



City of  
Joondalup

**DRAFT**

## **COUNCILLOR INDUCTION/DEVELOPMENT WEEKEND**

### **Proposed Schedule**

#### **Day One**

9.00 am	Arrival and Coffee	
9.15 am	Welcome	Mr Denis Smith CEO, City of Joondalup
9.30 am	Roles and Responsibilities	
	<ul style="list-style-type: none"><li>▪ Defined by the Local Government Act 1995</li><li>▪ Meetings</li><li>▪ CEO Role</li></ul>	
10.30 am	<b>Morning Tea</b>	
11.00 am	What Assistance is Available	
	<ul style="list-style-type: none"><li>▪ Member Services</li></ul>	
11.30 am	Financial Interests, Conflict of Interest and Codes of Conduct	
12.30 pm	<b>Lunch</b>	
1.30 pm	Community Consultation	
2.00 pm	What to expect	
	- A Councillors Perspective	
2.30 pm	<b>Afternoon Tea</b>	
3.00 pm	Role of the Department	
	<ul style="list-style-type: none"><li>▪ Statutory Compliance Return</li><li>▪ Inquiries/Complaints</li></ul>	

**DRAFT**

3.30 pm Strategic Direction and Identified  
Corporate Projects

Mr Denis Smith  
CEO, City of Joondalup

Mr Kevin Robinson  
Manager, Audit &  
Executive Services  
City of Joondalup

4.30 pm Close

7.00 pm Fellowship

### **Day Two**

9.00 am Arrival and Coffee

9.15 am Financial Management & Budgets

10.30 am **Morning Tea**

11.00 am Land Use Planning

12.15 pm **Close and Lunch**