

## **CITY OF JOONDALUP**

**Minutes of the Joondalup Eisteddfod Working Party meeting held in Conference Room Three, First Floor, Joondalup Civic Centre, Boas Avenue, Joondalup, on Wednesday 9 February 2000, commencing at 7.34pm.**

### **1. ATTENDANCE AND APOLOGIES**

J Boyd assumed the Acting Chair and declared the meeting open.

Cr A Walker	
Mr G Major	Community Representative
Mrs F Muir	Community Representative
Mrs J Ruscoe	Community Representative
Mr A True	Community Representative
Mrs R Morrison	Community Representative
Mr J Boyd	Arts Project Officer
Mrs A Major	Coordinator Wanneroo Eisteddfod

### **APOLOGIES**

Mrs M Erneste  
Cr J Hollywood

### **RESIGNATION**

Mrs Major advised that Ms Karen Yelland had confirmed her resignation from the Working Party as she had relocated to Sydney.

### **2. APPOINTMENT OF CHAIRPERSON**

MOVED A True SECONDED J Ruscoe that Mr Graeme Major be Chair of the Joondalup Eisteddfod Working Party.

There being no further nominations Mr Graeme Major was declared elected and assumed the chair.

### **3. TERMS OF REFERENCE**

MOVED R Morrison SECONDED F Muir that the Terms of Reference be amended for membership of the Working Party to include two councillors.

CARRIED

**4. CONFIRMATION OF MINUTES OF MEETING HELD ON THURSDAY, 14 OCTOBER 1999**

MOVED A True SECONDED F Muir that the minutes of the Wanneroo Eisteddfod Advisory Committee meeting held 14 October 1999 be confirmed as a true and correct record.

CARRIED

**5. BUSINESS ARISING**

No business arising

**6. CORRESPONDENCE IN**

A Major advised the Committee of various correspondence received.

**7. CORRESPONDENCE OUT**

A Major advised the Committee of various correspondence sent to the adjudicators and accompanists among others.

MOVED J Ruscoe SECONDED A True that the correspondence be received.

**8. GENERAL BUSINESS**

**8.1 SYLLABUS ALTERATIONS**

A number of minor syllabus adjustments were made. New Theatre Arts rules supplied (via fax) by M Erneste were agreed by members and amended.

**8.2 2000 ADJUDICATORS**

It was agreed that the following people would be invited to be adjudicators in the 2000 Joondalup Eisteddfod:

Singing	Ms Pamela Turner, Mr Cornelius de Munck
Choral	Ms Prue Ashurst
Organ	Mr John Pound
Strings	Mr John Ford
Brass/Bands	Mr Bruce Herriman
Piano	Mr Alan True, Ms Valerie Lang and Mr Christopher Latham
Speech & Drama	Ms Gabrielle Portwine
Woodwind	Mr Joel Marangella

### **8.3 2000 OFFICIAL ACCOMPANISTS**

It was agreed that the following people would be invited to be official accompanists in the 2000 Joondalup Eisteddfod:

Ms Stephanie Nicholls  
Ms Hazel Potts  
Ms Larissa Mechteriakova

### **8.4 VENUES**

It was agreed that the following venues would be used for the 2000 Joondalup Eisteddfod:

Lake Joondalup Baptist College  
Mercy College - Finucane Hall  
St Stephen's School  
Joondalup Civic Centre

### **8.5 PROGRAMME OUTLETS**

Several new locations as programme outlets were identified by the Working Party.

### **8.6 OTHER**

#### Appreciation Function

The Working Party expressed concern that Council's Appreciation Function was scheduled to be just before the Eisteddfod each year resulting in a very long wait for volunteers. J Boyd to investigate alternative options.

#### AMCOS

Recommended copyright forms from AMCOS were circulated to the Working Party. The Working Party agreed to incorporate the forms into the entry requirements of participants.

#### New Members

Two nominated representatives to be approached with a view to membership of the Working Party

## **9. DATE OF NEXT MEETING**

Thursday 8 June 2000, commencing at 6pm

## **10. MEETING CLOSURE**

G Major closed the meeting at 9.25pm.

**CITY OF JOONDALUP**  
**JOONDALUP EISTEDDFOD WORKING PARTY**  
**TERMS OF REFERENCE**

**1. DEFINITIONS**

Council	Council of the City of Joondalup
Working Party	Joondalup Eisteddfod Working Party
Co-ordinator	Co-ordinator of the Joondalup Eisteddfod

**2. MEMBERSHIP**

The Working Party shall consist of the following members.

- i Two Councillors*
- ii Arts Project Officer
- iii Co-ordinator – Joondalup Eisteddfod
- iv A minimum of five and a maximum of eight members with specialised knowledge in one or more of the following areas: the operation of Eisteddfods, Performing Arts and Music.

**3. OBJECTIVES**

- 3.1 To encourage and assist development of the Eisteddfod.
- 3.2 To facilitate the day to day operations of the Eisteddfod
- 3.3 To assist the Co-ordinator in the organisation, set up and operation of the Eisteddfod
- 3.4 To promote artistic excellence.
- 3.5 To improve the performance skills of participants.
- 3.6 To provide opportunities for public performances.

## 4 MANAGEMENT

### 4.1 Terms of Appointment.

All appointments to the Working Party shall be by nomination. Members shall be appointed by *Council*. The Terms of Office shall be for twelve months from the first Council meeting in June.

### 4.2 Chairperson

The Chairperson shall be elected by the Working Party. In the absence of the Chairperson the meeting shall appoint an Acting Chairperson for that particular meeting.

### 4.3 Meetings

Meetings shall be arranged at regular intervals as determined by the Working Party at an appointed time and place.

### 4.4 Quorum

A quorum will be by simple majority.

### 4.5 Minutes

Minutes shall be made of all meetings. A copy of confirmed minutes shall be forwarded to the Committee Clerk. Minutes of all Committee meetings shall be forwarded to members at least seven days prior to the following meeting.

### 4.6 Deputations

The Working Party may invite any persons or organisations to attend any meetings to discuss issues of interest.

### 4.7 Action Groups

The Working Party may appoint a group of its members to work together on a specific issue. This group will undertake only those duties specified by the Working Party.

### 4.8 Vacancies

If a casual vacancy is created, the Working Party shall recommend the appointment of a person for the remainder of the Working Party's term of office.

### 4.9 Powers of Council

Nothing herein contained shall restrict the powers of Council.

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