

CITY OF JOONDALUP

MINUTES OF MEETING OF THE BUDGET COMMITTEE HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON WEDNESDAY 18 JULY AND WEDNESDAY 25 JULY 2001.

ATTENDANCE AND APOLOGIES

Mayor

J BOMBAK, JP - Chairman

Absent from 2112 to 2115 hrs

Elected Members:

Cr P KADAK	Lakeside Ward	<i>from 1906 hrs</i>
Cr P KIMBER	Lakeside Ward	
Cr D CARLOS	Marina Ward	
Cr A WALKER	Pinnaroo Ward	<i>to 2005 hrs</i>
Cr T BARNETT	South Ward	<i>from 1901 hrs</i>
Cr M O'BRIEN, JP	South Ward	
Cr A L PATTERSON	South Coastal Ward	
Cr G KENWORTHY	South Coastal Ward	
Cr J HURST	Whitfords Ward	
Cr C MACKINTOSH	Whitfords Ward	<i>from 1915 hrs</i>

Officers:

Chief Executive Officer:	L O DELAHAUNTY	
Director, Resource Management:	J TURKINGTON	
Director, Planning & Development:	C HIGHAM	
Director, Infrastructure Management:	D DJULBIC	
Director, Community Development:	C HALL	
Executive Manager, Strategic Planning:	R FISCHER	
Manager, Corporate Finance:	A SCOTT	
Manager, Leisure and Ranger Services:	M STANTON	<i>to 2016 hrs</i>
Manager, Community & Health Services:	M BERESFORD	<i>to 2016 hrs</i>
Manager, Infrastructure Management:	P PIKOR	
Manager, Library and Information Services:	N CLIFFORD	<i>to 2016 hrs</i>
Manager, Operation Services:	D CLUNING	
Committee Clerk:	J AUSTIN	

The Mayor declared the meeting open at 1900 hrs.

Apologies:

Cr A Nixon
Cr Hollywood
Cr Rowlands

CONFIRMATION OF MINUTES**MINUTES OF BUDGET COMMITTEE MEETING HELD ON JULY 2001**

MOVED Cr Kimber, SECONDED Cr Patterson that the Minutes of the Budget Committee held on July 2001, be confirmed as a true and correct record.

The Motion was Put and

CARRIED

Cr Barnett entered the Room at 1901 hrs.

DECLARATION OF FINANCIAL/NON FINANCIAL INTEREST

Nil

ITEM 1 OPERATING BUDGETS**Infrastructure Management Services Directorate**

The Director Infrastructure Management gave a slide presentation in relation to the Operating Budget for his directorate, with questions being raised by elected members.

Cr Kadak entered the Room at 1906 hrs.

Cr Carlos raised concern at the increased lighting costs, and the fact that park lighting is frequently in operation when parks are not in use. Discussion ensued in relation to operation of lighting and the use of lighting in parks for security purposes. A request was made that break down costs of lighting be supplied to elected members.

Discussion ensued in relation to costs for reticulated parks, as compared with management of natural areas.

Cr Mackintosh entered the Room at 1915 hrs.

Community Development Directorate

The Director Community Development gave a slide presentation in relation to the Operating Budget for his directorate, with questions being raised by elected members.

A request was raised that the following be made available to elected members:

- a copy of the slide presentation for Community Development;
- a list of initiatives.

Discussion ensued in relation to RANS staffing numbers.

MOVED Cr Kimber, SECONDED Cr Patterson that it be recommended that the information on the Operating Budgets for:

- **Infrastructure Management Services Directorate;**
- **Community Development Directorate;**

be RECEIVED.

The Motion was Put and

CARRIED

ITEM 2 MATTERS OUTSTANDING FROM PREVIOUS BUDGET COMMITTEE MEETINGS - [50266]

WARD - All

BACKGROUND

Councillors will be aware that various matters were outstanding from previous Budget Committee Meetings which are in need of resolution. The "Actions Required" list for each meeting is attached - refer Attachment 1 (green sheets). The necessary actions taken have been detailed for the information of Council.

At the Budget Meeting on 5 July the Committee resolved "that consideration of the items in Attachment 1 to Report "Draft 2001/2002 Proposals" be deferred to the next meeting of the Budget Committee". In accordance with this resolution the details are again presented:-

- Action Required from Budget Workshops (blue sheets)
- Cr Kenworthy's items (yellow sheets)

The information is to be read in conjunction with the matters in the Proposals booklet.

COMMENT

To progress the budget finalisation it is important that the 2001/02 Draft Proposals be resolved.

OFFICER'S RECOMMENDATION That the Committee adopts the "Draft 2001/2002 Proposal" as amended through the Budget process".

Cr Carlos referred to a decision made by Council on 27 June 2000 in relation to the setting of minimum rate payments in line with CPI movements. Cr Carlos sought clarification of the wording of this decision and queried whether a rescission motion would be required if Council wished to have a zero rate increase in the 2001/02 Budget. It was believed such a decision would not affect the current budget, however this matter will be clarified and advice provided to elected members.

Following a request from Cr O'Brien, comparisons of minimum rates of other Councils will be provided.

The Director Resource Management advised that a correction was required to Page 6 (green sheets) of the attachment: the year '2001/02' should read '2000/01'.

There being no further comments in relation to the Action Required - Budget Committee Meetings (green sheets) and Action Required from Budget Workshops (blue sheets), the Committee then discussed the items raised by Cr Kenworthy (yellow sheets), with the following comments/decisions being made:

Regional Business Incubator

The Council has made a decision in relation to this matter. Item to be remain.

Precinct Action Planning – Concept Planning Stage

Director Planning and Development advised that a report is to be presented to Council on the formation of a Committee.

Item to progress for inclusion in the 2001/02 budget documentation.

Skid Steer Loader 2070 with bucket attachments

Item to progress for inclusion in the 2001/02 budget documentation.

3 Tonne Truck

Item to progress for inclusion in the 2001/02 budget documentation.

Digital Corridor Initiative

Discussion ensued. Item to progress for inclusion in the 2001/02 budget documentation.

Community Facility Booking Officer

Item to progress for inclusion in the 2001/02 budget documentation.

Customer Service Quality

Concern was raised at the merits of this project. The Chief Executive Officer provided elected members with information in relation to responses received throughout the City.

Cr Kenworthy believed that Mayor Bombak and a few interested Councillors should meet with the consultants to obtain more details on the project.

Item to progress for inclusion in the 2001/02 budget documentation.

Existing Building Surveyor Contract Staff

Item to progress for inclusion in the 2001/02 budget documentation.

Upgrade to Records Management System

Item to progress for inclusion in the 2001/02 budget documentation.

Enhancement and e-Business Functions for Proclaim

Item to progress for inclusion in the 2001/02 budget documentation.

HR and Payroll systems

Discussion ensued. Item to progress for inclusion in the 2002/03 budget documentation.

Web Application Development**Intranet Site development/enhancement**

Cr Kenworthy raised concern at these budget items. Cr Kimber outlined discussions held with the Executive Manager Strategic Planning and Online Services staff members.

The Meeting ADJOURNED at 2016 hrs.

The Meeting RESUMED at 2059 hrs, the following committee members being present at this point:

J BOMBAK, JP
Cr P KADAK
Cr P KIMBER
Cr D CARLOS
Cr A WALKER
Cr T BARNETT
Cr M O'BRIEN, JP
Cr A L PATTERSON
Cr G KENWORTHY
Cr J HURST
Cr C MACKINTOSH

Web Application Development**Intranet Site development/enhancement**

Discussion resumed on these two items. Items to progress for inclusion in the 2001/02 and 2002/03 budget documentation.

Review and Upgrade of Financial System

Discussion ensued. Items to progress for inclusion in the 2001/02 budget documentation.

Activity Week Programs

Item to progress for inclusion in the 2001/02 budget documentation.

Gold Program

Item to progress for inclusion in the 2001/02 budget documentation.

Permanent Appointment of Special Events Officer

Item to progress for inclusion in the 2001/02 budget documentation.

Part-time School Liaison Officer

Director Community Development outlined the duties of this position.

Mayor Bombak left the Room at 2112 hrs and returned at 2115 hrs.

Item to progress for inclusion in the 2001/02 budget documentation.

Library Strategic Visioning Study Tour

Director Community Development provided an overview of this proposal. Concern was raised at the need for a study tour to be made.

MOVED Cr Patterson SECONDED Cr Carlos that it be recommended that:

- 1 the item 'Library Strategic Visioning Study Tour' be REMOVED from the 2001/02 budget documentation;
- 2 a report providing further information be presented to a Briefing Session to enable elected members to make an informed decision.

The Motion was Put and

LOST

MOVED Cr Hurst SECONDED Cr Walker that it be recommended that:

- 1 the item 'Library Strategic Visioning Study Tour' progress for INCLUSION in the 2001/02 budget documentation;
- 2 a report providing further information be presented to a Briefing Session to enable elected members to make an informed decision.

The Motion was Put and

CARRED

Quality Endorsement

No comment raised. Item to progress for inclusion in the 2002/03 budget documentation.

Preparation for Private Certification

Director Planning and Development spoke in support of this proposal.

MOVED Cr Kenworthy SECONDED Cr Carlos that it be recommended that 'Preparation for Private Certification' be deferred for one year and INCLUDED in the 2002/03 budget documentation.

The Motion was Put and

CARRIED

Strategic Planning Session Facilitation

Discussion ensued in relation to the merits of a major review of the Strategic Plan.

Item to progress for inclusion in the 2001/02 budget documentation.

Planning Policy Review

Item to progress for inclusion in the 2001/02 budget documentation.

Joondalup City Centre Place Management

Director Planning and Development outlined the requirement to employ a staff member for a 12 month period. Discussion ensued on the feasibility of incorporating this project within the existing precinct planning. Elected members sought further information, particularly as the funds to be allocated appeared insufficient for the period of employment recommended.

MOVED Cr Patterson SECONDED Cr Kadak that it be recommended that:

- 1 the item 'Joondalup City Centre Place Management' progress for INCLUSION in the 2001/02 budget documentation;**
- 2 a report providing further information be presented to a Briefing Session to enable elected members to make an informed decision.**

The Motion was Put and

CARRIED

Mainstreet Joondalup Project

Item to progress for inclusion in the 2002/03 budget documentation.

Summer Events and the Perth International Arts Festival

Item to progress for inclusion in the 2001/02 budget documentation.

Online Electronic Tender Submission and Web page Development

Item to progress for inclusion in the 2001/02 budget documentation.

Creation of Web Administrator Position

Item to progress for inclusion in the 2002/03 budget documentation.

Public Web Design

Item to progress for inclusion in the 2001/02 budget documentation.

Community Education

Item to progress for inclusion in the 2001/02 budget documentation.

Off-Road Vehicle Blitz

Item to progress for inclusion in the 2001/02 budget documentation.

Private Property Parking Service

Director Community Development provided an overview on this item. Item to progress for inclusion in the 2001/02 budget documentation.

Foreshore Reserve Management and Enforcement

Director Community Development provided an overview of how funds are spent. Following a query, Director Community Development will provide information on the number of patrol hours that will be provided by the proposed budget allocation of \$11,000.

Item to progress for inclusion in the 2001/02 budget documentation.

Coastal Beach Audit

Director Community Development provided an overview of this item.

Item to progress for inclusion in the 2001/02 budget documentation.

Community Road Safety

Item to progress for inclusion in the 2001/02 budget documentation.

City Centre Pedestrian Links – Central Walk and Civic Centre

Discussion ensued in relation to the extent of developers' contributions and the merits of this proposal.

MOVED Cr Hurst SECONDED Cr Kadak that it be recommended that Item "City Centre Pedestrian Links – Central Walk and Civic Centre" progress for INCLUSION in the 2001/02 budget documentation.

The Motion was Put and

CARRIED

Community Speaker Forum

Discussion ensued in relation to the merits of this proposal.

The amended allocation of \$5,000 to progress for inclusion in the 2001/02 budget documentation.

Learning City Project

Executive Manager Strategic Planning provided an overview of this item.

Cr Walker left the Room at 2205 hrs.

Discussion ensued. It was requested that a report be submitted to a Briefing Session providing further information on this project.

Item to progress for inclusion in the 2001/02 budget documentation.

Archiving of City Records

Discussion ensued.

Item to progress for inclusion in the 2001/02 budget documentation.

Rewards and Recognition

Item to progress for inclusion in the 2001/02 budget documentation.

Prepare former CoW Building Licenses for transfer to off-site storage

Item to progress for inclusion in the 2001/02 budget documentation.

Upgrade to Records Management System

Item to progress for inclusion in the 2001/02 budget documentation.

Windows 2000 Pilot Project

Item to progress for inclusion in the 2001/02 budget documentation.

Corporate PC Replacement Program

Item to progress for inclusion in the 2001/02 budget documentation.

MOTION TO ADJOURN

MOVED Cr Patterson SECONDED Cr Carlos that the Budget Meeting:

- 1 ADJOURN at this time;**
- 2 RESUME at 6.30 pm on Wednesday 25 July 2001 to discuss Items 3, 4 and 5 as listed in the Agenda.**

The Motion was Put and

CARRIED

The meeting adjourned at 2210 hrs.

The meeting **RESUMED** on **WEDNESDAY 25 July 2001**, the following persons being present:

Mayor:

J BOMBAK, JP - Chairman

Elected Members:

Cr P KADAK	Lakeside Ward	
Cr P KIMBER	Lakeside Ward	
Cr D CARLOS	Marina Ward	
Cr C BAKER	Marina Ward	<i>from 1842 hrs</i>
Cr J HOLLYWOOD	North Coastal Ward	
Cr A WALKER	Pinnaroo Ward	<i>from 1838 hrs</i>
Cr M O'BRIEN, JP	South Ward	
Cr A L PATTERSON	South Coastal Ward	
Cr G KENWORTHY	South Coastal Ward	
Cr J HURST	Whitfords Ward	
Cr C MACKINTOSH	Whitfords Ward	

Officers:

Chief Executive Officer:	L O DELAHAUNTY
Director, Resource Management:	J TURKINGTON
Director, Planning & Development:	C HIGHAM
Director, Infrastructure Management:	D DJULBIC
Director, Community Development:	C HALL
Executive Manager, Strategic Planning:	R FISCHER
Manager, Corporate Finance:	A SCOTT
Committee Clerk:	J AUSTIN

Apologies

Cr A Nixon
Cr P Rowlands

Leave of Absence Previously Approved:

Cr T Barnett

MOTION TO RESUME

MOVED Cr O'Brien SECONDED Cr Kenworthy that the Budget Committee Meeting RESUME, the time being 1836 hrs.

The Motion was Put and

CARRIED

DECLARATIONS OF FINANCIAL/NON FINANCIAL INTEREST

Nil

ITEM 3 RESERVE ACCOUNT BALANCES 30.6.2001 - [50266]

WARD - All

BACKGROUND

The Reserve Account Balances at 30 June 2001 are attached - refer Attachment 1.

COMMENT

Submitted for discussion.

The Director Resource Management gave an overview of the Reserve Account balances (pink sheets).

Cr Walker entered the Room at 1838 hrs.

Discussion ensued. An explanation was provided as to why funds still remain within the Wanneroo Bicentennial Trust Reserve.

Cr Baker entered the Room at 1842 hrs.

MOVED Cr Kadak SECONDED Cr Carlos that it be recommended that the Reserve Account Balances at 30 June 2001 be NOTED.

The Motion was Put and

CARRIED

ITEM 4 2001/2002 RATING - SPECIAL AREA RATES - ILUKA, WOODVALE WATERS, HARBOUR RISE HILLARYS - [50266]

WARD - All

SUMMARY

The City will, this financial year, operate three areas where a specified area rate will apply:-

- Iluka
- Woodvale Waters
- Harbour Rise Hillarys

This report contains the costings applicable to each area and the relevant rate in the \$ to recover the outgoings. Those rates in the \$ and costings are recommended for inclusion in the budget.

BACKGROUND

Council in past years has applied a specified area rate to properties in Iluka and Woodvale Waters to accommodate the funding of "enhanced" landscaping treatments in those areas. The Draft 2001/02 Budget has been compiled based on this continuing to apply. Also, Council report CJ202-06/01 agreed to apply a specified area rate to the Hillarys specified area for the 2001/02 year to cover costs of the enhanced landscaping in that area.

DETAILS

The following is the comparative scenario in each of the areas:-

ILUKA

The total cost of landscaping maintenance for 2001/02 is \$159,920. The normal maintenance is \$61,730 with \$98,190 representing the 'enhanced' component. The carried forward balance of \$24,797 is to be deducted from this.

2001/2002

Estimated cost of 'enhanced' landscaping	\$98,190
Carried Forward Balance	\$24,797
Amount to be raised	\$73,393
Total valuations	\$9,726,191
Rate in the \$	0.7546¢
Number of properties	979

2000/2001

Estimated cost of 'enhanced' landscaping	\$89,920
Carried Forward Balance	\$46,160
Amount raised	\$43,760
Total valuations	\$8,871,065
Rate in the \$	0.4933
Number of properties	919

In 2001/02 the amount to be raised via a Specified Area Rate is \$73,393 compared to \$43,760 in 2000/01.

This represents an increase of \$29,633 to be raised from the specified area rate in 2001/02. The rate in the \$ will increase from 0.4933¢ to 0.7546¢ or 54.0%.

Comparative rates payable will be:-

Property ID	2000/01		2001/02		Increase	
	GRV	SA Rate	GRV	SA Rate	\$	%
177236	10,192	\$50.28	10,192	\$76.90	26.62	54.0
181268	10,712	\$52.84	10,712	\$80.83	27.99	54.0
181281	4,800	\$23.68	4,800	\$36.22	12.54	54.0
181283	11,024	\$54.38	11,024	\$83.18	28.80	54.0

WOODVALE WATERS

The total cost of landscaping maintenance for 2001/02 is \$40,500. The normal maintenance is \$16,200 with \$24,300 representing the 'enhanced' component. There was no carried forward balance from 2000/01. Consequently, the full \$24,300 is to be funded via the specified area rate.

2001/2002

Estimated cost of 'enhanced' landscaping	\$24,300
Carried Forward Balance	-
Amount to be raised	\$24,300
Total valuations	\$1,381,910
Rate in the \$	1.7584¢
Number of properties	136

2000/2001

Estimated cost of 'enhanced' landscaping	\$18,000
Carried Forward Balance	-
Amount raised	\$18,000
Total valuations	\$1,383,235
Rate in the \$	1.3013¢
Number of properties	139

Comparative rates payable will be:-

Property ID	2000/01		2001/02		Increase	
	GRV	SA Rate	GRV	SA Rate	\$	%
168565	9,048	\$117.74	9,048	\$159.10	41.36	35.1
168577	9,256	\$120.45	9,256	\$162.76	42.31	35.1
171684	9,464	\$123.16	9,464	\$166.42	43.26	35.1

HARBOUR RISE, HILLARYS

The total cost of landscaping maintenance for 2001/02 is \$67,000. The normal maintenance is \$26,800 with \$40,200 representing the 'enhanced' component. This is a new service hence the full amount will be recovered from the specified area rate.

2001/02

Estimated cost of 'enhanced' landscaping	\$40,200
Carried Forward Balance	-
Amount to be raised	\$40,200
Total valuations	\$2,384,198
Rate in the \$	1.686¢
Number of properties	208

Rates payable will be:-

	2001/02	
	GRV	SA Rate
195107	10,350	\$174.50
195121	13,500	\$227.61
196327	15,200	\$256.27

The Director Resource Management provided an overview of Specified Area costings and relevant rates in the \$.

Discussion ensued, with queries raised by elected members.

Information was provided regarding the possible transfer of responsibilities for playing fields located at the Beaumaris Sports Association at some future time.

Information was provided of liaison undertaken with ratepayers associations regarding nature and extent of works undertaken.

Information will be provided to elected members as to why a reduction of three properties is shown within Woodvale Waters.

Following a query, the Director Infrastructure Management stated he understood that maintenance work within Sir James McCusker Park is being undertaken by the developer and the transfer of management will be during this financial year. This comment will be confirmed and elected members advised accordingly.

MOVED Cr Kimber SECONDED Cr Patterson that it be recommended that the Specified Area costings and relevant rates in the \$ to recover the outgoings be INCLUDED in the 2001/02 Budget.

The Motion was Put and

CARRIED

ITEM 5 DRAFT 2001/2002 RESERVE ACCOUNT BUDGETS – [50266]

WARD - All

BACKGROUND

The Draft 2001/2002 Reserve Account Budgets are attached - refer Attachment 1.

COMMENT

Submitted for discussion.

The Director Resource Management provided an overview of the Reserve Account Budgets (gold sheets).

The Director Resource Management advised that a correction was required to Page 1 of Attachment 1 (gold sheets). Within 'Asset Replacement Reserve', the figure of \$446,306 should be shown on the line "Transfer to Reserve – Interest Earned" and not on the line "Transfer to Reserve".

Domestic Cart Refuse Collection Reserve

The Director Resource Management advised that if Council approves a reduction in the transfer of \$40,000 as part of the budget process as a result of additional modification costs associated with the Badgerup MRF works, then there is no need for a further report on this matter seeking a Council resolution to proceed with this proposal, as previously advised.

Performing Arts Facility

Extensive discussion ensued in relation to the reserve funds for a Performing Arts facility, the level of costs involved and possible funding sources. It was requested that a copy of the report which was presented to the Performing Arts Reference Group be made available to all elected members.

It was considered appropriate that a Performing Arts Committee be formed and it was requested that a report be submitted to Briefing Session in this regard.

Mayor Bombak spoke of discussions that he and the Chief Executive Officer have had with Hon Sheila McHale MLA, Minister for Community Development and Hon Mike Board MLA, Member for Murdoch, where it was advised that funds would not be forthcoming within the next four years. Mayor Bombak suggested that the matter be raised following the meeting scheduled with the Minister in October.

MOVED Cr Kadak SECONDED Cr Mackintosh that it be recommended that the Draft 2001/2002 Reserve Account Budgets be INCLUDED in the 2001/2002 Budget documentation.

The Motion was Put and

CARRIED

DATE OF NEXT MEETING

The next meeting of the **BUDGET COMMITTEE** is to be held on **WEDNESDAY 25 JULY 2001** commencing at **7.00 pm**.

CLOSURE

There being no further business, the Chairman declared the Meeting closed at 1917 hrs; the following elected members being present at that time:

J BOMBAK, JP
P KADAK
P KIMBER
D CARLOS
C BAKER
J HOLLYWOOD, JP
A WALKER
M O'BRIEN, JP
A PATTERSON
G KENWORTHY
J HURST
C MACKINTOSH