

ATTACHMENT 1

CITY OF JOONDALUP

**MEETING OF STRATEGIC ADVISORY COMMITTEE – YOUTH AFFAIRS
CONFERENCE ROOM 2, JOONDALUP CIVIC COMPLEX
10 AUGUST 2001, COMMENCING AT 5.00PM**

ATTENDANCES AND APOLOGIES

Elected Members:

Cr Allison Walker
Cr Paul Kadak
Cr John Hollywood

Youth Advisory Council:

Viet Nguyen
Janice Mattaboni
Ryan Kukura
Suzanne Akila

Officers:

Director Community Development:	Chris Hall
Manager Community & Health Services:	Marilyn Beresford
Manager Council Support:	Mike Smith
Youth Projects Officer:	Jeremy Manning

Apologies: None

Suzanne Akila arrived at 5.06pm

ELECTION OF CHAIRPERSON

Mike Smith declared the meeting open at 5.07

Mike Smith reported that he had received a nomination from Cr Kadak for the position of Chairperson of the Strategic Advisory Committee – Youth Affairs. Cr Kadak accepted the nomination and was elected Chairperson unopposed. Cr Kadak was declared Chairperson and assumed the chair for the remainder of the meeting.

M Smith advised that a Deputy Chairperson needed to be elected. Cr Hollywood nominated Cr Walker for this position. The nomination was accepted and Cr Walker was elected Deputy Chairperson unopposed.

M Smith left the meeting at 5.10pm

INTRODUCTIONS

Roundtable introductions were conducted.

Cr Kadak summarised by saying that he hoped the committee would maintain an informal focus and function as a “thinktank” for youth services and policy in the City.

DECLARATIONS OF FINANCIAL/NON FINANCIAL INTEREST

Cr Kadak outlined the purpose of this item to members.

No declarations were made.

ITEM 1. ADOPTION OF TERMS OF REFERENCE

Members reviewed the Terms of Reference for the Strategic Advisory Committee - Youth Affairs and made the following amendments

2 MEMBERSHIP

The committee shall consist of the following members.

1. Two Elected Members.
2. Two members of the Joondalup North Youth Advisory Council.
3. Two members of the Joondalup South Youth Advisory Council.
4. Manager Community and Health Services.
5. Co-ordinator - Community Services.

Be replaced with:

2 MEMBERSHIP

The committee shall consist of the following members.

1. Three Elected Members.
2. Two members of the Joondalup North Youth Advisory Council.
3. Two members of the Joondalup South Youth Advisory Council.
4. Manager Community and Health Services.
5. Co-ordinator - Community Services.

4.3 Meetings

Meetings shall be quarterly as determined by the Committee at an appointed time and place.

Be replaced with:

4.3 Meetings

Meetings of the Strategic Advisory Committee - Youth Affairs will occur at least six times in each financial year.

MOVED: Cr Hollywood **SECONDED:** Cr Walker; that the Terms of Reference for the Strategic Advisory Committee - Youth Affairs be recommended to Council for adoption with the above amendments.

CARRIED

ITEM 2. "JUMPING AT SHADOWS" REPORT

Ryan Kukura entered meeting at 5.25pm

Marilyn Beresford outlined features of the "Jumping at Shadows" report prepared by Catriona Cameron.

Cr Hollywood requested more information about the HYPE program including greater detail about how the program operates and its potential to meet needs in other areas of the City. It was decided that the Co-ordinator of the program and a HYPE worker should be asked to make a presentation incorporating the program's ability to meet other needs and recent work by Catriona Cameron, at the next meeting of the Strategic Advisory Committee - Youth Affairs.

Cr Kadak mentioned that a presentation by HYPE staff had been made to members of the Youth Advisory Council.

ACTION

That a presentation by the Co-ordinator and a HYPE worker regarding the HYPE program, incorporating the recent work of Catriona Cameron and the flexibility of the program, be made to members at the next meeting of the Strategic Advisory Committee - Youth Affairs.

Edith Cowan University is currently undertaking an evaluation of the HYPE project. It was suggested that, at its completion, Edith Cowan University be asked to present the results of this evaluation to Strategic Advisory Committee - Youth Affairs

ACTION

That Edith Cowan University be approached to present the results of the HYPE Evaluation to Strategic Advisory Committee - Youth Affairs.

Further discussion followed regarding the content of the "Jumping at Shadows" report.

Chris Hall suggested that Melanie Gordon (Youth in Public Space Officer), make a presentation to the Youth Advisory Councils regarding the report.

ACTION

That Melanie Gordon (Youth in Public Space Officer), make a presentation to the Youth Advisory Councils regarding the Jumping at Shadows report.

ITEM 3 FUTURE DIRECTIONS FOR YOUTH SERVICES REPORT

Marilyn Beresford outlined that the report brings together all recent, relevant research together as a basis for a strategic plan for Youth Services in the City of Joondalup.

Cr Kadak reiterated that he would like to use the Strategic Advisory Committee - Youth Affairs to ensure that a cross-organisation strategic approach to Youth Services is achieved.

Discussion occurred regarding the results of the Youth Advisory Councils' Youth Survey.

Jeremy Manning reported that the results of the survey would be tabled at the next meeting of the Youth Advisory Councils. Following the meetings, the results would be made available to Councillors as an attachment to the Youth Advisory Council minutes.

ACTION

A Council Officer to make a presentation regarding the "Future Directions of Youth Services" report to the members of the Youth Advisory Councils.

Discussion ensued about the best approach to gain feedback from the Youth Advisory Councils on both the Jumping at Shadows and Future Directions for Youth Services reports.

Chris Hall suggested that a skilled facilitator be engaged to workshop both of the reports with the Youth Advisory Councils.

Ryan Kukura suggested that separate workshop sessions might need to be conducted for each report.

ACTION

A skilled facilitator to be engaged to workshop the Jumping at Shadows and Future Directions for Youth reports with the Youth Advisory Councils in order to gain feedback.

ITEM 4 STUDENT SCHOLARSHIPS SCHEME AND STUDENT CITIZENSHIP AWARDS BRIEFING PAPER

Chris Hall summarised the contents of the briefing paper and outlined the options that are contained in the paper.

Members discussed the available options and agreed that option four appeared to be the most appropriate option. However, members expressed the need for any awards program to focus on both encouragement and excellence.

Suzanne Akila suggested that the categories in the WA Youth Awards provided a good starting point for award categories.

Members decided that further feedback should be sought from members of the Youth Advisory Councils regarding appropriate ways to recognise and encourage the achievements of young people in the City of Joondalup.

Nicole Foxcroft was mentioned as a possible facilitator. However, given the current agenda of the Youth Advisory Councils, it was recognised that this item would not be an immediate priority.

ACTION

That a presentation regarding the Student Scholarship Program be made to members of the Youth Advisory Councils in the near future.

DATE OF NEXT MEETING

Next meeting to be determined

MEETING CLOSURE

There being no further business the Chairperson closed the meeting at 6.30pm

CITY OF JOONDALUP
STRATEGIC ADVISORY COMMITTEE – YOUTH AFFAIRS
TERMS OF REFERENCE

1 DEFINITIONS

Council	Council of the City of Joondalup
Committee	Strategic Advisory Committee – Youth Affairs

2 MEMBERSHIP

The committee shall consist of the following members.

1. Three Elected Members.
2. Two members of the Joondalup North Youth Advisory Council.
3. Two members of the Joondalup South Youth Advisory Council.
4. Manager Community and Health Services.
5. Co-ordinator - Community Services.

3 OBJECTIVES

- 3.1 Oversee the strategic coordination of all youth issues across Council.
- 3.2 Oversee the implementation of the Future Directions for Youth Services Action Plan.
- 3.3 Oversee the regular review and update of the Future Directions for Youth Services Action Plan.

4 MANAGEMENT

4.1 Terms of Appointment.

All appointments to the Committee shall be by nomination. Members shall be appointed by Council. The Terms of Office shall be to 30 July 2002.

4.2 Chairperson

The Chairperson shall be elected by the Committee. In the absence of the Chairperson the meeting shall appoint an Acting Chairperson for that particular meeting.

4.3 Meetings

Meetings of the Strategic Advisory Committee - Youth Affairs will occur at least six times in each financial year.

4.4 Quorum

A quorum will be by simple majority.

4.5 Minutes

Minutes shall be made of all meetings. A copy of confirmed minutes shall be forwarded to the Committee Clerk. Minutes of all Committee meetings shall be forwarded to members at least seven days prior to the following meeting.

4.6 Deputations

The Committee may invite any persons or organisations to attend any meetings to discuss issues of interest.

4.7 Vacancies

If a casual vacancy is created, the Committee shall recommend the appointment of a person for the remainder of the Committee's term of office.

4.8 Powers of Council

Nothing herein contained shall restrict the powers of Council.