



City of  
Joondalup

**MINUTES OF THE ENVIRONMENTAL AND SUSTAINABILITY ADVISORY COMMITTEE HELD IN CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON THURSDAY, 20 JUNE 2002.**

**Terms of Reference of the Environmental and Sustainability Advisory Committee**

“to recommend to the City of Joondalup Council on appropriate courses of action on matters that affect the environment and sustainability issues within the region.”

**Committee Aims and Objectives**

- *To recommend to the City of Joondalup Council on appropriate courses of action which promote and encourage ecologically sustainable development.*
- *Develop, implement and monitor a sustainability action plan for the City.*
- *To promote and encourage sustainable development based on the principles of Local Agenda 21 (integrated environmental, social and economic sustainability).*
- *To provide recommendations to the City of Joondalup Council in relation to sustainable development pilot projects, programs and activities which facilitate sustainable development within the City of Joondalup.*
- *To provide a co-ordinated communication link between Council and the City of Joondalup community, groups and organisations, in relation to sustainable development issues.*

The Chairman declared the meeting open at 18.00 hrs with a quorum of seven Committee members present.

**1. ATTENDANCES AND APOLOGIES**

**Attendance:**

<i>Cr J Hollywood</i>	Councillor, Committee Chairperson
<i>Cr O'Brien</i>	Councillor, Deputy for Cr Nixon
<i>Mr J Goldsmith</i>	Sustainable Development Officer
<i>Mr D Cluning</i>	Manager Operations Services
<i>Mr S Magyar</i>	Community Representative
<i>Mr V Cusack</i>	Community Representative
<i>Mr G Down</i>	Community Representative

Apologies:

<i>Mr S Hawkins</i>	Community Representative, Deputy Chairperson
<i>Cr A Nixon</i>	Councillor

Non Attendance:

<i>Mr G Hartnett</i>	Community Representative
<i>Mr W Carstairs</i>	Community Representative
<i>Mr R Kurup</i>	Community Representative
<i>Mr C Merry</i>	Community Representative
<i>Mr D Wake</i>	Community Representative

Guest:

<i>Mr Fabian Uzaraga</i>	Co-ordinator Sustainable Development
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**2. DECLARATIONS OF FINANCIAL INTEREST**

Nil

**3. CONFIRMATION OF MINUTES**

**3.1 Minutes of the Environmental and Sustainability Advisory Committee held on 16 May 2002 (previously distributed).**

**MOVED Cr M O'Brien SECONDED Mr S Magyar that the minutes of the Environmental and Sustainability Advisory Committee meeting held on 16 May 2002 be accepted as a true and accurate record.**

**CARRIED**

**4. BUSINESS OUTSTANDING FROM PREVIOUS MEETINGS**

Committee members updated the Committee regarding action items and outstanding business arising from the 16 May 2002 Committee meeting.

Mr Goldsmith noted that the revised Committee Work Plan has been listed on the City's sustainability web site at [living.joondalup.wa.gov.au](http://living.joondalup.wa.gov.au).

## 5. BUSINESS ITEMS

### 5.1 Strategic Planning Process (Mr Goldsmith).

The City has commenced with the Strategic Planning Process for the development of the 2003-2008 Strategic Plan. An extensive community consultation process is planned to obtain community input into the City's Strategic Plan.

The Environmental and Sustainability Advisory Committee is invited to provide input into the Strategic Planning process.

The City's current Strategic Plan is available online at:

[http://www.joondalup.wa.gov.au/central/pubdocs/council\\_docs.asp](http://www.joondalup.wa.gov.au/central/pubdocs/council_docs.asp)

Mr Magyar noted that whilst the City's current Strategic Plan (2002-2007) contains some environmental and sustainability elements, there is a large opportunity to enhance the City's strategic environmental and sustainability elements in the City's strategic plan.

It was further noted that the basis of the City's Strategic Plan should be based on long term, Strategic thinking (e.g. a 100 year time frame) and should fully recognise the need for intergenerational equity.

**MOVED Mr D Cluning SECONDED Mr S Magyar that the Environmental and Sustainability Advisory Committee:**

- 1. Completes the Strategic Plan "Creating the Future" survey; and**
- 2. Defers all remaining Committee business to the next Committee meeting.**

**The Motion was Put and**

**CARRIED**

**MOVED Mr S Magyar SECONDED Mr G Down that the Environmental and Sustainability Advisory Committee make a submission (Attachment 2) to the Strategic Planning Process "Creating the Future".**

**The Motion was Put and**

**CARRIED**

**6. OTHER BUSINESS**

**6.1 Beverage Container Deposit Legislation (Cr O'Brien)**

**MOVED Cr O'Brien SECONDED Mr Magyar that the Environmental and Sustainability Advisory Committee encourages Council to support beverage container deposit legislation for Western Australia.**

**The Motion was Put and**

**CARRIED**

Cr O'Brien to supply documentation required to support the motion.

**7. DATE OF NEXT MEETING**

The next meeting of the Environmental and Sustainability Advisory Committee will be held in Conference Room 2, Joondalup Civic Centre, Boas Avenue, Joondalup on Thursday 18 July 2002 at 5.45 pm.

**8. CLOSE OF MEETING**

The meeting closed at 19.35 hrs.



City of  
Joondalup

## CITY OF JOONDALUP

**Minutes of the ENVIRONMENTAL AND SUSTAINABILITY ADVISORY COMMITTEE held in CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP on MONDAY, 22 JULY 2002 commencing at 17:45 hrs.**

### **Terms of Reference of the Environmental and Sustainability Advisory Committee**

“to recommend to the City of Joondalup Council on appropriate courses of action on matters that affect the environment and sustainability issues within the region.”

### **Committee Aims and Objectives**

- *To recommend to the City of Joondalup Council on appropriate courses of action which promote and encourage ecologically sustainable development.*
- *Develop, implement and monitor a sustainability action plan for the City.*
- *To promote and encourage sustainable development based on the principles of Local Agenda 21 (integrated environmental, social and economic sustainability).*
- *To provide recommendations to the City of Joondalup Council in relation to sustainable development pilot projects, programs and activities which facilitate sustainable development within the City of Joondalup.*
- *To provide a co-ordinated communication link between Council and the City of Joondalup community, groups and organisations, in relation to sustainable development issues.*

Attachment 1 contains the 2002 Committee workplan.

The Chairman declared the meeting open at 17.45 hrs with a quorum of 8 committee members present.

### **1. ATTENDANCES AND APOLOGIES**

#### **Attendance**

*Cr J Hollywood*  
*Cr M O'Brien*  
*Mr S Hawkins*

Councillor, Committee Chairperson  
Councillor, (Deputy, for Cr Nixon)  
Community Representative, Deputy Chairperson

<i>Mr J Goldsmith</i>	Sustainable Development Officer
<i>Mr D Wake</i>	Community Representative
<i>Mr S Magyar</i>	Community Representative
<i>Mr W Carstairs</i>	Community Representative
<i>Mr G Down</i>	Community Representative

#### Apologies

<i>Cr A Nixon</i>	Councillor, (Deputy, Cr O'Brien)
<i>Mr R Kurup</i>	Community Representative
<i>Mr V Cusack</i>	Community Representative

#### Non Attendance

<i>Mr D Cluning</i>	Manager Operations Services
<i>Mr G Hartnett</i>	Community Representative

#### Guest

<i>Ms Rhonda Hardy</i>	Manager Strategic and Corporate Planning
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## **2. DECLARATIONS OF FINANCIAL INTEREST**

Nil

## **3. CONFIRMATION OF MINUTES**

### **3.1 Minutes of the Environmental and Sustainability Advisory Committee held on 20 June 2002 (previously distributed).**

Committee minutes are available on the City of Joondalup web site. The direct link is;

[http://www.joondalup.wa.gov.au/BUcouncilsupport/agenmin/council\\_minutes\\_committees.asp](http://www.joondalup.wa.gov.au/BUcouncilsupport/agenmin/council_minutes_committees.asp)

**MOVED Cr O'Brien SECONDED Mr Magyar that the minutes of the Environmental and Sustainability Advisory Committee meeting held on 20 June 2002 be accepted as a true and accurate record.**

**The Motion was Put and**

**CARRIED**

Mr Down noted the facilitated committee meeting which addressed the strategic planning survey was an effective way to promote teamwork within the committee.

#### **4. BUSINESS OUTSTANDING FROM PREVIOUS MEETINGS**

Nil business outstanding.

#### **5. BUSINESS ITEMS**

##### **5.1 Workplan item 4.1 Pilot Projects, [Cr Hollywood]**

Section 4 of the Committee's workplan is;

“To provide recommendations to the City of Joondalup in relation to sustainable development pilot projects, programmes and activities which facilitate sustainable development within the City of Joondalup.

The Committee workplan action item 4.1 is;

“Develop preliminary listing and database of pilot projects (including sustainability priority areas, and funding/resourcing considerations). Review and update on a regular basis (eg bi-monthly)”.

(refer to attachment 1).

The committee discussed the development of a database for pilot projects. Committee input is provided in Table 1. This activity is scheduled for completion by December 2002.

**Table 1.**

<b>Sustainability Priority Areas</b>	<b>Pilot Projects</b>	<b>Funding Resourcing</b>
Economic Sustainability		
Urban Form, Design and Planning	Car free day COJ Festival (David) /public transport promotion for City of Joondalup office	
Sustainable Transport	Travelsmart programme	
Resource Management; Energy	Cities for Climate Protection Street lights at 1.15 am Light retro-lights Office energy audit	Self funded (?)
Resource Management; Water		
Resource Management; Waste Management	Office recycling programme Bins parked next to each other LNG Refuelling depot option	
Social and Community Sustainability	Ethical purchasing policy	
Biodiversity and Ecological Restoration	Local plant/nursery centre	

**MOVED Mr Magyar SECONDED Mr Carstairs that a workshop be held to develop Table 1, on Monday 5 August 2002 (5-8 pm) for all committee members and that members of the Sustainable Futures Working Group be invited to attend.**

**The Motion was Put and**

**CARRIED**

**5.2 Workplan item 2.5, Coordination of Cities for Climate Protection Milestone 3- Development of Greenhouse Gas Emission Reduction Action Plan.**

**[Steve Magyar, Cr Mike O'Brien, Vincent Cusack, David Wake, Geoff Down]**

The Committee work plan action item 2.5 allocates Mr S Magyar, Cr M O'Brien, Mr V Cusack, Mr D Wake, Mr G Down to assist in the coordination of Cities for Climate Protection Milestone 3- Development of Greenhouse Gas Emission Reduction Action Plan.

The Cities for Climate Protection web site provides extensive information regarding the development of greenhouse gas action plans. The site is accessed via the [living.joondalup.wa.gov.au](http://living.joondalup.wa.gov.au). The direct link is;

[http://living.joondalup.wa.gov.au/BUOrgnStrategic/sustainability/living\\_services\\_sustainability\\_ccp.asp](http://living.joondalup.wa.gov.au/BUOrgnStrategic/sustainability/living_services_sustainability_ccp.asp)

The committee discussed community participation in the development of the Community and Corporate Greenhouse Gas Emission Reduction Action Plan. Submitted for discussion.

Mr Magyar suggested that an ECU partnership be developed with a postgraduate sustainability scholarship.

The committee discussed budget allocations for the Cities for Climate Protection programme. Mr Down indicated he would research information for the next committee meeting regarding costings for the Milestone 3 phase of the Cities for Climate Protection programme.

Cr Hollywood suggested that the Milestone 3 component of the Cities for Climate Protection programme be investigated via a workshop. Cr Hollywood noted that



Mr Magyar discussed the opportunity to develop partnerships with Edith Cowan University relating to environmental management and sustainable development and the concept of a post graduate scholarship.

**MOVED Mr Carstairs SECONDED Mr Wake that a fund of \$50,000 be allocated in conjunction with the ECU to progress Cities for Climate Protection initiatives.**

**The Motion was Put and**

**CARRIED**

**MOVED Cr O'Brien SECONDED Mr Hawkins that the Environmental and Sustainability Advisory Committee recommends to Council that the Depot Committee consider a LNG fuelling facility at the proposed Joondalup depot, based on the consumption figures from the 2<sup>nd</sup> National Cities for Climate Protection conference.**

**The Motion was Put and**

**CARRIED**

**5.3 Workplan Item 5.5 Investigate and recommend a communication strategy to support and promote sustainability. [Steve Magyar, David Wake]**

Mr Wake tabled a paper on how to write a communication strategy. General discussion followed. Consideration was given to a communication strategy which focusses on Elected Representatives, the general community and other government agencies. Communication opportunities include;

- Radio programmes eg. Twin Cities.
- Access 31 TV.
- School Educational Programmes.
- Shopping Centre displays.
- Council Newsletters.
- Seminars with guest speakers eg Meridith Blaise (Water Corporation).

**ACTION:** Mr Wake to brief the committee regarding a communication strategy, at the next committee meeting.

Funding opportunities exist to support the development and implementation of a communication strategy, such as RAP funding.

## **6. OTHER BUSINESS**

### **6.1 Ecosystem Health Conference (Mr Magyar).**

Mr Magyar provided an update regarding the Indopacific Health Conference which will be held at Joondalup ECU campus, 25-27 November 2002.

**MOVED Mr Hawkins SECONDED Mr Carstairs that the Environmental and Sustainability Advisory Committee recommends that Council consider that all Councillors attend the Ecosystem Health Conference.**

**The Motion was Put and**

**CARRIED**

### **6.2 Car Free Day (Mr Carstairs).**

Mr Carstairs discussed the option of a car free day. The car free day concept is noted in a book by David Suzuki and Holly Dressel "Good News for a Change, Hope for a Troubled Planet" (2002). It was noted that such an event could be combined with the Joondalup Festival relatively easily as the festival already involves street closures.

City of Fremantle has hosted a United Nations endorsed car free day in May 2002.

Mr Hawkins requested Mr Carstairs to prepare a 1-2 page outline of information for the next committee meeting.

### **6.3 Earth Charter (Cr J Hollywood).**

Cr Hollywood noted the Desk of the CEO article recently issued regarding the Earth Charter.

Mr Goldsmith provided an overview of the Earth Charter and indicated that a report will be presented at the next committee meeting. The Earth Charter web site is available at [www.earthcharter.org](http://www.earthcharter.org)

### **6.4 Waste Management (Mr D Wake).**

Mr Wake referred to an advertisement for a focus group for Mindarie Regional Council secondary waste treatment, closing 29 July 2002.

#### **6.5 Committee membership, (Mr S Hawkins).**

Mr Hawkins queried his continued membership with the committee due to his future relocation out of the City of Joondalup.

#### **6.6 The Strategic Plan and the Integrated Planning Framework, (Rhonda Hardy).**

Cr Hollywood invited Ms Hardy to address the committee. Ms Hardy provided an overview of the strategic plan and the integrated planning framework, and its relation to the development of corporate, directorate, and business unit planning. The role of the draft Sustainable Futures plan was noted, and the opportunity for the Strategic Plan to incorporate Key Result Areas in the environmental, social, economic and governance areas.

### **7. DATE OF NEXT MEETING**

The next meeting of the Environmental and Sustainability Advisory Committee will be held in Conference Room 2, Joondalup Civic Centre, Boas Avenue, Joondalup on Thursday 15 August 2002 at 5.45 pm.

### **CLOSE OF MEETING**

Meeting declared closed at 20.44 hrs.

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## Attachment 1

### Environmental and Sustainability Advisory Committee Workplan, October 2001- December 2002 endorsed by the Committee on 15 November 2001.

The City of Joondalup Council endorsed the following **terms of reference** for the Environmental and Sustainability Advisory (ESA) Committee:

- to recommend to the City of Joondalup Council on appropriate courses of action on matters that affect the environment and sustainability issues within the region.

<b>Council endorsed Aims and Objectives of the Committee;</b>	<b>WHAT ACTION IS PROPOSED TO ACHIEVE THE STATED AIMS AND OBJECTIVES?</b>	<b>Who is the task assigned to?</b>	<b>When is the task to be completed by?</b>	<b>Completion Status and notes</b>
1. To recommend to the City of Joondalup Council on appropriate courses of action which promote and encourage ecologically sustainable development.	1.1 To implement actions contained in this work plan.	ESA Committee	As per schedule in work plan	
	1.2 To review City of Joondalup policy in relation to sustainability.	ESA Committee in conjunction with the administration	Periodically ongoing	
	1.3 To regularly report Committee recommendations to Council.	City of Joondalup Administration	Periodically following Committee meetings.	
2. To develop, implement and monitor a sustainability action plan for the City.	2.1 Prepare a draft sustainability action plan.	ESA Committee	2.1 First Draft January 2002	<b>DRAFT PREPARED.</b>

	2.2 Revise sustainability action plan based on public comment, and administrative processes such as budget allocation process, review of Strategic Plan and Principal Activity Plan.	ESA Committee	August 2002	
	2.3 Finalise the sustainability action plan and refer to Council for adoption.	ESA Committee	November 2002	
	2.4 Investigate and recommend appropriate monitoring and review processes.	ESA Committee	November 2002	
	2.5 Coordination of Cities for Climate Protection Milestone 3- Development of Greenhouse Gas Emission Reduction Action Plan.	Steve Magyar, Cr M O'Brien, Vincent Cusack David Wake Geoff Down	June 2002	
	2.6 Provide input into Local Sustainability Planning.	ESA Committee	Ongoing	
3. To promote and encourage sustainable development based on the principles of Local Agenda 21 (integrated economic, social and environmental sustainability).	3.1 Review, investigate and recommend to Council integrated sustainability reporting for Council reports.	Steve Magyar	August 2002	
4. To provide recommendations to the City of Joondalup in relation to sustainable development pilot projects, programmes and activities which facilitate sustainable development within the City of Joondalup.	4.1 Develop preliminary listing and database of pilot projects (including sustainability priority areas, and funding/resourcing considerations) Review and update on a regular basis (eg bi-monthly).	Cr Hollywood	June meeting business item. December 2002	
	4.2 Expand sustainability pilot project listing and incorporate into item 2.2- Sustainability Action	ESA Committee and all working	August 2002	

	Plan.	groups		
5. To provide a co-ordinated communication link between Council and the City of Joondalup community groups and organisations, in relation to sustainable development.	5.1 Review development of Sustainability Web page for City of Joondalup.	ESA Committee	Annually-commencing January 2002	
	5.2 Council News item. (1) Invite Media Officer to Committee meeting. (2) Prepare introductory article for Council News to raise the community profile of the Committee and its scope and activities.	ESA Committee and all Working Groups	November 2002	
	5.3 Investigate and recommend updating of internet accessible (City of Joondalup web page) sustainability database for funding sources, grants, awards and network contacts.	ESA Committee	May 2002	<b>Completed</b>  refer to <a href="http://living.joondalup.wa.gov.au">living.joondalup.wa.gov.au</a>
	5.4 Investigate the level of regular reporting of Indicators of Sustainability, milestones and progress (eg annual report).	David Wake Garry Hartnett	August 2002	
	5.5 Investigate and recommend a communication strategy to support and promote sustainability.	Steve Magyar David Wake	July 2002	