

# Joondalup Business Incubator

✉ PO Box 1200 Joondalup DC WA 6919  
☎ (08) 9300 2765 Fax (08) 9300 2038 E-mail bizinc@westnet.net.au  
ABN 68 472 694 368

Cr Don Carlos  
His Worship the Mayor  
City of Joondalup  
P.O. Box 21  
JOONDALUP WA 6919

City of Joondalup DOCUMENT REGISTRATION	
Reference #	: 00104
Letter #	: 319596
Action Officer	: FS05 CC: FS01 CEO MAYOR
Date Received	: 17/06/2003
Action Required	: ACTION

13 June 2003

Dear Mayor Carlos,

## **REQUEST FOR CONTRIBUTION TOWARDS RATES – JOONDALUP BUSINESS INCUBATOR**

The Joondalup Business Incubator, located at 15 Barron Parade, Joondalup, has recently opened its doors inviting small businesses to become tenants to form a part of the future business growth in the City of Joondalup.

The Joondalup Business Incubator is developed and managed by the Business Development Association (North West Metro) Inc and is a not for profit organisation. The Incubator is located on land owned by the Edith Cowan University and therefore subject to Council Rates.

The Association seeks a contribution from the City of Joondalup within the 2003/04 annual budget that will be used to offset the payment of land rates charged to the Incubator. This figure based on the 2002/03 GRV is approximately \$10,077.60. This amount will vary from year to year depending upon the rate in the dollar set down by the Valuer General's Office and associated assessment. The Association would also request a similar contribution on a year to year basis.

The contribution provided by the City of Joondalup, should it be approved, will assist the incubator with its cash flow and will ultimately allow the Incubator to provide the best service available to its tenants at the lowest cost.

I invite you to contact the Association's Treasurer, Ms Rhonda Hardy (Manager Strategic and Corporate Planning at the City of Joondalup) on 9400 4523 to discuss the matter further or alternatively please call myself on 9300 1222 or 0418 926 846.

I look forward to your favourable written response.

Yours sincerely,



**RUSSELL POLIWKA**

**Chairman**

**Business Development Association (North West Metro) Inc.**

*C: Joondalup Incubator/Mail/Outgoing/030613 – Mayor Carlos.doc*