



City of
Joondalup

DRAFT AGENDA
FOR ELECTED MEMBERS'
BRIEFING SESSION
TUESDAY, 21 AUGUST 2001

PUBLIC QUESTION TIME

Council allows for public question time at each Council meeting or Briefing Session which is opened to the public.

Questions must relate to the ordinary business of the City of Joondalup or the purpose of the Special Meeting, as appropriate.

The Mayor or the presiding person is responsible for the procedures and conduct of the public question time.

To enable prompt and detailed responses to questions, members of the public are requested to lodge questions in writing to the Committee Clerk two (2) days prior to the Council meeting or Briefing Session at which the answer is required. Answers to those questions received within that time frame will be provided in hard copy form at that meeting.

Those questions that are to be asked at the meeting are requested to be submitted in writing and placed in the ‘question tray’ prior to the commencement of the meeting. Those questions submitted in writing will be read aloud by the Chief Executive Officer and answers provided where possible. Verbal questions may be asked, but a limit of two (2) verbal questions per member of the public will be allowed and the period of time for verbal questions will be a minimum of fifteen (15) minutes.

The Mayor or presiding person shall decide to:

- *accept or reject the question;*
- *nominate a member of the Council and/or officer to answer the question; or*
- *determine that any complex question which requires research shall be taken on notice with a response provided as soon as possible and included in the agenda for the next ordinary meeting of the Council.*

The following rules apply to question time:

- *question time is not to be used by a member of the public to make a statement or express a personal opinion.*
- *questions should properly relate to Council business.*
- *question time shall not be used to require an Elected Member or an officer to make a personal explanation.*
- *questions should be asked politely and are not to be framed in such a way as to reflect adversely on a particular Elected Member or officer;*
- *where an elected member is of the opinion that the question is not relevant to the business of the City of Joondalup or that a member of the public is making a statement, they may bring it to the attention of the meeting.*

CITY OF JOONDALUP – BRIEFING SESSION

to be held in Conference Room 1, Joondalup Civic Centre, Boas Avenue, Joondalup on
TUESDAY, 21 AUGUST 2001 commencing at **6.00 pm.**

ORDER OF BUSINESS

OPEN AND WELCOME

APOLOGIES AND LEAVE OF ABSENCE

Leave of absence previously approved:

Cr C Mackintosh - 28 to 31 August 2001

LEAVE OF ABSENCE – CR C MACKINTOSH

Cr Mackintosh has requested Leave of Absence from Council duties for the period 22 to 25 August 2001.

RECOMMENDATION

That Council APPROVES the Leave of Absence requested by Cr C Mackintosh for the period 22 to 25 August 2001 inclusive.

PUBLIC QUESTION TIME

The following questions were submitted by Mr S Magyar, Heathridge to the Briefing Session held on 7 August 2001:

Q1 In relation to Item 1 – Tender for Legal Services to the City of Joondalup - When the Council seeks legal advice, does it ensure that the advice it receives is given in accordance with Sections 8, 18 and 19 of the Interpretations Act?

A1 Clarification would need to be sought from the lawyers referring to the Interpretations Act. They may need to refer to that Act to interpret any sections of an Act they are referring to as part of the advice given.

Q2 Re Item 2 – Public Question Time – Briefing Sessions and Council Meetings – Are the Standing Orders of the City of Joondalup a written law as per the Interpretations Act? Does Council follow the Interpretations Act when it decides to act on an issue?

- A2 Any local law that the City adopts is legal as far as the City's solicitors are concerned. As you will be aware, the matter goes before a committee of Parliament and is well and truly vetted at that stage; with questions being asked prior to the issue going before both Houses of Parliament.
- Q3 *Does the City give guidelines to whom they are obtaining legal advice from that the advice given is to be in accordance with the Interpretations Act, in particular Sections 8, 18 and 19 of the Interpretations Act 1984?*
- A3 No, not normally.
- *Mr Magyar congratulated staff on the trialling of Forum Vote, an electronic voting system to be used at Council meetings at a future date.*

DECLARATIONS OF FINANCIAL/NON FINANCIAL INTEREST

REPORTS

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REPORT OF THE CHIEF EXECUTIVE OFFICER

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

DATE OF NEXT MEETING

CLOSURE

ITEM 1 REVIEW OF STANDING ORDERS LOCAL LAW - [01369, 05885]**WARD** - All**Summary of Purpose and Effect (to be read aloud at the Council Meeting)**

The first action in the process of adopting a local law requires a summary of the purpose and effect to be read aloud by the Mayor. The summary is as follows:

“The purpose of this local law is to:

- provide a set of enforceable procedures to assist in the good conduct of Council, committee and electors meetings.

The intent of this local law is to:

- result in better decision making by Council, the orderly and efficient conduct of meetings dealing with Council business and greater community understanding of the business of the Council by providing open and accountable local government.”

SUMMARY

The Council has been for some time reviewing its Standing Orders Local Law with a committee being established in March 2000 to assist it in the process. The committee met recently on Monday 13 August 2001 to further consider the draft set of Standing Orders. The committee agreed to recommend to the Council that the draft local law (with some minor amendments) be advertised for public comment in accordance with the Local Government Act, 1995. These minor amendments have been made to the local law.

It is therefore recommended that the draft Standing Orders Local Law 2001 be advertised inviting public comment.

BACKGROUND

The Council has been for some time reviewing the former City of Wanneroo's bylaws to ensure the City of Joondalup has a complete and undated set of enforceable local laws. The review of the Standing Orders Local Law is the last to be reviewed.

A report was presented to the Council at its meeting held on 28 March 2000 where it was recommended to advertise the draft set of Standing Orders for public comment. The decision of the Council at that meeting was:

- 1 *DEFERS further consideration of the proposed local law “City of Joondalup Standing Orders Local Law 2000” until such time as a Councillors’ Standing Orders Review Committee presents Council with its report on the proposed local law;*
- 2 *FORMS a Standing Orders Review Committee;*

3 *ENDORSES the formation of the Standing Orders Review Committee consisting of:*

*Mayor
Deputy Mayor
Cr. S Magyar
2 Councillors
Chief Executive Officer*

This committee met on a number of occasions following that decision. Following the May 2001 election, the committee was reconstituted with the membership being:

- Mayor
- Cr. A Patterson
- Cr. C Baker
- Cr. M O'Brien

DETAILS

This committee met on Monday 13 August 2001 to consider the draft set of standing orders. At that meeting it was recommended:

“That Council, in accordance with Section 3.12 of the Local Government Act 1995, APPROVES the advertising of the proposed Local Law, “City of Joondalup Standing Orders Local Law 2001”, in order to seek public comment, subject to:

- **the inclusion of the penalty provisions as detailed in this report;**
- **the amendment to Clause 48(3) – Preservation of order – members of the public;**
- **the amendment to Clause 82(1) – Confidentiality.”**

The requested amendments by the committee have been made to the local law and are attached, along with the minutes of the committee meeting.

Section 3.12 of the Local Government Act 1995, details the procedure that a local government must follow when making a local law. The details relating to the first stage of making a local law are:

- “3.12 (1) In making a local law a local government is to follow the procedure described in this section, in the sequence it is described.**
- (2) At a Council meeting the person presiding is to read aloud, or cause to be read aloud, a summary of the purpose and effect of the proposed local law.
- (3) The local government is to -
- (a) give statewide and local public notice stating that -

- (i) the local government proposes to make a local law the purpose and effect of which is summarised in the notice;
 - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
 - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day not less than 6 weeks after the notice is first given.
- (b) as soon as the notice is given , give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the proposed local law is proposed to be made, to that other Minister, and
 - (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law * that is not significantly different from what was proposed.

**Special Majority Required "*

COMMENT/FUNDING

The proposed local law includes the repeal of the current Standing Orders Local Law carried over from the former City of Wanneroo, being:

City of Wanneroo Standing Orders Local Law 1997, as published in the Government Gazette - 30 October 1997.

The repeal of the current local law coincides with the coming into operation of the proposed local law.

The City's solicitor has reviewed the proposed local law to ensure that the content is within the bounds of operation of the Local Government Act 1995.

It is recommended that the proposed local law be advertised in accordance with section 3.12 of the Local Government Act 1995, in order to seek public comment. The revised set of Standing Orders will result in better decision making by Council, the orderly and efficient conduct of meetings dealing with Council business and greater community understanding of the business of the Council by providing open and accountable local government.

RECOMMENDATION**That Council:**

- 1 NOTES the Minutes of the Standing Orders Review Committee Meeting held on Monday 13 August 2001, forming Attachment 1 to this Report;**
- 2 in accordance with section 3.12 of the Local Government Act 1995, APPROVES the advertising of the proposed local law, “City of Joondalup Standing Orders Local Law 2001”, forming Attachment 2 to this Report, in order to seek public comment.**

Appendices 1 and 2 refer. To access these attachments on electronic document, click here:[Attach1brf210801.pdf](#)[Attach2brf210801.pdf](#)

ITEM 2 DELEGATED AUTHORITY - CONSENT TO ALTER COUNCIL LEASED PREMISES - [06995]

WARD - All

SUMMARY

The City's standard lease for buildings and land requires that the lessee obtain the written consent of the City prior to erecting or altering any Council building or structure. Currently, such consent has to be provided by the Council, even though the request may be minor in nature, and this has often meant unnecessary delays in providing a simple approval to a lessee. This report recommends that the Council delegates authority to the Chief Executive Officer to approve of such alterations and additions as requested by the lessee.

BACKGROUND

The City has a standard lease, which is executed with all lessees of Council buildings and land. This lease requires that where the lessee proposes an alteration or new building, that the prior written approval of the Council is obtained. Most leases have a clause such as the one below:

"not without the prior written consent of the Lessor to erect or suffer to be erected any building or structure to the demised premises or any part thereof or to make or suffer to be made any alteration in or to any building or structure erected thereon or cut, maim or injure or suffer to be cut, maimed or injured any of the walls or timbers thereof."

When a request for an alteration or new building is received from a lessee, a report is currently prepared for the Council's consideration. Quite often, the proposed alteration or new building is very minor in nature, and in such cases it would be more efficient for the Chief Executive Officer to approve of these requests without the need for a separate report and consideration by the Council for approval.

Such instances have included requests by community groups for the erection of new sheds for storage. A recent example is the request from the Whitfords Volunteer Sea Rescue Group for the construction of a garage at Ocean Reef (refer CJ214-08/00) where the Council approved the application subject to various conditions.

DETAIL

Delegating authority to the Chief Executive Officer to approve such minor requests would significantly improve the current administrative process and reduce the time required to process such requests, therefore enhancing customer service to our lessees. Removing the need for the Council to deal with minor requests would also allow the Council to concentrate on issues of more significance such as strategic and policy matters.

It is recommended that where the request to make an alteration or addition is less than \$50,000 in market value, the Council gives the Chief Executive Officer delegated authority to approve of such requests. All approvals given by the Chief Executive Officer under delegated authority would be recorded in the Delegated Authority Register and reported to the Council as currently occurs with other such delegations. Requests with a market value of greater than \$50,000 will still require to be presented to the Council for consideration.

RECOMMENDATION

That Council:

- 1 BY AN ABSOLUTE MAJORITY, DELEGATES AUTHORITY to the Chief Executive Officer to approve of alterations and additions to Council premises by the lessee, where the market value is less than \$50,000;**
- 2 ADOPTS the Policy 'Consent to Alter Council Leased Premises' forming Attachment 1 to this Report.**

*Appendix 3 refers. To access this attachment on electronic document, click here:
[Attach3brf210801.pdf](#)*

ITEM 3 DELEGATION OF AUTHORITY - HEALTH ACT AND CARAVAN AND CAMPING GROUNDS ACT - [24041]

WARD - All

SUMMARY

The City of Joondalup Register of Delegation of Authority includes the delegations made to officers pursuant to the Health Act 1911 and the Caravan Parks and Camping Grounds Act 1995 to exercise and discharge certain powers or functions on behalf of the local government.

This report seeks Council approval to update the delegations and to amend the wording used to remove the need to seek Council approval every time there is a change in staff or regulations affected by these delegations.

BACKGROUND

The Joint Commissions at their meeting on 22 June 1999 (report CJ230-06/99 refers) updated the City's delegations relating to:

1. Environmental Health Officers appointed to administer provisions of certain regulations made pursuant to the Health Act 1911; and
2. Council officers appointed as "authorised persons" under the Caravan Parks and Camping Grounds Act 1995.

A number of officers with the delegations have since left this local authority and been replaced. In addition, the list of regulations made pursuant to the Health Act has had a number of changes.

DETAILS

Health Act delegations

Section 26 of the Health Act 1911 provides for the Local Government to appoint and authorise any person to be its deputy to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government sees fit.

Under this provision, the City, through Council resolutions, delegates authority to Environmental Health Officers to administer the provisions of the Health Act regulations on its behalf. The wording of the delegations, as reflected in the City's Register of Delegation of Authority lists by name both the Environmental Health Officers and the various regulations.

In view of this, to keep the delegations current, it would be necessary to report to Council for approval to amend the delegation register every time there is a change in Environmental Health Officers or if regulations are revoked or new regulations proclaimed.

This would not be required if the delegation made reference to persons in the position of an Environmental Health Officer rather than referring to each delegated person by name, and referred to regulations made pursuant to the Health Act instead of listing the individual regulations.

Caravan Parks and Camping Grounds Act 1995 delegations

Section 17 of the Caravan Parks and Camping Grounds Act 1995 provides for a local government to appoint such persons to be “authorised persons” as it considers necessary to administer the provisions of that act.

Under this provision, the City, through Council resolutions, had appointed all Environmental Health Officers and the Principal Building Surveyor as “authorised persons”. The wording of the delegations, as reflected in the City’s Register of Delegation of Authority lists the officers by name.

In view of this, to keep the delegations current, it would be necessary to report to Council for approval to amend the delegation register every time there is a change in Environmental Health Officers or Principle Building Surveyor.

This would not be required if the delegation made reference to persons in the position of an Environmental Health Officer, and the Principal Building Surveyor or person acting in that position, rather than referring to each delegated person by name.

COMMENT

The reference to Officers by position instead of by name has been used for various other delegations by the City. This is considered more practical and efficient in ensuring that delegations are always kept up to date.

Call for Support of one-third of members of the Council

The Local Government Act 1995, under regulations prescribed to deal with Section 5.25 (e), lays down the following procedure for dealing with revoking or changing decisions made at Council or Committee meetings:

If a decision has been made at a Council meeting, then any motion to revoke or change the decision must be supported by at least one-third of the number of officers (whether vacant or not) of members of the Council.

If supported by one-third of the members, then any decision to revoke a resolution of the Council if required to be passed by an Absolute Majority.

Prior to giving consideration to the following recommendation, elected members are required to give the **support of one-third of their members**, and such support is to be recorded in the minutes of this meeting.

RECOMMENDATION

That Council:

- 1 **RESCINDS BY AN ABSOLUTE MAJORITY** all delegations previously granted to Environmental Health Officers under the provisions of section 26 of the Health Act 1911;
- 2 **RESCINDS BY AN ABSOLUTE MAJORITY** all delegations previously granted to officers to be "authorised persons" under Section 17 of the Caravan Parks and Camping Grounds Act 1995;
- 3 **AUTHORISES** under section 26 of the Health Act 1911, those Environmental Health Officers duly approved by the Executive Director, Public Health and who are members of the Health Services or the Approval Services Business Units of the City of Joondalup to administer the provisions of the Health Act 1911 and regulations made there under (except the signing of notices and prosecutions);
- 4 **APPOINTS** under Section 17 of the Caravan Parks and Camping Grounds Act 1995, the Principal Building Surveyor or person acting in that position, and Environmental Health Officers who are members of the Health Services or the Approval Services Business Units of the City of Joondalup as "authorised persons" for the purpose of this Act.

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**ITEM 4 SCHEDULE OF DOCUMENTS EXECUTED BY MEANS OF
AFFIXING THE COMMON SEAL - [15876]****WARD** - All**SUMMARY**

The following is a list of documents sealed under the Common Seal of the City of Joondalup from 16.07.01 to 10.08.01:

Document:	Agreement
Parties:	City of Joondalup
Description:	District Planning Scheme No 2 – Amendment 2
Date:	16.07.01
Document:	Copyright
Parties:	City of Joondalup and City of Wanneroo
Description:	Recording of Historical Importance – L Charlesworth
Date:	17.07.01
Document:	Copyright
Parties:	City of Joondalup and City of Wanneroo
Description:	Recording of Historical Importance – E Russell
Date:	17.07.01
Document:	Copyright
Parties:	City of Joondalup and City of Wanneroo
Description:	Recording of Historical Importance – G Hamilton
Date:	17.07.01
Document:	Agreement
Parties:	City of Joondalup
Description:	Family and Children's Services preferred service provide application for new financial year for City's Financial Counselling Service
Date:	23.07.01
Document:	Agreement
Parties:	City of Joondalup and Commonwealth Department of Family and Community Services
Description:	Funding Agreement – Youth Activities Services and Youth Activities Service Family Liaison Worker Program
Date:	31.07.01
Document:	Agreement
Parties:	City of Joondalup, Silkchime Pty Ltd and Water Corporation
Description:	Easement – Protect Water Corporation pipeline – Lot 944 (83) and Lot 965 (95) Ellersdale Avenue, Warwick
Date:	03.08.01

Document: Copyright
Parties: City of Joondalup and City of Wanneroo
Description: Recording of Historical Importance – J Goodsell
Date: 08.08.01

Document: Copyright
Parties: City of Joondalup and City of Wanneroo
Description: Recording of Historical Importance – M Hamilton
Date: 10.08.01

RECOMMENDATION

That the Schedule of Documents executed by means of affixing the Common Seal be NOTED.

ITEM 5 VACANCIES - WESTERN AUSTRALIAN MUNICIPAL ASSOCIATION - VARIOUS COMMITTEES - [02011]

WARD - All

SUMMARY

The Western Australian Municipal Association (WAMA) has invited member Council to submit nominations to various committees.

Nominations are invited from elected member and officer representatives with experience, knowledge and an interest in the relevant issues.

Nominations for all vacancies close on Friday 14 September 2001 at 4.00 pm.

DETAILS

The Western Australian Municipal Association has invited member Council to submit nominations to the following committees:

- Coastal Zone Council
- Housing Advisory Committee
- State Emergency Service Consultative Committee
- Swan Catchment Council
- Urban Development Advisory Committee
- WA Planning Committee
- WA Planning Commission Statutory Planning Committee
- WA Planning Commission Transport Committee

Nominations are invited from elected member and officer representatives with experience, knowledge and an interest in the relevant issues.

Nominations for all vacancies close on Friday 14 September 2001 at 4.00 pm.

Appointments are conditional on the understanding that nominees and delegates will resign when their entitlement terminates – that is, they are no longer elected members or serving officers of Local Government. This ensures that the WAMA representative is always active in Local Government as an elected member or serving officer.

Details of these vacancies can also be found at the Interaction section of the WAMA website at: <http://www.wama.wa.gov.au/interaction/index.html>.

DETAILS

1 COASTAL ZONE COUNCIL – WAMA Metropolitan Member and Deputy Member, WAMA Non-Metropolitan Member and Deputy Member

Nominations are invited from an elected member or serving officer experienced in or with a knowledge/interest of coastal zone management activities in Western Australia.

The Committee will:

- Provide advice to Government, through the Western Australian Planning Commission to the Minister for Planning, to co-ordinate planning of the States coastal zone management activities.
- Assist in the development and review of Government policies and priorities for coast zone management.
- Promote standards and guidelines for coastal zone management.
- Monitor the implementation of the State's current coastal zone management programs.
- Assist with the co-ordination of annual agency budget submissions for coastal zone management.
- Oversee the collation, prioritisation and disbursement of a coastal improvements grants program, as well as funds for coastal zone research.
- Provide a mechanism to ensure effective disbursement of Commonwealth Government coastal management funds according to priorities established by the Coastal Zone Council.
- Act as the focal point for liaison with the Commonwealth Government on Coastal Management issues.
- Promote community involvement, information exchange and education on coastal zone management issues and;
- Act as a focal point for Government agencies, local government and community groups regarding coastal management issues.

The term will commence on appointment for a period of two years, to 30 June 2003. Meetings are held bi-monthly at WA Planning Commission, Albert Facey House, 469 Wellington Street, Perth for a duration of two hours. Day and time of meetings to be advised.

There is a meeting fee payable of \$3,500 per annum.

The Committee will comprise the following representatives:

- | | |
|---|---|
| ▪ WAPC Community Representative | ▪ Local Government (Metro) Representative |
| ▪ Fisheries Department WA | ▪ Department of Resources Development |
| ▪ Local Government (Country) Representative | ▪ Community Representative |
| ▪ Department of Environmental Protection Representative | ▪ Department of Conservation & Land Management Representative |
| ▪ Waters and Rivers Commission | ▪ Department of Transport |
| ▪ Deputy for Country Representative | ▪ |

2 HOUSING ADVISORY COMMITTEE - WAMA Member

Nominations are invited from an elected member or serving officer experienced in or with a knowledge/interest in housing matters.

The Committee will:

- Advise the Minister for Housing and Managing Director, Ministry of Housing on State Government housing policy and other related matters.
- Participate in the development of Ministry of Housing policy and program initiatives.
- Advise on or recommend research and the development of new policies and guidelines in areas of perceived need.
- Assist in identifying housing needs in the community.

The term will commence on appointment for a period of two years. Meetings are held bi-monthly for a duration of two hours. Location, day/time of meetings to be advised.

Sitting fees paid to organisations which are not currently funded to attend HAC Meetings.

The Committee will comprise of representatives from:

- | | |
|---|--|
| ▪ Chairperson appointed by the Minister for Housing | ▪ WA Coalition of Social Service |
| ▪ Minister for Regional Development | ▪ Shelter WA |
| ▪ Aboriginal Community | ▪ Tenants Advice Service |
| ▪ Community Housing Coalition of WA | ▪ Housing Industry Association |
| ▪ Western Australian Municipal Association | ▪ Real Estate Institute of WA |
| ▪ Master Builders Association | ▪ Urban Development Institute of Australia |
| ▪ WAHURI | ▪ Ministry for Planning |
| ▪ Commonwealth Dept of Family & Community Services | ▪ Ministry of Housing |

3 STATE EMERGENCY SERVICE CONSULTATIVE COMMITTEE – WAMA Member

Nominations are invited from an elected member or serving officer experienced in or with a knowledge/interest in emergency matters.

The Committee will:

- Advise the Minister on all aspects of Policy in relation to emergency services.
- Develop plans for and providing advice on the management and use of emergency services.
- Undertaken co-ordinate, manage and provide practical and financial assistance to activities and projects relating to emergency services.

The term will commence on appointment for a period of two years. Meetings are held three times a year for a duration of 5-6 hours. Location, day/time to be advised.

There is no meeting fee.

The Committee will comprise the following representatives:

- Chairman
- Executive Director
- Western Australian Municipal Association
- Various Elected Volunteer Representatives

4 SWAN CATCHMENT COUNCIL – WAMA Member

Nominations are invited from an elected member or serving officer experienced in or with a knowledge/interest in natural resource management in the Swan region. Experience in the area of environment and horticulture is especially important for this position.

The Council will:

Raise community awareness and involvement in Swan Integrated Catchment Management.

Bring together State and Local Government agencies and key community groups.

Raise and pursue priority issues to be addressed by the ICM process on behalf of peak community groups.

Ensure support of all Swan ICM activities.

Take issues of regional importance to the Swan-Avon ICM.

Pursue the integration of catchment management objectives into political agendas and into operational plans of Government at State and Local level.

The term will commence on appointment for a period of two years. Meetings are held monthly at Swan Catchment Centre, 108 Adelaide Terrace, East Perth for a duration of 3 hours. Day/time to be advised.

Meeting fee to be advised.

The Committee will comprise the following representatives:

- | | |
|---|--|
| ▪ WA Municipal Association | ▪ Swan River Trust |
| ▪ Swan representatives from the Swan-Avon ICM Co-ordinating Group | ▪ Department of Environmental Protection |
| ▪ Sub-Catchment ICM Groups | ▪ Agriculture WA |
| ▪ Water and Rivers Commission | ▪ Ministry of Planning |
| ▪ Peak community environmental groups | ▪ Department of Conservation & Land Management |

5 URBAN DEVELOPMENT ADVISORY COMMITTEE – WAMA Member and WAMA Deputy Member

Nominations are invited from an elected member or serving officer experienced in or with a knowledge/interest in the Water Corporations activities in this regard.

The Committee, as a Committee of the Water Corporations Board of Management will:

- Provide advice on improving processes associated with the Water Corporation's involvement in the land development activity.
- Provide advice on performance indicators the Corporation should adopt, and how the development industry could be better served by the Corporation.
- Provide representative input to reviews of policies, processes, standards, practices and Corporation performance, particularly as these impact on Statewide land development activities undertaken and/or administered by private and public entities.

The term will commence on appointment for a period of two years. Meetings are held for a duration of 1-2 hours. All other meeting details to be advised.

There is no meeting fee.

The Committee will comprise the following representatives:

- Urban Development Institute of Australia
- Association of Consulting Engineers, Australia
- Consulting Surveyors Western Australia (Inc)
- Master Builders Association
- Housing Industry Association
- Water Corporation, Chairman
- Department of Commerce and Trade
- Western Australian Municipal Association
- Civil Contractors Federation
- LandCorp
- Water Corporation, Chairman

6 WA PLANNING COMMISSION – WAMA Metropolitan Member and Deputy Member, WAMA Non-Metropolitan Member and Deputy Member (Panel of 4 Names for each Position)

Nominations are invited from elected members with significant knowledge and/or experience in town and statutory planning matters.

The Commission will:

- Provide advice to the Minister on Town Planning Schemes and amendments throughout the State.
- Prepare Town Planning Schemes for areas of State or regional significance outside the Metropolitan region.
- Co-ordinate the provision of infrastructure for land development and the planning of transport.
- Undertake all things that are necessary to perform its functions [Section 18(2) of the W A Planning Commission Act 1985].

The term will commence on appointment for a period of two years. Meetings are held monthly on the fourth Tuesday of each month at Ministry for Planning, Albert Facey House, 469 Wellington Street, Perth. The commencement time for meetings is 2.30 pm for a duration of three hours.

There is a meeting fee of \$6,800 per annum payable. Deputy Members receive \$131 (full day)/\$86 (half day) when attending meetings on behalf of Member.

The Committee will comprise the following representatives:

- Chairman of WAPC
- Lord Mayor, City of Perth
- CEO, Ministry for Planning
- CEO, Department of Environmental Protection
- Local Government Representatives
- Water and Rivers Commission
- Commissioner of Main Roads
- A/Director General Department of Transport
- Director Regional Policy Unit, Premier and Cabinet
- Community Representatives

7 WA PLANNING COMMISSION STATUTORY PLANNING COMMITTEE – WAMA Member (Panel of 4 Names)

Nominations are invited from elected members with significant knowledge and/or experience in town and statutory planning matters.

Terms of Reference

In accordance with town planning legislation, to deal with statutory planning matters such as subdivision of land, strata titles, Local Government town planning schemes etc.

The term will commence on appointment for a period of two years. Meetings are held weekly at Ministry for Planning, Albert Facey House, 469 Wellington Street, Perth for a duration of 1-2 hours. Details in relation to day/time and meeting fees to be advised.

The Committee will comprise the following representatives>

- CEO, Ministry for Planning
- Chairman of WA Planning Commission
- Local Government Representatives
- Director, Regional Policy Unit, Premier and Cabinet
- Community Representative

8 WA PLANNING COMMISSION TRANSPORT COMMITTEE – WAMA Member (Panel of 4 Names)

Nominations are invited from elected members with significant knowledge and/or experience in town planning and transport matters.

Terms of Reference

In accordance with town planning legislation, to advise on transport and infrastructure policy and legislation.

The term will commence on appointment for a period of two years. Meetings are held bi-monthly at Ministry for Planning, Albert Facey House, 469 Wellington Street, Perth for a duration of 1-2 hours. Details in relation to day/time and meeting fees to be advised.

The Committee will comprise the following representatives:

- Chief Executive Officer, Ministry for Planning
- Chairman of WA Planning Commission
- Director-General of Transport
- Commissioner for Main Roads
- Director, Regional Policy Unit, Premier and Cabinet
- Local Government Representative
- Commissioner for Railways

RECOMMENDATION

Submitted for nomination.

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ITEM 6 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT – 25-28 NOVEMBER 2001 - [07122]**WARD** - All**SUMMARY**

The Australian Local Government Association General Assembly is being held in Canberra between 25-28 November 2001. It is recommended that the Mayor together with the Chief Executive Officer or his nominee attend the National Assembly.

DETAILS

The Australian Local Government Association General Assembly is being held in Canberra between 25-28 November 2001. The theme of the conference is “Community Renewal – Citizens in Action”. Speakers from various sectors will discuss topics such as leadership and empowerment.

Forums will also be held on the following issues:

- ◆ Productive Diversity
- ◆ New Urbanism
- ◆ Disaster Risk Management
- ◆ e-Government
- ◆ Transportation & Asset Management

COMMENT/FUNDING

The estimated cost of attending the National Assembly is \$3,410 per delegate as follows: -

Airfare	\$1400
Registration	\$675
Accommodation	\$940
Travel Allowance	\$450
	<hr/>
	\$3465

Funding has been allocated in the 2001/02 budget for the Mayor and the Chief Executive Officer to attend the National Assembly.

Funding has been allocated in the following accounts:

11.05.05.052.3512.0001 Governance – Elected Members – Conferences
11.10.11.111.3302.0001 CEO Administration – Conferences

RECOMMENDATION**That Council AUTHORISES the:**

- 1 attendance of the Mayor and the Chief Executive Officer or his nominee at the 2001 Australian Local Government Association National General Assembly in Canberra 25-28 November 2001;**
- 2 the expenditure in (1) above to be charged to the following budget items:**

11.05.05.052.3512.0001 Governance – Elected Members – Conferences
11.10.11.111.3302.0001 CEO Administration - Conferences

ITEM 7 COUNCIL CHAMBERS – USE AS A PERFORMING ARTS FACILITY – [14977]**WARD** - All**SUMMARY**

The Council has sought advice on utilizing the Council Chamber as a Performing Arts facility.

The design of the Council Chambers is suitable for small-scale amateur performance such as small chamber music recitals which do not require the use of lighting, amplification and stage props such as curtains and flats (stage screens). The current policy allows use of the Chambers for live performances. The physical and current usage constraints are a severe impediment to the Chambers being an effective Performing Arts venue.

BACKGROUND

Council at its meeting on 26 June 2001 resolved that:

“... a report be brought forward to Council in a positive vein, regarding the costing and methodology of dual use conversion, whereby the Council Chamber could be used as a Performing Arts facility when not required for Full Council Meetings, with a view to achieving an advance of timing to initiate live theatre performances in the City of Joondalup central area.”

(CJ57-06/01 refers.)

The Architects design brief for the Council Chambers noted the Chamber was to be:

- A formal meeting place having civic presence, authority and a sense of decision making process;
- Separation of the public and formal aspects of Council;
- A public gallery with fixed seating for 155;
- Seating for Councillors provided in an egalitarian layout and where Councillors can easily see each other;
- The Mayor, Deputy Mayor and Chief Executive Officer, should sit on a raised dais within easy view of everyone;
- The Council Chamber to also be used for other formal ceremonies;
- Separate access/egress for Councillors.

The design, delivered by the architects and subsequent works, met the requirements listed above and in addition provided the following functionality.

- A small stage to allow for a limited lecture theatre mode;
- Upper galleries to provide a future option for community television cameras.

- The lighting system allows for a variety of mood/function options, albeit it does not provide for spot lighting.
- A screen and data projection system capable of video projection has been installed;
- A voice reinforcement and assisted hearing system is installed;
- Fixed furniture for Councillors and staff in a circular configuration;
- Space for extra seating in the public gallery.

The Council Chambers have been used for a number of functions, including the following:

- Presentations,
- Eisteddfod,
- Training,
- Seminars.

DETAILS

Context

The City has engaged consultants to advise upon the need for and feasibility for the establishment of a Regional Performing Arts Centre in Joondalup.

The funding and timeframe for development of the Regional Performing Arts Centre are yet to be established. However, there is significant demand for the facility, especially as there are limited facilities available for the Performing Arts in the region.

Councillors are intending to visit the Performing Arts facility at Mandurah and Bunbury in August and will receive a report from the consultants shortly thereafter. It is anticipated Council will establish a Performing Arts committee.

The City has been, over a number of years, promoting interest in the Arts and has been successful in implementing an Arts Development Scheme where over 26,000 young people have attended professional live performances. The Joondalup Eisteddfod has also developed so that there is a significant following and participation in the events that are staged. Some 2,000 people participate each year. Some of the Eisteddfod events are held in the Council Chambers.

Given the likely delays in establishing the Regional Performing Arts facility and in an attempt to meet some of the demand, the Council has proposed that the Council Chambers be made available to advance live theatre performance in the City of Joondalup centre area.

This report explores the limitations and opportunities and proposed three options associated with this proposal.

Options for Use of Council Chambers

The use of the Council Chambers for Performing Arts is limited as the Chambers are not designed to facilitate performance.

Provision for performance varies according to the needs of the performance and may constitute the simple provision of a space through to a totally controlled environment, with complete blackout, lighting and sound systems, stage, orchestra pit, bio box, green room, fly tower, set assembly area and support facilities. In addition, the seating capacity needs to be sufficient to provide for an audience of a size that allows the performance to be viable.

The level to which the Chambers might be adopted to facilitate performance is somewhat dependent upon the type of performance envisaged and the physical constraints, as illustrated by the following.

Option 1: Uses compatible with the current configuration:

- Poetry readings;
- Amateur soloist recitals;
- Amateur chamber music;

where stage, curtains and lighting are not required, and where necessary, a portable stage would suffice. The Chambers are used for these or similar purposes from time to time.

Capital cost \$Nil.

Option 2: Upgrade the Chamber to:

- Provide preparation and assembly room for performers;
- Convert furniture to be moveable;
- Provide for modular stage to accommodate small assemblies;
- Undertake acoustic testing and implement recommendations;
- Provide storage space for the City's grand piano;
- Minimum performance stage lighting requirements;
- Minimum sound requirements.

The small audience capacity would generally limit events to amateur productions.

Capital cost estimate \$70,000-\$100,000 (subject to design development).

The modification would provide for performance such as:

- Professional and amateur chamber music ensembles;
- Small choirs;
- Performance workshops.

Should Council wish to pursue this option it is recommended that a theatre consultant be engaged to provide technical advice.

Option 3: An acceptable facility for amateur, community and small scale professional Performing Arts would be the development of “black box” theatre where the following facilities would be necessary:

- Green room;
- Sprung wooden stage – 12m x 12m plus wing space and backstage space, suitable for amateur or community theatre and dance;
- Bio box for management of sound and lighting;
- Lighting;
- Sound systems;
- Dressing rooms;
- Back cloth, wings etc. and a structure to hang them from;
- Communication system between prompt corner (side stage), back stage and bio box;
- Foyer, box office and bar/restaurant facilities
- Minimum seating capacity of 300-500.

The bump-in, set-up and dress rehearsal requirements of a basic performance is two days with an average season lasting between two and three weeks. Considering this, regular Council Meetings would restrict the effective use of the facility.

This standard of facility could not practicably be provided in the Council Chambers. Accordingly, it is not costed or discussed further.

Conclusion

The Council could promote performance of the type outlined in (1) above at little or no capital cost. There would be operating expenses, as outlined in the discussion on policy considerations.

Should there be sufficient demand for the type (2) facility as outlined above then, subject to technical advice from a theatre consultant and an acoustic report, this functionality could be facilitated with comparatively minor expenditure. However, the limited seating capacity is a major draw back.

Should the Council Chamber be developed to meet this additional use, it would still not satisfy the community needs for a performing arts complex as identified through the Feasibility Study for the proposed Performing Arts Complex.

Policy Considerations

The policy governing the use of the Council Chamber states:

“OBJECTIVE”

To determine the nature and extent of the use of the Council Chamber.

STATEMENT

The Council Chamber, Conference Rooms and Ward offices located within the Joondalup Civic Centre shall NOT be used for any purpose other than official Council functions, such as the conduct of Council meetings, Committee Meetings, Local Government Association Meetings, Regional Council Meetings and citizenship ceremonies, unless the prior consent of the Mayor is obtained with requests being made in writing.”

(Policy 2.2.5 refers.)

The proposal to promote the use of the Council Chamber for live theatre performance as outlined in Option 2 would require a modification to the policy.

Matters that would need to be taken into account are:

- Security of the Civic Chambers facility. A staff person would need to be on duty to manage the security of the centre;
- A management process would need to be put in place to facilitate inspection and bookings, co-ordination of events and facilities from the production. This may include the need to engage technical expertise to manage the lighting and sound system.
- Likely demand for Option 1: currently the Joondalup Eisteddfod uses Council Chambers for one month each year. It is probable that community groups and music schools would book the facility for an additional one to two months.
- Rates of hire for Option 1: Assuming the Council does not intend to subsidise use, the rate of hire would need to include security personnel \$25/hour and cleaning costs plus transport and tuning of grand piano if required, \$220. Estimate: \$50 per hour plus piano costs.
- Likely demand for Option 2: would need to be tested and would be affected by the limited seating capacity.
- Rates of hire for Option 2: Estimate: \$50 - \$70 per hour.

- Likely demand for Option 3: the feasibility study into the proposed performing arts facility has indicated a strong need for a suitable performance space by local community groups. The demand of the facility in this form would be affected by its limited technical capabilities (ie: no fly-tower) and scheduling difficulties.
- Rates of hire for Option 3: detailed research and budgeting required.

COMMENT/FUNDING

The current policy does not inhibit the use of the Chambers for minor performance such as small musical performances. Performances with larger numbers taking part are limited, due to the configuration of the Chamber and the fixed furniture layout.

It is not possible to provide for major performance as the physical constraints of the building do not provide sufficient space for the green room, set assembly, lighting and sound control, change-rooms etc.

In all cases, the limited seating capacity will restrict the use of the Chambers for performance. Notwithstanding the above views, Council can permit the use of the Council Chamber under the current policy.

Account No: -

Budget Item:

Budget Amount: \$0

Actual Cost: \$0

There is no budget allocation for upgrading the Council Chambers.

RECOMMENDATION

That Council:

- 1 NOTES the Council Chambers are used for a variety of performances;**
- 2 CONTINUES TO PROMOTE the use of the Council Chambers for compatible performance.**

ITEM 8 MINUTES OF HOUSE COMMITTEE MEETING - 25 JULY 2001 - [59064]**WARD** - All**SUMMARY**

A meeting of the House Committee was held on 25 July 2001 and the unconfirmed minutes are submitted for noting by Council and endorsement of the recommendations contained therein.

BACKGROUND

The unconfirmed minutes of the House Committee meeting held on 25 July 2001 are included as Attachment 1.

At the meeting the following matters were discussed:

Council Lounge Alterations
Corporate gifts
Hospitality functions
Plans for Christmas 2001

RECOMMENDATION

That:

- 1 the unconfirmed minutes of the House Committee meeting held on 25 July 2001, forming Attachment 1 to this Report be NOTED;**
- 2 a new design for a corporate tie be submitted to the House Committee for consideration;**
- 3 Council AGREES to the holding of a hospitality function for the Board of Community Vision Inc on Friday, 7 September 2001.**

Appendix 4 refers. To access this attachment on electronic document, click here:
[Attach4brf210801.pdf](#)

ITEM 9 URBAN ANIMAL MANAGEMENT COMMITTEE MINUTES – [08096]**WARD - All**

SUMMARY

A meeting of the Urban Animal Management Committee was held on 30 July 2001 and the unconfirmed minutes are submitted for noting by Council.

DETAILS

The unconfirmed minutes of the Urban Animal Management Committee meeting held 30 July 2001 are included as Attachment 1.

RECOMMENDATION

That Council NOTES the unconfirmed minutes of the Urban Animal Management Committee meeting held on 30 July 2001 forming Attachment 1 to this Report.

Appendix 5 refers. To access this attachment on electronic document, click here:
[Attach5brf210801.pdf](#)

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ITEM 10 WARRANT OF PAYMENTS FOR THE PERIOD ENDING 31 JULY 2001 – [09882]

WARD – All

SUMMARY

This report details the cheques drawn on the funds during the month of July 2001. It seeks Council's approval for the payment of the July 2001 accounts.

BACKGROUND

FUNDS	VOUCHERS	AMOUNT
		\$ c
Director Resource Management Advance Account	032937-033618	6,120,052.61
Municipal	000271-000275A	6,127,310.85
Trust	000019-000019	122.19
	TOTAL	\$ 12,247,485.65

The difference in total between the Municipal and Director of Resource Management Advance Account is attributable to the direct debits by the Commonwealth Bank for bank charges, credit card charges and dishonoured cheques being processed through the Municipal Fund.

It is a requirement pursuant to the provisions of Regulation 13(4) of the Local Government (Financial Management) Regulations 1996 that the total of all other outstanding accounts received but not paid, be presented to Council. At the close of July 2001, the amount was \$390,527.77.

The cheque register is appended as Attachment A.

CERTIFICATE OF THE DIRECTOR RESOURCE MANAGEMENT

This warrant of accounts to be passed for payment, covering vouchers numbered as indicated and totalling \$12,247,485.65 which is to be submitted to each Councillor on 28 August 2001 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

RHONDA HARDY
Manager Accounting Services

J B TURKINGTON
Director Resource Management

CERTIFICATE OF MAYOR

I hereby certify that this warrant of payments covering vouchers numbered as indicated and totalling \$12,247,485.65 submitted to Council on 28 August 2001 is recommended for payment.

.....
Mayor John Bombak

RECOMMENDATION

That Council APPROVES for payment the following vouchers, as presented in the Warrant of Payments to 31 July 2001, certified by the Mayor and Director of Resource Management and totalling \$12,247,485.65.

FUNDS	VOUCHERS	AMOUNT
		\$ c
Director Resource Management Advance Account	032937-033618	6,120,052.61
Municipal	000271-000275A	6,127,310.85
Trust	000019-000019	122.19
	TOTAL	\$ 12,247,485.65

Appendices 6 and 6a refer. To access these attachments on electronic document, click here:

[Attach6brf210801.pdf](#)

[Attach6abrf210801.pdf](#)

jbtrh/db

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ITEM 11 WARRANT OF PAYMENTS - BUSINESS INFORMATION – JULY 2001 - [37863]

WARD - All

SUMMARY

At its June 2001 meeting the City resolved that a report be provided detailing monthly expenditure categorised by location of the supplier.

The June report was presented to Council in July 2001. Since that time, the report has been reformatted to ensure that it provides an accurate analysis of payment information. The July report is presented in the revised format, with a summary of the June information.

In the months of June / July 2001, the City has paid over 70% of its ‘discretionary’ expenditure to businesses located within the Joondalup / Wanneroo region.

BACKGROUND

At its meeting on 12 June 2001 Council resolved that the Administration provide a monthly report showing payments made within the City of Joondalup or the City of Wanneroo:-

"That the monthly report to Council concerning Warrant of Payments for the relevant month include:

- 1 *a summary of the total payments to businesses for goods and services purchased by the City of Joondalup;*
- 2 *a summary of the said total payments to businesses located in the City of Joondalup;*
- 3 *a summary of the said total payments to businesses located in the City of Wanneroo."*

DETAILS

All payments made by the City during July 2001 are shown on Attachment 1. This report balances with the July 2001 Warrant of Payments other than one cancelled cheque relating to May. This amounted to \$55.00.

This report has been reformatted since the June report to ensure that it provides an accurate representation of payments to businesses within the Cities of Joondalup and Wanneroo.

The payments have been dissected into the following categories:

- **Joondalup** - Supplier payments made to businesses located within the City of Joondalup.
- **Wanneroo** - Supplier payments made to businesses located within the City of Wanneroo.
- **Other** - Supplier payments made to businesses located outside the Cities of Joondalup and Wanneroo.
- **Contracts** - Payments made to suppliers where Council has a contractual obligation, and are outside the Cities of Joondalup and Wanneroo.
- **Mandatory** – Payments made to providers where the City has no discretion on supplier, ie Western Power.
- **Consulting** – Payments to consultants not within the Cities of Joondalup and Wanneroo.
- **Non-Supplier** – All payments other than supplier payments (ie Payroll, Councillor payments etc).

Expenditures within the 'Joondalup' and 'Wanneroo' categories comprise both contractual and discretionary expenditure. The 'other' category comprises only discretionary expenditure. Suppliers with whom the City has contracts (other than those located within the Cities of Joondalup and Wanneroo) are shown under the 'Contracts' category.

COMMENT/FUNDING

The analysis at Attachment 1 for the month of **July** indicates that 72% of discretionary expenditure was within the Joondalup/Wanneroo Region. 28% was paid to businesses outside the Joondalup/Wanneroo region:-

Joondalup	12%	\$118,220
Wanneroo	60%	\$597,386
Regional Total	72%	\$715,606
Other	28%	\$278,186

A further \$650,998.21 paid in July was made to 'mandatory' or sole supplier organisations, ie Western Power, Alinta Gas etc. Payments totalling \$92,638.38 were made to Consultants. Further payments totalling \$2,136,017.63 were made for 'non supplier' organisations, ie payroll. In this category there are minor payments to Real Estate Agents and property owners for rate refunds, albeit that they reside within the City.

In view of the reformatting and review of data it is considered appropriate that the report for the month of **June** be resubmitted in summary form. The details are:-

Joondalup	18%	\$248,646
Wanneroo	61%	\$844,026
Regional Total	79%	\$1,092,672
Other	21%	\$287,828

Comparing the overall spend in the months, the scenario is:-

	June 2001	July 2001
Joondalup	18%	12%
Wanneroo	61%	60%
Regional Total	79%	72%
Other	21%	28%

RECOMMENDATION

That Council NOTES the Warrant of Payments – Business Information report for the months of June and July 2001 forming Attachment 1 to this Report.

Appendix 7 refers To access this attachment on electronic document, click here:
[Attach7brf210801.pdf](#)

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ITEM 12 UNAUDITED FINANCIAL STATEMENT FOR THE YEAR ENDING 30 JUNE 2001 - [07882]

WARD - All

SUMMARY

The unaudited financial report for the year ending 30 June 2001 is appended as Attachment A.

The unaudited June 2001 report shows a variance of **\$6.2m** when compared to the Adopted Budget. This variance can be analyzed as follows:

- The Operating position shows a variance of **\$2.6m** to budget due to a shortfall in revenue of **\$1.0m** and underspending in Employee Costs of **\$0.9m**, Materials & Contracts of **\$3.0m** and Depreciation of **\$0.4m**.
- Abnormal Revenue (Contributions from Developers) was **\$4.5m** against a budget of **\$11.6m**
- Capital Expenditure amounted to **\$7.6m** against a budget of **\$16.2m** due to contributions from developers being **\$7.1m** below budget, purchases of Computer and Communication Equipment not being made, and Plant & Light Fleet not undertaken as a consequence of the change in criteria in the replacement of Light Fleet.
- Capital Works varies to the Adopted Budget by **\$2.1m**. During the year Council received additional unbudgeted grants funds from the Black Spot and Roads to Recovery programmes. At 30 June 2001 capital works of **\$3.2m** were incomplete and were carried forward.
- Council carried forward funding of **\$0.8m** to complete initiatives in progress at 30 June 2001.
- At 30 June 2001, Council carried forward a surplus of **\$3.0m** to cushion the 2001/02 rates.
- Council's financial records will be presented to the auditor for audit.

RECOMMENDATION

That the Unaudited Financial Report for the year ended 30 June 2001 be NOTED.

*Appendix 8 refers. To access this attachment on electronic document, click here:
[Attach8brf210801.pdf](#)*

ITEM 13 NATIONAL CONFERENCE FOR YOUNG PEOPLE – [45637]

WARD - All

SUMMARY

The National Conference for Young People is being held at the Sheraton Perth Hotel from 21 – 23 September 2001.

The Conference brings together young people, aged 18 to 25 years, from throughout Australia to develop a vision for the future as Australia moves into the third millennium and the second century of Federation. Delegates will be able to take time to consider, from a youth perspective, questions about Australia's history, national values, roles and responsibilities in a local and global context and the future role of government.

The purpose of this report is to seek approval for up to four (4) members of the City's Youth Advisory Councils to attend this Conference and for the City to subsidise the conference expenses incurred for their attendance.

BACKGROUND

The National Conference for Young People is being held at the Sheraton Perth Hotel from 21 – 23 September 2001. A copy of the conference information forms Attachment 1 of this report.

DETAILS

The Conference Program was developed from the results of a national web-based consultation with young people and features keynote speakers including;

- | | |
|---|----------------------------------|
| ▪ Lieutenant-General Peter Cosgrove AC MC | 2001 Australian of the Year |
| ▪ Ms Sandra Hill | Indigenous Artist and Historian |
| ▪ Professor Geoffrey Blainey AC
Historian | Chairman National Council and |
| ▪ Professor Geoffrey Bolton AO | Foremost Historian on Federation |
| ▪ Ms Mia Handshin | Youth Representative to UNESCO |
| ▪ Ms Shelley Gare | Freelance Journalist |
| ▪ Mr Jason Yat-Sen Li
Republican | International Lawyer/Young |
| ▪ Governor General of Australia, His Excellency the Right Reverend Doctor Peter Hollingworth AO OBE | Republican |

These speakers will give direction and stimulus to the conference workshop sessions and assist in developing a *National Youth Declaration* along with strategic recommendations to put this statement into practice in the delegates' local communities.

At the conclusion of the conference, delegates will present the *National Youth Declaration* and their recommendations to His Excellency, the Right Reverend Doctor Peter Hollingworth AC OBE, Governor General of Australia and key representatives from all levels of Government.

It is intended that four (4) delegates from the Youth Advisory Councils attend this conference on behalf of the City. Subsequent to approval by Council, expressions of interest from members will be called at the next meetings of the Youth Advisory Council on 20 and 22 August 2001. Two delegates from each Youth Advisory Council will be peer elected at these meetings.

COMMENT/FUNDING

The cost of registration and other activities for the conference is \$ 220 (GST inclusive) per delegate and funding is available under Budget Item “Youth in Government”- Conference Expenses.

This conference is particularly relevant to members of the Youth Advisory Council who are ideally placed to represent the young people of the City of Joondalup and to enact the outcomes of the program in their local community at the conclusion of the conference. The conference is also considered timely as both Youth Advisory Councils will be undertaking a yearly planning session at this time and the outcomes of the conference should provide valuable input to this process. The four Youth Advisory Council delegates will be required to provide reports to their respective Youth Advisory Councils.

Funding for the conference is available as follows:

Account No: 11-80-88-898-3302-A105
Budget Item: Conference Expenses
Budget Amount: \$ 880 (GST inclusive)

RECOMMENDATION

That Council:

- 1 APPROVES the attendance of up to four (4) delegates from the Youth Advisory Councils at the National Conference for Youth to be held at the Sheraton Hotel from 21 –23 September 2001 at a cost of \$ 880;**
- 2 APPROVES the expenditure at (1) above to be charged to Budget Item No 11-80-88-898-3302-A105 – Youth in Government – Conference Expenses.**

*Appendix 9 refers. To access this attachment on electronic document, click here:
[Attach9brf210801.pdf](#)*

**ITEM 14 SUPPLY AND DELIVERY OF MEALS SERVICE
CONTRACT NO 051-99/00 - ASSIGNMENT TO
COMMUNITY VISION INC - [41341]****WARD - All**

SUMMARY

This report seeks Council's approval for the City to assign its rights and duties in full in relation to the contract for Supply and Delivery of the Meals Service Contract (051-99/00) to Community Vision Inc.

BACKGROUND

The City entered into a contract with WestZone Corporation Pty Ltd trading as Home Chef WA for the supply and delivery of up to 33,000 meals to aged people and people with disabilities living in the City of Joondalup following the outcome of public tendering in October 1999. The Meals Service was transferred to Community Vision Inc with effect from 1 July 2001 with 17 months of the contract still to run. The Executive Director of Community Vision has requested that the City exercises its rights under Provision 17 b) of the Contract and assign its rights and duties under the Contract in full to Community Vision Inc.

DETAILS

On 19 December 2000, Council approved the establishment of a new community based service delivery organisation and the transfer of a number of the community services currently provided by the City to that new organisation effective from 1 July 2001 (Report CJ368-12/00 refers). One of those services was the Meals Service. The former City of Wanneroo, and subsequently the City of Joondalup, was involved in the provision of meals to aged people and people with disabilities between 1975 and 30 June 2001. The City's delivered meals service was funded through the Home and Community Care (HACC) Program. The aim of the service was to provide nutritionally balanced and varied meals to aged people and people with disabilities within the City of Joondalup.

With the transfer of the service to Community Vision Inc, the City no longer requires a contract with Home Chef. The Executive Director of Community Vision Inc has requested that the City exercises its rights to assign the contract to Community Vision. The enabling clause is:

- 17) ASSIGNMENT AND NOVATION
 - b) Assignment or Novation by Principal
 - The Principal if its business operation requires so, has the right to assign or novate his rights and duties in full or part, to another agency or body corporate.

The effect of the proposed assignment is to continue the supply and delivery of meals under the same contractual terms until 30 November 2002 with the option to extend for a further six months.

COMMENT

A Deed of Assignment will be prepared in accordance with the Terms of Contract. Deeds require sealing by each party.

RECOMMENDATION

That Council:

- 1 APPROVES the assignment of the Contract for the Supply and Delivery of Meals Services (No 051-99/00) to Community Vision Incorporated;**
- 2 AUTHORISES the development of a Deed of Assignment;**
- 3 AUTHORISES the execution of the Deed of Assignment under common seal.**

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ITEM 15 TENDER NUMBER 003-01/02 - SUPPLY AND DELIVERY OF VARIOUS SIGNS – [20895, 05085]**WARD** - All**SUMMARY**

Tenders were advertised statewide for Supply and Delivery of Various Signs, in accordance with the Conditions of Tendering supplied. Tenders closed on Wednesday, 31 July 2001. Five tenders were received as follows:-

- | | |
|----------------------|------------|
| • Jason Signmakers | Welshpool |
| • Road Safety Shop | Bentley |
| • Sunny Sign Company | Malaga |
| • Standout Signs | Wangara |
| • De Neefe Signs | Maddington |

This report recommends acceptance of the price schedules submitted by both De Neefe Signs (refer Attachment 1) and Road Safety Shop (refer Attachment 2), in accordance with the Conditions of Tender 003-01/02 for Supply and Delivery of Various Signs.

The awarding of the contract to two suppliers is recommended due to the competitive nature of the industry and to provide Council with an alternative supply option during peak periods.

DETAILS

The Scope of Works under this contract is for the supply and delivery of signs for street name, facility, tourist guide, regulatory purpose roadworks and other special purpose road works.

Street name and community facility name signs are an important navigation aid for visitors and residents. Temporary roadworks signs and special purpose roadworks signs, regulatory signs and directional signs are essential for traffic management. Adherence to good signage practice aids road safety by providing direction to the drivers with essential information in an efficient manner. The current contract will involve the successful contractor to supply and deliver all these signs to the Council Works Depot on an as required basis. The new design for street name plates in Joondalup is to reflect Council's wish to reinforce a sense of local identity by incorporating the City of Joondalup logo on the sign.

The current contract with De Neefe Signs expires on 31 August 2001. Council did not wish to extend the contract and tenders were recalled to gauge the competitiveness of the market. De Neefe Signs has submitted a tender for the proposed contract. The other four tenders submitted all have satisfactory skills, experience and resources to perform the job. The Schedule of Rates and Scope of Works documentation were totally redeveloped prior to advertising this tender.

The tender price submitted by local contractor, Stand Out Signs, was high in unit costs compared to its competitors, as indicated in Attachment 1 Schedule of Rates. There are various prices listed within the Schedule of Rates submitted, which appear to be incorrect, for example:-

100mm letters – each – Standout Signs \$13.50 – all others are less than \$2 per letter;
150mm letters – each- Standout Signs \$15.50 – all others are less than \$2 per letter.

These items were identified and if required, the company would have been requested to clarify and confirm the price.

Contract Period:-

Subject to Clause 29 (Termination), this contract will commence on 1 September 2001 and will remain in place for a period of 12 months, to 31 August 2002.

Subject to the satisfactory performance of the contract and under the provision of following sub clause 28.3, *the Principal may consider to extend the contract further for 2 x 12 months or a part thereof*. Such extension of the contract is not an automatic right for the Contractor and shall be in accordance with the same terms and conditions, including Schedule of Rates, or with negotiated price adjustments not exceeding the changes in the CPI, as published by the Australian Bureau of Statistics for the last 12 months, or any lower value as negotiated by the Principal and shall be at the discretion of the Principal.

Subject to Clause 28.2 the Contractor shall notify the Principal in writing at least 90 days prior to the expiry of this contract, expressing its intention to be considered for renewal of the contract.

It appears there is no sub-contracting involved in all five tenders submitted.

COMMENT

Under the City's Contract Management framework, the tenders were assessed by an evaluation committee using a weighted, multi-criterion assessment system. The criteria provided in the Tender Information Document was:-

- Price offered for the services (Schedule of Rates)
- Tenderer's demonstrated ability to rectify a site problem at short notice
- Tenderer's resources (eg. specialised equipment, skill inventory and financial capacity)
- Tenderer's previous experience in carrying out similar works
- Safety Management Policy including safety records for the last two years

This criteria effectively falls into two distinct parts, being “price” and “quality”. “Quality” includes the ability to provide the required signs/items at short notice.

Weightings for all criteria were agreed prior to the Tender Evaluation Committee meeting. The weightings remained unaltered throughout the evaluation process for each tender, thereby maintaining the integrity of the tender evaluation process.

To enable the comparison of rates, the weighting for the prices offered was distributed among the submitted items depending on their frequency of occurrence and level of importance. The score of each item was then calculated to derive a total score for the contract. The

Comparison of Prices of these items is as follows:-

TASK	COMPANY				
	Sunny Signs \$	De Neefe Signs \$	Standout Signs \$	Jason Sign Makers \$	Road Safety Shop \$
1m long street name plate (150mm section)	46.50	34.00	58.00	48.00	47.00
Reflective lettering (150mm letters)	.50	.90	13.50	1.30	.59
Regulatory sign	16.00	13.50	22.00	14.00	17.95
Temporary Road work sign	85.00	75.00	225.00	70.00	65.00
Mounting Brackets for timber pole	2.00	3.50	8.00	3.00	6.10
1m long street name plate for Joondalup City Centre	58.50	57.50	144.00	65.00	50.00

De Neefe Signs achieved the highest score during the tender evaluation process, however, the margin calculated to a variation of less than 1% between this company and Road Safety Shop. It is therefore recommended that both companies' prices be accepted in accordance with the Schedule of Rates submitted.

The Comparison of Prices to deliver a 1m large section of street name plate for different streets in Joondalup is as follows:-

STREET NAME PLATE WITH REFLECTIVE LETTERING	COMPANY				
	Sunny Signs \$	De Neefe Signs \$	Standout Signs \$	Jason Sign Makers \$	Road Safety Shop \$
Boas Avenue	62.00	63.80	238.50	71.50	54.13
Davidson Avenue	64.00	67.40	292.50	79.30	56.49
McLarty Avenue	63.50	66.50	279.00	78.00	55.90
Grand Boulevard	63.00	65.60	265.50	76.70	55.31
Reid Promenade	62.50	64.70	252.00	75.40	54.72
Shenton Avenue	63.50	66.50	279.00	78.00	55.90
Lakeside Drive	64.00	67.40	292.50	79.30	56.49
Mounting Brackets x 7 & Metal Pole	21.00	24.50	35.00	21.00	34.65
ITEM TOTAL	\$463.50	\$487.40	\$1,934.00	\$559.20	\$423.59

Comparison with the 2000/2001 contract rates for equivalent items is as follows:-

Item	DE NEEFE SIGNS		ROAD SAFETY SHOP
	2000/2001	2001/2002	2001/2002
1m long street name plate	\$33.50	\$34.00	\$47.00
Reflective lettering	\$ 0.75	\$ 0.90	\$.59
Roadworks Sign	\$70.00	\$75.00	\$65.00
Mounting Brackets	\$ 2.95	\$ 3.50	\$ 6.10

The contract for Supply and Delivery of Various Signs is a Schedule of Rates contract and the contract sum is paid from the maintenance accounts for Operations Engineering Section and Capital Works projects as required.

RECOMMENDATION**That Council:**

- 1 ACCEPTS the tender submitted by De Neefe Signs, as per the lump sum Price Schedules 1 and 2 and Schedule of Rates, shown as Attachment 1 for Tender No 003-01/02 Supply and Delivery of Various Signs Within the City of Joondalup, in accordance with the Conditions of Tender, for a period of 12 months from 1 September 2001 to 31 August 2002, with an optional two 12 month extension periods;**
- 2 ACCEPTS the tender submitted by Road Safety Shop, as per the lump sum Price Schedules 1 and 2 and Schedule of Rates, shown as Attachment 2 for Tender No 003-01/02 Supply and Delivery of Various Signs Within the City of Joondalup, in accordance with the Conditions of Tender, for a period of 12 months from 1 September 2001 to 31 August 2002, with an optional two 12 month extension periods;**
- 2 AUTHORISES execution of the contracts.**

*Appendix 10 refers. To access this attachment on electronic document, click here:
[Attach10brf210801.pdf](#)*

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ITEM 16 ROAD CLOSURE - DELLA ROAD, WOODVALE - [14146]

WARD - Lakeside

SUMMARY

The existing pavement of Della Road, Woodvale requires reconstruction. Because of the high cost of these works, on-going vandalism, verge rubbish dumping and other anti-social behaviour, it is proposed to close the road reserve and transfer responsibility to the Department of Conservation and Land Management. The land would then be amalgamated into the Yellagonga Regional Park.

BACKGROUND

During an inspection of various roads for the Road Resurfacing Program, it was noticed that Della Road in Woodvale requires reconstruction or a significant patch and overlay treatment for it to be retained as a serviceable road. Della Road road reserve is located in the Yellagonga Regional Park which is now managed by the Department of Conservation and Land Management (CALM). A location plan is shown at Attachment 1.

A preliminary estimate to return the pavement to new condition is around \$70,000. If the road was closed, degazetted or returned to reserve for incorporation into the regional park, the City could save the capital cost of road reconstruction as well as any future ongoing maintenance and resurfacing costs.

CALM has been advised of this proposal and is supportive of it. However, more recently CALM has advised the City of ongoing vandalism to gates and fencing on the boundary of Della Road into the regional park. As well, the City has had to undertake removal of garden and other rubbish from the verges in Della Road.

DETAILS

Della Road was constructed in 1968 to provide access to private property on the west side of the wetlands that extend from Whitfords Avenue to Woodvale Drive as shown on Attachment 1. When the Yellagonga Regional Park was created in the early 1990's most of the private property had been bought back by the Ministry of Planning. The Ministry for Planning now owns all the properties surrounding Della Road.

Della Road is approximately 400 metres long with a 6.3 metre wide stone chip seal surface. The surface and base course are in poor condition requiring reconstruction and sealing. The end of the road stops at the existing gates and needs to be formed into a proper cul de sac head for turning vehicles.

Returning the road reserve to CALM would obviate the need for any of these works other than minor reconstruction at the existing junction. This would involve creating a crossover at the junction and extending it to new gate along the Duffy Terrace fenceline as shown on Attachment 2. The cost of these works is estimated to be \$4000.

COMMENT/FUNDING

The closure of Della Road will require the City to expend approximately \$4000 to modify the entrance and construct a gate and extend boundary fencing. Costs will also be incurred for road closure advertising, survey fees and Department of Land Administration (DOLA) fees, if any. CALM will pay for fencing and pavement removal costs and any other fees inside the new Yellagonga Regional Park boundary. All of these costs are minimal compared to the alternative of reconstructing the road - \$70,000, maintaining verges and fences and policing anti-social driver and other behaviour in a quiet unused road at night.

The \$4000 for entry modifications and administrative fees have not been budgeted for but can be accommodated within Infrastructure Management Directorate's operating budget.

RECOMMENDATION

That Council:

- 1 APPROVES the proposed closure of Della Road, Woodvale;**
- 2 LIAISES with the Department of Land Administration for the purpose of closing Della Road and transferring responsibility for the road reserve to the Department of Conservation and Land Management.**

*Appendix 11 refers To access this attachment on electronic document, click here:
[Attach11brf210801.pdf](#)*

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ITEM 17 DELEGATED AUTHORITY REPORT**WARD** - All**SUMMARY**

This report provides a resumé of the Development Applications processed by Delegated Authority from 1 July 2001 to 30 July 2001.

RECOMMENDATION

That Council NOTES the determinations made under Delegated Authority in relation to the applications described in this Report.

Appendix 12 refers. To access this attachment on electronic document, click here:[Attach12brf210801.pdf](#)

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**ITEM 18 SUBDIVISION REFERRALS PROCESSED 1 – 31 JULY 2001
– [05961]****WARD - All****SUMMARY**

Overleaf is a schedule of the Subdivision Referrals processed by the Subdivision Control Unit (SCU), from 1 – 31 July 2001. Applications processed via the SCU were dealt with in terms of the delegation of subdivision control powers by the Chief Executive Officer (DP247-10/97 and DP10-01/98).

DETAILS

The total number of subdivisions processed will enable the potential creation of 12 commercial lots, 8 mixed use lots, 29 additional residential lots and 3 strata residential lots. The average processing time taken was 37 days.

The proposal for Lot 5 (49) Lakeside Drive, Joondalup (116351) to create 70 residential and 6 mixed use lots was not supported, as the subdivision proposal did not provide a clear road hierarchy and was devoid of a service road to Lakeside Drive, thus potentially creating an undesirable built form.

The proposal for Lot 850 (110) Shenton Avenue, Joondalup (116806) was deferred as the application is premature given that the land requirements of the AIUS site are still to be determined including access arrangements, as well as a traffic study being prepared. A report to Council will be prepared once the issues identified have been further examined.

The proposal for 12 commercial, 8 mixed use and 29 residential lots on Pt Lot 4 - Joondalup City North (116320), complied with the Joondalup City Centre Development Plan and Manual, and accordingly was supported.

RECOMMENDATION

That Council NOTES the action taken by the Subdivision Control Unit in relation to the applications described in this Report.

*Appendix 13 refers. To access this attachment on electronic document, click here:
[Attach13brf210801.pdf](#)*

REPORT OF THE CHIEF EXECUTIVE OFFICER**MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****DATE OF NEXT MEETING**

The next meeting of the Council has been scheduled for **7.00 pm** on **TUESDAY 11 SEPTEMBER 2001** to be held in the Council Chamber, Joondalup Civic Centre, Boas Avenue, Joondalup

CLOSURE

BUSINESS OUTSTANDING FROM PREVIOUS MEETINGS**OFFICE OF THE CEO****COUNCIL SUPPORT SERVICES**

PAYMENT OF ALLOWANCE TO MAYOR AND COUNCILLORS – ex CJ130-05/01

Consideration of all other expenses incurred by all elected members not covered above or in accordance with the Local Government Act 1995 be DEFERRED;

Consideration of the Mayor repaying to the Mayor repaying to the City of Joondalup within 30 days the following amounts which were paid by the Council during the 2000/2001 financial year;

\$262.00 Ferrari Suit Hire
\$869.16 Membership Qantas Club – two years
\$137.50 Membership 250 Club

be DEFERRED.

Status: The matter to be further considered by the Council at a future meeting.

STRATEGIC PLANNING

PROPOSED STRUCTURE PLAN – LOT 17 MINDARIE/TAMALA PARK - ex CJ098-04/00

“SEEKS a further report recommending a suitable legal vehicle for dealing with joint ownership issues.”

Status: It was anticipated that a report would be submitted following consideration by the Chief Executive Officers of the owner Local Governments in the latter part of 2000. Issues have been considered and it is expected that following a meeting of Chief Executive Officers in July 2001, a report will be submitted.

HERITAGE AND MUSEUM SERVICES AND FACILITIES PLANNING STUDY – ex CJ307-09/99

“further explore the proposal for the regional museum with a report to Council in 2001”

Status: It is proposed to submit a report in August/September 2001.

REWARD AND RECOGNITION – FRAMEWORK - ex CJ241-07/01

“2 NOTES that a further report will be presented to Council following negotiations with staff and representative bodies.”

Status: It is envisaged that a report will be presented in October 2001.

RESOURCE MANAGEMENT

NOTICE OF MOTION – CR C BAKER – NEW “BUY LOCAL” POLICY – ex C46-06/01

- 1 Council REVIEWS its current “Buy Local” Policy (“the Review”) to ensure in so far as it is reasonably practicable, the application of the following criteria in the purchase of all of the goods and services required by our City of Joondalup:
 - (a) that local businesses located in the City of Joondalup are given preferential treatment, provided the price is competitive;
 - (b) thereafter, businesses located in the City of Wanneroo;
- 2 the Review be conducted in conjunction with the local Joondalup Business Association Inc and Business Enterprise Centre;
- 3 the outcomes of the Review be submitted in a redrafted policy, to be included in a report to Council (“the new Policy”);
- 4 Council decides whether to accept, reject or vary the new policy;
- 5 if accepted by Council, the new policy be then reviewed by the Australian Competition and Consumer Commission to ensure that it complies with National Competition Policy before it is implemented by Council;
- 6 where a product or service cannot be obtained in the City of Joondalup it be noted and referred to the Joondalup Business Association for follow up.

Status: Review process has commenced with fortnightly meetings between the City of Joondalup and the Joondalup Business Association. A report will be submitted on finalisation of this process.

PLANNING & DEVELOPMENT

URBAN DESIGN AND POLICY SERVICES

APPLICATION FOR THE CANCELLATION OF A PORTION OF HAWICK PARK ON RESERVE 35519 (2) HAWKER AVENUE, WARWICK - ex CJ053-03/00

“consideration of application for the cancellation and subsequent purchase of a portion of Hawick Park on Reserve 35519 (2) Hawker Avenue, Warwick be deferred pending the implementation of a policy to deal with issues of this nature.”

Status: A discussion paper has been prepared which will be circulated for comment

A report, originally anticipated for July, will be submitted to Council in September 2001.

It is anticipated that a report will now be submitted to Council October/November 2001.

REQUESTED CLOSURE OF A PORTION OF A ROAD BETWEEN LOT 151 (88) CLIFF STREET AND LOT 113 (31) MARINE TERRACE, SORRENTO – ex CJ193-07/00

“REQUESTS that the Local Housing Strategy is completed and a report presented to Council by November 2000.”

Status: A draft report is expected this month, with a report to Council in July 2001.

It is now anticipated that a report will be submitted to Council in September 2001.

Anticipated Completion Date: September 2001

MULLALOO CONCEPT PLAN (PRECINCT PLANNING) – ex CJ159-05/01

“that the draft Mullaloo Concept Plan be:

- 1 Redrafted by taking into account all the concerns raised in the submissions received from the public;
- 2 Resubmitted to the community, and local interest groups for further review and consultation;
- 3 Resubmitted to Council for review.

Status: Currently being investigated to establish timeframe.

SORRENTO CONCEPT PLAN (PRECINCT PLANNING) – ex CJ160-05/01

“REQUIRES a further report detailing relative priorities, indicative costings and phasing of the elements in the Sorrento Concept Plan;”

Status: Report will be presented to the Council following preliminary design work in August 2001.

It is now anticipated that a report will be submitted to Council November/December 2001.

NOTICE OF MOTION – CR C BAKER – ENHANCED PARKING – TRAIN STATION COMMUTERS/RETAILERS – COLLIER PASS, JOONDALUP – ex C64-07/01

“2 a report on the merits of providing parking bays on the southern verge of Collier Pass, Joondalup, as well as other CBD sites be submitted to the Council meeting schedule to be held on 25 September 2001.”

Status: A report will be submitted to Council meeting to be held on 25 September 2001.

INFRASTRUCTURE MANAGEMENT**OPERATIONS**

NOTICE OF MOTION – CR C BAKER – REVIEW OF “VERGE” LOCAL LAWS – ex CJ45-06/01

- 1 “Council REVIEWS all existing local laws (and its powers to make new local laws) concerning Council’s powers to actively encourage the owners and/or occupiers of rateable land to adequately maintain the verge area between their front property boundary line and the immediately adjacent road surface (proper) in the manner of a reasonable person (“the Review”)
- 2 the Review be the subject of a report to Council.”

Status: **Review in progress.**

COMMUNITY DEVELOPMENT

SENIORS MASTER PLAN – LEISURE AND SOCIAL ACTIVITY NEEDS – CJ204-06/01

“that consideration of the report in relation to Seniors Master Plan – Leisure and Social Activity Needs be DEFERRED to allow the report to be circulated to major seniors organisations within the City of Joondalup for comment, with a further report being submitted to Council within three (3) months.”

Status: **It is anticipated that a report will be submitted to Council in September 2001.**

URBAN ANIMAL MANAGEMENT COMMITTEE – ex CJ240-07/01

- “2 NOTES that a further report will be submitted on completion of the trial;
- 3 ENDORSES the permanent opening of the foreshore dual use path through the reserves at Hillarys and Iluka/Burns Beach for use by dog owners to exercise their dog(s) on a lead and REDUCES the horse exercise area at the Hillarys Animal Exercise area from 500m in length to 200m in length and extends the current dog exercise area from 500m to 700m subject to a further report to Council detailing the proposed amendment to the City’s Animal Local Law.”

Status: **The process to amend the local law is being initiated. It is expected to take a minimum of three months for the local law to be amended.**

YOUTH SERVICES INITIATIVES - ex CJ245-07/01

- “8 NOTES that a further report will be submitted to Council outlining the Youth Advisory Councils’ views on the Future Directions and Jumping at Shadows documents.”

Status: **Copies of the reports will be sent to Youth Advisory Council members with the next Youth Advisory Council agendas which are due to go out on 10 August 2001.**

REPORTS/PRESENTATIONS REQUESTED AT BRIEFING SESSIONS

	DATE OF REQUEST - REFERRED TO -
<p>Skatepark facilities – ex (CJ062-03/01)</p> <p>Cr Hollywood requested that the Skatepark Committee report back to Council within six weeks to allow the Committee's recommendations to be considered as part of the 2001/02 budget process.</p> <p>Comment: The Skate Park Committee has held an initial meeting to commence further investigation of potential skate facilities in the City and will meet regularly to finalise proposals so that any recommendations can be considered as part of the 2001/02 budget process.</p> <p>The Skatepark Committee is continuing to consult with the community in Greenwood and Ocean Reef to identify suitable locations within the City for skate facilities. Design work has commenced for the proposed skate facility at MacNaughton Park, Kinross.</p> <p>It is anticipated that a report will be presented to Council in September 2001.</p>	<p>13 March 2001</p> <p>Director Community Development/ Skatepark Committee</p>
<p>Edgewater Quarry Development</p> <p>Cr Kadak requested a report on the Edgewater Quarry redevelopment</p> <p>Comment: It is envisaged that a report will be submitted to the Council meeting to be held on 11 September 2001.</p>	<p>17 July 2001</p> <p>Executive Manager Strategic Planning</p>

OUTSTANDING PETITIONS

	Date of presentation to Council - Referred to -
<ul style="list-style-type: none"> • Various petitions opposing mobile telecommunication facility (30 metre high slimline pole and equipment) – Percy Doyle Reserve, Warwick Road, Duncraig. • Petition opposing mobile telecommunication facility (30 metre high slimline pole and equipment) – Percy Doyle Reserve, Warwick Road, Duncraig. • Petition opposing mobile telecommunication facility (30 metre high slimline pole and equipment) – Percy Doyle Reserve, Warwick Road, Duncraig. <p>Comment: The application has been deferred at the request of the applicant. A further report on Mobile Telecommunication Facilities within the City was proposed to be submitted to Council on 27 March 2001.</p> <p>The application lodged by One-Tel has been withdrawn, and the petitioners will be advised accordingly.</p> <p>The further report on mobile telecommunication facilities within the City is now anticipated to be submitted in September 2001.</p>	12 September 2000 26 September 2000 24 October 2000 Director Planning and Development
Petition requesting removal and relocation of BMX track at Menteith Park, Kinross.	10 October 2000 Director Community Development (Referred to Leisure Services due to skatepark request linkage.) Director Infrastructure Management/ Skatepark Committee
<p>Comment: Removal of the BMX track hinges on the final location of the skatepark. This issue is being addressed in the skatepark report.</p> <p>Council has established a skatepark committee to further consider the proposed development of skateparks in the City. The Committee is currently engaged in design work for the skate facility at MacNaughton Park, Kinross. It is expected a further report will be submitted to Council in September 2001.</p>	

Petition opposing development of beer garden, Carine Glades Tavern.	14 November 2000 Director, Planning and Development
Comment: A report will be submitted when an application has been received. An application has been received and is being evaluated, which will include a period of public consultation.	
Petition requesting the closure of the public accessway between Barracuda Court and Lancett Court, Sorrento. Comment: The petition has been acknowledged and it is anticipated a report will be submitted August/September 2001. It is now anticipated that a report will be submitted to Council in December 2001.	28 November 2000 Director, Planning and Development
Petition objecting to proposed skateboard park to be located behind Burns Beach Caravan Park. Petition opposing construction of skateboard facilities at Mirror Park, Ocean Reef. Petition opposing construction of skateboard facilities at Penistone Reserve, Greenwood. Comment: Council has established a skatepark committee to further consider the proposed development of skateparks in the City. The Skatepark Committee is continuing to research potential sites for skate parks in the City and is expected to shortly recommend to Council, sites for development. A report is expected to be presented to Council in September 2001.	13 March 2001 10 July 2001 Director, Community Development/ Skatepark Committee
Petition requesting construction of a bus shelter and bus bay on the inward route on Cockman Road between Mulligan Drive and Cobine Way, Greenwood. Comment: Will be considered in conjunction with a safety audit of Cockman Road. A report will be submitted to Council in due course.	12 June 2001 Director Infrastructure Management

<p>Petition requesting the limiting of hours of operation or relocation of dance studio – Batavia Place, Kallaroo.</p> <p>Comment: The hours of operation are being monitored at present and a report will be submitted at a later stage.</p> <p>Legal advice is currently being obtained on the issue. It is anticipated that a report will be submitted to Council in August 2001.</p>	<p>12 June 2001</p> <p>Director Planning and Development.</p>
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