

CITY OF JOONDALUP

APPENDIX 11

**MINUTES OF THE STRATEGIC ADVISORY COMMITTEE SENIORS INTERESTS
HELD ON WEDNESDAY 10 JULY 2002 AT 1.10 P.M.
IN COMMITTEE ROOM 3, ADMINISTRATION CENTRE, BOAS AVENUE,
JOONDALUP**

1. ATTENDANCE AND APOLOGIES**Committee Members**

Cr Alison Walker	Chairperson
Cr Don Carlos	
Cr Mike O'Brien	
Kevan Rowe	Community Representative
Jane Heilkema	Community Representative
Allyn Bryant	Industry Representative - Association of Independent Retirees Inc
Audrey Poole	Industry Representative - Australian Red Cross
Gloria Lloyd-Jones	Executive Director, Community Vision

Other Attendees:

Jim Marshall	President, Wanneroo Aged Persons Homes Trust
Graeme Compton	CEO, Wanneroo Aged Persons Homes Trust
Seisha Fogarty	Local Area Development Officer
Emma Hughes	Department for Community Development

Apologies:

Graeme Hall – Manager Community Development and Services
Caroline Evans – Department for Community Development

2. INTRODUCTIONS

Cr Walker declared the meeting open at 1.10 p.m.

Round table introductions were carried out.

3. CONFIRMATION OF PREVIOUS MINUTES

**MINUTES OF STRATEGIC ADVISORY COMMITTEE – SENIORS INTERESTS MEETING
HELD ON 15 May 2002**

MOVED Cr Mike O'Brien SECONDED by Mr Allyn Bryant that the Minutes of the Strategic Advisory committee – Seniors Interests meeting held on Wednesday 15 May 2002 be confirmed as a true and correct record.

The Motion was Put and

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES**4.1 Community Vision Representative**

Gloria Lloyd-Jones will be the official representative to attend Committee meetings in the future and when Ms Lloyd-Jones is unable to attend she will organise a representative to attend on her behalf.

4.2 Minister for Ageing Feedback

Correspondence has been sent on behalf of the Committee signed by Cr Walker to Dr Mal Washer MP Federal Member for Moore thanking him for involving the City of Joondalup in the Forum for an Ageing Australia that was held a few months ago.

The Office of Seniors Interest, wanting information on what the City of Joondalup viewed as the major issues facing it currently and in the future, also contacted the City. The City's Local Area Development Officer forwarded information to the Office of Seniors Interest outlining the Draft Senior Action Plan, the makeup of the SAC-SI Committee and the work to be achieved within the terms of reference.

The City will continue to ask for feedback from the Minister on the new Strategy for an Ageing Australia.

Ms Audrey Poole joined the meeting at this point, the time being 1:25pm

5. CORRESPONDENCE.

A Correspondence Register has been developed in order that the Committee are aware of the correspondence related to seniors issues.

MOVED Cr Don Carlos SECONDED by Ms Jane Heilkema that the correspondence for May – July 2002 be accepted.

The Motion was Put and

CARRIED

6. WANNEROO AGED PERSONS HOMES TRUST

The Committee welcomed Graeme Compson CEO of Elderbloom Community Care Centres and Jim Marshall President of the Residents Committee. The representatives of the Elderbloom Community Care Centre (formerly the Wanneroo Aged Persons Homes Trust) outlined the challenges and opportunities they are facing in the current funding environment. Issues including funding shortages – particularly for high care nursing homes, capital funding cuts and the need, and related costs, to expand their Nursing Home by 25 beds were raised and discussed.

Options have been explored to expand Elderbloom's residential services but this is dependent on the ability to raise capital, external funding and the possibility of seeking a land grant.

The Trust at this present time is in a maintenance period with no expansion in mind.

Cr Mike O'Brien left the meeting at this point, the time being 1.32pm

Cr Mike O'Brien returned to the meeting at this point, the time being 1.32pm

Mr Compson suggested that the Strategic Advisory Committee – Seniors Interests could assist in the development of projects and strategies for seniors that can become self-supportive and self funding. He stressed that Council and relevant community service organisations need to look at the number of places available within the City of Joondalup and that the Commonwealth Government is meeting their guidelines.

MOVED by Cr. O'Brien SECONDED by Kevan Rowe that Council continue to liaise and communicate with Elderbloom Community Care Services on issues affecting seniors.

The Motion was Put and

CARRIED

Mr Compson and Mr Marshal left the meeting at this point, the time being 2.36pm

A SHORT BREAK WAS TAKEN FROM 2.37 P.M. UNTIL 2.43 P.M.

7. SENIOR CITIZENS MASTER PLAN – SOCIAL AND LEISURE NEEDS

The re-surveying for the Seniors Citizen's Master plan has nearly been completed with 148 clubs, association and community service providers identified as providing a variety of recreation, leisure or social activities for seniors. Of the 138 surveys sent to these organisations, 50 completed surveys have been returned.

The consultant engaged to completed the surveys and resulting report, Jill Powell & Associates, has as part of the contract been informed that all unreturned or wrong address surveys should be followed up either via a telephone call or personal visit.

Committee members were encouraged to complete surveys via their various organisations and encourage others to do the same.

Cr Don Carlos left the meeting at this point, the time being 2.43pm

Cr Carlos returned to the meeting at this point, the time being 2.46pm

Closing date for surveys is Friday 12 July 2002, and in approximately a month or two, the results should be available for presentation to the Committee.

8. DRAFT SENIORS ACTION PLAN

Seisha Fogarty presented feedback on the progress of the Draft Seniors Action Plan. The Committee was informed that a Report would be presented to Council with the Minutes of this Meeting.

9. DEPUTIES

9.1 Deputies attending meeting

Ms Audrey Poole raised the issue of deputies' roles and whether deputies can attend meetings. It was agreed that deputies would be welcome to attend meetings, but that they would not have the voting rights of sitting members, if the sitting member was present.

Gloria Lloyd-Jones left the meeting at this point, the time being 3.17pm

10. GENERAL BUSINESS

10.1 Length of membership.

According to the Terms of Reference current membership expires on the 30 July 2002. Membership will remain at this stage for one-year terms, with this to be discussed further at a future meeting.

10.2 Pamela Richardson's resignation letter.

A letter was received on 10 July 2002 from Pamela Richardson.

MOVED by Mr Allyn Bryant SECONDED by Jane Heilkema that Council accept Ms Pamela Richardson's resignation from the Committee.

The Motion was Put and

CARRIED

ACTION: Seisha Fogarty to send a letter to Ms Richardson thanking her for her participation on the Committee.

As Pamela Richardson's committee membership becomes vacant Audrey Poole becomes the new sitting members as an Industry Representative.

MOVED by Cr Don Carlos SECONDED by Allyn Bryant that Audrey Poole be appointed as an Industry Representative.

The Motion was Put and

CARRIED

The two deputy positions, for the Industry Representative and the Community Representative remain vacant. These will be filled at the next nomination period

10.3 Change of the Terms of Reference

The Terms of Reference require a number of changes:

The period of committee membership is required to be changed from 30 July 2002 to 31 July 2003;

Industry Representation and Community Representation membership be increased from two to three;

City of Joondalup staff representation be reduced from two to one;

MOVED by Cr. Carlos SECONDED by Kevan Rowe that the Terms of Reference of the Strategic Advisory Committee – Seniors Interests be altered to indicate one representative, the Manager Community Development Services or nominated representative, be the sole staff representative.

The Motion was Put and

CARRIED

MOVED BY Cr O'Brien SECONDED by Cr. Carlos that the Terms of Reference of the Strategic Advisory Committee – Seniors Interests be altered to indicate that Industry representation and Community representation will be increased from two to three.

The Motion was Put and

CARRIED

MOVED BY Cr Carlos SECONDED by Allyn Bryant that the Terms of Reference of the Strategic Advisory Committee – Seniors Interests be altered to indicate that the Terms of Appointment be altered to read 31 July 2003.

The Motion was Put and

CARRIED

ACTION: Seisha Fogarty to alter the Terms of Reference to reflect the above changes for presentation to Council.

10.4 State Government Policy in relation to the Ageing Population

A query as to the movement and plans of the State Government in regards to Seniors and planning for the Ageing Population issues facing the State were raised. A request was made for Caroline Evans to provide a synopsis of current activities of the State Government in regards to Seniors.

ACTION: Seisha Fogarty to request Caroline Evans to present a report to the next Committee meeting on the State Government current activities in regards to Seniors and Ageing Population issues

11. DATE OF NEXT MEETING

The next meeting Strategic Advisory Committee – Seniors Interests will be held in Conference Room 3, Joondalup Civic Centre, Boas Avenue, Joondalup on Wednesday 18 September 2002 at 1:00pm.

There being no further business, the Chair declared the meeting closed at 3:40pm.

CITY OF JOONDALUP
STRATEGIC ADVISORY COMMITTEE – SENIORS INTERESTS
TERMS OF REFERENCE – AMENDED AUGUST 2002

1. DEFINITIONS

Council	Council of the City of Joondalup
Committee	Strategic Advisory Committee – Seniors Interests

2. MEMBERSHIP

The committee shall consist of the following members.

1. Three Elected Members.
2. One representative from the Department for Community Development/Office of Seniors Interests.
3. One representative from Community Vision Inc
4. Three representatives from commercial or not for profit organisations that provide services to seniors within the City.
5. Three members of the community who do not represent any particular group or organisation but whom have an interest in Seniors issues.
6. Manager Community Development Services or nominated representative.
7. A representative as a deputy for the commercial or not for profit organisations that provide services to seniors in the City;
8. A representative as a deputy for the community who do not represent any particular group or organisation but who have an interest in seniors issues.

3. OBJECTIVES

- 3.1 Oversee the strategic co-ordination of all Seniors issues across Council.
- 3.2 Provide advice to Council to ensure that the concerns of seniors are adequately represented in the City's planning processes and the strategic directions being developed for older people across the City.

4. MANAGEMENT

4.1 Terms of Appointment.

Appointments to the Committee shall be by nomination and Expressions of Interest will be called from members of the general community and relevant commercial or not for profit organisations to fill the respective community and service provider positions on the Committee. Members shall be appointed by Council. The Terms of Office shall be for a period of twelve months to 31 July 2003.

4.2 Chairperson

The Chairperson shall be elected by the Committee. In the absence of the Chairperson the meeting shall appoint an Acting Chairperson for that particular meeting.

4.3 Meetings

Meetings of the Strategic Advisory Committee - Seniors Interests will occur at least four times in each financial year.

4.4 Quorum

A quorum will be by simple majority.

4.5 Minutes

Minutes shall be made of all meetings. A copy of confirmed minutes shall be forwarded to the Committee Clerk. Minutes of all Committee meetings shall be forwarded to members at least seven days prior to the following meeting.

4.6 Deputations

The Committee may invite any persons or organisations to attend any meetings to discuss issues of interest.

4.7 Vacancies

If a casual vacancy is created, the Committee shall recommend the appointment of a person for the remainder of the Committee's term of office.

4.8 Powers of Council

Nothing herein contained shall restrict the powers of Council.