

A ballot was therefore conducted. Following the counting of votes, the Manager Council Support Services declared Cr Patterson duly elected as Chairman.

## **ELECTION OF DEPUTY CHAIRMAN**

The Manager Council Support Services called for nominations for the position of Deputy Chairman. Cr Barnett nominated Cr Hollywood. There being no further nomination, Cr Hollywood was declared elected as Deputy Chairman.

In the absence of the Chairman, Cr Hollywood assumed the Chair at this point, the time being 1741 hrs.

*Manager, Council Support Services left the Room at 1742 hrs.*

## **DECLARATIONS OF FINANCIAL/NON FINANCIAL INTEREST**

Nil

## **ITEMS OF BUSINESS**

### **1 VOTING RIGHTS**

The Director Infrastructure Management referred to the decision of Council, made on 13 June 2000, to appoint himself and Manager Operations Services as members on the Dry Parks, Median and Verge Committee. Mr Djulbic considered it was the elected members' role to be the decision makers of the Committee and advised that he and Mr Cluning were more than happy to attend meetings in an advisory capacity only. He suggested that, if this was the wish of the Committee, a recommendation be submitted to Council to remove the Director Infrastructure Management and Manager Operations Services from the committee membership. The Committee was in agreement with this proposal.

**MOVED Cr Barnett, SECONDED Cr Hurst THAT IT BE RECOMMENDED THAT Council BY AN ABSOLUTE MAJORITY removes the Director Infrastructure Management and Manager Operations Services from membership of the Dry Parks, Median and Verge Committee, and that they attend Committee meetings in an advisory capacity.**

**The Motion was Put and**

**CARRIED**

### **2 COMMITTEE TERMS OF REFERENCE**

The draft Terms of Reference were submitted to the Committee for consideration.

The Committee considered the Terms of Reference in detail, and raised the following comments and amendments:

- **Point 1: Definitions:**  
Wording approved.
- **Point 2: Membership:**  
An additional last sentence to be included to permit invitations to be extended to Council officers to attend meetings, as required.

- **Point 3: Objectives:**

The Director Infrastructure Management sought the agreement of the Committee to the Objectives provided and stated that, if required, the Objectives were able to be reviewed at a later date. Discussion ensued, following which the Committee gave its agreement to the Objectives as printed.

- **Point 4: Management:**

Wording approved. The Committee believed it appropriate that meeting dates be set as required, and requested that a meeting be scheduled for Tuesday 15 August 2000, commencing at 5.30 pm.

### **3 MAJOR ROAD MEDIAN AND VERGE ENHANCEMENT WORKS**

The Director Infrastructure Management advised that the 2000/01 Five Year Capital Works Program included an allocation of \$500,000; of which \$280,000 was for Marmion Avenue: Median and Verge enhancement works from Beach Road through to Warwick Road; and \$220,000 for projects to be determined. In relation to the determination of projects to the value of \$220,000, it is suggested that the Dry Parks, Median and Verge Committee develop future strategies for enhancement of major road reserves.

The Director Infrastructure Management provided information to the Committee on areas of priority, and current and proposed projects. Discussion ensued.

*Cr Kadak entered the Room at 1810 hrs.*

The Director Infrastructure Management sought guidance from the Committee as to its preferred direction, in order that a draft strategy paper may be prepared for submission to the Committee.

It was resolved that the Committee would prepare a dimensional matrix, to determine the projects and objectives for the allocation of the \$220,000, and that this matrix be forwarded to Manager Operations Services for consideration at the next meeting of the Committee.

Discussion ensued in relation to planting generally.

### **4 INCOMING APPLICATION FROM MR MICHAEL BAIRD DATED 26 JULY 2000-08-09**

The Committee gave consideration to the correspondence submitted by Mr Michael Baird.

It was resolved that:

- any items of correspondence, new applications or deputation requests should be submitted to the Chairman, Cr Patterson, for his attention.
- an invitation be extended to Mr Michael Baird to present a deputation to the Committee, on a date to be determined by the Committee.

## **General Items**

### **Youth In Public Open Space Project**

Cr Kadak referred to the Youth In Public Open Space Project to be held at 6.00 pm on Wednesday next, 16 August at the Woodvale Community Centre, Trappers Drive, Woodvale. Cr Kadak advised this was an informal meeting and invited elected members to attend and provide their input.

### **Works to Hodges Drive**

The Manager Operations Services advised that a bore had been drilled at Larkspur Park, with the intention of providing irrigation to sections along Hodges Drive. Mr Cluning now wished to point out that there was insufficient water available within this bore and alternative sources of water were being sought.

Cr Kadak asked what Council's view might be to a person/organisation requesting to maintain a section of verge. Mr Cluning stated that consideration must be given to the standards achieved in the event of Council having to resume maintenance at some time in the future.

## **DATE OF NEXT MEETING**

The next meeting of the Dry Parks, Median and Verge Committee will be held in Conference Room 3, Joondalup Civic Centre on Tuesday 15 August 2000, commencing at 5.30 pm.

## **CLOSURE**

There being no further business, the Acting Chairman declared the meeting closed at 1912 hrs.

# CITY OF JOONDALUP

**MINUTES OF MEETING OF THE DRY PARKS, MEDIAN AND VERGE COMMITTEE HELD IN CONFERENCE ROOM 3, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY 15 AUGUST 2000.**

## **ATTENDANCE AND APOLOGIES**

### **Committee Members:**

Cr A Patterson - *Chairman*  
Cr J Hollywood – *Deputy Chairman*  
Cr T Barnett  
Cr J Hurst - *from 1749 hrs*  
Cr S Magyar  
Mr D Djulbic, Director Infrastructure Management  
Mr D Cluning, Manager, Operations Services.

### **In Attendance:**

Cr D Carlos

### **Officers:**

Committee Clerk: J AUSTIN

## **APOLOGIES**

Nil

The Chairman declared the meeting open at 1736 hrs.

## **DECLARATIONS OF FINANCIAL/NON FINANCIAL INTEREST**

Nil

## **CONFIRMATION OF MINUTES**

MINUTES OF THE DRY PARKS, MEDIAN AND VERGE COMMITTEE HELD ON 9 AUGUST 2000

**RESOLVED** that the Minutes of the Dry Parks, Median and Verge Committee meeting held on 9 August 2000 be confirmed as a true and correct record.

## **BUSINESS OUTSTANDING FROM PREVIOUS MINUTES**

### **Response to Public Question raised at Briefing Session.**

The Director Infrastructure Management referred to Question 6 raised at the Briefing Session held on 1 August 2000 by Mr M Baird of Duncraig, being:

*Q6 Why are all but two of the dry parks listed in the budget outside the criteria endorsed by the Council? I would like Macaulay, Bracken and Telopia Parks addressed.*

The Director Infrastructure Management advised that his response to Mr Baird's question had been incorrectly recorded and should have read: "I have invited Mr Baird to put in an application to the Committee, and he has accordingly submitted a written application".

Cr Hollywood advised he would raise this correction at the Elected Members' Briefing Session to be held later this evening.

### **Major Road Median and Verge Enhancement Works**

Following a query from Cr Magyar in relation to the budgeted amount of \$280,000 for Marmion Avenue, the Manager Operation Services advised that it is not proposed to commence on site works until October/November 2000, and that the budget allocation is a preliminary estimate only. A more detailed estimate needs to be finalised prior to the project commencing. He advised that works were currently being undertaken on Marmion Avenue from Burns Beach Road to the boundary of Kinross.

The Director Infrastructure Management advised that the initial cost had been estimated to be \$480,000 but had subsequently reduced to \$280,000 as a result of taking into consideration water sensitive design techniques for the flatter section of unkerbed road between Freeman Way and Warwick Road. This section could be monitored for effectiveness in relation to how much damage may occur to the verge and sprinklers adjacent to the road's edge.

The Manager Operation Services advised that it was proposed that the median and verge would be reticulated, with the median already completed; and a bore had been placed in Finney Park.

The Committee was advised that the timeframe for the draft strategic paper was not fixed at this stage. The Committee is required to give its guidance on the future directions, following which the draft will be submitted to the Committee for its endorsement and to give consideration to the process for public consultation. It is anticipated that the process would not be finalised until later this year at the earliest.

*Cr Hurst entered the Room at 1749 hrs.*

### **Funding of Iluka Park and Woodvale Waters**

Cr Hollywood referred to the issue raised by him at the last meeting of the Committee in relation to future consideration being given to funding of Iluka Park and Woodvale Waters. He requested this matter be listed for future consideration. The Chairman sought the views of the members of the Committee, following which it was agreed that this request will be addressed at a later date.

### **Terms of Reference**

The Director Infrastructure Management highlighted that it is important for the committee to only consider items that are within the committee's terms of reference.

The Committee endorsed the Terms of Reference as amended.

### **ITEMS OF BUSINESS**

#### **1 MULTI CRITERIA ANALYSIS**

Cr Barnett advised that work was not finalised on the matrix and anticipated this would be made available to the Committee members within the next 10 days.

#### **2 NEW APPLICATIONS**

Discussion ensued in relation to the request from Mr Michael Baird to address the Committee and the ability to invite other interested parties to present a deputation to the Committee from time to time pertaining to any applications that may be submitted for the committee's consideration.

The Director Infrastructure Management was requested to advise Mr Baird of the date of his deputation.

**MOVED Cr Patterson, SECONDED Cr Magyar that the Dry Parks, Median and Verge Committee invites Mr Michael Baird to make a presentation to its next meeting to be held on Tuesday 29 August 2000 commencing at 6pm.**

**The Motion was Put and**

**CARRIED**

### **Map of Parks and Recreation Areas**

The Manager Operation Services advised that he was preparing maps of the Parks and Recreation Areas, which would be made available to elected members if required.

### **DATE OF NEXT MEETING**

The next meeting of the Dry Parks, Median and Verge Committee will be held in Conference Room 3 on **Tuesday 29 August 2000**, commencing at 6.00 pm.

### **CLOSURE**

There being no further business, the Chairman declared the meeting closed at 1825 hrs.

**CITY OF JOONDALUP**  
**DRY PARKS, MEDIAN & VERGE COMMITTEE**  
**TERMS OF REFERENCE**

**1. DEFINITIONS**

<b>Council</b>	Council of the City of Joondalup
<b>Committee</b>	Dry Parks, Median & Verge Committee
<b>Dry Park</b>	Non-irrigated Public Open Space vested with Council for care and Maintenance
<b>Median &amp; Verge</b>	Road reserve lands vested with the City of Joondalup

**2. MEMBERSHIP**

The committee shall consist of the following members:-

- a) Councillors (5)
- b) Director Infrastructure Management (Advisory capacity only)
- c) Manager Operations Services (Advisory capacity only)

Members of the community with specialist knowledge of particular issues will be invited to attend meetings of the committee, as required.

Invitations to be extended to Council Officers to attend meetings as required.

**3. OBJECTIVES**

3.1 To make recommendations to Council on:-

- 3.1.1 administering the implementation and application of the criteria for dry park, median and verge development in relation to new applications;
- 3.1.2 assessment of each application for funding on its merits and making its decision in consultation with the general public;
- 3.1.3 identifying future objectives and direction for the development of dry parks, medians and verges.

**4. MANAGEMENT**

**4.1 Terms of Appointment**

All appointments to the committee shall be by nomination and members shall be appointed by Council.



## **4.2 Chairperson**

The Chairperson shall be elected by the committee. In the absence of the Chairperson, the Deputy shall act as Chairperson. In the absence of the Deputy, the meeting shall appoint an Acting Chairperson for that particular meeting.

## **4.3 Meetings**

Meetings shall be arranged when required, subject to receipt of applications and/or as determined by the Committee, at an appointed time and place.

## **4.4 Quorum**

A quorum will be simple majority.

## **4.5 Minutes**

Minutes shall be made of all meetings. A copy of confirmed minutes shall be forwarded to the Committee Clerk. Minutes of all committee meetings shall be forwarded to members at least seven days prior to the following meeting.

## **4.6 Deputations**

The committee may invite any persons or organisations to attend any meetings to discuss issues of interest.

## **4.7 Action Group**

The committee may appoint a group of its members to work together on a specific issue. This group will undertake only those duties specified by the Working Party.

## **4.8 Vacancies**

If a casual vacancy is created, the committee shall recommend the appointment of a person for the remainder of the Working Party's term of office.

## **4.9 Powers of Council**

Nothing contained herein shall restrict the powers of Council.