

CITY OF JOONDALUP

MINUTES OF THE JOONDALUP EISTEDDFOD WORKING PARTY MEETING HELD IN CONFERENCE ROOM 2, FIRST FLOOR, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP, ON THURSDAY 9 OCTOBER 2003.

1. ATTENDANCES

Mr G Major	Chairperson
Mr C Latham	Community Representative
Mrs F Muir	Community Representative
Mrs A Major	Coordinator Joondalup Eisteddfod
Ms N Maiden	Arts Project Officer
Mrs R Morrison	Community Representative
Mr A True	Community Representative
Cr J Hollywood	Councillor

APOLOGIES

Mrs J Ruscoe	Community Representative
Cr A Walker	Councillor
Cr J Gollant	Councillor

The Chairperson declared the meeting open at 1935hrs.

2. CONFIRMATION OF MINUTES

MINUTES OF JOONDALUP EISTEDDFOD WORKING PARTY HELD ON 13 FEBRUARY 2003

MOVED G Major **SECONDED** F Muir that the Minutes of the Joondalup Eisteddfod Working Party meeting held on 3 October 2002, amended as above is confirmed as a true and correct record.

CARRIED

3. BUSINESS ARISING

3.1 CONFIRMATION OF COMMITTEE MEMBERS

The Committee was informed of the need to confirm members of the Committee being the first meeting since the last Council election. It was confirmed that there were no changes to Committee membership.

G Major announced his retirement from the position of Chairman. G Major expressed his desire to continue as a committee member. The Committee expressed great gratitude for his work on the Committee as Chairman.

MOVED G Major **SECONDED** A True that Christopher Latham be appointed the new Chairman, Joondalup Eisteddfod Committee

CARRIED

3.2 2003 OFFICIAL ACCOMPANISTS

Accompanists for the 2003 Joondalup Eisteddfod were Jangoo Chapkhana, Bill Farrell, Karen Goddard, Christina Gronborg, Elizabeth Kelly and Christopher Latham. Rachel Brayshaw was unable to attend and was replaced by Liz Pascoe.

3.3 2003 VENUES

Venues for the 2003 Joondalup Eisteddfod were Edith Cowan University Joondalup Campus, Craigie Leisure Centre and Joondalup Council Chamber. The Trophy Winner's Concerts were held at Lake Joondalup Baptist College. All venues were comfortable and met requirements. ECU once again offered the venue at no charge.

3.4 2003 ENTRY FORMS

The Committee agreed the existing layout of the entry forms for 2003 Joondalup Eisteddfod were satisfactory and required no changes for 2004. It was suggested that a prize could be offered as an incentive for those returning entry forms before the deadline, to be organised by the Arts Project Officer.

3.5 2003 ADJUDICATORS REPORT SHEET

The Committee agreed the existing layout of the adjudicator's report sheet for the 2003 Joondalup Eisteddfod were satisfactory and required no changes for 2004.

3.6 2003 TROPHY DONORS

There were several trophy donors, with major sponsors including ECU, Community Newspaper Group and The Perth Real Estate Guide. The Committee thanked Cr J Hollywood JP for his generous sponsorship of 2003 Joondalup Eisteddfod.

3.7 2003 TROPHY WINNERS CONCERTS/INSTRUCTIONS FOR PERFORMERS

The Trophy Winners Concerts were well received and attended. It was recommended that in 2004 the stage and lighting managers be briefed more comprehensively on the need for a spotlight on both the performer and accompanist. It was also suggested that the stage should be marked to guide performers to where they should be positioned to perform.

The Committee agreed the updated layout of the instructions for performers for the 2003 Joondalup Eisteddfod were satisfactory and required no changes for 2004. The instructions were received in a timely fashion, allowing proper preparation for performers.

3.8 OTHER

A True advised that he had been in contact with the Port Hedland Eisteddfod regarding their entry form data collation and would report back to the Arts Project Officer with any suggestions for improvement to our processes.

4. CORRESPONDENCE IN

A Major advised the Committee of various correspondence received.

A letter of invitation to an Eisteddfod Society Conference in Cowra, NSW was received. A representative from the Joondalup Eisteddfod has been invited each year. The Committee recognises the importance of the event and hopes to send a representative (preferably the Eisteddfod Coordinator or Chairperson) with a view to hosting the event in Joondalup in the future.

MOVED Cr J Hollywood **SECONDED** G Major that the Arts Project Officer investigate funding from the Council for a delegate to be sent to the Eisteddfod Society Conference in 2004.

CARRIED

5. CORRESPONDENCE OUT

A Major advised the Committee of various correspondence sent.

MOVED G Major **SECONDED** C Latham that the correspondence in be received and correspondence out be confirmed.

CARRIED

6. GENERAL BUSINESS

6.1 2003 FINANCIAL REPORT

The Arts Project Officer confirmed that the 2003 Joondalup Eisteddfod had run to budget and reported following income and expenditure to date as requested by the Committee.

Income	\$
Accompanists	\$960
Entry Fees	\$6768
Attendance Fees	\$5845
Sale News/Programs	\$980
Contributions	\$1240
Expenditure	\$
Adjudicators	\$3313
Accompanists	\$1340
Stage Management	\$1600

6.2 2004 ADJUDICATORS

It was confirmed by A Major that the following people would be invited as the official accompanists in the 2004 Joondalup Eisteddfod:

Suzanne Lawrence, Graham Wood, Bill Farrell, Pamela Turner and others to be confirmed.

6.3 2004 OFFICIAL ACCOMPANISTS

It was confirmed by A Major that the following people would be invited as the official accompanists in the 2004 Joondalup Eisteddfod:

Emily Lyons, Lisa Rowntree, Hazel Potts and others to be confirmed.

6.4 2004 VENUES

It was recommended that the same venues as 2003 be approached for 2004. Lake Joondalup Baptist College indicated a need to investigate different days to hold the Trophy Winners Concerts on due to conflicting events.

6.5 2004 SYLLABUS/ENTRY FORM, DATES, SECTIONS

The Committee agreed on the following dates.

Incentive Prize Closing Date to be confirmed by Arts Project Officer.

Entry Closing Date

4 June 2004

Syllabus to be available at Easter.

Sessions

5, 6, 7, 8 August 2004

12, 13, 14, 15 August 2004

19, 20, 21, 22 August 2004

26, 27, 28, 29 August 2004

Trophy Winners Concerts

17,18,19 September 2004

6.6 2004 ADJUDICATORS REPORT SHEET

The Committee agreed that the existing layout of the Adjudicator's Report Sheet was satisfactory.

6.7 2004 PARTICIPATION CERTIFICATES, AWARD CERTIFICATES

The Committee had no changes.

6.8 2004 PUBLICITY

General discussion ensued regarding publicity items. The Arts Project Officer volunteered to investigate the cost of promotional materials for 2004 Joondalup Eisteddfod. Advertising in the Community Newspapers would continue.

6.9 2004 TROPHY DONORS

It was agreed that 2003 trophy donors would be approached again, with recommendations from the Committee for further potential donors.

6.10 OTHER

The matter of Alison Major's retirement from the position of Eisteddfod Coordinator was discussed. The Committee expressed great regret at Ms Major's leaving and gratitude for her dedication and enviable excellent record.

The Committee recommended that the Selection Panel for the appointment of a new Eisteddfod Coordinator include the Chairman of the Eisteddfod Committee.

MOVED Cr J Hollywood **SECONDED** A True that the position of Eisteddfod Coordinator be review and re-classified prior to the advertising of the position.

CARRIED

Following discussion the following points were agreed.

- Section 157 of the Eisteddfod program should be 'Choral Speaking Voices'.
- 'Permission to be photographed' slips should be included in the entry forms for 2004.
- "No competitor may appear in more than any one solo section" would be included in the Terms and Conditions of entry to the Eisteddfod.
- Adjudicators and accompanists are to be paid the same rate of \$40/hr.

7. DATE OF NEXT MEETING

12 February 2004 at 7.00pm

8. MEETING CLOSURE

G Major closed the meeting at 10.10 pm.