

# CITY OF JOONDALUP

## MINUTES OF BUDGET COMMITTEE MEETING HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON THURSDAY, 22 MAY 2003

### ATTENDANCE AND APOLOGIES

#### Mayor

MAYOR D CARLOS - Chairman

#### Elected Members:

Cr L PROSPERO	Lakeside Ward	
Cr P KIMBER	Lakeside Ward	
Cr T BREWER	Marina Ward	
Cr C BAKER	Marina Ward	<i>Absent from 2136 to 2139 hrs</i>
Cr J F HOLLYWOOD, JP	North Coastal Ward	<i>Absent from 2040 to 2042 hrs</i>
Cr A WALKER	Pinnaroo Ward	<i>From 2004 hrs; absent from 2136 to 2139 hrs</i>
Cr S HART	South Ward	<i>Absent from 2136 to 2139 hrs</i>
Cr M O'BRIEN, JP	South Ward	
Cr G KENWORTHY	South Coastal Ward	<i>From 2004 to 2142 hrs</i>
Cr J GOLLANT	South Coastal Ward	
Cr M CAIACOB	Whitfords Ward	<i>Absent from 2136 to 2139 hrs</i>

#### Officers:

Chief Executive Officer:	D SMITH	
Director Planning and Community Development:	C HIGHAM	
Director, Corporate Services & Resource Management:	P SCHNEIDER	
Director Infrastructure and Operations:	D DJULBIC	
Manager Financial Services:	A SCOTT	
Management Accountant:	J STENHOUSE	
Manager, Marketing Communications & Council Support	M SMITH	<i>to 2127 hrs</i>
Manager Audit and Executive Services:	K ROBINSON	
Manager, Strategic and Sustainable Development:	R HARDY	
Manager Infrastructure Management & Ranger Services:	P PIKOR	
Committee Clerk:	J AUSTIN	

The Chief Executive Officer declared the meeting open at 1855 hrs.

**Apologies:**

Apologies for Absence: Crs Nixon and Rowlands.

**Leave of absence previously approved:**

Cr C Mackintosh 13 May 2003 to 3 June 2003 inclusive

**ELECTION OF CHAIRPERSON**

Section 5.12 of the Local Government Act 1995 requires a committee appointed by a local government, to appoint a presiding member as the first item of business at its first meeting. Schedule 2.3 of the Act requires the Chief Executive Officer to preside. Nominations for the position of chairperson are to be given to the Chief Executive Officer in writing, with the vote to be conducted by ballot.

It is also advisable that at the same meeting the committee appoints a deputy presiding member, who would chair the meeting in the absence of the presiding member.

Cr Baker nominated Mayor Carlos as Chairman of the Budget Committee. Mayor Carlos accepted the nomination.

There being no further nominations, Mayor Carlos was elected unopposed and assumed the Chair, the time being 1859 hrs.

**MOVED Cr Hollywood SECONDED Cr Hart that the Budget Committee ADJOURN at this point, the time being 1900 hrs, and RESUME at 1945 hrs on Thursday 22 May 2003.**

**The Motion was Put and**

**CARRIED**

The Meeting **RESUMED** at 2004 hrs. The following Committee members were present:

MAYOR D CARLOS  
Cr L PROSPERO  
Cr P KIMBER  
Cr T BREWER  
Cr C BAKER  
Cr J F HOLLYWOOD, JP  
Cr A WALKER  
Cr S HART  
Cr M O'BRIEN, JP  
Cr G KENWORTHY  
Cr J GOLLANT  
Cr M CAIACOB

## **DECLARATIONS OF FINANCIAL INTEREST/INTEREST AFFECTING IMPARTIALITY**

*Cr Kimber declared an interest which may affect his impartiality in the Emergency Services Levy as he is employed by the Fire and Emergency Services.*

## **ITEMS OF BUSINESS**

### **DRAFT 2003/04 BUDGET OVERVIEW**

The Chief Executive Officer outlined the format for the presentation to be provided to the Budget Committee.

The Director Corporate Services and Resource Management and Manager Financial Services presented the Budget Overview – Attachment 1 refers.

Discussion ensued, with the following points raised throughout the presentation:

- **Emergency Services Levy:** Mayor Carlos referred to a recent radio report which stated that Councils' rates should decrease as a result of the Emergency Services Levy (ESL). The Manager Financial Services advised that the City currently pays \$770,000 for the ESL. It was anticipated to give back \$600,000 to ratepayers which equates to 1½ % in rates.

The Manager Financial Services advised that legislation has indicated that the ESL is required to appear on the Rates Notice as a separate line item.

Cr Kimber advised that FESA is about to embark on a media campaign to provide information on the ESL and will stress it is a State Government Levy.

- **Inspection fee:** Cr Baker suggested a new fee be introduced for the inspection of properties upon sale, such fee to be set on the vendor. It was advised that this is now a requirement on purchasers.
- **Outsourcing:** Following a query it was advised that there is currently no intention for the City to undertake any further outsourcing.

*Cr Hollywood left the Room at 2040 hrs and returned at 2042 hrs.*

- **Lot 118** – discussion ensued.
- **ATMs** – Mayor Carlos advised that certain Councils charge for use of the footpath for ATMs.

The meeting **ADJOURNED** at 2127 hrs and **RESUMED** at 2136 hrs. The following Committee members were present:

MAYOR D CARLOS  
Cr L PROSPERO  
Cr P KIMBER  
Cr T BREWER  
Cr J F HOLLYWOOD, JP  
Cr M O'BRIEN, JP  
Cr G KENWORTHY  
Cr J GOLLANT

The presentation continued, with the following points raised:

- Performance Based Rewards. A query was raised.

During the presentation:

*Cr Baker entered the Room at 2139 hrs;*

*Cr Caiacob entered the Room at 2139 hrs;*

*Cr Hart entered the Room at 2139 hrs;*

*Cr Walker entered the Room at 2139 hrs.*

- Depot: Mayor Carlos raised a query regarding the servicing of equipment following the move to the new depot site. It was advised that the intention is to outsource this work, either by the City of Wanneroo or another provider. Discussion ensued in relation to the 18% increase for servicing, with an outline given of the benchmarking undertaken.
- Cr O'Brien requested a copy of the monthly BAS statements. It was advised that this information would be provided to the Councillors Reading Room.  
**Action: Director Corporate Services and Resource Management.**
- Power costs. Discussion ensued.

*Cr Kenworthy left the Room at 2142 hrs.*

### **DRAFT 2003/04 TO 2007/08 PRINCIPAL ACTIVITIES PLAN**

The Manager Strategic and Sustainable Development advised that Council is required to approve the draft Principal Activities Plan to go to advertising by 31 May 2003 in order to meet the Budget timeframe. At the end of the 42 days advertising, this document will be presented to Council for approval.

Cr Baker suggested an amendment to Page 9, for 'concept plans' to be amended to read 'discussion papers'.

**Action: Manager Strategic and Sustainable Development**

Mayor Carlos asked the Committee members to read the document and to contact the Manager Strategic and Sustainable Development if any questions arose.

The Chief Executive Officer advised that a report would be submitted to Council at its meeting to be held on 27 May 2003, seeking Council's approval to distribute the draft Principal Activities Plan.

**MOVED Cr Walker SECONDED Cr Kimber that it be recommended that Council APPROVES distribution of the draft Principal Activities Plan, 1 July 2003 to 30 June 2008, to the public in accordance with the provisions of the Local Government Act 1995 for a period of forty two days commencing on 31 May 2003 and closing on 14 July 2003.**

**The Motion was Put and**

**CARRIED**

### **BUDGET PROCESS GOING FORWARD**

It was advised that further Budget Committee meetings would be held on:

3 June 2003

12 June 2003

26 June 2003

24 July 2003

5 August 2003 – Budget Adoption (Special Meeting of Council)

### **Apologies for forthcoming meetings**

Cr Kimber submitted apologies for the budget meeting scheduled for 3 and 12 June 2003.

### **MOTION TO GO TO OPEN DOORS**

**MOVED Cr O'Brien SECONDED Cr Hollywood** that forthcoming Budget Committee meetings be held with Open Doors.

Discussion ensued in relation to requirements for the opening of Committee meetings to members of the public, and also in relation to requirement to give notice of motion.

**The Motion was Put and**

**LOST (3/8)**

**In Favour of the Motion.** Crs O'Brien, Hollywood and Walker **Against the Motion:** Mayor Carlos, Crs Prospero, Brewer, Kimber, Caiacob, Baker, Hart and Gollant.

It was considered appropriate that a report be submitted to the next meeting of the Budget Committee as to whether meetings should be opened to members of the public.

**Action: Manager Marketing Communications and Council Support**

**DATE OF NEXT MEETING**

The next meeting of the Budget Committee is scheduled for 3 June 2003.

**CLOSURE**

There being no further business, the Chairman declared the Meeting closed at 2228 hrs; the following elected members being present at that time:

MAYOR D CARLOS  
Cr L PROSPERO  
Cr P KIMBER  
Cr T BREWER  
Cr C BAKER  
Cr J F HOLLYWOOD, JP  
Cr A WALKER  
Cr S HART  
Cr M O'BRIEN, JP  
Cr J GOLLANT  
Cr M CAIACOB