i>Mr Kevin Burke</i>	<i>Community Representative</i>
<i>Mr Mark McPherson</i>	<i>Community Representative</i>
<i>Ms Yvonne McPherson</i>	<i>Community Representative</i>
<i>Ms Penny Gilpin</i>	<i>Community Representative</i>

Quorum for meetings (6):

The quorum for a meeting is to be at least 50% of the number of offices (whether vacant or not) of member of the committee.

Simple Majority:

A simple majority vote is to be more than 50% of those members present at the meeting.

Absolute majority (7):

An absolute majority vote is to be more than 50% of the number of offices (whether vacant or not) of the committee.

Casting vote:

In the event that the vote on a motion is tied, the presiding person must cast a second vote.

Terms of Reference

To:

- *provide advice to the Council on local streetscape amenity such as street trees, verges, public access ways and medians;*
- *assist the Council with the establishment of themed planting on road reserves to bolster the identity of our neighbourhoods.*

DECLARATION OF OPENING**ELECTION OF PRESIDING MEMBER**

Section 5.12 of the Local Government Act 1995 requires a committee appointed by a local government, to appoint a presiding member as the first item of business at its first meeting.

The procedure that is required to be followed is detailed in Schedule 2.3, Division 1 of the Act which is as follows:

When the Committee elects a Presiding Member

- 2 (1) The Office of Presiding Member is to be filled as the first matter dealt with:
 - (a) at the first meeting of the Committee after an inaugural election or a Section 4.13 or 4.14 election or after an ordinary elections day; and
 - (b) at the first meeting of the Committee after an extraordinary vacancy occurs in the office of Presiding Member.
- (2) If the first ordinary meeting of the committee is more than 3 weeks after an extraordinary vacancy occurs in the office of Presiding Member, a special meeting of the Committee is to be held within that period for the purpose of filling the office of Presiding Member.

CEO to preside

- 3 The CEO is to preside at the meeting until the office of Presiding Member is filled.

How the Presiding Member is elected

- 4 (1) The Committee is to elect a Committee member to fill the office of Presiding Member.
- (2) The election is to be conducted by the CEO in accordance with the procedures prescribed.
- (3) Nominations for the office of presiding member are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations.
- (3a) Nominations close at the meeting at a time announced by the CEO, which is to be sufficient time after the announcement by the CEO that nominations are about to close to allow for any nominations made to be dealt with.

- (4) If a committee member is nominated by another committee member the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office.
- (5) The committee members are to vote on the matter by secret ballot as if they were electors voting at an election.
- (6) Subject to clause 5(1), the votes cast under subclause (5) are to be counted and the successful candidate determined, in accordance with the procedures set out in Schedule 4.1 (which deals with determining the result of an election) as if those votes were votes cast at an election.
- (7) As soon as practicable after the result of the election is known, the CEO is to declare and give notice of the result in accordance with the regulations, if any.

Votes may be cast a second time

- 5 (1) If when the votes cast under Clause 4(5) are counted there is an equity of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and the meeting is to be adjourned for not more than 7 days.
- (2) Any nomination for the office of Presiding Member may be withdrawn, and further nominations may be made, before or when the meeting resumes.
- (3) When the meeting resumes the committee members are to vote again on the matter by secret ballot as if they were electors voting at an election.
- (4) The votes case under subclause (3) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.

The votes are to be counted in accordance with Schedule 4.1 of the Local Government Act 1995 as if those votes were cast at an election. This means that should the CEO receive more than two nominations for office of Presiding Member the vote would be counted by the preferential voting method. Should only two nominations be received by the CEO, then the committee member with the greatest number of votes is to be elected.

ELECTION OF DEPUTY PRESIDING MEMBER

It is advisable that the committee appoints a deputy presiding member, who would chair the meeting in the absence of the presiding member.

APOLOGIES/LEAVE OF ABSENCE

Apology Mr Kevin Burke

ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

DECLARATIONS OF INTEREST

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS

PETITIONS AND DEPUTATIONS

ITEM 1 NEXT MEETING OF THE STREETSCAPE COMMITTEE – [79623]

WARD: All

RESPONSIBLE Mr Jamie Parry
DIRECTOR: Director, Governance and Strategy

At its meeting held on 25 November 2008 Council resolved to:

“ESTABLISH the Streetscape Advisory Committee to:

- *provide advice to the Council on local streetscape amenity such as street trees, verges, public access ways and medians;*
- *assist the Council with the establishment of themed planting on road reserves to bolster the identity of our neighbourhoods.*

Membership

The Committee will consist of the following members, to be determined by the Council:

- *Four (4) Elected Members*
- *Eight (8) Community Representatives comprising individuals from ratepayer and residents associations or individuals residing within the City who have expertise or demonstrated interest in streetscape design.*

Meeting Frequency

The Streetscape Advisory Committee shall not convene more than two (2) ordinary meetings each between the months of February and November of each calendar year. Special meetings of the advisory committee may be held in accordance with the Standing Orders Local Law.

The Items of Business to be listed for the next meeting of the committee are:

- Outline of Terms of Reference for the Streetscape Advisory Committee;
- Presentation of service provision and/or current programs the City undertakes relating to the purpose of the Streetscape Advisory Committee.

It is recommended that the Streetscape Advisory Committee gives consideration to setting the date for its next meeting. The suggested date is Thursday 16 July 2009 at 6.00 pm.

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

CLOSURE