

YOUTH ADVISORY COUNCIL



**MEETING OF THE JOONDALUP NORTH YOUTH ADVISORY COUNCIL
HELD IN CONFERENCE ROOM 1 (JOONDALUP CIVIC CHAMBERS) ON
MONDAY 16 JULY 2001.**

*City of
Joondalup*

ATTENDANCES

Viet Nguyen	Chairperson	Jeremy Manning	Youth Project Officer
Suzanne Akila	Deputy Chairperson	Marilyn Beresford	Manager – Community and Health Services
Jennifer Dedman			
Matthew Wright			
Annie Rosser			
Kate Sinagra			
Annique Lynch			
Luke Crosby			
Alice Ostrowski			

APOLOGIES

Jasmine Singh
Anna Kim

The meeting was opened at 5.05pm.

ELECTION OF OFFICE BEARERS

The following members nominated for the position of Chairperson:

Viet Nguyen
Jennifer Dedman
Suzanne Akila

A ballot was held and votes were counted and confirmed by Jeremy Manning and Marilyn Beresford.

Viet Nguyen was elected as the Chairperson of the Joondalup North Youth Advisory Council.

The following members nominated for the position of Deputy Chairperson:

Suzanne Akila
Jennifer Dedman
Annie Rosser
Luke Crosby
Alice Ostrowski

A ballot was held and votes were counted and confirmed by Jeremy Manning and Marilyn Beresford.

Suzanne Akila was elected as the Deputy Chairperson of the Joondalup North Youth Advisory Council.

Viet Nguyen assumed the chair for the remainder of the meeting.

CONFIRMATION OF MINUTES

The minutes of the Joondalup North Youth Advisory Council meeting held on 18 June 2001 were confirmed as a true and correct record.

MATTER ARISING FROM PREVIOUS MINUTES

1) Hodges Drive – Safety Concerns

Viet Nguyen updated new members regarding members concerns for the safety of large numbers of young people who cross the intersection of Constellation and Hodges Drive in the afternoon. Referring to the actions recorded in the last meeting, Viet Nguyen had written a draft letter addressed to the two principals of the nearby schools expressing members' concerns. Discussions followed regarding the difficulty of the positioning of the crosswalk attendant due to lack of median strip or other crossing features.

Jeremy Manning reported that, as decided at last meeting, an internal memo had been written to the Director of Community Development outlining members suggestions to expedite the construction of the dual carriageway on Hodges Drive. As Bob Tomlins has left his position, Marilyn Beresford completed this task.

ACTION

- a) *Marilyn Beresford to deliver memo to Director of Community Development.*

- b) *Jeremy Manning to have draft letter written by Viet Nguyen approved and sent to the two principals of the nearby schools.*

2) Sports Project

This project is designed to promote sporting facilities within the City to young adults aged between 15 and 21 years. It will seek to address the fact that many young people, although interested, do not make an on-going commitment to organised sport.

Suzanne Akila updated new members on the purpose of the proposal and referred to the actions recorded in the last YAC meeting. She had written a letter to send to a number of sporting venues in the Joondalup area.

A meeting of interested members is planned for July 31 to progress this project and new members were invited to attend. Luke Crosby and Alice Ostrowski volunteered to attend the meeting.

ACTION

- a) *Suzanne Akila to give a copy of the letter to Jeremy Manning for approval to send to the local sporting venues.*
- b) *Alice Ostrowski and Luke Crosby to attend the meeting of the Sports Program Committee.*
- c) *Members of the organising committee to meet on 31 July at 4.30pm to progress the project. Jeremy Manning will contact members regarding the meeting venue.*

3) Reunion 2011 – Roadsafety Project

The purpose of this video advertisement is to address the issue of teenage road trauma by encouraging safer driving practices amongst young drivers in the City of Joondalup. The project has been funded by a grant of \$10,000 to the City's Youth Advisory Councils from the Offices of Roadsafety and Youth Affairs. Support has also been received from local businesses.

Viet Nguyen informed members that the video was nearly completed. The next stage of the project is to distribute the video to as many young people as possible in the City of Joondalup.

Jeremy Manning reported that the project committee had completed logging the video and that the video is currently being edited. The video should be available to be shown to members at the next meeting.

Jeremy Manning also asked members to think about the distribution of the video. Viet Nguyen asked members about the value of distributing the video in a CD ROM format as opposed to a VHS format to local schools. Members agreed that this may enhance the quality and professionalism of the video production.

ACTION

- a) *Kate Sinagra and Annique Lynch volunteered to be involved in the Road Safety Committee. This committee to meet when video is returned from editing stage.*

4) Newsletter Distribution

Jeremy Manning distributed the copies of the first Joondalup Youth Advisory Council Newsletter. These newsletters were now ready to be distributed. Referring to the suggestions made for its distribution from the previous YAC meeting, Jeremy Manning reported that all City of Joondalup staff members and Councillors had received a copy of the newsletter. Volunteers were sought to distribute newsletters to venues discussed at the previous meeting. A number of members volunteered for this task.

ACTION

- a) *Newsletters to be distributed by members according to plan outlined in June minutes.*

STANDING ITEMS OF BUSINESS

Correspondence:

No correspondence reported.

Media Opportunities:

Viet Nguyen explained the reason for this standing item of business. The purpose is to explore opportunities to build a community profile of the Youth Advisory Council and its role. Members discussed the possibility of a media release about the recently held Orientation Weekend for the new members. Tracy Fallows and Annique Lynch had taken photos on the camp and suggested they could be used in the next YAC Newsletter.

Jeremy Manning took this opportunity to congratulate Viet Nguyen for being elected as the Youth Governor for the up coming State Youth Parliament and suggested that a media release be written acknowledging Viet Nguyen's achievement.

ACTION

- a) *Tracy Fallows and Annique Lynch to provide photos from the Orientation Camp for use in a media release and next issue of YAC newsletter.*

- b) *Jeremy Manning to write a media release recognizing Viet Nguyen's achievement of being elected for Youth Governor of the State Youth Parliament*

Action Plan:

Jeremy Manning explained the Action Plan to the new members. One of the YAC duties is for a member to track the Action Plan at each meeting. This and other YAC duties will be discussed later in the meeting.

ACTION

- a) *Jeremy Manning to provide copies of the Action Plan at next meeting.*
- b) *A member to be assigned the duty of tracking the Action Plan at future meetings*

Youth Rally Report:

Tracey Lee McDonald had previously provided regular updates on this project but has recently left the council. Jeremy Manning reported on the latest events of the Youth Rally Team. The next race is the Bengier Autocross on Sunday July 22, 2001. Jeremy Manning reported that there are a small number of available spaces on the team.

ACTION

- a) *Jeremy Manning to regularly contact Tracy Lee McDonald for updates on the achievements and activities of the Youth Rally Team and report back at meetings.*

NEW BUSINESS

Strategic Advisory Committee - Youth Affairs

Jeremy Manning provided a brief outline to members regarding a proposal for a Strategic Advisory Committee for Youth Affairs to be formed within the City. This proposal will be considered by Council on the 24 July, 2001. The purpose of the Strategic Advisory Committee would be to oversee the strategic direction of youth affairs and improve communication between the Youth Advisory Council and the Council. The committee would comprise of two Councillors, two members from each Youth Advisory Council and management staff from the Community Services sub-unit.

Jeremy Manning outlined that the proposal was a part of a larger report regarding the strategic direction of youth affairs within the City. Copies of this report will be provided to members with the next agenda and their feedback will be sought at the next meeting.

ACTION

- a) *Members to read the Strategic Advisory Committee report for their information.*

- b) *Jeremy Manning to provide attachments from Strategic Direction for Youth report to members with next agenda for comment at August meeting.*

Youth Parliament

Youth Parliament is a week long camp to be held in the second week of the next school holidays. It is a great opportunity for young people who have an interest in politics to take part in public speaking and debating regarding youth issues, as well as providing young people with the opportunity to have a direct voice to the State Government.

Viet Nguyen, who had attended last year's Youth Parliament, reported to members that the program is a great opportunity to meet many people. He encouraged any new members who are interested in attending the camp to contact him as soon as possible and he distributed copies of the Youth Parliament information brochure.

ACTION

- a) *Interested members to contact Viet Nguyen or the Perth YMCA to register their interest and obtain enrolment forms.*

YAC Duties

The importance of designating a specific duty to each member to perform as part of his or her role while on the Youth Advisory Council was discussed. There are five duties which need to be allocated:

- Secretary
- Treasurer
- Public Relations Officers
- Research Officers
- Action Plan oversight

Jeremy Manning briefly described the main tasks of each duty and encouraged the members to consider which role they would like to perform.

ACTION

- a) *Members to consider which duties they would like to perform as a part of their role. The duties will be assigned to members at the next meeting.*

Youth Information Analysis

The City's Youth Services developed a Youth Information project in 1999. The main output of this project was a lift-out information page that was printed in the Wanneroo Times with information such as events, activities, contact details and service information for young people. It was intended that this information sheet be published on a quarterly basis. However questions were raised about the value of this method of distribution and the content of the lift-out. The need for research regarding the type of information that young people need or want and the best

method to convey this information to young people has been recently highlighted. This information would give the project a solid research basis on which to proceed.

The possibility of combining the Youth Information Page with the YAC Newsletter was discussed. Other ideas discussed included members conducting a youth survey to gather information to support and refine the Youth Information Project.

ACTION

- a) *This item to be included on the agenda of the next meeting. Members to consider research methods to be used to gain the required information.*

Youth Council Week

The Youth Council Week was cancelled due to lack interest in attending. The need to determine the reasons for this lack of interest was highlighted. A copy of the City's objectives for Youth Council Week was distributed. Feedback from members will be sought at the next meeting to ensure that the program is appealing, valuable and accessible to members in the future.

ACTION

- a) *Members to provide feedback regarding alternative formats for Youth Council Week to ensure members attend the program.*

Youth Survey Report

Jeremy Manning reported that previous members had conducted a youth survey over the last seven months in the Joondalup area. The survey was conducted at a number of youth events with nearly two hundred young people being surveyed. A copy of the Youth Survey Report was distributed at the meeting.

It was suggested that the report could be utilised by members when planning and organising future youth events and projects. For example, the report contains valuable information regarding how young people commonly find out about youth events.

ACTION

- a) *Jeremy Manning to finalize the report and distribute a colour copy to members with the agenda for the next meeting.*

Charter of Expectations

Viet Nguyen discussed the Charter of Expectations that was developed by a number of ex-members. It is a statement of commitment for all members to conform to during their involvement on the Youth Advisory Council. It sets clear boundaries and expectations for members. However, it was explained that the document is not supposed to be a legal contract. Viet Nguyen distributed a copy of the Charter of Expectations to all members to read and sign.

ACTION

- a) *New members to read, sign and return the Charter of Expectations to Jeremy Manning at next meeting.*

NEXT MEETING

Date: August 20, 2001
Time: 5 pm
Venue: Conference Room 1 – Council Chambers

There being no further business, the Chairperson closed the meeting at 6.50pm.