

## CITY OF JOONDALUP

**MINUTES OF THE ENVIRONMENTAL AND SUSTAINABILITY ADVISORY COMMITTEE MEETING HELD IN CONFERENCE ROOM 3, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON WEDNESDAY, 17 OCTOBER 2001 COMMENCING AT 16:15 HRS.**

### MINUTES

The deputy chairperson, Mr Stuart Hawkins, declared the meeting open at 16.15 hrs, with a quorum of 5 members present.

#### 1. ATTENDANCES AND APOLOGIES

##### Attendance

<i>Cr A Nixon</i>	Councillor (present from 16.25 hrs)
<i>Cr J Hollywood</i>	Councillor, Committee Chairperson (present from 16.25 hrs)
<i>Mr J Goldsmith</i>	Sustainable Development Officer
<i>Mr J Kirton</i>	Manager Organisation & Strategic Development
<i>Mr D Cluning</i>	Manager Operations Services (left 17.30 hrs)
<i>Mr D Wake</i>	Community Representative (present from 16.30 hrs)
<i>Mrs Wood</i>	Community Representative
<i>Mr S Hawkins</i>	Community Representative, Deputy Chairperson
<i>Mrs J Richards</i>	Community Representative (present from 16.50 hrs)

##### Apologies

<i>Mr C Merry</i>	Community Representative
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##### Non attendance

<i>Mr J Prefumo</i>	Community Representative
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#### 2. DECLARATIONS OF FINANCIAL INTEREST

Nil

#### 3. CONFIRMATION OF MINUTES

##### 3.1 Minutes of the Environmental Advisory Committee held on 20 September 2001, and informal meeting held on 5 October 2001.

(Refer to Attachment 1).

**MOVED Mr Hawkins SECONDED Mr Cluning that the minutes of the Environmental and Sustainability Advisory Committee meeting held on 20 September 2001 be accepted as a true and accurate record, and the minutes of the informal meeting held on 5 October 2001 be noted.**

**The motion was Put and**

**CARRIED**

#### **4. Business Outstanding from Previous Meetings.**

Item 4.2, minutes of 20<sup>th</sup> September 2001 meeting. Mr Goldsmith advised that nominations close at 5pm 17<sup>th</sup> October 2001 for community representatives for the Environmental and Sustainability Advisory Committee. One additional community representative nomination has been received prior to the meeting. Assessment of the additional nominations will be made at the next committee meeting.

Item 5.1 and Item 5.5, minutes of 20<sup>th</sup> September 2001 meeting. Mr Hawkins advised that following his investigation into both items, that no further action is proposed.

#### **5. Business Items**

##### **5.1 Nominations for the Environmental and Sustainability Advisory Committee**

Community representative nominations to the Environmental Advisory Committee closed on 25 September 2001. Nominations were received from;

Mr Vincent Cusack, 2 Renegade Way Kingsley 6026.

Mr Will Carstairs, 23 Naivasha Turn, Joondalup 6027.

Mr Steve Magyar,

Mr Rajendra Kurup, 25 Sullivan Road Duncraig 6023.

Committee members discussed the nominations in detail, and noted the importance of all committee members and appointed community representatives to act in a proper and ethical manner in all activities relating to the committee activities.

Community representative nominations to the Environmental and Sustainability Advisory Committee will close at 5pm on 17 October 2001. Assessment of nominations received will take place at the next committee meeting.

**MOVED Cr Hollywood SECONDED Mr Hawkins that the Environmental and Sustainability Advisory Committee recommends to Council that Council endorses the appointment of the following community representatives to the Environmental and Sustainability Advisory Committee;**

- **Mr Vincent Cusack;**
- **Mr Will Carstairs;**
- **Mr Steve Magyar;**
- **Mr Rajendra Kurup.**

**The motion was Put and**

**CARRIED**

*ACTION: Mr Goldsmith to prepare a summary paragraph on each of the community representatives recommended for appointment to the committee, for the information of Councillors.*

## **5.2 Committee membership and quorum**

The committee discussed approaches for appropriate community representation and the need for ensuring that meetings achieve quorums on a regular basis. It was concluded that appropriate community representation and quorum requirements should be specified by an amendment to the terms of reference to the committee. This will assist in establishing clear and practical parameters for the operation of the committee.

**MOVED Mr Hawkins SECONDED Mrs Richards that Council amend the terms of reference of the Environmental and Sustainability Advisory Committee to;**

1. **set a maximum number of committee members at 15.**
2. **the quorum to be set at 5,**
3. **a minimum of two community representatives must be present at committee meetings.**

**The motion was Put and**

**CARRIED**

## **5.3 Draft Work Plan for the Environmental and Sustainability Advisory Committee**

Input is sought from the committee to develop the committee's work plan, to set out the specific actions to achieve the committee's aims and objectives.

A draft workplan has been prepared (attachment 2) and is submitted for comment. The draft workplan will be considered for adoption by the committee at a subsequent committee meeting.

**MOVED Mr Hawkins SECONDED Mrs Richards that committee members forward their comments on the draft work plan (attachment 2), by e-mail, to Mr Goldsmith by Friday 26 October 2001.**

**The motion was Put and**

**CARRIED**

#### **5.4 Targeting Greenhouse Gases, Community Forums and Public Consultation**

Mr Goldsmith updated the committee regarding the “Targeting Greenhouse Gases”, community forum and consultation. Two power-point presentations were presented to the committee, for presentation at the public meetings.

Committee members are requested to attend the following public forums.

##### *Meeting 1*

<i>Date/Time</i>	6.30pm for 7pm start	Thursday 18 October 2001
<i>Venue</i>	<i>Sorrento Community Hall</i>	<i>2 Padbury Circle Sorrento</i>

##### *Meeting 2*

<i>Date/Time</i>	6.30 pm for 7pm start	Thursday 25 October 2001
<i>Venue</i>	<i>City of Joondalup Library</i>	<i>Meeting Room First Floor</i>
	<i>Cnr Boas Avenue and Lakeside Drive</i>	

**MOVED Mr Cluning SECONDED Mrs Wood that committee members note the public meeting timetable (Table 1).**

**The motion was Put and**

**CARRIED**

#### **5.5 Committee Workshop to Review and Develop Sustainability Discussion Paper**

Item 2.1 of the draft work plan (attachment 2) identifies the preparation of a sustainability briefing/discussion paper, for general public release and comment.

A committee workshop is proposed to be held on Thursday 8<sup>th</sup> November 2001 to review a draft Sustainability discussion paper, currently in preparation by Sustainable Development Officer John Goldsmith. It is proposed that the discussion paper be considered at the November 15<sup>th</sup> Committee meeting, for referral to the next available Council meeting on 18<sup>th</sup> December 2001.

**MOVED Mrs Richards SECONDED Mr Wake that committee members attend the committee workshop on Thursday 8<sup>th</sup> November 2001 (commencing 9am) to review and prepare a Sustainability discussion paper, for consideration at the 15<sup>th</sup> November 2001 Environmental and Sustainability Advisory Committee meeting.**

**The motion was Put and**

**CARRIED**

## **5.6 Project to Encourage Public Transport Usage-Bus Shelter (Cr Rowlands)**

Cr Peter Rowlands has suggested that a joint funding application be prepared between the City and PATH Transit, to provide additional bus shelters within the City. It is proposed that such an application be prepared as a Greenhouse gas reduction initiative (by promoting public transport), and that funding be sourced from the Australian Greenhouse Office.

Benefits of the proposal include:

- Co-operation with a major transport provider.
- greater public awareness.
- greater use of public transport.
- Greenhouse gas reductions

It was also suggested that a direct link to the transport web site be provided from the City's web site, and also articles in the Council News.

**MOVED Mr Wake SECONDED Mr Hawkins that Mr Wake investigates a suitable project, funding sources and prepares a draft proposal, for committee consideration at the 15 November 2001 committee meeting.**

**The motion was Put and**

**CARRIED**

## **6. OTHER BUSINESS**

### **6.1 Precinct Planning. Mr Wake.**

Mr Wake requested that the committee be briefed on the Precinct Planning process. Urban Designer Mr Brett Woodgush will be invited to attend the next committee meeting, to brief the committee regarding precinct planning.

### **6.2 Strategic Plan/Footpaths. Mrs Wood.**

Mrs Woods queried policies regarding the design of footpaths. Referred to Mr Cluning for consideration.

### **6.3 Ningaloo Reef. Cr Nixon**

Cr Nixon noted a web site regarding a proposed development at Ningaloo Reef.

### **6.4 Committee member attendance, Mr Prefumo (Mr Goldsmith)**

Mr Goldsmith noted that Mr Prefumo has indicated his intention to resign from the committee, and that a written resignation is due to be submitted.

### **7. DATE OF NEXT MEETING**

The next meeting of the Environmental Advisory Committee will be held in Conference Room 2, Joondalup Civic Centre, Boas Avenue, Joondalup on Thursday 15 November 2001 at 5.45 pm.

### **CLOSURE**

Meeting declared closed at 19.10 hrs

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