

CITY OF JOONDALUP

MINUTES OF MEETING OF THE HOUSE COMMITTEE HELD IN CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON WEDNESDAY 1 NOVEMBER 2000.

ATTENDANCE AND APOLOGIES

Committee Members:

Cr L Ewen-Chappell - Chairman	
Cr A Wight - Deputy Chairman	<i>from 1836 hrs</i>
Mayor J Bombak	<i>from 1839 hrs</i>
Cr S Magyar	<i>Deputising for Cr Carlos</i>
Cr G Kenworthy	<i>from 1830 hrs</i>
Cr A Nixon	
Cr T Barnett	<i>Deputising for Cr Wight to 1836 hrs</i>

In Attendance

Cr P Kadak	<i>from 1807 hrs</i>
------------	----------------------

Officers:

Chief Executive Officer:	L DELAHAUNTY
Manager, Marketing Services:	J LAWTON
Committee Clerk:	J AUSTIN

APOLOGIES

Apologies for absence: Crs Hurst, Walker and Carlos
Apology for late attendance: Cr T Wight

The Chairman declared the meeting open at 1800 hrs.

DECLARATIONS OF FINANCIAL/NON FINANCIAL INTEREST

Nil

CONFIRMATION OF MINUTES

MINUTES OF THE HOUSE COMMITTEE MEETING HELD ON 11 OCTOBER 2000

MOVED Cr Nixon, **SECONDED** Cr Ewen-Chappell that the Minutes of the House Committee Meeting held on 11 October 2000 be confirmed as a true and correct record.

The Motion was Put and

CARRIED

ITEMS OF BUSINESS

1 CHRISTMAS FUNCTION

The Committee was advised that a booking for the function had been made at Spicers. Wine and spirits will be provided by Council; the cost of Spicers providing soft drinks and beer will be ascertained. The Committee was provided with a copy of the menu for its perusal.

Cr Kadak entered the Room at this point, the time being 1807 hrs.

Discussion ensued. The suggestion was raised that each person attending the function be asked to bring a gift to the value of \$10 to distribute to the needy. The committee was in agreement with this suggestion; Marketing Manager to include this suggestion in the invitations and to investigate a suitable local charitable institution.

It was requested that the names of the Councillors be written using the Councillor's first name rather than initial.

Marketing Manager will look at options for entertainment for the function.

2 CHRISTMAS CARDS – DESIGN

Two designs of cards were presented to the Committee for comment. It was considered that the greeting within the card should be in a larger script font, with no border. Marketing Manager to prepare a revised card and obtain the Chairman's approval. (*Note: see further comment on Christmas cards within General Business on Page 4*)

3 PRESENTATION ITEMS

The Committee viewed the presentation items. It was considered that the scarf design was too large, and the logo on the tie needed to be higher so as to be visible when jackets are buttoned. Marketing Manager to prepare artwork for the scarf and tie for approval prior to reordering.

4 COUNCIL BAR

Invitation for guests to use Council bar:

Discussion ensued in relation to the use of the bar by elected members' family and friends, and members of the press.

It was resolved that a report be submitted to a Briefing Session in order that the agreement of all elected members could be obtained on the use of the bar.

Council meetings – refreshments:

It was requested that soft drinks be provided, in addition to tea and coffee, for members of the public, following Council meetings.

Provision of snacks:

It was requested that a supply of snacks (olives, cheese etc.) be kept in the fridge in the Councillors' bar for Councillors to access at any time.

Conversion of bar:

The Chairman referred to long standing issues concerning the design of the bar to the Councillors' lounge, and provided a copy of report OC33-09/97, dated 1 September 1997 – Appendix 1 refers

Elected members were requested to give consideration to the proposal within report OC33-09/97, with a view to this matter being raised at the next meeting of the House Committee.

Cr Kenworthy entered the Room at 1830 hrs.

GENERAL BUSINESS

Function for JPs:

On behalf of Cr Carlos, Cr Magyar sought information on the recent function given to Justices of the Peace, being, who authorised this function and what was the cost. It was advised that the function had been approved by the Mayor. Marketing Manager will ascertain the cost and advise elected members.

Cr Wight entered the Room at 1836 hrs.

Discussion ensued in relation to invitation of spouses/partners to functions. Marketing Manager advised that this issue would be resolved on any future invitation.

Mayor Bombak entered the Room at 1839 hrs.

Joondalup Eisteddfod Appreciation Dinner:

On behalf of Cr Carlos, Cr Magyar sought information on the Joondalup Eisteddfod Appreciation Dinner, being, who authorised this function and what was the cost. The Chief Executive Officer advised that appreciation functions may be approved, subject to budgeted funds being available. Marketing Manager will ascertain the cost and advise elected members.

Christmas Cards – Design

Mayor Bombak viewed the two sample designs for Christmas cards and raised concern at the street design. Marketing Manager will provide a suitable alternative design for consideration.

Commemorative Tree Planting

Cr Kadak referred to the election of the first Council of the City of Joondalup in December 1999, and suggested that this historic event be commemorated by the planting of 15 trees on the first anniversary of the event. The Committee was in agreement with this proposal. Investigations will be undertaken on a suitable site for planting of the trees.

DATE OF NEXT MEETING

The next meeting of the House Committee will be held in Conference Room 2, Joondalup Civic Centre on **Wednesday 29 November 2000**, commencing at **6.00 pm**.

CLOSURE

There being no further business, the Chairman declared the meeting closed at 1845 hrs.