

CITY OF JOONDALUP

OCEAN REEF DEVELOPMENT COMMITTEE

TERMS OF REFERENCE

1. DEFINITIONS

“Council” Council of the City of Joondalup

“Committee” Ocean Reef Development Committee

2 MEMBERSHIP

Three Councillors.

To be nominated by Council.

Council Staff Members

To be nominated by the Chief Executive Officer

3 OBJECTIVE

“To make recommendations to Council concerning the development of Ocean Reef that meet the needs of the Community and the City’s expectations.”

In meeting this object the Committee would address the following aspects:

- *prepare a brief for the Ocean Reef project;*
- *make a recommendation to council on the selection of a suitable partner for the project;*
- *examine development options proposed by the partner, prepare proposals and make recommendations to Council; and*
- *manage and guide the process and implementation for the development at Ocean Reef.*

4 MANAGEMENT

4.1 Terms of Appointment

Members shall be appointed by Council.

4.2 Chairperson

The Chairperson shall be elected by the Committee. In the absence of the Chairperson the meeting shall appoint an Acting Chairperson for that particular meeting.

4.3 Meetings

Meetings shall be arranged at regular intervals as determined by the Committee at an appointed time and place.

4.4 Quorum

A quorum will be by simple majority.

4.5 Minutes

Minutes shall be made of all meetings. A copy of confirmed minutes shall be forwarded to the Committee Clerk. Minutes of all Committee meetings shall be forwarded to members at least seven days prior to the following meeting.

4.6 Deputations

The Committee may invite any persons or organisations to attend any meetings to discuss issues of interest.

4.7 Power of Council

Nothing herein contained shall restrict the powers of Council.