

**Vacancy for W.A. Local Government Association Member****STATE EMERGENCY MANAGEMENT COMMITTEE - EMERGENCY SERVICES GROUP****Member (1) & Deputy Member (1)****NOMINATION PROCESS:**

Nominees are asked to complete the attached Nomination Form and email by **COB Wednesday 17 September 2003** to [nominations@walga.asn.au](mailto:nominations@walga.asn.au). Completed forms may also be faxed or posted. Late nominations will not be accepted. At the close of the nomination period the Selection Committee will meet and make recommendations to the next State Council Meeting.

**IMPORTANT NOTE**

It is important to note that your nomination is photocopied for State Council and where relevant, the Minister and Committee Chairman. It is important that profile information be complete, up to date and typed.

**EQUALITY:**

It should be noted that the Government is committed to providing equal selection opportunity for both indigenous and non indigenous people and both genders and the W.A. Local Government Association encourages nominations accordingly.

**TERM AND COMMENCEMENT DATE:**

The term is an indefinite period. Commencement date is upon appointment.

**MEETING DETAILS:**

Meetings:	Every 3 <sup>rd</sup> Month, as determined.
Venue:	TBA (PERTH)
Duration:	As appropriate and not usually more than 2 hours
Travelling/Sitting Fees	None

**SELECTION CRITERIA:**

Nominee to address the following Selection Criteria:

1. Must be a current Elected Member / Serving officer.
2. What is your relevant experience as an Elected Member / Serving Officer? Please provide examples.
3. What are your experiences, skills, attributes or qualifications to support the nomination? Please provide examples.
4. Are you available to undertake the responsibility?
5. Please outline your demonstrated interest in the position.
6. What is your capacity to represent the interests of Local Government and the Association?

**STATE EMERGENCY MANAGEMENT COMMITTEE MEMBERSHIP**

The State Emergency Management Committee (SEMC) encompasses an Executive Committee and four Functional Groups. The Executive comprises the State Emergency Coordinator as Chairperson, the Deputy Chairperson, the Executive Officer, and the Chairperson of each Functional Group.

The organisational membership of SEMC is based on the criteria of:

- a. an agency that has responsibility for a specific hazard (e.g. tropical cyclone, exotic animal disease, marine oil pollution, road transport emergencies, fire) or function (e.g. welfare, health) under the existing emergency management arrangements; or
- b. an agency having special expertise which is essential to the development of emergency management arrangements.

**EMERGENCY SERVICES GROUP**

The individual membership criteria is set as:

- a. members shall be the Chief Executive Officer of the member agency; or
- b. a person nominated by the Chief Executive Officer who is:
  - (1) able to commit the agency and its resources in an emergency; and
  - (2) able to interpret and advise on agency policy as it applies to emergency management matters.

Responsibility has been given to the Chairperson of each Functional Group to report back to their Group on the outcomes of the SEMC meeting and to report to SEMC on the outcomes of their Functional Group.

The membership is for the SEMC Emergency Services Functional Group. The following is the Role and functions of this Group plus the current membership.

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**Role:**

To develop policies and emergency management protocols to assist Hazard Management Agencies and Support Agencies to meet their emergency management responsibilities.

**Functions:**

1. Provide a forum for development of inter-agency EM arrangements and to ensure effective inter-agency cooperation.
2. Undertake reviews, research and other emergency management projects to identify and/or improve the systems and processes associated with multi-agency events.
3. Provide advice and recommendations to the SEMC to improve the State's emergency management arrangements.
4. Contribute to the implementation of the SEMC Strategic Plan.

**MEMBERSHIP - EMERGENCY SERVICES GROUP MEMBERSHIP**

- WA POLICE CHAIR
- AGRICULTURE WA
- CONSERVATION & LAND MGT
- DEFENCE CORPORATE SUPPORT CENTRE WA
- DEPARTMENT FOR COMMUNITY DEVELOPMENT
- FESA FIRE SERVICES
- FESA STATE EMERGENCY SERVICE
- FESA EMERGENCY MANAGEMENT SERVICES
- HEALTH DEPARTMENT OF WA
- DEPARTMENT OF INDUSTRY AND RESOURCES
- ST JOHN AMBULANCE/WA AMBULANCE SERVICE
- TRANSPORT
- WATER CORPORATION
- WA LOCAL GOVERNMENT ASSOCIATION
- WESTNET RAIL
- WA GOVT RAILWAYS COMMISSION

**FOR FURTHER PARTICULARS ABOUT THE COMMITTEE PLEASE CALL:**

Danielle Thomas, SEMC Secretary  
5<sup>th</sup> Floor, 480 Hay Street, Perth WA 6000  
(08) 9323 9304  
Email: [secretarysemc@fesa.wa.gov.au](mailto:secretarysemc@fesa.wa.gov.au)

**FOR FURTHER PARTICULARS ABOUT THE NOMINATION PROCESS PLEASE CALL:**

Meredith Neilsen  
W.A. Local Government Association  
Ph: 08 9213 2013 or email [nominations@walga.asn.au](mailto:nominations@walga.asn.au)

Ricky Burges  
Chief Executive Officer



## Vacancy for W.A. Local Government Association Member

### STATE EMERGENCY MANAGEMENT COMMITTEE - RECOVERY SERVICES GROUP

#### Member (1)

#### NOMINATION PROCESS:

Nominees are asked to complete the attached Nomination Form and email by **COB Wednesday 12 November 2003** to [nominations@walga.asn.au](mailto:nominations@walga.asn.au). Completed forms may also be faxed or posted. Late nominations will not be accepted. At the close of the nomination period the Selection Committee will meet and make recommendations to the next State Council Meeting.

#### IMPORTANT NOTE

It is important to note that your nomination is photocopied for State Council and where relevant, the Minister and Committee Chairman. It is important that profile information be complete, up to date and typed.

#### EQUALITY:

It should be noted that the Government is committed to providing equal selection opportunity for both indigenous and non indigenous people and both genders and the W.A. Local Government Association encourages nominations accordingly.

#### TERM AND COMMENCEMENT DATE:

The term is an indefinite period. Commencement date is upon appointment.

#### MEETING DETAILS:

Meetings:	Every 3 <sup>rd</sup> Month, as determined.
Venue:	18 <sup>TH</sup> Floor, 197 St George's Terrace PERTH
Duration:	As appropriate and not usually more than 2 hours
Travelling/Sitting Fees	None

#### SELECTION CRITERIA:

Nominee to address the following Selection Criteria:

1. Must be a current Elected Member/Serving Officer.
2. What is your relevant experience as an Elected Member/serving Officer? Please provide examples.
3. What are your experiences, skills, attributes or qualifications to support the nomination? Please provide examples.
4. Are you available to undertake the responsibility?
5. Please outline your demonstrated interest in the position.
6. What is your capacity to represent the interests of Local Government and the Association?

#### STATE EMERGENCY MANAGEMENT COMMITTEE

The State Emergency Management Committee (SEMC) encompasses an Executive Committee and four Functional Groups. The Executive comprises the State Emergency Coordinator as Chairperson, the Deputy Chairperson, the Executive Officer, and the Chairperson of each Functional Group.

The organisational membership of SEMC is based on the criteria of:

- a. an agency that has responsibility for a specific hazard (e.g. tropical cyclone, exotic animal disease, marine oil pollution, road transport emergencies, fire) or function (e.g. welfare, health) under the existing emergency management arrangements; or
- b. an agency having special expertise which is essential to the development of emergency management arrangements.

The individual membership criteria is set as:

- a. members shall be the Chief Executive Officer of the member agency; or
- b. a person nominated by the Chief Executive Officer who is;
  - (1) able to commit the agency and its resources in an emergency; and
  - (2) able to interpret and advise on agency policy as it applies to emergency management matters.

Responsibility has been given to the Chairperson of each Functional Group to report back to their Group on the outcomes of the SEMC meeting and to report to SEMC on the outcomes of their Functional Group.

## RECOVERY SERVICES GROUP

The following is the role, functions and membership of this Group.

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### Role:

To develop policies and sound practical emergency management protocols that will assist an affected community recover subsequent to a major emergency in accordance with SEMC policies.

### Functions:

- (1) Make appropriate recommendations to the SEMC to improve the State's emergency recovery preparedness;
- (2) Prepare and maintain a State Recovery Emergency Management Plan (WESTPLAN – RECOVERY), which prescribes the concepts, organisation, responsibilities for the planning and management of recovery from emergencies in WA;
- (3) Provide advice and support to those persons, organisations and Local Government involved in or responsible for, planning and/or managing the recovery process;
- (4) Provide an open forum for discussion/resolution of emergency recovery issues;
- (5) Review post operations/exercise reports involving recovery issues with a view to amending arrangements in "WESTPLAN – RECOVERY", where appropriate; and
- (6) Provide advice to the SEMC on all aspects of recovery management.

### Membership -

- Department of the Premier and Cabinet, State Administration Division (Chair);
- Department for Community Development (Deputy Chair);
- Department of Agriculture;
- Department of Commerce and Trade (co-opted);
- Department of Defence (co-opted);
- Department of Education (co-opted);
- Department of Environment, Water and Catchment Protection (co-opted);
- Department of Health;
- Fire and Emergency Services Authority, Business Services;
- Fire and Emergency Services Authority, Emergency Management Services;
- Lord Mayor's Distress Relief Fund;
- Western Australian Local Government Association; and
- Insurance Council of Australia.

### FOR FURTHER PARTICULARS ABOUT THE COMMITTEE PLEASE CALL:

Danielle Thomas, SEMC Secretary  
5<sup>th</sup> Floor, 480 Hay Street, Perth WA 6000  
(08) 9323 9304  
Email: [secretarysemc@fesa.wa.gov.au](mailto:secretarysemc@fesa.wa.gov.au)

### FOR FURTHER PARTICULARS ABOUT THE NOMINATION PROCESS PLEASE CALL:

Meredith Neilsen  
W.A. Local Government Association  
Ph: 08 9213 2013 or email [nominations@walga.asn.au](mailto:nominations@walga.asn.au)

Ricky Burges  
Chief Executive Officer



**Vacancy for W.A. Local Government Association Member**

**MUNICIPAL BUILDING SURVEYORS QUALIFICATIONS COMMITTEE**

**Member (1)**

(PANEL OF 3 NAMES)

**Deputy Member (1)**

(PANEL OF 3 NAMES)

(APPROVAL BY GOVERNOR)

**NOMINATION PROCESS:**

Nominees are asked to complete the attached Nomination Form and email by **COB Wednesday 12 November 2003** to [nominations@walga.asn.au](mailto:nominations@walga.asn.au). Completed forms may also be faxed or posted. Late nominations will not be accepted. At the close of the nomination period the Selection Committee will meet and make recommendations to the next State Council Meeting.

**IMPORTANT NOTE**

It is important to note that your nomination is photocopied for State Council and where relevant, the Minister and Committee Chairman. It is important that profile information be complete, up to date and typed.

Appointments are conditional on the understanding that nominees will resign when their entitlement terminates, that is, they are no longer Elected Members or Serving Officers of Local Government.

**MINISTERIAL APPROVALS**

Ministerial approval for appointment requires a panel of 3 names to be submitted to the Minister for each position. It is **essential** that a curriculum vitae be submitted with your nomination form.

**EQUALITY:**

It should be noted that the Government is committed to providing equal selection opportunity for both indigenous and non indigenous people and both genders and the W.A. Local Government Association encourages nominations accordingly.

**TERM AND COMMENCEMENT DATE:**

There is no fixed term. Commencement date is upon appointment.

**MEETING DETAILS:**

Meetings:	Quarterly
Venue:	Department of Housing & Works, 108 Adelaide Terrace, East Perth
Duration:	Approx 2 hours
Sitting Fee:	Nil
Travelling allowance:	None.

**SELECTION CRITERIA:**

Nominee to address the following Selection Criteria:

1. Must be a current Elected Member.
2. What is your relevant experience as an Elected Member? Please provide examples.
3. What are your experiences, skills, attributes or qualifications to support the nomination? Please provide examples.
4. Are you available to undertake the responsibility?
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6. What is your capacity to represent the interests of Local Government and the Association?

**BACKGROUND INFORMATION**

This committee shall assess and issue certificates of qualification to building surveyors in accordance with the provisions of the regulations, and shall at all times as and when required carry out and exercise all such other duties and powers imposed or conferred on the Committee by these regulations.

**MEMBERSHIP:**

The Committee is made up as follows:

- Department of Local Government representative (Chairperson)
- Local Government Association Representative
- Practising Building Surveyor Representative
- TAFE Officer representative
- Curtin University representative
- Practising Architect

**FOR FURTHER PARTICULARS ABOUT THE COMMITTEE PLEASE CALL:**

Antony Mee  
Manager, Building Codes & Regulation  
Office of Policy & Planning  
Department of Housing & Works  
PH: 9440 2292  
Fx: 9222 4979  
Email: [antony.mee@dhw.wa.gov.au](mailto:antony.mee@dhw.wa.gov.au)

**FOR FURTHER PARTICULARS ABOUT THE NOMINATION PROCESS PLEASE CALL:**

Meredith Neilsen  
W.A. Local Government Association  
Ph: 08 9213 2013 or email [nominations@walga.asn.au](mailto:nominations@walga.asn.au)

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