

CITY OF JOONDALUP

MINUTES OF MEETING OF THE HOUSE COMMITTEE HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON MONDAY 15 JULY 2002

ATTENDANCE AND APOLOGIES

Committee Members:

Cr P Kimber - Acting Chairman

Mayor J Bombak

Cr G Kenworthy

Cr J Hurst

Cr P Kadak - Observer

Officers:

Chief Executive Officer:	D SMITH
Manager, Marketing, Communications & Council Support Services:	M SMITH
Marketing Officer:	N MAIDEN

APOLOGIES

Nil

ELECTION OF ACTING PRESIDING MEMBER

In the absence of the Chairperson, in accordance with section 5.14 of the Local Government Act 1995, Cr Kimber was chosen to act as presiding member for the meeting.

MOVED Mayor Bombak, SECONDED Cr Kenworthy that in the absence of the Chairperson, Cr Kimber be chosen to act as presiding member for the meeting.

The Motion was Put and

CARRIED

The Acting Chairman declared the meeting open at 1733 hrs.

DECLARATIONS OF FINANCIAL INTEREST/ INTEREST WHICH MAY AFFECT IMPARTIALITY

Nil

CONFIRMATION OF MINUTES

MINUTES OF THE HOUSE COMMITTEE MEETING HELD ON 13 JUNE 2002

MOVED Mayor Bombak, **SECONDED** Cr Kenworthy that the Minutes of the House Committee Meeting held on 13 June 2002 be confirmed as a true and correct record.

The Motion was Put and

CARRIED

ITEMS OF BUSINESS

ITEM 1 CITY CHRISTMAS FUNCTION 2002 - [59064]

WARD - All

PURPOSE

To give consideration to the holding of the City Christmas function for 2002.

EXECUTIVE SUMMARY

The venue, date and format for the Christmas Function hosted by Mayor and Councillors of the City is to be agreed upon.

BACKGROUND

In 2001 the City of Joondalup hosted a Christmas Dinner at Lakeside Function Centre (formerly Spices Catering) for the Mayor, Councillors and Senior Staff of the City, local Members of Parliaments and key community representatives as invited by elected members and Directors. Presentations items were given to invited guests attending the dinner.

DETAILS

Venue:

The Joondalup Resort Terrace has been investigated for this year's Christmas Dinner:

- Dates available for outside Terrace: (150 guests)
 - Saturday 7th December (evening)
 - Sunday 15th December (lunch or evening)
 - Saturday 21st December (evening)
- Dates for inside Ballroom (120 guests)
 - Saturday 14th December (evening)

Alternatively, the Lakeside Function Centre (formerly Spices Catering) is also available:

- Saturday 7th December (evening)
- Saturday 21st December (evening)

Proposed Guest List:

- Mayor, Councillors, Chief Executive Officer, Directors and their partners. Each Councillor to be permitted to invite 2 guests and their partners from the community. Each Director to be permitted to invite 1 guest and their partner. The Mayor permitted to invite 4 guests and their partners
- Local Members of Parliaments both upper and lower houses and partners
- Elected heads of Council and Chief Executive Officers from the Cities of Wanneroo, Stirling, Swan, Bayswater and the Shire of Gingin

Proposed Format:

It is suggested that the program for the evening proceed as follows:

Toast of Welcome	-	Mayor John Bombak JP
Loyal Toast	-	Deputy Mayor Cr Judi Hurst
Grace	-	Mrs Kerry Bombak
Entrée		
Main Course		
Christmas Address	-	Mayor John Bombak JP

Response by a Member of Parliament to be determined by the House Committee
Dessert & Coffee

Christmas Gifts:

As an act of appreciation to guests, Christmas gifts are to be provided on the evening. Suggestions to be tabled at next House Committee meeting.

Entertainment:

It is recommended that a popular style band be sought to provide entertainment during the evening to provide background and dance music.

COMMENT/FUNDING

The catering costs for the Christmas Dinner or Lunch is expected to be approximately:

- Joondalup Resort:
 - \$45 per person for food
 - drinks on consumption estimate \$28 per head.
- Lakeside Function Centre:
 - \$95 per person for food (can possibly negotiate with menu / price)
 - drinks on consumption estimate \$28 per head

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That it be recommended that the House Committee:

- 1 CONSIDERS the date and venue for this year's Christmas function;
- 2 APPROVES the suggested guest list, entertainment and format;
- 3 REQUIRES suggestions and pricing for Christmas gifts to be tabled at the next House Committee meeting.

MOVED Cr Hurst, SECONDED Mayor Bombak that it be recommended that the House Committee:

- 1 **AGREES to the holding of the 2002 City Christmas function at the 'terrace' at the Joondalup Resort on Saturday 7 December 2002;**
- 2 **AGREES that each guest at the function be presented with a gift in accordance with those supplied at the 2001 City Christmas function;**
- 3 **REQUESTS a further report to the House Committee detailing:**
 - Revised guest lists (including key stakeholders);
 - gifts to elected members; and
 - Menu options

The Motion was Put and

CARRIED

ITEM 2 SILVER JUBILEE CELEBRATIONS - [59064] [41579]

WARD - All

PURPOSE

The purpose of this report is to recommend that the City, under the guidance of the House Committee, commence a number of projects to recognise the 25th anniversary of the Western Australian Parliament's Joondalup Centre Act, establishing the Joondalup Development Corporation and formally starting the process, which has evolved in the City Centre we know today.

EXECUTIVE SUMMARY

This year signifies an important milestone for the City of Joondalup, being the 25th Anniversary of the beginning of the Joondalup vision. It is proposed that a range of activities, commencing with a Civic Function on 31 October 2002 as previously agreed by Council.

BACKGROUND

At the Council Meeting held on 2 July 2002 the City of Joondalup requested the following:

- (a) HOSTS a Civic Function to celebrate the Silver Jubilee of the vision of creating Joondalup also embracing the Normalisation Agreement and the commemoration of 100 years of local government;
- (b) REQUIRES a further report be submitted to the House Committee relating to possible dates and appropriate items to commemorate those occasions.

DETAILS

1 CIVIC FUNCTION – 31 October 2002

The 25th Silver Jubilee Civic function is proposed for Thursday the 31 October, 2002, in Council Chambers and Dining Area as a Cocktail Function for 2 – 3 hours.

Proposed format of evening:

- Speech by Mayor
- Viewing and launch of Silver Jubilee Historical Documentary. This is proposed to be produced and aired by Channel 31 following this date and a promotional/ educational video supplied to the City for future marketing initiatives.
- Guest Speakers (Suggested Sir Charles Court and Ross Holt, Landcorp)
- Formal Normalisation Agreement with Landcorp signing (providing negotiations of this agreement are finalised by 31 October 2002)

It is also proposed to include a Historical Display in lobby of:

- timeline of ‘25 Years in Joondalup’ (to then tour shopping centres and libraries)
- 40 Finalists of Proposed Photographic Competition (see Item 3)
- Possible Guest List including:
 - Mayor, Councillors, Chief Executive Officer, Directors and their partners
 - Guest Presenters & VIPs including Sir Charles & Lady Court, Holmes-a-Court Family Representatives and
 - Local members of Parliaments including both upper and lower houses and partners
 - Pioneers from the region
 - Relevant Stakeholders involved in development of the region over the 25 year period

Commemorative Item:

It is proposed that all guests be presented a commemorative item. Suggested alternatives and relevant costs per item (images of samples attached):

- Commemorative Labelled Port with Wax Seal \$10- \$12 (sample bottle tabled)
(Limited number boxed with two engraved port glasses for VIPs – additional charge approx \$9 for glasses and \$40 approx for velvet presentation box or \$30 for wooden box)
- Silver engraved photo frame \$18 - \$20
- Three way silver engraved clock & weather station \$28
- Engraved 'Waterman' Pen with 23carat gold fittings \$70

COMMENTS/FUNDING

Cocktail Function 31 October 2002:

\$10-\$15 per head, estimated 150 guests

Commemorative Item: \$X - \$Y per item, estimated 200 in total

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the House Committee APPROVES:

- 1 a 25th Silver Jubilee Celebration function be held on 31 October 2002 as outlined above;
- 2 the presentation of commemorative items to attending guests and relevant stakeholders not in attendance.

MOVED Mayor Bombak, SECONDED Cr Kenworthy that it be recommended that the House Committee:

- 1 **AGREES to the holding of a 25th Silver Jubilee Celebration cocktail function to be held on Thursday 31 October 2002 as detailed in Item No 2;**
- 2 **AGREES to the purchase of appropriate quantities of:**

Red wine and glasses (including presentation boxes) to be presented to distinguished VIPs;
Three way silver engraved clock weather station;

as commemorative items for the celebration function as detailed in (1) above;
- 3 **DEVELOPS a revised guest list for the function detailed in (1) above.**

The Motion was Put and
Appendix 1 refers

CARRIED

ITEM 3 SILVER JUBILEE PHOTO COMPETITION - [59064] [41579]

WARD - All

PURPOSE

As part of the City's 25th Silver Jubilee the City of Joondalup proposes to run a photography competition and exhibition that will form part of a 'timeline' display that will be launched at the Civic Function followed by a tour of local shopping centres and City libraries.

The City will retain reproduction rights of all winning and consolation photographs for use in publications and marketing material.

EXECUTIVE SUMMARY

The competition aims to capture the City at this period in time for prosperity in respect to its natural and built environments and its people. The awards will recognise the photographic skills of the community and will only be open to residents and students studying within the City boundaries.

BACKGROUND

Previously the City conducted a community based photographic competition in a similar vein to the Community Art Award. This concept has been highlighted as an excellent opportunity to reintroduce a similar competition in line with Silver Jubilee celebrations.

OBJECTIVES:

- To celebrate the jubilee anniversary of the development of the City of Joondalup;
- To capture the City of Joondalup's uniqueness in photographic form in respect to its natural environment, built environment and its people;
- To develop a touring exhibition of 40 photographs to accompany the Joondalup Development display;
- To compile a permanent photographic record that captures a moment in time - that will be housed in the Joondalup Library;
- To recognise the photographic skills of the Joondalup community and student studying in the region;
- To tour an interesting local content photograph exhibition to the community.

DETAILS

The photographic exhibition will be displayed in the Council Chamber on 31 October 2002 for the City's celebratory function. It will then tour the city accompanying the city's 25th Silver Jubilee display, spending a week at three popular locations - Lakeside Joondalup Shopping City, Whitfords Shopping Centre and Warwick Shopping Centre. Winners will be announced, and prizes awarded, at a small function attended by the photographers on Wednesday 30 October in the Council Chamber.

Photographs by the 40 finalists will be compiled and presented in a catalogue to be housed in the Local Studies area at the Joondalup Library.

The exhibition will be open to Joondalup residents and students studying photography related courses in Joondalup. There is no entry fee for the exhibition. Conditions of entry allow the City to acquire and utilise the winning photographs in future promotional material.

Four prizes will be presented under the theme *Joondalup Today*:

- Natural Environment Prize \$1,000
- City and built environment \$1,000
- People \$1,000
- Student Prize \$500

Any interest in sales will be referred directly to the artist to prevent the City from acting as an agent.

COMMENT/FUNDING

The following table outlines the approximate costs to facilitate the photographic competition.

Please note it is anticipated that a proportion of these costs will be off-set by sponsorship agreements, including the \$3,500 for prizes and \$2,500 for the Exhibition Minder which would equate to a budget saving of over 50%.

In exchange for the City's financial commitment to this project, the City will benefit in the following manner:

- Retention of reproduction rights of 40 high quality photographic pieces that will save on future photographic expenses.
- Catalogue for local studies and future displays.
- Display material for the shopping centre and libraries.
- Four prize-winning entries to be hung in the City buildings.
- Increased profile as a City committed to developing local artists.
- Public exposure through promotion of the event.

Production Costs

Curator/Labour	800
Display Screens (5 x 4weeks)	800
Photo Frames	300
Judges Honorarium	50
Materials	100
Exhibition Minder (4 weeks @ \$12/hr)	2,500
Award Function (100)	500
Prizes	3,500

Promotion

Entry forms (1500)	260
Posters to Libraries, Admin & Shopping Centre	60
Advertising	1,000
Reproduction for Catalogue	400
Direct Mail	0
Certificates	0
Signage	0
Radio Adverts	0
Council News	0
Website	0
	10,270

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the House Committee AGREES to conduct a photographic competition in conjunction with the 25th Silver Jubilee Celebration function.

MOVED Mayor Bombak, SECONDED Cr Kenworthy that it be recommended that the House Committee AGREES to conduct a photographic competition in conjunction with the 25th Silver Jubilee Celebration function as detailed in Item No 3, at an estimated total expenditure of \$10,500.

The Motion was Put and

CARRIED

ITEM 4 BUSINESS CARDS

A copy of the requested updated business cards for elected members was presented to the meeting.

MOVED Cr Kenworthy, SECONDED Cr Hurst that Option 1 as attached be endorsed as the revised business card for elected members.

The Motion was Put and

CARRIED

Appendix 2 refers

ITEM 5 FUNCTION OF EVENTS

Previously it was agreed to hold a Volunteer function on 31 October 2002. This conflicts with another event, and has therefore been rescheduled to be held on 16 October 2002.

MOVED Cr Hurst, SECONDED Cr Kenworthy that as the volunteer function to be held on 31 October 2002 conflicts with another event, this be rescheduled to be held on 16 October 2002.

The Motion was Put and

CARRIED

GENERAL BUSINESS

Corporate Ties

Cr Kenworthy queried the status of the corporate ties. The Manager, Marketing Communications & Council Support advised that the House Committee had only recently agreed to the design (13 June 2002 House Committee meeting), with the order being placed immediately after that meeting; with delivery expected to be 4-6 weeks.

Waterproof Jackets

Members of House Committee discussed the issue of the corporate logo on the recently agreed waterproof jackets. It was agreed that the corporate logo and words '*City of Joondalup*' remain.

City Entry Statements

Cr Kadak queried the status of design of the City's entry statements.

Chief Executive Officer advised it was proposed to present some concepts to a future Strategy Session.

DATE OF NEXT MEETING

The next meeting of the House Committee to be advised.

CLOSURE

There being no further business, the Acting Chairman declared the meeting closed at 1832 hrs.



City of Joondalup

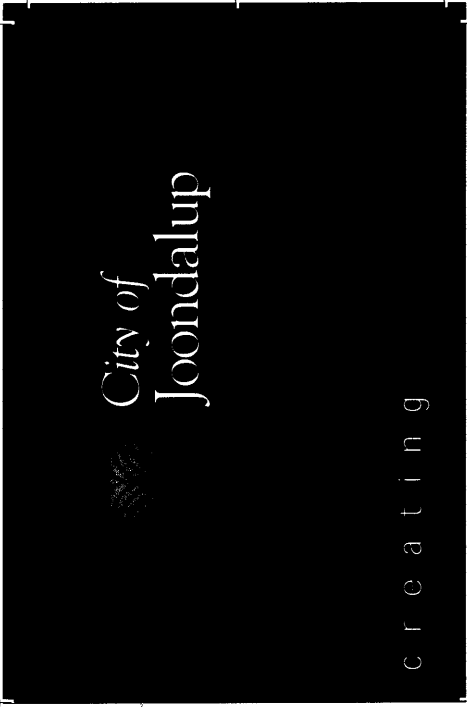
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COUNCILLOR'S
PHOTO

City Ward
Various suburbs



City of
Joondalup

creating