

# YOUTH ADVISORY COUNCIL

## APPENDIX 7(B)



*City of*  
Joondalup

**MEETING OF THE JOONDALUP SOUTH YOUTH ADVISORY  
COUNCIL HELD IN CONFERENCE ROOM 2 ON WEDNESDAY 21  
FEBRUARY 2001.**

### ATTENDANCES

Natasha	Newman	Chairperson	Jeremy Manning
Ryan	Clapp		Youth Projects Officer
Ryan	Kukura		
Heidi	Delaney		Susan Clear
Rachel	Curtis		Coordinator – Children and Family services
Luke	Williams		
Garreth	Dingley		
Steven	Baron		
Andrew	Logan		
Enid	Chua		

### APOLOGIES

Cr Paul	Kadak
Ryan	Clapp
Julian	Tompkin
Amanda	Benfall

**The Chairperson opened the meeting at 4.40pm**

### **CONFIRMATION OF MINUTES**

**MOVED:** Andrew Logan, **SECONDED:** Ryan Kukura that the minutes of the informal meeting of the Joondalup South Youth Advisory Council held on 17 January, 2001 be confirmed as a true and correct record.

The Motion was put and

**CARRIED**

## **GENERAL BUSINESS**

### **1. YAC Action Plan**

Jeremy Manning reported that the Action Plan had been completed and sent to Council for endorsement on February 13, 2001. He outlined how the plan would be enacted over the coming year and asked for feedback on the document. Members questioned the method of tracking progress on the document and options were discussed. Members expressed enthusiasm for the Action Plan

#### **Roles and responsibilities**

A key strategy in the action plan is to develop and implement specific roles on the Youth Advisory Council for all members. Members identified the following roles and responsibilities:

- Chairperson
- Deputy Chairperson
- Secretary
- Treasurer
- Community liaison team
- Fund-raising team
- Public relations team

A nomination form for these positions, including a brief description of the requirements of the role, will be sent out with the March agenda.

#### **Code of Conduct**

Jeremy Manning outlined that the Action Plan contained a strategy regarding the development of a Code of Conduct for Youth Advisory Council members. He asked members to discuss the most effective way of developing this document. Discussion focussed on the acceptability of having separate codes for each Youth Advisory Council. Susan Clear indicated that it would not be acceptable to have a document that is significantly different to the document accepted by the Joondalup North Youth Advisory Council on Monday 19 February, 2001.

Jeremy Manning undertook to provide the Code of Conduct to members with the March agenda and to include the item on the agenda of the March 21 meeting of the Youth Advisory Council.

#### **Grievance procedure**

A strategy to develop a grievance procedure was included in the Youth Advisory Council Action Plan. Jeremy Manning presented a basic overview of the grievance procedure for Youth Advisory Council members to follow. He reinforced that the reason for the procedure was to ensure that the Youth Advisory Council and Council staff dealt with any issues quickly and effectively.

## **Youth Advisory Council Newsletter**

The Youth Advisory Council Action Plan contains a strategy to develop a Youth Advisory Council newsletter to keep staff members and the community informed of the activities and progress of the Youth Advisory Councils. Members discussed the newsletter and concluded that, once nominated, the public relations team could be responsible for developing the newsletter.

### **Name Badges**

Jeremy Manning reported that name badges could be supplied to Youth Advisory Council members in the near future.

### **4. Youth Legal service - Joondalup**

Natasha Newman reported that she had been approached by a number of young people in the area regarding the lack of legal services for young people in the northern region. She reported that Council was investigating the possibility of a Community Legal Centre being established in the area. Natasha Newman reported that she and Ryan Kukura had volunteered to sit on the committee that was investigating the proposal. Susan Clear outlined the purpose of the Community Legal Centre Working Party and reported that she had presented the request for a representative of the Youth Advisory Council to join the committee at the last meeting. She suggested that a decision would be made at the next meeting on Wednesday 28 February 2001.

### **5. Road Safety Project**

Ryan Kukura updated members on the progress of the Reunion 2011 Road Safety project. He reported that the committee had met with a representative of Frame 8 video productions at the previous meeting and had outlined the project to him. Jeremy reported that he had received a quote to use this company for the project but he was yet to confirm the quote. If the quote is accepted, it is expected that filming will take place in early April 2001. Ryan Kukura reminded members that meetings for this project take place fortnightly on a Tuesday afternoon and invited interested members to attend.

### **6. Youth Council Week**

Jeremy Manning reported that this item had been included on the agenda to ensure that adequate planning and consultation is undertaken prior to the program. He outlined the objective of the program and encouraged members to begin thinking about their involvement in this program. He highlighted the need for members to begin thinking about mechanisms to consult with young people about issues to be researched and presented at Youth Council Week. Members agreed to consider possible methods to consult young people and report back at next meeting.

### **7. Joondalup Festival**

Jeremy Manning reported that a meeting to progress this project would be held on Wednesday 28 February at 4.30pm and invited members to attend.

## **8. Youth Rally team**

Jeremy Manning reported that, following the information evening on January 31<sup>st</sup> at Woodvale Community Centre, the Youth Rally Team had been selected. The team was due to meet for their first workshop later that evening at the City of Wanneroo depot. He reported that members of the team would take part in the Forest Rally in March as spectators only and would begin competing in local competition following that event.

## **9. Extreme Youth Festival**

Jeremy Manning distributed the posters for Extreme Youth Festival and asked members to distribute to local schools, universities and TAFE colleges as soon as possible. He urged members who will be attending on the day to contact Viet Nguyen to volunteer to conduct evaluation surveys. The final meeting of the organising group is planned for Tuesday 27 February at 4pm and members were invited to attend. This meeting is very important for those members who wish to volunteer their time for Extreme Youth Festival

## **MEMBER REPORTS**

### **Cycle Path – Marmion Avenue**

Ryan Kukura reported that he was a keen cyclist who regularly rides southbound on Marmion Avenue. He reported that there is no designated cycleway on these roads and that he felt this was a dangerous situation for cyclists. He felt this was especially true considering the volume of heavy trucks and buses that use the road. He asked about the possibility of this issue being looked at by staff of the City. Jeremy Manning undertook to convey his concerns to appropriate staff.

## **NEXT MEETING**

Date	<b>Wednesday 21 March, 2001</b>
Time	4.30 pm
Venue	Conference Room 1 – Council Chambers.

There being no further business, the Chairperson closed the meeting at **6.15pm**