

CITY OF JOONDALUP
STRATEGIC ADVISORY COMMITTEE – YOUTH AFFAIRS
TERMS OF REFERENCE

1 DEFINITIONS

Council	Council of the City of Joondalup
Committee	Strategic Advisory Committee – Youth Affairs

2 MEMBERSHIP

The committee shall consist of the following members.

1. Two Elected Members.
2. Two members of the Joondalup North Youth Advisory Council.
3. Two members of the Joondalup South Youth Advisory Council.
4. Manager Community and Health Services.
5. Coordinator Community Services.

3 OBJECTIVES

- 3.1 Oversee the strategic coordination of all youth issues across Council.
- 3.2 Oversee the implementation of the Future Directions for Youth Services Action Plan.
- 3.3 Oversee the regular review and update of the Future Directions for Youth Services Action Plan.

4 MANAGEMENT

4.1 Terms of Appointment.

All appointments to the Committee shall be by nomination. Members shall be appointed by Council. The Terms of Office shall be to 30 July 2002.

4.2 Chairperson

The Chairperson shall be elected by the Committee. In the absence of the Chairperson the meeting shall appoint an Acting Chairperson for that particular meeting.

4.3 Meetings

Meetings shall be quarterly as determined by the Committee at an appointed time and place.

4.4 Quorum

A quorum will be by simple majority.

4.5 Minutes

Minutes shall be made of all meetings. A copy of confirmed minutes shall be forwarded to the Committee Clerk. Minutes of all Committee meetings shall be forwarded to members at least seven days prior to the following meeting.

4.6 Deputations

The Committee may invite any persons or organisations to attend any meetings to discuss issues of interest.

4.7 Vacancies

If a casual vacancy is created, the Committee shall recommend the appointment of a person for the remainder of the Committee's term of office.

4.8 Powers of Council

Nothing herein contained shall restrict the powers of Council.