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**POLICY - DISPOSAL OF
SURPLUS PERSONAL COMPUTERS**

OBJECTIVE

To provide a framework for the provision of surplus personal computers to schools and community groups located within the City of Joondalup.

STATEMENT

The Council recognises the need to support, develop and foster an harmonious community, and further recognises the role community groups, education facilities and schools play in this role.

To assist those groups in performing their functions, the City will offer its surplus personal computers to them on a demonstrated needs basis. An assessment panel comprising of elected members and staff will be convened to assess the merits of each application and to award the computers to the successful schools and community groups. Schools will be offered the equipment in the first instance.

The panel will operate under the following conditions, which are in line with the Community Funding Guidelines:

- Computers will only be provided to schools for use within the schools by students and teachers.
- Applications for no more than 5 computers will be accepted from schools.
- Computers will only be provided to schools located within the boundaries of the City of Joondalup
- Schools applying for computers must meet the applicant selection criteria

Applications will be assessed against the following factors:

- Demonstrated need;
- No additional sources to purchase computers are available;
- Demonstration of how the computers will be utilised;
- Provision of any documentation which will support the need for additional computer resources within the school;
- Appropriate accountability processes being in place including a statement from successful applicants stating how the computers will be utilised within the schools.

In the event that insufficient interest is received from schools, then community groups will be offered the equipment using the same criteria.

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Previous Policy No:

Amendments:

Issued:

Related Documentation: