



City of
Joondalup

DRAFT AGENDA

FOR ELECTED MEMBERS'

BRIEFING SESSION

TUESDAY, 4 NOVEMBER 2003

PUBLIC QUESTION TIME

Public question time is provided at meetings of the Council or briefing sessions that are open to the public.

Public question time is not a public forum for debate or making public statements. The time is limited to asking of questions and receiving responses. This procedure is designed to assist the conduct of public question time and provide a fair and equitable opportunity for members of the public who wish to ask a question. Public question time is not to be used by elected members. Members of the Council are encouraged to use other opportunities to obtain information.

Questions must relate to the ordinary business of the City of Joondalup or the purpose of the special meeting.

Prior to the Meeting/Briefing Session

To enable prompt and detailed responses to questions, members of the public are encouraged to lodge questions in writing to the Committee Clerk by close of business on the Friday prior to the Council meeting or Briefing Session at which the answer is required. Answers to those questions received within that time frame, where practicable, will be provided in hard copy form at that meeting.

At the Meeting/Briefing Session

A register will be provided for those persons wanting to ask questions to enter their name, and the order of registration will be the order in which persons will be invited to ask their questions.

Public question time will be limited to the legislative minimum of fifteen (15) minutes and may be extended by resolution of the Council, but the extension of time is not to exceed ten (10) minutes in total. Public question time will be limited to two (2) questions per member of the public. When all people who wish to do so have asked their two (2) questions, the presiding member may, if time permits, provide an opportunity for those who have already asked their two (2) questions to ask further questions.

During public question time at the meeting, each member of the public wanting to ask questions will be required to provide a written form of their question(s) to a Council employee.

Where the number of required questions exceeds the number able to be asked, the member of the public may submit the unasked questions to the Council, where they would be 'taken on notice' and a written response provided.

The procedure to ask a public question during the meeting is as follows:

- persons are requested to come forward in the order they registered;
- give their name and address;
- read out their question;
- before or during the meeting each person is requested to provide a written form of their question to a designated Council employee;
- the person having used up their allowed number of questions or time is asked by the presiding member if they have more questions; if they do then the presiding member notes the request and places them at the end of the queue; the person resumes their seat in the gallery;
- the next person on the registration list is called;
- the original registration list is worked through until exhausted; after that the presiding member calls upon any other persons who did not register if they have a question (people may have arrived after the meeting opened);
- when such people have asked their questions the presiding member may, if time permits, provide an opportunity for those who have already asked a question to ask further questions;
- public question time is declared closed following the expiration of the allocated time period or where there are no further questions.

The Mayor or presiding member shall decide to:

- Accept or reject the question and his/her decision is final;
- Nominate a member of the Council and/or Council employee to respond to the question;
- Due to the complexity of the question, it be taken on notice with a written response provided as soon as possible, and included in the agenda of the next briefing session or Council meeting, whichever applicable.

The following rules apply to public question time:

- *question time is not to be used by a member of the public to make a statement or express a personal opinion;*
- *questions should properly relate to Council business;*
- *question time shall not be used to require an Elected Member or an officer to make a personal explanation;*
- *questions should be asked politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or Council employee;*
- *where a response has been provided to a question asked by a member of the public, and where that response, in the opinion of the presiding person, adequately deals with the question, there is no obligation to further justify the response;*
- *where an elected member is of the opinion that the question is not relevant to the business of the City of Joondalup or that a member of the public is making a statement, they may bring it to the attention of the meeting.*

It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the Local Government Act 1995 or the Freedom of Information (FOI) Act 1992. Where the response to a question(s) would require a substantial commitment of the City's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the City and refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

Disclaimer

Responses to questions not put in writing are provided in good faith and as such, should not be relied upon as being either complete or comprehensive.

DEPUTATION SESSIONS

Elected Members will conduct an informal session on the same day as the Briefing Session in Conference Room 1, Joondalup Civic Centre, Boas Avenue, Joondalup, commencing at 6.00 pm where members of the public may present deputations by appointment only. (Please note that deputation requests are to be received by no later than 4.00 pm on the Monday prior to a Briefing Session.)

A time period of fifteen (15) minutes is set-aside for each deputation, with five (5) minutes for Elected Members' questions. Deputation sessions are open to the public.

* *Any queries on the agenda, please contact Council Support Services on 9400 4369.*

CITY OF JOONDALUP – BRIEFING SESSION

to be held in Conference Room 1, Joondalup Civic Centre, Boas Avenue, Joondalup on
TUESDAY, 4 NOVEMBER 2003 commencing at 6.00 pm

ORDER OF BUSINESS

1 OPEN AND WELCOME

2 PUBLIC QUESTION TIME

The following questions were submitted by Mr S Magyar, Heathridge to the Briefing Session held on 14 October 2003:

Q1 Re Item 1 – the new Works Depot. Considering the Council commitment to sustainability in its Strategic Plan, what directions or instructions will Council give to James Christou and Partners to include sound sustainability principles in the design of the Works Depot?

A1 The City has had lengthy discussions with all architects involved. As part of the exercise, certain special considerations will be given to sustainability such as landscaping.

Q2 Re Item 10 – Warrant of Payments. Page two of the attachment lists Cheque No 58705 for \$34,488.42 to Australian Airconditioning Services on September 2003. Was this payment for new air-conditioning, or for servicing current units, and if so, which units?

A2 The payment to Australian Airconditioning Services related to a maintenance contract for air-conditioning in the administration building.

Q3 Re Item 10 – Warrant of Payments. Page 10 of the attachment lists Cheque No 58468 for \$245.00 to Russell and Delma Wiese. What was the reason for this payment?

A3 This payment was for a vehicle crossing subsidy.

Q4 Re Item 10 – Warrant of Payments. Page 14 of the attachment lists Cheque No 58464 for \$240.00 to Wonderful with Wine. What was the goods or services provided to the City by the payment of this cheque?

A4 Entertainment at the opening of the Business and professional Women's State Conference on 12 September 2003.

Q5 Late Item – Annual Report and Financial Statements. Does Council intend to make these documents available on the Internet, or will the public have to visit the administration building to view the documents?

- A5 As in previous years the City’s Annual Report and Financial Statements will be made available on the public website for download under the ‘Public Documents’ section of the Council area following endorsement at Council.

3 DEPUTATIONS

4 APOLOGIES AND LEAVE OF ABSENCE

Leave of absence previously approved:

Cr L Prospero	10 November - 16 November 2003 inclusive
Cr C Baker	22 October – 23 November 2003 inclusive

5 DECLARATIONS OF FINANCIAL INTEREST/INTEREST THAT MAY AFFECT IMPARTIALITY

6 REPORTS

ITEM 1	SCHEDULE OF DOCUMENTS EXECUTED BY MEANS OF AFFIXING THE COMMON SEAL - [15876]	1
ITEM 2	ADOPTION OF RECORDKEEPING RESPONSIBILITIES POLICY – [26542] [66036]	4
ITEM 3	REIMBURSEMENT OF ELECTED MEMBERS ALLOWANCES AND EXPENSES – MAY TO SEPTEMBER 2003 – [27122].....	6
ITEM 4	VACANCIES - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - COMMITTEE VACANCIES – [02011].....	8
ITEM 5	MINUTES OF MEETING OF THE HOUSE COMMITTEE, 14 OCTOBER 2003 - [59064] ..	10
ITEM 6	FINANCIAL REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2003 – [07882]	12
ITEM 7	RENEWAL OF LEASE FOR CROWN CASTLE AUSTRALIA PTY LTD - LOT 118 (1700) MARMION AVENUE, TAMALA PARK – [41196]	13
ITEM 8	TENDER 002-03/04 – PROVISION OF LOGBOOK SERVICING AND MAINTENANCE OF THE CITY OF JOONDALUP’S FLEET OF LIGHT VEHICLES – [26547].....	15
ITEM 9	MINUTES OF THE CONSERVATION ADVISORY COMMITTEE HELD WEDNESDAY 24 SEPTEMBER 2003 – [12168]	19
ITEM 10	CLOSE OF ADVERTISING - AMENDMENT NO 18 TO DISTRICT PLANNING SCHEME NO 2 - PROPOSED RECREATIONAL VEHICLE CONTROL PROVISIONS – [53542]	20
ITEM 11	REVIEW OF POLICY 3.1.3 – ALFRESCO DINING – [03360]	25
ITEM 12	REQUEST FOR CANCELLATION OF A PORTION OF HAWICK PARK ON RESERVE 35519 (2) HAWKER AVENUE, WARWICK – [44237]	28
ITEM 13	PROVISION OF LIGHTING TO PEDESTRIAN ACCESSWAY BETWEEN DERICOTE WAY AND THE GREENWOOD VILLAGE SHOPPING CENTRE, GREENWOOD – [47409]	32

ITEM 14	DELEGATED AUTHORITY REPORT FOR THE MONTH OF SEPTEMBER 2003 – [07032]	36
ITEM 15	SUBDIVISION REFERRALS PROCESSED 1 - 30 SEPTEMBER 2003 – [05961]	37
ITEM 16	PROPOSED INSTALLATION OF A TELECOMMUNICATION FACILITY – LOT 715 (110) FLINDERS AVENUE, HILLARYS – [04412]	38
ITEM 17	SENIORS MASTER PLAN – [55511]	42
ITEM 18	CRAIGIE LEISURE CENTRE – ACQUISITION OF KIOSK LEASE – [09050] [08397]	49

7 REPORT OF THE CHIEF EXECUTIVE OFFICER

8 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NOTICE OF MOTION NO 1 – CR C BAKER – EXTENSION OF OCEAN REEF ROAD - HODGES DRIVE TO SHENTON AVENUE – [07131, 02154] 50

CONFIDENTIAL NOTICE OF MOTION NO 2 – CR J HOLLYWOOD - LEGAL ADVICE ON PUBLIC COMMENTS RELATING TO THE STANDING COMMITTEE ON PUBLIC ADMINISTRATION AND FINANCE, AND CHIEF EXECUTIVE OFFICER EMPLOYMENT RELATED MATTERS 54

CONFIDENTIAL - NOTICE OF MOTION NO 3 – CR J HOLLYWOOD - STANDING COMMITTEE ON PUBLIC ADMINISTRATION AND FINANCE - LEGAL EXPENSES [24549, 00561, 58527, 70544] 55

CONFIDENTIAL - NOTICE OF MOTION NO 4 – CR P KIMBER – PERFORMANCE REVIEW OF THE CEO 56

MOTION TO LIE ON THE TABLE NO 1 - NOTICE OF MOTION – CR M O'BRIEN – RESCISSION OF USE APPROVAL FOR A THERAPEUTIC MASSAGE CENTRE, LOT 9 UNIT 16 (7) DELAGE STREET, JOONDALUP EX (TP107-05/96)..... 57

MOTION TO LIE ON THE TABLE NO 2 - APPLICATION FOR THE CLOSURE OF THE PEDESTRIAN ACCESSWAY BETWEEN CAMM PLACE AND COHN PLACE, HILLARYS – [58535]62

9 DATE OF NEXT MEETING

10 CLOSURE

ITEM 1 SCHEDULE OF DOCUMENTS EXECUTED BY MEANS OF AFFIXING THE COMMON SEAL - [15876]

WARD - All

PURPOSE

To provide a listing of those documents executed by means of affixing the Common Seal for noting by Council.

Document:	S.70A
Parties:	City of Joondalup and Rudi and Deborah Veenriet
Description:	Notification of Title – Lot 567 (10) Clare Cove, Joondalup
Date:	26.08.03
Document:	Copyright
Parties:	City of Joondalup and Molly Corse
Description:	Recording of historical importance
Date:	26.08.03
Document:	Copyright
Parties:	City of Joondalup and Bill Woodruff
Description:	Recording of historical importance
Date:	26.08/03
Document:	Copyright
Parties:	City of Joondalup and Elizabeth and Keith Wilson
Description:	Recording of historical importance
Date:	03.09.03
Document:	Contract
Parties:	City of Joondalup and Pavement Technology Ltd
Description:	Execution of Contract 031-02/03 – Traffic signal/associated roadworks Shenton Avenue/Pontiac Way
Date:	09.09.03
Document:	Disposition of Subdivision
Parties:	City of Joondalup and Mark Spargo, Sandra Zencich and Christopher Zencich
Description:	Disposition of subdivision to enable creation of Strata Lots – Strata Plan 43739
Date:	15.09.03
Document:	Amendment
Parties:	City of Joondalup
Description:	District Planning Scheme 2 – Amendment 10
Date:	16.09.03

- Document: Structure Plan
Parties: City of Joondalup and WAPC
Description: Certification of Hillarys Structure Plan
Date: 19.09.03
- Document: Contract
Parties: City of Joondalup and Consolidated Constructions
Description: Agreement for redevelopment of Sorrento Beach
Date: 19.09.03
- Document: Copyright
Parties: City of Joondalup and Ron Newton
Description: Recording of historical importance
Date: 24.09.03
- Document: Deed
Parties: City of Joondalup and State of WA
Description: Deed of Indemnity – Use of Court House land for 2004 Festival and Criterium Concert
Date: 24.09.03
- Document: Deed
Parties: City of Joondalup and Move Well P/L
Description: Deed to ensure reciprocal rights of access and carparking – Lot 656 Eddystone Avenue, Beldon
Date: 02.10.03
- Document: Easement
Parties: City of Joondalup and Roman Catholic Archbishop of Perth/Davidson Pty Ltd
Description: Easement for parking and access over Deposited Plan 34971
Date: 10.10.03
- Document:
Parties: City of Joondalup and WAPC
Description: Certification of Kinross Neighbourhood Centre Structure Plan – Portion Lot 9007, corner Selkirk and Connolly Drive, Kinross
Date: 10.10.03
- Document: Copyright
Parties: City of Joondalup and Peter Herison
Description: Recording of historical importance
Date: 10.10.03
- Document: Copyright
Parties: City of Joondalup and Bill Bullock
Description: Recording of historical importance
Date: 10.10.03
- Document: Lease
Parties: Cities of Joondalup, Perth, Stirling, Wanneroo, Towns of Cambridge, Victoria Park, Vincent and Vodafone

Description: Deed of Assignment reflecting correct name and CAN of Vodafone –
Lot 118 Marmion Avenue (Tamala Park)

Date: 15.10.03

Document: S.70A

Parties: City of Joondalup and Shirley Wolfe

Description: Notification on Title – 19 Sandalwood Drive, Greenwood (ancillary
accommodation)

Date: 21.10.03

Document: Caveat

Parties: City of Joondalup and Clayton Sanders

Description: Withdrawal of Caveat – Lots 183/184 Regents Park Road, Joondalup

Date: 21.10.03

ATTACHMENTS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

**That the schedule of documents executed by means of affixing the Common Seal be
NOTED.**

ITEM 2 ADOPTION OF RECORDKEEPING RESPONSIBILITIES POLICY – [26542] [66036]

WARD - All

PURPOSE

The Council requires the adoption of a recordkeeping policy for inclusion in its Recordkeeping Plan.

EXECUTIVE SUMMARY

In accordance with the State Records Act 2000 the City is required to submit a Recordkeeping Plan to the State Records Commission prior to March 2004 for approval.

BACKGROUND

The State Records Act is an Act which provides for the keeping of State records and for related purposes. Section 61 of the State Records Act 2000 is to ensure that government organisation recordkeeping plans submitted to the State Records Commission for approval meet the requirements of the Act.

The Recordkeeping Plan must set out:

- those records that will be State archives;
- those state archives that will be restricted access archives and the ages at which they will cease to be restricted access archives;
- the retention period for records that are not State archives;
- the systems to ensure the security of the records and compliance with the Recordkeeping Plan.

The City's Recordkeeping Plan will also set out:

- the manner in which records will be created;
- for a record to be reproduced in another form;
- for the destruction of a record if a reproduction of it is being kept, even though the destruction occurs at a time when the record would otherwise not be able to be lawfully destroyed

Principle two of the Act requires that the Council is to ensure that its recordkeeping program is supported by policy and procedures.

DETAILS

The attached policy has been created as part of the process for compiling the Recordkeeping Plan.

The policy was created following the National Archives of Australia Advice 57 *How to develop a recordkeeping policy* and will provide the framework for the Council to effectively

manage its corporate records and promote a strong recordkeeping culture. A key component of the *Australian Standard for Records Management (AS ISO 15489)* is the development of an effective recordkeeping policy.

The components of the policy include:

- an objective and statement, including the definition of a corporate record;
- access to corporate records;
- the destruction of corporate records, including the definition of ephemeral records;
- training and education.

COMMENTS

The suggested policy detailed within this report requires adoption by the Council. This policy will ensure that the Council has a Recordkeeping Plan that adheres to the State Records Act 2000.

ATTACHMENTS

Attachment 1 Recordkeeping Responsibilities Policy

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council ADOPTS the policy titled Recordkeeping Responsibilities forming Attachment 1 to this Report.

Appendix 1 refers

To access this attachment on electronic document, click here: [Attach1brf041103.pdf](#)

ITEM 3 REIMBURSEMENT OF ELECTED MEMBERS ALLOWANCES AND EXPENSES – MAY TO SEPTEMBER 2003 – [27122]

WARD All

PURPOSE

To provide an account of allowances and expenses incurred by and paid to each Councillor from May 2003 to September 2003.

EXECUTIVE SUMMARY

The reimbursement of elected members expenses is subject to Council's policy and a signed claim form declaring that the information provided in support of the claim is true and correct.

The underlying principle that applies to payment of various allowances and reimbursement of expenses incurred whilst performing duties as an elected member is:

“to enable any eligible member of the community to be elected and carry out the duties and responsibilities of their elected office, without being financially disadvantaged for doing so.”

BACKGROUND

Following an extensive review of what allowances and reimbursement of expenses are permissible under the Local Government Act 1995 (the Act) and Regulations under the Act, Council at its meeting held on 18 December 2001, adopted a comprehensive policy known as “Policy for Payment of Fees, Allowances and Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors”.

This policy has applied from the first Saturday in May 2002 to coincide with elections and future new Councils. The policy sets out the amount of allowances that can be paid and reimbursement of expenses that can be claimed. It should be noted that the Act and Regulations under the Act do not limit the amount that can be reimbursed for travelling and child minding expenses.

DETAILS

At the ordinary Council meeting held on 11 March 2003, the following resolution was passed:

“1 The Chief Executive Officer cause to be published in all future Agendas of Ordinary Council meetings, a detailed report concerning expenses and allowances incurred by/paid to each Councillor and paid for/reimbursed by the City of Joondalup including, but not limited to, the following expenses and allowances:

1.1 Expenses incurred by each Councillor on Conference and Training

1.2 Expenses ostensibly incurred by each Councillor on Travel and Childcare

- 1.3 *Allowances paid to each Councillor by way of the communication allowance and the “sitting” or “meeting” attendance fee; and*
- 1.4 *Other expenses incurred by each Councillor*
- 2 *The first such report also include a summary of all such expenses and allowances incurred by/paid to each Councillor since the date of their election to Council; and*
- 3 *At the foot of each report there be a recommendation to note each such report.”*

The first report was presented to Council on 1 April 2003. This report covers the period since the Policy for Payment of Fees, Allowances and Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors commenced for the new Council that was elected on the 3 May 2003. Attachment 1 shows all allowances and expenses reimbursed to the Councillors May 2003 to September 2003. Costs of future conferences and training already booked have also been included in Attachment 1.

ATTACHMENTS

Attachment 1 Councillor Expenses May to September 2003

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council NOTES the information in relation to reimbursements of Elected Members’ allowances and expenses May to September 2003 as contained in Attachment 1 to this Report.

Appendix 2 refers

To access this attachment on electronic document, click here: [Attach2brf041103.pdf](#)

ITEM 4 VACANCIES - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - COMMITTEE VACANCIES – [02011]

WARD - All

PURPOSE

To call for nominations for various committees of the Western Australian Local Government Association.

EXECUTIVE SUMMARY

The Western Australian Local Government Association (WALGA) has invited member Councils to submit nominations to various committees.

This report invites nominations from elected member and officer representatives with experience, knowledge and an interest in the relevant issues.

DETAIL

The Western Australian Local Government Association has invited member Councils to submit nominations to the following committees:

- **State Emergency Management Committee – Emergency Services Group – 1 Member and 1 Deputy Member (readvertised);**
- **State Emergency Management Committee - Recovery Services Group – 1 Member;**
- **Municipal Building Surveyors Qualifications Committee – 1 Member and 1 Deputy Member.**

Nominations are invited from elected member and/or officer representatives with experience, knowledge and an interest in the relevant issues.

Full details of the vacancies and nomination process are provided at Attachment 1 hereto.

Nominations for all vacancies close on Wednesday 12 November 2003.

Nominations must ensure that the Selection Criteria are addressed in full. Appointments are conditional on the understanding that nominees and delegates will resign when their entitlement terminates – that is, they are no longer elected members or serving officers of Local Government. This ensures that the Local Government representative is always active in Local Government as an elected member or serving officer.

Details of the vacancies and Nominations Forms can be found at the Policy section of the WALGA website at: <http://www.walga.asn.au/policy/committees>.

ATTACHMENTS

Attachment 1 Details of WALGA vacancies

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

Submitted for Nomination.

Appendix 3 refers

To access this attachment on electronic document, click here: [Attach3brf041103.pdf](#)

ITEM 5 MINUTES OF MEETING OF THE HOUSE COMMITTEE, 14 OCTOBER 2003 - [59064]

WARD - All

PURPOSE

For the Council to give consideration to the recommendations proposed by the House Committee.

EXECUTIVE SUMMARY

A meeting of the House Committee was held on 14 October 2003 and the unconfirmed minutes are submitted for noting by Council and endorsement of the recommendations contained therein.

BACKGROUND

The House Committee was established in order to make recommendations on:

- the type and number of civic functions;
- entitlements of elected members;
- awards and presentations to former elected members;
- facilities for elected members.

The membership of the Committee is:

Mayor Carlos
Cr J Gollant *Chairperson*
Cr P Kimber *Deputy Chairperson*
Cr G Kenworthy
Cr C Mackintosh

DETAILS

The unconfirmed Minutes of the House Committee meeting held on 14 October 2003 are included as Attachment 1. At the meeting, the Committee considered:

- Finalisation of Arrangements for Council Christmas Dinner 2003
- 2003 City of Joondalup Christmas Cards
- 2003 Elected Members' Christmas Hampers and Family Picnic
- Elected Member Hospitality Luncheons
- Council Historic Honour Boards
- Certificate of Recognition for Elected Members

ATTACHMENTS

Attachment 1 - Unconfirmed Minutes of House Committee Meeting held 14 October 2003

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council NOTES the unconfirmed minutes of the House Committee meeting held on 14 October 2003, forming Attachment 1 to this Report and ENDORSES the recommendations contained therein.

Appendix 4 refers

To access this attachment on electronic document, click here: [Attach4brf041103.pdf](#)

ITEM 6 FINANCIAL REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2003 – [07882]

WARD - All

PURPOSE

The September 2003 financial report is submitted to Council to be noted.

EXECUTIVE SUMMARY

The September 2003 year to date report shows an overall variance of \$7.9m when compared to budget.

This variance can be analysed as follows:

- The **Operating** position shows a surplus of \$37.4m compared to a budget of \$36.7m at the end of September 2003. The variance of \$0.7m is due to an under spend in materials and contracts. Operating income is on target.
- **Capital Expenditure** is \$0.2m compared to a budget of \$1.1m at the end of September 2003, an under spend of \$0.9m. This represents a timing variance in purchasing equipment.
- **Capital Works** expenditure is \$0.7m against a budget of \$7.0m, an under spend of \$6.3m at the end of September 2003. This is a timing variance of which \$5.0m relates to the phasing of corporate projects.

DETAILS

The financial report for the period ending 30 September 2003 is appended as Attachment A to this Report.

ATTACHMENTS

Attachment 1 Financial Report for the period ending 30 September 2003.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION

That the Financial Report for the period ending 30 September 2003 be NOTED.

Appendix 5 refers

To access this attachment on electronic document, click here: [Attach5brf041103.pdf](#)

ITEM 7 RENEWAL OF LEASE FOR CROWN CASTLE AUSTRALIA PTY LTD - LOT 118 (1700) MARMION AVENUE, TAMALA PARK – [41196]

WARD - All

PURPOSE

To seek Council approval as a part owner of Lot 118 (1700) Marmion Avenue, Tamala Park, to the renewal of the lease with Crown Castle Australia Pty Ltd for a further five-year term in respect to telecommunication towers.

EXECUTIVE SUMMARY

Portion of Lot 118 (1700) Marmion Avenue, Tamala Park is occupied by Crown Castle Australia Pty Ltd and the Lease in respect to telecommunication towers will expire on 31 October 2003. Crown Castle Australia Pty Ltd has exercised an option to extend the Lease for a further five-year term and as a part owner of the land, Council's approval is sought.

The subject site is now a three-carrier site and a revaluation of the lease rental has been carried out and based on the results of this valuation, it is proposed to increase the rent from \$9724.05 p.a. to \$45,000.00 p.a. This is yet to be agreed by Crown Castle Australia Pty Ltd.

It is therefore recommended *that COUNCIL as part owner of Lot 118 (1700) Marmion Avenue, Tamala Park APPROVES the option of the FURTHER term of five years commencing 1 November 2003 to Crown Castle Australia Pty Ltd, at a rent of \$45,000.00 per annum.*

BACKGROUND

The Cities of Perth, Stirling and Joondalup (and now including the City of Wanneroo and the Towns of Victoria Park, Vincent and Cambridge) as joint owners of Lot 118 (formerly Lot 17) Marmion Avenue, Tamala Park entered in to a lease with Vodafone Network Pty Ltd over portion of Lot 118 on 1 November 1998 for a 5-year term. The lease contains a renewal clause for two further 5-year terms.

Crown Castle Australia Pty Ltd took the option to purchase Vodafone's communications towers, and in a letter dated 13 March 2001, solicitors acting for Vodafone sought the owners' consent to an assignment of the lease. Council approved the assignment to Crown Castle Pty Ltd at its meeting on 23 October 2001.

Suburb/Location: Lot 118 (1700) Marmion Avenue, Tamala Park
Applicant: Crown Castle Australia Limited
Owners: Cities of Joondalup, Perth, Stirling and Wanneroo and Towns of Victoria Park, Vincent and Cambridge
Strategic Plan: 3.5 To provide and maintain sustainable economic development
3.5.1 Develop partnerships with stakeholders to foster business and development opportunities.

DETAILS

The current lease term of five years expires on 31 October 2003.

In accordance with Clause 4.2 of the Lease, Crown Castle Australia Pty Ltd has exercised the option for the further term of five years, commencing on 1 November 2003 and expiring on 31 October 2008.

The owner Councils have acknowledged receipt of the request to exercise the option, subject to the review of the annual rental in accordance with the Rent Review Clause 3.2 in the Lease, documentation of the Lease extension, and the seven owner Councils' approval.

The owners requested a valuation from the Department of Land Information – Valuation Services for the leased area and received a rental valuation report dated 18 September 2003, advising a “fair market” rental for the subject site having an area of 150 square metre is \$45,000 per annum net plus GST, as at 1 November 2003.

This information is being reported to the seven owner Councils for their approval.

Financial Implications:

The annual rental needs to be agreed to by all parties and the City of Joondalup's interest is a one-sixth share. If the proposed new rental of \$45,000.00 per annum is agreed to, the City's annual share will be \$7,500.00 per annum.

COMMENT

The current lease expires on 31 October 2003 and in order to extend the lease for a further five-year term it is necessary for the owners to grant the option to the Lessee.

The Lessee has satisfied the terms and conditions of the lease and it is recommended that a further term is granted and the existing rent of \$9,724.05 per annum be increased to \$45,000.00 per annum. This rent reflects the use of the leased area of 150m² three-carrier site, as amended from the original 130m² one-carrier site.

ATTACHMENTS

Nil.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council as part owner of lot 118 (1700) Marmion Avenue, Tamala Park APPROVES the option of the further term of five years commencing 1 November 2003 to Crown Castle Australia Pty Ltd, at a rent of \$45,000.00 per annum.

ITEM 8 TENDER 002-03/04 – PROVISION OF LOGBOOK SERVICING AND MAINTENANCE OF THE CITY OF JOONDALUP'S FLEET OF LIGHT VEHICLES – [26547]

WARD - All

PURPOSE

To seek the Council approval to decline to accept all tenders received for the Provision of Logbook Servicing and Maintenance of the City of Joondalup's Fleet of Light Vehicles, Tender Number 002-03/04 and recall tenders.

EXECUTIVE SUMMARY

Tenders were advertised on 6 August 2003 through statewide public tender for the provision of logbook servicing and maintenance of the City of Joondalup's fleet of light vehicles. Tenders closed on 21 August 2003. Seven submissions were received from the following: Carcare Lakeside, Automark, Trac-wesT Engineering, Big Rock Toyota-North City Holden, Grand Toyota, Wild West Hyundai and UltraTune Warwick.

It is recommended that Council:

Declines to accept all tenders for the provision of logbook servicing and maintenance of the City of Joondalup's fleet of light vehicles, Tender Number 002-03/04 and recalls tenders.

BACKGROUND

The City of Joondalup entered into an agreement with the City of Wanneroo on 1 July 1999 for the supply of fleet maintenance services over a six-year term (including three one year extended terms). The agreement excluded sedans and station wagons. During the course of this agreement the City of Wanneroo tendered out the provision of similar services to its own light fleet and scaled down the light vehicle servicing for its own and the City of Joondalup fleet from its workshop.

As the number of vehicles excluded from the agreement with the City of Wanneroo increased, annual expenditure levels were monitored to ensure that the \$50,000 limit requiring public tender was not exceeded. Expenditure in the previous 12 months (financial year 2002/2003) had exceeded \$50,000 and the City of Joondalup advertised a public tender for the supply of the service over a three-year period.

DETAILS

Under the City's Contract Management Framework and the Code of Tendering AS 4120-1994, the tenders were assessed by an evaluation committee using a weighted multi-criterion assessment system.

The selection criteria required Tenderers to specifically address the following:

- 1 Levels of Service as determined by the Capability/Competence of Tenderer to perform the work required:
 - (i) Company Structure;
 - (ii) Qualifications, Skills and Experience of Key Personnel;
 - (iii) Equipment and Staff Resources available;
 - (iv) Percentage of Operational Capacity represented by this work;
 - (v) Occupational Health and Safety Management System and Track Record.
- 2 Performance and Experience of Tenderer in completing similar projects:
 - (i) Relevant Industry Experience, including details of similar work undertaken. Tenderers shall submit a Detailed Schedule of Previous Experience on similar and/or relevant projects. Details of previous projects should include, but not necessarily be limited to, description, location, original and final contract/construction amounts, date, duration, client, role on project (e.g. head consultant, project manager, etc);
 - (ii) Level of Understanding of tender documents and work required;
 - (iii) References from past and present clients.
- 3 Beneficial Effects of Tender/Local Content:
 - (i) The Potential Social and Economic Effect of the tender on the City of Joondalup community;
 - (ii) The Potential Social and Economic Effect of the tender on the West Australian community;
 - (iii) Infrastructure/Office/Staff/Suppliers/Sub-Contractors within the City of Joondalup. Tenderer's resources and experience. How the service will be of benefit to the local community in terms of local employment within the City.
- 4 Tendered Price/s:
 - (i) The Price to Supply the specified services
 - (ii) Schedule of Rates for additional services, variations and disbursements

The tenders were assessed in accordance with *Regulation 18(4)* of the *Local Government (Functions & General) 1996* which states:

'Tenders that have not been rejected under subregulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept'.

Under the specification, Tenderers were requested to provide rates for the specific vehicles in line with the logbook servicing. In order to measure the tenders equally and due to inconsistency in the rates provided for vehicle servicing, clarification was sought from each Tenderer.

Under the *Local Government (F&G) Regulations 1996 'Choice of Tender' Clause 18(4a)* it states:

'to assist the local government in deciding which tender would be most advantageous to it to accept a tenderer may be requested to clarify information provided in the tender'.

Under the *Local Government (F&G) Regulations 1996 'Choice of Tender' Clause 5* states:

'The local government may decline to accept any tender'.

As a result of the clarification it was determined that the tendered rates were based on two different types of log book servicing requirements i.e. genuine manufacturer's vehicle logbook and the motor trade association (MTA) log book. A number of Tenderers however, customised the service by using MTA and / or Boyce's (Institute of Automotive Engineers) requirements. This resulted in high variances in the service requirements and subsequently the quoted prices varied significantly.

Clarification of the tenders was extensive. As a result of the clarification, the variances in the submitted prices, due to the ambiguity in the City's Request for Tender, it is proposed to decline to accept all tenders. Tenders will be recalled with documentation removing the previous ambiguity, which will result in a fairer and consistent assessment in the tender evaluation process.

In summary, although the tenders are technically complying, the City cannot comparatively assess them due to the ambiguity of the tender specification. The City may decline to accept the tenders on this basis.

Policy 2.5.7 Purchasing Goods and Services

The City's Policy on purchasing goods and services encourages local business in the purchasing and tendering process

Statutory Provision:

The statewide public tender was advertised, opened and evaluated in accordance with the *Local Government (F&G) Regulation 1996*. Advertising this tender also ensures compliance with the *Local Government (F&G) Regulation 1996*, where tenders are required to be publicly invited if the consideration under a contract is expected to be or worth more than \$50,000. The consideration for this contract is expected to exceed the Chief Executive Officer's Delegated Authority in relation to the acceptance of tenders of \$100,000.

COMMENT

To ensure fairness and equality in the tender process, it is proposed that the City decline to accept all tenders and a fresh tender process commence, based on the requirements of the genuine manufacturer's vehicle logbook specific to each vehicle. This will provide all parties with equal opportunity to lodge a tender in accordance with the terms and specification of the new tender request.

ATTACHMENTS

Nil.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council DECLINES to accept all tenders received for the provision of logbook servicing and maintenance of the City of Joondalup's fleet of light vehicles, Tender Number 002-03/04 and recalls tenders.

ITEM 9 MINUTES OF THE CONSERVATION ADVISORY COMMITTEE HELD WEDNESDAY 24 SEPTEMBER 2003 – [12168]

WARD - All

PURPOSE

The Minutes of the Conservation Advisory Committee held on Wednesday 24 September 2003 are submitted for adoption by Council.

EXECUTIVE SUMMARY

The Conservation Advisory Committee meeting held on the 24 September 2003 discussed a range of topics associated with Conservation and Natural Areas Management within the City of Joondalup. Topics included Bushland Fire Management, the Local Bio-Diversity Strategy and feral bees in bushland reserves.

DETAILS

Cr Hollywood introduced Ms Jenny Abbot (Environmental Officer F.E.S.A.). Ms Abbot gave the committee a detailed insight into the way FESA work with the community and Local Government to develop fire prevention and management plans for urban bushland areas.

Ms Renae Duthie from the Friends of Periwinkle Bushland spoke about the problem of introduced honey bees taking the nesting sites of native birds in bushland areas.

COMMENT

It is the officer's recommendation that Council notes the Minutes of the 24 September 2003 meeting of the Conservation Advisory Committee.

ATTACHMENT

Attachment 1 Minutes of the Conservation Advisory Committee, 24 September 2003

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION

That Council NOTES the minutes of the Conservation Advisory Committee held on 24 September 2003 forming Attachment 1 to this Report.

Appendix 6 refers

To access this attachment on electronic document, click here: [Attach6brf041103.pdf](#)

ITEM 10 CLOSE OF ADVERTISING - AMENDMENT NO 18 TO DISTRICT PLANNING SCHEME NO 2 - PROPOSED RECREATIONAL VEHICLE CONTROL PROVISIONS – [53542]

WARD - All

PURPOSE

The purpose of this report is for Council to:

- 1 Consider public submissions following advertising of Amendment 18 to the City's District Planning Scheme No 2 (DPS2);
- 2 Consider granting final approval to amendment 18 without modification; and
- 3 Endorse and submit the amendment document to the Hon Minister for Planning and Infrastructure for final approval to be granted.

EXECUTIVE SUMMARY

Council at its meeting on 24 June 2003 (CJ134-06/03 refers) resolved to initiate Amendment 18 to DPS2 for the purposes of advertising.

Upon closure of the advertising period, three (3) submissions were received (refer attachment 3 – schedule of submissions). All three submissions received objected to the proposed amendment, citing the lawful right to park recreational vehicle(s) on their property.

The amendment does not seek to prohibit the parking of recreational vehicles upon residential land, however seeks to introduce parameters with respect to the number and size of such vehicles to ensure that residential amenity enjoyed by neighbours isn't adversely affected.

It is recommended that the amendment be granted final approval without modification, endorsed and submitted to the Hon Minister for Planning and Infrastructure for final approval to be granted.

BACKGROUND

Suburb/Location: All
Strategic Plan: No relevant strategy within Strategic Plan

Previous Council Decisions

The following resolution of 9 October 2001 Council meeting (CJ353-10/01 refers) triggered the review:

“That a review be conducted in conjunction with the executive of the Joondalup Business Association of the definition for commercial vehicles in relation to the City of Joondalup District Planning Scheme No 2 with a further report being submitted to a future Council meeting”.

The review examined the following:

- The number of commercial vehicles permitted on a residential property;
- The definition of commercial vehicle to ensure that small business operators (plumbers, electricians etc) are permitted to park utilities and vans at their place of residence;
- The need for additional commercial vehicle parking restrictions to be incorporated into DPS2; and
- The need, if any, for a provision or definition to capture vehicles that are considered commercial in size that are used for recreational purposes (for example a bus converted into a mobile home).

Council at its meeting on 18 February 2003 (CJ028 – 02/03 refers) considered the findings of the review and resolved that it;

- 1 NOTES the findings of the review as requested by Council's resolution at its meeting on 9 October 2001 (CJ353-10/01 refers);
- 2 DETERMINES that as a result of the review, any modification to Clause 4.15 and the definition of a 'commercial vehicle' under District Planning Scheme No 2 that seeks to capture and impose additional restrictions upon commercial vehicle parking, including the parking of recreational vehicles on residentially zoned land, is not considered appropriate;
- 3 DRAFTS an amendment to DPS2 to define recreational vehicles, provide parameters for assessment and allow the parking of normal-sized recreational vehicles as of right.

Council at its meeting on 24 June 2003 (CJ134 – 06/03 refers) resolved;

1 In pursuance of Section 7 of the Town Planning and Development Act 1928, AMENDS the City of Joondalup's District Planning Scheme No 2 by:

(a) Inserting the following clause after Clause 4.15 – Commercial Vehicle Parking;

CLAUSE 4.16 – RECREATIONAL VEHICLE PARKING

4.16.1 Parking of one (1) recreational vehicle in the Residential zone shall be permitted as of right and without the need for Council approval provided that the vehicle does not exceed 3 metres in height, 2.5 metres in width and 8 metres in length;

4.16.2 The Council may in writing approve a variation to Clause 4.16.1 provided the Council is satisfied in the circumstances that the variation will not adversely affect the amenity of the area surrounding the subject land. Surrounding landowners and occupants may be invited to comment on the proposed variation in accordance with the "D" use provisions contained within Clause 6.6.2;

4.16.3 *In supporting a variation to Clause 4.16.1 Council shall impose the following in addition to any other requirements:*

- (i) *The vehicle(s) shall be parked entirely on the subject lot and shall be located on a hard standing area behind the facade of the dwelling, or alternatively the vehicle being parked within a garage.*
- (ii) *The vehicle(s) shall not be started or manoeuvred on site between the hours of 10.00 pm and 6.00 am.*

4.16.4 *Any approval of the Council granted under Clauses 4.16.2 and 4.16.3 is personal to the person to whom it is granted, is not capable of being transferred or assigned to any other person and does not run with the land in respect of which it is granted.*

(b) *Inserting the following definition into Schedule 1 (Clause 1.9) Interpretations after the term ‘recreation centre’:*

Recreational Vehicle: means a vehicle, whether licensed or not, which is used, designed or modified for recreational use, mobile accommodation or similar purposes and without limiting the generality of the foregoing; includes any mobile home, caravan, campervan and any wheeled attachment to any of them which is rated by the manufacturer as being suitable to carry loads of not more than 1.5 tonnes. The term shall not include a vehicle designed for use as a passenger car, or a van, 4WD, utility or light truck that is rated by the manufacturer as being suitable to carry loads of not more than 1.5 tonnes. The term shall not include a boat, yacht or any other similar watercraft.

2 *ADOPTS the amendment as suitable for the purpose of advertising for a period of 42 days.*

DETAILS

The amendment does not seek to prohibit the parking of recreational vehicles upon residential land within the municipality, however seeks to introduce parameters with respect to the number and size of such vehicles to ensure that residential amenity enjoyed by neighbours in particular is not adversely affected by the parking of oversized recreational vehicles.

The proposed provisions (Clause 4.16 – Recreational Vehicle Parking) are to be inserted into Part 4 of the City’s DPS2, immediately following Clause 4.15 – Commercial Vehicle Parking (Attachment 1). Additionally, the definition of a recreational vehicle is proposed to be inserted into Schedule 1 (Clause 1.9) – Interpretations, immediately following the definition of ‘recreation centre’ (Attachment 1).

Statutory Provision:

The Town Planning Regulations 1967 set out the procedure for amendments to a Town Planning Scheme. The procedure is summarized within Attachment 2 to this report.

Under provision 17(2) of the Regulations, Council shall consider all submissions received during the advertising period. After considering all submissions, the Council shall either resolve to not proceed with the amendment, or adopt the amendment with or without

modifications, and submit three copies of the amendment document to the WAPC for recommendation to the Hon Minister for Planning and Infrastructure to grant final approval.

Consultation:

The scheme amendment was advertised from 23 July to 3 September 2003. Advertising was in the form of advertisements placed in the West Australian (23 July 2003), the Joondalup Community Newspaper (24 July 2003) and the City's web site.

Upon closure of the advertising period, three (3) submissions were received (refer attachment 3 – schedule of submissions). All three submissions received objected to the proposed amendment, citing the lawful right to park recreational vehicle(s) on their property, why the definition of a recreational vehicle does not include boats and comments suggesting that no problems arise by parking recreational vehicles upon residential property provided the vehicle is parked behind the building line.

Boats and other watercraft were not included in the definition of a recreational vehicle within the amendment because the City's interpretation of Council's resolution at its meeting on the 9 October 2001 (CJ353-10/01 refers), which ultimately triggered the review, related to the definition of commercial vehicles. The City's interpretation of a vehicle was therefore a wheeled machine that is driven on land, such as a car, bus, caravan etc.

COMMENT

The parking of vehicles that are used for recreational purposes is an appropriate incidental landuse that can be hosted upon residentially zoned land. It is considered appropriate for a landowner to park a campervan, caravan or other similarly sized vehicle upon their property as of right. However, it is acknowledged that the parking of such vehicles should not unreasonably impact upon the streetscape, or upon adjoining landowners.

Extensive research was undertaken in the generation of these provisions. Research undertaken found that no other Western Australian local government town planning scheme contains such provisions, nor are such provisions provided for within the Western Australian Planning Commissions Model Scheme Text. The new provisions were therefore modelled on the City's existing DPS2 commercial vehicle provisions, modified to capture the issues contained within Council's resolution at its meeting on 18 February 2003.

The provisions provide for one (1) recreational vehicle to be parked as of right, on any lot in the Residential zone without the need for approval from the City provided that the vehicle does not exceed 3 metres in height, 2.5 metres in width and 8 metres in length.

If a person wishes to park more than one (1) recreational vehicle upon residentially zoned land, or if the vehicle(s) to be parked exceed the above size limitations for recreational vehicles, Council approval would be required. In its consideration, Council may impose requirements relating to the vehicle being parked entirely on the subject lot and being located on a hard standing area behind the façade of the dwelling, or alternatively the vehicle being parked within a garage, and the vehicle not being started or manoeuvred on site between the hours of 10.00 pm and 6.00 am.

It should be noted that the size parameters identified above were considered in light of the maximum length of a vehicle that can be towed without the need for a special permit to be issued by the Police Department.

ATTACHMENTS

Attachment 1 – Proposed DPS2 recreational vehicle provisions and definition

Attachment 2 - Scheme Amendment Procedure

Attachment 3 - Schedule of Submissions

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council:

- 1** pursuant to Town Planning Regulations 17 (2) **ADOPTS Amendment No 18 to the City of Joondalup District Planning Scheme No 2 without modification:**
- 2** **AUTHORISES the affixation of the Common Seal to, and endorses the signing of the amendment documents;**
- 3** **NOTES all submissions received during the advertising period;**
- 4** **ADVISES all persons who made submissions of Council's decision.**

Appendix 7 refers

To access this attachment on electronic document, click here: [Attach7brf041103.pdf](#)

ITEM 11 REVIEW OF POLICY 3.1.3 – ALFRESCO DINING – [03360]

WARD - All

PURPOSE

The purpose of this report is for Council to consider amendments to Policy 3.1.3 ‘Alfresco Dining’ (Attachment 1).

EXECUTIVE SUMMARY

Council adopted the City’s ‘Alfresco Dining Policy’ in July 1999. The policy has been successful from the point of view of providing guidance in regard to the requirements to operate and approve alfresco dining areas, which includes their location and regulation.

The policy operates in recognition of the need to accommodate alfresco dining areas as a key part to the fiscal success of most restaurant and café businesses. It also ensures that alfresco dining areas are properly managed to ensure safety of patrons and members of the public as well as contributing rather than detracting from the amenity of the street.

To improve the performance of the policy it is proposed to include guidelines that encourage the use of decorative features such as pot plants, chairs and tables to establish minimum standards when considering alfresco dining areas, delete clauses that are covered by the local law, modify the requirements for public liability insurance cover, simplify the planning approval requirements and improve safety and management of alfresco dining areas (Attachment 1).

Due to the ever increasing number of eating houses pursuing alfresco dining options and emerging changes in insurance requirements, there is a need for a timely review of this policy.

It is recommended that the amendments to the policy as per Attachment 2 be adopted for the purpose of advertising.

BACKGROUND

Suburb/Location:	All
Applicant:	City of Joondalup
Owner:	City of Joondalup
Zoning:	DPS: N/A
	MRS: N/A
Strategic Plan:	Lifestyle – Strategy 2.6 Promote and enjoy lifestyles that engender Environmental, Social and Economic balance.

The Alfresco Dining Policy was adopted by Council in July 1999 and lists the objectives of the policy.

The policy is an adaptation of a previous policy titled ‘Alfresco Dining – Joondalup City Centre’ adopted by the City of Wanneroo Council on 23 February 1994 in the early days of

development in the Joondalup City Centre. The policy has not been reviewed since 1999 and needs to be reviewed to ensure that it is properly maintained and updated in keeping with current practices.

DETAIL

The Alfresco Dining Policy provides guidance in the following way:

- Sets out requirements to operate an alfresco area;
- Establishes guidelines for locating alfresco dining areas; and
- Establishes relevant approval requirements.

The policy is supported by the ‘Trading in Public Places’ local law adopted in 1999 which sets up regulatory standards associated with alfresco dining, this includes:

- License restrictions;
- License application;
- Requirements for outdoor dining license;
- Terms and validity of licenses;
- Cancellation of licenses; and
- Responsibility of licensee.

The Alfresco Dining Policy together with the ‘Trading in Public Places’ local law, are the tools used to assess applications and issue licenses for alfresco dining, respectively.

Current Proposal or Issue

It is considered that overall the policy is performing satisfactorily, however the following amendments streamline the policy (Attachment 1). All of the amendments have been highlighted by being in bold typeface with those parts being deleted having a line through them:

- Delete clauses that are deemed ineffective or covered by the local laws relating to alfresco dining;
- Introduce standards that ensure alfresco dining areas improve the amenity of adjoining properties and the street in general by encouraging the use of decorative pot plants, chairs and tables of an appropriate style;
- Modify the requirements for public liability insurance cover;
- Group the planning approval requirements under one heading;
- Ensure that thoroughfares remain clear; and
- All furniture is removed outside of operating hours, which will improve the safety and management of alfresco dining areas.

Statutory Implications

Clause 8.11 of District Planning Scheme No 2 (DPS2) outlines the provisions with respect to the preparation of planning policies and amendments.

Having prepared the policy, Council is required to advertise it by way of a notice published once a week for two consecutive weeks in a local newspaper giving notice where the draft

policy may be inspected. The specified period for advertising should be not less than twenty-one (21) days.

COMMENT

The review of the Alfresco Dining Policy ensures alfresco dining areas make a contribution not only to public life and commerce but also improve the amenity of the surrounding built area.

The amendments address the presentation of alfresco dining areas ensuring that such areas are presented in a way that enhances the amenity of the adjoining properties, delete clauses that are covered by the local laws and modifies the requirements for public liability insurance cover. These amendments ensure that the policy is streamlined and updated to accord with current practices.

Other amendments propose to group planning requirements under one heading to simplify the policy, while the inclusion of standards ensuring that thoroughfares remain clear and all furniture is removed outside of operating hours will improve safety and management of alfresco dining areas.

In view of the above it is recommended that the amendments to the policy be adopted for the purpose of advertising.

ATTACHMENTS

Attachment 1 Policy 3.1.3 – Alfresco Dining (~~Planning~~) – Joondalup City Centre

Attachment 2 Policy 3.1.3 – Alfresco Dining – Joondalup City Centre

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council in accordance with clause 8.11 of the City of Joondalup’s District Planning Scheme No 2 ADOPTS the amended policy ‘Alfresco Dining’ as per Attachment 2 to this Report as a draft policy for advertising for a period of 21 days for public comment.

Appendix 8 refers

To access this attachment on electronic document, click here: [Attach8brf041103.pdf](#)

ITEM 12 REQUEST FOR CANCELLATION OF A PORTION OF HAWICK PARK ON RESERVE 35519 (2) HAWKER AVENUE, WARWICK – [44237]

WARD - South Ward

PURPOSE

The purpose of this report is for Council to consider a request for the cancellation of a portion of Hawick Park, Warwick to allow separate additional vehicle access to the adjoining lot (Lot 591 (4) Hawker Avenue) (Attachment 1). The proposal was deferred by Council at its meeting on 14 March 2000 pending the implementation of a policy that would permit a more detailed assessment of the proposal.

EXECUTIVE SUMMARY

In August 1999, a request was received from the owner of Lot 591 (4) Hawker Avenue, Warwick for the cancellation and subsequent purchase of a 53.3m² portion of Reserve 35519 that adjoins the property (Attachment 1). The additional land would enable further development (additional dwelling) and a separate street access to Springvale Drive.

Reserve 35519 (Hawick Park) was given up by the developer at the time of subdivision and reserved for public recreation. The City of Joondalup manages the reserve and together with Reserve 38113 forms part of a linear link of public open space (Attachment 1).

Council considered the proposal at its meeting on 14 March 2000 and resolved to defer making a decision pending the implementation of a policy that would allow for a more detailed assessment of the proposal.

A draft ‘Preservation of Public Reserves Policy’ was prepared and considered by Council at its meeting on 27 November 2001 and was adopted for public consultation purposes. The policy aimed to ensure that public reserves are protected and maintained. Due to community concerns at the time relating to reserves being re-developed for residential purposes, which was not the objective of the policy, it was not proceeded with.

The Department of Land Information (DLI) has prepared a set of guidelines to be used by Local Authorities to assist in the assessment of public reserve closures. The guidelines state in general that reserves given up by the developer at the time of subdivision are required to be retained for their designated purposes. The proposal in this case results in a portion of the reserve being used for a purpose that is contrary to the purpose of the reserve (i.e. it being used for redevelopment purposes). It is therefore considered that the proposal would not be in the best interests of orderly and proper planning and would set an undesirable precedent. Accordingly, it is recommended that the proposal not be supported.

BACKGROUND

Suburb/Location:	Reserve 35519 (2) Hawker Avenue, Warwick
Applicant:	Mr D Cummuskey
Owner:	City of Joondalup
Zoning:	DPS: Parks and Recreation
	MRS: Urban
Strategic Plan:	No Relevant objectives/strategies

The owner of Lot 591 (4) Hawker Avenue, Warwick seeks the cancellation and subsequent purchase of a 53.3m² portion of Reserve 35519 (2) Hawker Avenue that adjoins his property (Attachment 1). The request was based on the applicant's intention to increase the land area to provide for the development of an additional dwelling. The portion of land in question would also provide access to the proposed new dwelling from Springvale Drive, Warwick.

Reserve 35519 was ceded by the developer when the land was subdivided and set aside under section 20A of the Town Planning and Development Act 1928 as a reserve for public recreation. The reserve is set aside for public recreation with a Management Order issued in favour of the City of Joondalup and together with Reserve 38113 forms part of a linear link of public open space known as Hawick Park.

Council at its meeting on 14 March 2000 (CJ053-03/00) considered the proposal and resolved to defer making a decision pending the implementation of a policy that would allow for a more detailed assessment of the proposal.

The landowner has been contacted to discuss the current position of the proposal. In spite of the time that has passed the landowner wishes for the City to proceed with the proposal.

DETAILS

Reserve Closure Process

A request can be made to close a portion of recreational reserve for amalgamation with an adjoining property. The DLI Section 20A guidelines detail the procedures required to be undertaken when considering a request to close a portion of a Section 20A reserve.

The service authorities are asked to provide details of any service plant that may be within the road reserve that would be affected by the proposed closure and if it can be modified or removed to accommodate the request. All costs and conditions associated with service plant modification are to be met by the applicant if closure is the outcome.

The proposal is also forwarded to the Department for Planning and Infrastructure (DPI) for comment. If the service authorities and the DPI do not raise any objections that prevent the proposal from advancing, and the applicants have agreed to meet all associated costs and conditions, then the application can be advertised for public comment.

If Council supports a request to close a portion of a section 20A reserve, all relevant documentation is forwarded to DLI with a request to formally close the portion of the reserve. The Minister for Planning and Infrastructure makes the final decision on whether or not closure takes place.

Current Proposal or Issue

The applicant is seeking to purchase a 53.3m² portion of land on the southern boundary of Reserve 35519. The applicant has made a number of preliminary investigations and has been in contact with the Water Corporation and DLI. The Water Corporation has advised that there is a sewer main traversing the Reserve 35519 and have indicated that providing a building easement is granted, there are no objections to the proposal.

Statutory Provision

Under Section 51 of the Land Administration Act 1997, the Minister for Lands may, by order, cancel, change the purpose of, or amend the boundaries of a reserve.

The procedures that ensure proper consideration has been undertaken in the assessment of any closure request for a section 20A reserve is not defined in the Transfer of Land Act, instead it is considered through guidelines prepared by DLI titled 'Guidelines for the Administration of Section 20A 'Public Recreation' Reserves.

Cancellation of a reserve is required to be advertised for public comment by way of a notice in a local newspaper and appropriate signage on site. Any objections received during the advertising period are to be considered by Council and if the closure is supported, all associated submissions are to be forwarded to the DLI. DLI also requires other supporting documentation to be provided such as confirmation that the DPI has not objected to the proposal.

DLI determines the purchase price to apply, arranges any easements and survey requirements and undertakes conveyancing. The purchase price is fixed by DLI in consultation with the Valuer General and is usually the unimproved market value of the land.

Consultation

Comments were sought from the service authorities and the DPI. Alinta Gas, Telstra and Western Power have responded and have no objection to the proposal as they do not have any service plant within this section of the Reserve.

The Water Corporation's comments reiterated the advice given to the applicant previously.

The DPI has advised that it does not support the application, as the purchase of a portion of the Reserve would result in an undesirable boundary configuration.

Policy Implications

At the time Council considered the proposal to cancel a portion of Hawick Park, there was no policy in place with any set guiding principles that would assist the assessment of reserve closures. As a result, Council at its meeting on 14 March 2000 resolved to defer the proposal subject to the preparation of a policy to deal with these matters.

A draft 'Preservation of Public Reserves Policy' was prepared and considered by Council at its meeting on 27 November 2001 and was adopted for public consultation purposes. The policy aimed to ensure that public reserves are protected and maintained. The policy applied to all public reserves in the City except pedestrian accessways, which have a separate defined policy.

At the time the policy was advertised the community concerns related to reserves being re-developed for residential purposes. This was not the objective of the policy, and for this reason adoption of the policy was not proceeded with. This matter is to be re-visited in the future.

COMMENT

To approve the cancellation and purchase of a portion of Hawick Reserve without a policy in place to guide the assessment of the community impacts of the proposal is not considered desirable. Despite this, it is possible to consider the proposal against the DLI guidelines and provide a recommendation on the matter.

DLI's Section 20A guidelines state that a reserve created under Section 20A is required to be retained for its designated purpose. DLI will consider amending/cancelling/disposing of a reserve when it can be demonstrated that this action will have minimal impact on the vicinity.

The proposal will result in a portion of the reserve being used for a purpose contrary to that for which the reserve was created, therefore it is considered that the proposal would not be in the best interests of orderly and proper planning and would set an undesirable precedent. In addition the DLI also requires the DPI's support prior to proceeding with the proposal, in this case DPI's support is not forthcoming. Accordingly, it is recommended that the proposal not be supported.

ATTACHMENTS

Attachment 1 Proposed Area of Reserve 35519

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council:

- 1 DOES NOT SUPPORT the cancellation and subsequent purchase of a 53.3m² portion of Hawick Park on Reserve 35519 (2) Hawker Avenue, Warwick for the following reasons:**
 - (a) Loss of public open space is not considered to be in the interests of orderly and proper planning;**
 - (b) The ad hoc disposal of reserve land for private development would set an undesirable precedent; and**
 - (c) The proposal is not in the best interest and will not benefit the local community;**

- 2 ADVISES the landowner of Lot 591 (4) Hawker Avenue, Warwick of Council's decision.**

Appendix 9 refers

To access this attachment on electronic document, click here: [Attach9brf041103.pdf](#)

ITEM 13 PROVISION OF LIGHTING TO PEDESTRIAN ACCESSWAY BETWEEN DERICOTE WAY AND THE GREENWOOD VILLAGE SHOPPING CENTRE, GREENWOOD – [47409]

WARD - South

PURPOSE

Council is requested to consider expenditure of funds from the 2003/2004 capital works budget to install lighting within the existing pedestrian accessway (PAW) between Dericote Way and the Greenwood Village shopping centre, Greenwood (refer Attachment 1 – Site Plan).

EXECUTIVE SUMMARY

Council at its meeting on 23 May 2000 (CJ128-05/00 refers) resolved to support an application to close the PAW. Council reaffirmed its support of the closure at its meeting on 28 November 2000 (CJ353 - 11/00 refers).

Notwithstanding Council's support, it is necessary that the Department for Planning and Infrastructure (DPI) also supports the closure of pedestrian accessways (PAWs). In this instance closure was not supported by the DPI. The DPI was requested to reconsider its decision, whereby the Commission at its meeting on 19 February 2002 resolved to object to the PAW closure for the following reasons;

- It impacts on convenient access to the Greenwood Village shopping centre;
- It impacts on access to public transport; and
- Alternative routes do not provide suitable or direct access.

The DPI, however, did suggest that alternative treatments be considered to address any adverse impacts upon adjoining landowners, such as ongoing maintenance, security patrols, improved lighting, improvements to the existing fencing, upgrading the landscaping to the backs of fencing facing the shopping centre carpark, the redevelopment of residential lots adjacent to the PAW, potential community ownership programs and the installation of signage advising pedestrians that they are entering a residential neighbourhood.

As a result of the DPI's suggestions, the City has subsequently undertaken increased security patrols and maintenance of the PAW. It is anticipated that these measures may assist in deterring antisocial behaviour. Adjoining residents have agreed to support the City's proposal to install lighting within the PAW.

It is therefore recommended that funds from the 2003/2004 capital works budget be expended to install lighting within the existing PAW.

BACKGROUND

Suburb/Location: Greenwood
Applicant: N/A
Owner: Crown
Zoning: **DPS:** N/A
MRS: N/A

Strategic Plan: No relevant strategy in Strategic Plan

Previous Council Resolutions

Council at its meeting on 23 May 2000 (CJ128-05/00 refers) resolved the following;

That Council:

SUPPORTS the application to close the pedestrian accessway between Dericote Way and Greenwood Village Shopping Centre, Greenwood for the following reasons:

- *nuisance element to local residents;*
- *anti-social behaviour; and*
- *anti-social activities occurring in and around this area.*

Council at its meeting on 28 November 2000 (CJ353 - 11/00 refers) resolved the following;

That Council:

- 1 *REAFFIRMS its decision of 23rd May 2000 (CJ128-05/00 refers) to support the closure of the pedestrian accessway between Dericote Way and Greenwood Village Shopping Centre, Greenwood for the following reasons:*
 - *the conditions next to the pedestrian accessway and back of the shopping centre have not changed;*
 - *conditions will deteriorate with the future expansion of the shopping centre due to commence early 2001;*
 - *attract anti-social behaviour; and*
 - *elderly residents in the area support the closure.*
- 2 *ADVISES the Hon Minister for Lands of its decision and that it has examined the pedestrian access from Dericote Way to the shopping centre and believes that no further upgrade to that access is necessary;*
- 3 *REQUESTS the Hon Minister for Lands reconsiders his decision in light of the above resolution.*

DETAILS

The City has undertaken ongoing maintenance and increased security patrols as suggested by the DPI. The DPI also suggested the following:

- Improvements to the existing fencing - this is at the landowners discretion and cost;
- Upgrading the landscaping to the backs of fencing facing the shopping centre carpark - this is not considered desirable as it will be located upon the shopping centre landowners land for which their approval will be required and once overgrown, will obstruct sightlines and impact upon passive surveillance of the area;
- The redevelopment of residential lots adjacent to the PAW - this is not supported as the DPI's suggestion relates to the conversion of the PAW into an under width road, reorientation of dwellings and increased housing density which may be construed by the general public as being sympathetic to elements proposed under the Precinct Action Planning process which Council has resolved to abandon;
- Potential community ownership programs - this could be investigated further but it would be a significant project and to date there is no evidence of success of such a programme;
- The installment of signage advising pedestrians that they are entering a residential neighbourhood – this is considered unlikely to greatly impact upon the reduction of antisocial behaviour; and
- Improved lighting - lighting of the PAW is expected to greatly assist in the minimisation of antisocial behaviour that is reported to occur within the PAW (Refer Attachment 2 – Photographs of PAW).

At this stage, an overhead form of lighting is proposed to be provided which is similar to other PAW lighting within the City such as the PAW in Cordova Court to Cox Place, Craigie (refer attachment 3).

The estimated cost of the lighting installation is \$6000 and comprises of two 5.5 metre poles with 42 watt compact fluorescent lamps that have specially modified luminaries to reduce the illumination spread to within the width of the PAW. There is some reflection of illumination into adjoining properties but past surveys of residents adjacent to these installations report that it is not an issue, with the majority reporting increased property safety as a result of the installation.

Funds are available within Project No 6571 Public Access Way Lighting (STL1004) - Installation of lighting, at 2 locations within the City based on recommendations of Council to illuminate the PAW. Installation is expected to take approximately 3-4 months, particularly as Western Power needs to install an unmetered power supply.

Consultation:

Both adjoining landowners have agreed to support the City's proposal to install lighting within the PAW.

COMMENT

Whilst PAW closure was previously sought by Council, the DPI, as the approval authority for such PAW closures, has subsequently resolved not to support its closure. The City has undertaken increased security patrols and maintenance of the PAW in order to assist in deterring antisocial problems experienced by adjoining landowners of the PAW.

Lighting of the PAW is expected to assist in the minimisation of antisocial behaviour that is reported to occur within the PAW, and the installation has the support of both adjoining landowners.

ATTACHMENTS

Attachment 1	Site Plan
Attachment 2	Photographs of PAW
Attachment 3	Photograph of PAW lighting in Cordova Court to Cox Place, Craigie

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That Council:

- 1 APPROVES the expenditure of funds from the 2003/2004 capital works budget under Project No 6571 Public Access Way Lighting (STL1004) to install lighting within the pedestrian accessway between Dericote Way and the Greenwood Village shopping Centre, Greenwood;**
- 2 CONTINUES undertaking security patrols, together with regular maintenance of the pedestrian accessway between Dericote Way and the Greenwood Village shopping Centre, Greenwood;**
- 3 ADVISES landowners adjoining the PAW of Council's decision accordingly.**

Appendix 10 refers

To access this attachment on electronic document, click here: [Attach10brf041103.pdf](#)

ITEM 14 DELEGATED AUTHORITY REPORT FOR THE MONTH OF SEPTEMBER 2003 – [07032]

WARD - All

PURPOSE

To submit items of Delegated Authority to Council for noting.

EXECUTIVE SUMMARY

This report provides a resumé of the Development Applications processed by Delegated Authority for September 2003 (see attachment 1).

The total number of Development Applications determined (including Council and delegated decisions) is as follows:

Month	No	Value (\$)
September 2003	62	8,852,953

ATTACHMENTS

Attachment 1 Development Approvals processed

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the determinations made under Delegated Authority in relation to the applications described in this Report.

Appendix 11 refers

To access this attachment on electronic document, click here: [Attach11brf041103.pdf](#)

ITEM 15 SUBDIVISION REFERRALS PROCESSED 1 - 30 SEPTEMBER 2003 – [05961]

WARD - South, North Coastal, South Coastal, Whitfords

PURPOSE

The purpose of this report is to advise Council of subdivision referrals received by the City for processing.

EXECUTIVE SUMMARY

Attachment 1 is a schedule of the Subdivision Referrals processed by Urban Design and Policy from 1– 30 September 2003. Applications were dealt with in terms of the delegation of subdivision control powers by the Chief Executive Officer (DP247-10/97 and DP10-01/98).

DETAILS

The subdivision applications processed will enable the potential creation of 3 additional residential lot and 2 strata residential lots. The average processing time taken was 19 days.

One application was deferred.

Ref: SU123030 – 499 Burns Beach Road, Iluka

This application was deferred pending the provision of drainage details and whether this will impact the proposed Public Open Space, and the provision of a Public Open Space schedule for the land area bounded by the Iluka Structure Plan.

ATTACHMENTS

Attachment 1 Schedule of Subdivision Referrals

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council NOTES the action taken by the subdivision control unit in relation to the application described in this Report.

Appendix 12 refers

To access this attachment on electronic document, click here: [Attach12brf041103.pdf](#)

ITEM 16 PROPOSED INSTALLATION OF A TELECOMMUNICATION FACILITY – LOT 715 (110) FLINDERS AVENUE, HILLARYS – [04412]

WARD - Whitfords

PURPOSE

The purpose of this report is to alert Council to the notification received by the City from Hutchison Telecoms for the placement of a low impact telecommunication facility on the rooftop of the Flinders Shopping Centre.

EXECUTIVE SUMMARY

The Flinders Shopping Centre is currently under construction. The centre has access from Flinders Avenue and Waterford Drive and abuts residential properties to the south and west boundaries, with residential properties also located adjacent to the centre (see attachment 1 – location plan).

On 3 October 2003, the City received a letter of notification from Hutchison Telecoms for the installation of a low impact telecommunication facility on the roof of the shopping centre.

The City sent a response to Hutchison Telecoms on 13 October 2003 outlining the City's objection to the proposed telecommunications installation on the subject lot. On 15 October 2003, the City received a further letter from Hutchison Telecoms outlining that a consultation plan in accordance with an Industry Code for the Development of Radio communications Infrastructure had been prepared enabling the following to make comment on the proposal:

- a) site owner;
- b) City of Joondalup;
- c) occupiers of the subject land; and
- d) any other identified parties, this includes the adjacent and abutting residential property owners.

Comments on the proposal are to be submitted to Hutchison Telecoms prior to 13 November 2003.

It is recommended that the City reiterate its strong objection to the installation of the telecommunications facility.

BACKGROUND

Suburb/Location: Lot 715 (110) Flinders Avenue, Hillarys
Applicant: Hutchison Telecoms
Owner: Shawn Pty Ltd, Clifford Stagg, David Stagg, Nola Stagg, Rae Stagg, Carolyn Timms and Lewis Timms.
Zoning: **DPS:** Commercial
MRS: Urban

The site is located at the corner of Flinders Avenue and Waterford Drive, Hillarys. The site abuts residential properties on all boundaries. The centre, which is under construction, is relatively high in comparison to the surrounding residential properties and has attracted a number of concerns from local residents, who have lodged objections to the City in relation to the loss of ocean views.

DETAILS

The proposal includes the installation of telecommunications facilities on the roof of the Flinders Shopping Centre.

The proposal includes the installation of 2 panel antennas on the roof of the building, one 600mm (diameter) dish on the roof and one shelter of 3m x 2.5m located on the lower roof (see attachment 2). The antennae and shed have an approximate height of 2 metres respectively. All facilities are to be in a colour that matches the background.

Statutory Provision:

In accordance with the Telecommunications (Low-Impact Facilities) Determination 1997, a telecommunication provider is able to install a “Low Impact Facility” without the requirement to obtain an approval from either the landowner or the local authority. The only obligation for the provider is to provide a notification to the involved parties.

The relatively new Industry Code for Development of Radiocommunications Infrastructure (ICDRI) requires the proponent to more actively involve the community in proposed installations through a community consultation plan. However, the ICDRI does not remove any of the rights of a telecommunications carrier to install low impact facilities.

The City has already sent a letter of objection to Hutchison Telecoms in regard to the current proposal.

Notwithstanding the above, the City raises a number of concerns in relation to the proposed facilities, which include the following:

Additional height and bulk to the shopping centre

The Centre currently has a bulky appearance and is relatively high in comparison to the surrounding residential properties. Since the approval of the centre, the surrounding landowners have lodged various objections relating to the bulk, size and loss of ocean views. These concerns have been compounded by the installation of large air conditioning units on the centre’s roof top.

The City considers that the further addition of the telecommunication facilities on the centre will further contribute to the bulkiness of the centre, especially the proposed equipments shed on the western portion of the building – fronting residential properties.

Close proximity to residential properties

The shopping centre abuts residential properties on all boundaries and adjacent to the centre. Of particular concern is the location of residential lots west of the shopping centre, which is

only separated by a 5 metre wide vehicle access leg. The proposed antennae would be approximately 10 metres away for the abutting residential lots.

The City considers that the installation of the telecommunication facilities in such close proximity to residential lots may have the potential to negatively impact on the occupants of those lots. The impacts include the negative visual impact of the facilities. Adjoining residents may also be concerned in regard to the potential for the impact of electromagnetic energy.

Objections from local residents

To date the City has received one formal written objection from a local resident (see Attachment 3). However, a number of phone calls has been received from local residents expressing their objection to the proposal. In addition, the City has been verbally notified that a petition is being assembled by local residents in opposition to the proposal.

Consultation:

The City has not undertaken public consultation in relation to the notification to install telecommunication facilities on the subject lot. Under the requirements of the Industry Codes, this is the responsibility of the proponent. It should be noted that Hutchison Telecoms has undertaken a mail out to the adjacent and abutting property owners, informing them of the proposed installation.

Conclusion

Given the existing height/bulk of the centre and the close proximity to residential lots, it is considered that the City should reiterate its strong objection to the telecommunications facilities. In addition, the City should refer any petitions received to Hutchison Telecoms to enable the community objections to the facility to be received by the provider.

ATTACHMENTS

Attachment 1	Location Plan & Aerial View
Attachment 2	Development Plan
Attachment 3	Objection

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That:

- 1 Council REITERATES its strong objection to Hutchison Telecoms for the proposed installation of a low impact facility at the Flinders Shopping Centre at Lot 715 (110) Flinders Avenue, Hillarys, for the following reasons:**
 - (a) concern is raised in relation to the location of the proposed facilities in close proximity to residential properties;**
 - (b) concern is raised in relation to the potential impact the facilities may have on the surrounding residential properties in relation to the transmission of electromagnetic energy;**
 - (c) the appearance of the telecommunication facilities will have a negative impact on the appearance of the building.**
- 2 ANY petitions received by the City from local residents, be forwarded to Hutchison Telecoms.**

Appendix 14 refers

To access this attachment on electronic document, click here: [Attach14brf041103.pdf](#)

V:\devserv\REPORTS\REPORTS 2003\110309cf.doc

ITEM 17 SENIORS MASTER PLAN – [55511]

WARD - All

PURPOSE

To submit the Seniors Master Plan, “Leisure and Social Activity Needs,” to Council for endorsement, taking in to consideration feedback from the Seniors Interest Advisory Committee.

EXECUTIVE SUMMARY

The Seniors Master plan – Leisure and Social Activity Needs was commissioned in 2001, to inform Council of the social and recreation needs of seniors within the City of Joondalup (Attachment 1).

Jill Powell and Associates were engaged to undertake the project. The study demonstrated that the characteristics of the City’s population would change over time and that leisure patterns will change as well.

The Report was forwarded to the Council for consideration on the 25 September 2001. At that time Council resolved to defer further consideration of the Seniors Master Plan, in order to refer it to the Seniors Interest Advisory Committee for comment. As a result of feedback from the Seniors Interest Advisory Committee a follow up survey was undertaken in June 2002 to test the initial findings of the study. This further survey consultation broadened the process as well as confirming the February 2001, findings.

From the study, various recommendations were put forward by Jill Powell and Associates and formulated into an Action Plan.

The Seniors Interest Advisory Committee has discussed the recommendations and has suggested some changes.

BACKGROUND

In February 2001, the City of Joondalup completed a study that addressed the Social and Recreation Needs of seniors within the City of Joondalup.

The study focused on four main avenues of enquiry, these being:

- Social Profile
- Community Consultation
- Facility Inventory and Assessment
- Issue Identification

An extensive consultation process was undertaken in order to gain an understanding of the senior communities needs as individuals and as organised groups.

Methods used included surveys to leisure and community centres, all retirement villages and hostels, clubs and associations, a shopping centre survey and an advertisement in the local

paper calling for submissions. Information gained from the consultation has provided an insight into what seniors currently do, where they do it and what they would like to do.

The Report was forwarded to the Council for consideration on the 25 September 2001. At that time Council resolved to defer further consideration of the Seniors Master Plan, in order to refer it to the Seniors Interest Advisory Committee for comment. As a result of feedback from the Seniors Interest Advisory Committee a follow up survey was undertaken in June 2002 to a) test the initial findings of the study and b) broaden the groups consulted (some groups were missed in the original study). This survey confirmed the February 2001 findings.

DETAILS

The Seniors Interest Advisory Committee were given the Seniors Master Plan to provide comment on the many recommendations put forward by the consultant. These recommendations have also been placed in an action plan with allocated time frames and resources.

As there has been a lapse in time since the study, the action plan requires an update of allocated time and resources. This will occur once the recommendations have been finalized.

The Seniors Interest Advisory Committee discussed the consultant's recommendations and has made the following comments. It is important to note that the committee have suggested some changes to some recommendations, which are not reflected in the research undertaken by the consultant.

Consultant Recommendation

- 1 *That a Seniors Leisure Policy be developed which clearly states the Councils position in its provision of recreation and sport facilities and services for its senior community.*

Committee Recommendation

The Committee agreed with this recommendation and believed it should remain unchanged.

Consultant Recommendation

- 2 *That a Fees and Charges Policy be developed which clearly states the Councils position in its provision of Sport and Recreation facilities and services and specifically addresses the following:*

- ❖ *Depreciation requirements*
- ❖ *Maintenance costs and responsibilities*
- ❖ *Desired cost recovery*
- ❖ *Utilisation*
- ❖ *Capacity to pay*
- ❖ *Overheads*

Committee Recommendation

It is acknowledged that the City has a pricing policy for groups but that the policy is not clear with regards to leisure centres and discounts to individuals. The Committee requested that a draft policy be developed and forwarded to the Seniors Interests Advisory Committee for agreement before being considered by Council.

Consultant Recommendation

- 3 *That the hairdressing service currently provided for at the City's senior facilities be advertised as a commercial tender.*

Committee Recommendation

The Committee suggested the recommendation read:

THAT the hairdressing service currently provided for at the City's senior facilities be investigated and formalized.

Consultant Recommendation

- 4 *That an Acoustic Analysis be undertaken of those City facilities that are considered to have the ability to be used by multiple groups and activities and an appropriate action be determined.*

Committee Recommendation

The Committee agreed with this recommendation and believed it should remain unchanged.

Consultant Recommendation

- 5 *That a review of the existing storage be undertaken that considers, not only the overall size but also the management and alternative arrangement of separate secure areas within the storage area (by the use of internal divisions, wire cages or additional shelving).*

Committee Recommendation

The Committee agreed with this recommendation and believed it should remain unchanged.

Consultant Recommendation

- 6 *That it be acknowledged that there are no identified "gaps" in community building's provision to cater for the existing and projected population.*

Committee Recommendation

That it be acknowledged that there are identifiable “gaps” in community building’s provision to cater for the existing and projected population.

The Committee believed that this statement was untrue of existing circumstances in the community and that the report had failed to identify any gaps in the provision of facilities.

Consultant Recommendation

- 7 *That the Preliminary Need Assessment Criteria contained in Section 8.3.4 be adopted as the basis against which all requests for Council assistance in the development or redevelopment of facilities are determined prior to progressing to the formal assessment process contained within the “Application for Financial Support For The Construction or Upgrade of Community Facilities”.*

Committee Recommendation

The Committee agreed with this recommendation and believed it should remain unchanged

Consultant Recommendation

- 8 *That additional passive recreation facilities be developed in the form of multi-use paths, seating and picnic facilities around the City to cater for the potential increase in population.*

Committee Recommendation

The Committee agreed with this recommendation and believed it should remain unchanged

Consultant Recommendation

- 9 *That the City undertakes a review of the Whitford Community bus utilisation and management to determine an appropriate standard of access for the older community.*
- 10 *That as part of this review the type of bus be examined to ensure it has capacity to carry all equipment needs including wheelchairs.*

Committee Recommendation

Points 9 and 10 should be combined.

Consultant Recommendation

- 11 *That the City incorporates the principles for Universal Design in its development and review of its **Precinct plans** to ensure that communities are designed and developed with the specific needs of seniors being considered.*

Committee Recommendation

That the City incorporates the principles for Universal Design in its development and review of its **plans** to ensure that communities are designed and developed with the specific needs of seniors being considered.

Consultant Recommendation

12. *That the City addresses current procedures and systems within its provision of HACC services and facilities to identify and remove any barriers to participation for seniors within the community.*

Committee Recommendation

The Committee believed that item 12 should be removed as Community Vision and not the City of Joondalup now provide the service.

Consultant Recommendation

- 13 *THAT the City amends its current consultation processes to ensure that seniors are consulted, as a generic group, in each project.*

Committee Recommendation

The Committee agreed with this recommendation and believed it should remain unchanged.

Consultant's Recommendation

- 14 *That the City develop a partnership with Volunteering WA with the aim of coordinating and facilitating the volunteer resources within the City for a range of projects and programmes.*

Committee Recommendation

The Committee agreed with this recommendation and believed it should remain unchanged.

Consultant Recommendation

- 15 *That the findings of this study be made available to all recreation activity leaders within the City to assist the creation of a variety of programmes are created and not limited to the traditional programmes of “bingo and bowls”*

Committee Recommendation

The Committee agreed with this recommendation and believed it should remain unchanged.

Consultant's Recommendation

- 16** *That the Senior Citizens Master Plan, Leisure and Social Activity Needs Report and its action plans be adopted.*

Committee Recommendation

The Committee agreed with this recommendation and believed it should remain unchanged.

Consultant Recommendation

- 17** *That the Senior Citizens Master Plan, Leisure and Social Activity Needs be reviewed internally every three years to ensure that it retains currency.*

Committee Recommendation

The Committee agreed with this recommendation and believed it should remain unchanged.

POLICY IMPLICATIONS

Recommendations from the Seniors Master Plan will impact on the following Council policies;

- 2.4.3 Setting Fees and Charges
- 4.3.2 Management of Community Facilities

FINANCIAL IMPLICATIONS

Account No:	11 40 44 450 F360
Budget Amount:	\$17 300
YTD Amount:	\$ 1 000

STRATEGIC IMPLICATIONS

The City's strategic plan includes the goal to provide social opportunities that meet community needs. The objective to achieve this is to continue to provide services that meet the changing needs of a diverse and growing community, with the strategy to provide quality-of-life opportunities for all community members. A priority for 2003/04 includes implementing the recommendations from the Seniors Master Plan.

COMMENT

It is important to note that the recommendations from the Consultant have been based on the research undertaken in the study. These findings reflect the "leisure and social activity needs of seniors within the City of Joondalup".

The officers feel that all comments by the Seniors Interest Advisory Committee should be accepted, apart from the following;

That it be acknowledged that there are no identified “gaps” in community building’s provision to cater for the existing and projected population.

This recommendation is merely pointing out that there are no gaps in community buildings provision for senior’s “leisure and social needs”. The City believes this is an accurate recommendation however, acknowledges that there are gaps in the provision of aged care facilities and other services and facilities for seniors. The change suggested by the Seniors Interest Advisory Committee that there “are gaps”, is based on the opinions of the group and are not substantiated by any formal research.

Current time frames and resources have not been allocated to the Seniors Master Plan. The City feels that once the plan has been endorsed by Council, these requirements can be added in conjunction with advise from the Seniors Interest Advisory Committee.

ATTACHMENTS

Attachment 1 Senior Citizens Master Plan – Leisure and Social Activity Needs

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council:

- 1 ENDORSES the Seniors Master Plan, “Leisure and Social Activity Needs” with recommendations forming Attachment 1 to this Report, taking in to account updates that have been highlighted by the Seniors Interest Advisory Committee;**
- 2 ENDORSES the City to implement the updated recommendations in consultation with the Seniors Interest Advisory Committee;**
- 3 ENDORSES that Recommendation 6 remains as stated by the Consultant:**

“THAT it be acknowledged that there are no identified gaps in community building’s provision to cater for the existing and projected population”.

Appendix 13 refers

To access this attachment on electronic document, click here: [Attach13brf041103.pdf](#)

**ITEM 18 CRAIGIE LEISURE CENTRE – ACQUISITION OF KIOSK
LEASE – [09050] [08397]**

WARD – All

This Item Is Confidential - Not For Publication

A full report will be provided to Elected Members under separate cover.

7 REPORT OF THE CHIEF EXECUTIVE OFFICER

8 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NOTICE OF MOTION NO 1 – CR C BAKER – EXTENSION OF OCEAN REEF ROAD - HODGES DRIVE TO SHENTON AVENUE – [07131, 02154]

Cr Chris Baker has given notice of his intention to move the following rescission motion at the Council meeting to be held on Tuesday 11 November 2003. The following elected members have indicated their support as required by Clause 4.4 of the City's Standing Orders Local Law:

Cr C Baker
Cr P Kimber
Cr T Brewer
Cr C Mackintosh
Cr J Gollant

“That BY AN ABSOLUTE MAJORITY, the resolution of Council in respect of CJ218-09/03, be RESCINDED, viz:

“That Council:

- 1 *AGREES in principle to the City and the subdivision land owners being the Roman Catholic Archbishop of Perth, together with Davidson Pty Ltd, transferring their respective road construction obligations for Ocean Reef Road and Burns Beach Road, subject to an agreement being drawn up to the satisfaction of the Chief Executive Officer and the respective subdivision land owners;*
- 2 *AUTHORISES the contribution of \$140,216.57 to the subdivision land owners being the Roman Catholic Archbishop of Perth, together with Davidson Pty Ltd to fulfil the road construction transfer obligations for Ocean Reef Road.”*

And be REPLACED with the following motion:

“That the further extension of Ocean Reef Road be DEFERRED pending further community consultation with Ocean Reef residents.”

Reasons for Motion:

Cr Baker has submitted the following comment in support of his motion:

“I understand that representatives from the City, the Developer and proposed contractor are scheduled to meet in the near future and I ask that this meeting be deferred pending the further examination of the whole issue.”

OFFICER'S COMMENT

Background

Council has previously considered reports in February and June 2000 on the completion of the construction of Ocean Reef Road from Hodges Drive to Shenton Avenue. As part of previous subdivision approvals the City is responsible for the section of Ocean Reef Road from Hodges Drive to the northern boundary of Lot 1029 and a legal agreement requires the remaining section of Ocean Reef Road to be constructed by the adjacent subdivision developer. With regard to the City's obligation, there are funding and timing implications for constructing its section of Ocean Reef Road.

To enable the full length of Ocean Reef Road to be constructed as a single carriageway between Hodges Drive and Shenton Avenue this year, the subdivision developers' representative Beaumaris Land Sales has tabled a proposal to exchange the respective road obligations for Burns Beach Road and Ocean Reef Road.

It is considered that this proposal has benefits from a funding and transport network basis. Constellation Drive currently carries in excess of 7500 vehicles per day and with further sub divisional development to the north, that volume is expected to increase. Constellation Drive is the only local distributor road in the network servicing Ocean Reef.

The subdivision developers are keen to fulfil their regional road obligations and have budgeted in this financial year their section of Ocean Reef Road to Shenton Avenue. As Council has not allocated any funds for its section of Ocean Reef Road and, on the basis that the full upgrading of the developer's section of Burns Beach Road needs to be co-ordinated with the City's future works, a proposal was tabled for the City's and developer's obligations for these roads to be transferred. This proposal has the main benefits of:

- 1 The full length of Ocean Reef Road between Hodges Drive and Shenton Avenue being constructed by the subdivision developers this year and completing the road network for Ocean Reef through to Shenton Avenue.
- 2 Relieving the congestion on Constellation Drive and improving traffic safety.

The developers' Engineering Consultant (Cossill & Webley) has submitted the respective project costs for their nominated construction contractor (Works Infrastructure) to undertake these works.

The costs in summary for each of the party's obligations are as follows:

Ocean Reef Road (COJ responsibility)	\$367,297.10
Burns Beach Road (net 50% subdivision developers)	\$227,080.53

From this it can be seen that the City will be required to contribute \$140,216.57 to the subdivision developers as part of the proposed transfer of the road obligations. It is considered that this transfer of obligations is mutually beneficial for both parties.

The City has funds of \$187,309 available in the Hodges Drive Drainage Reserve which was created in 1988/89 for the provision of drainage facilities near the catchment point of Ocean Reef Road. Currently a temporary drainage facility has been constructed on Lot 1029 pending future development proposals. At this stage, no drainage works is needed for Hodges Drive. Any future upgrading of stormwater drainage for Hodges Drive and Ocean Reef Road can be accommodated as part of future roadworks and/or development of Lot 1029.

Current Status

Council at its meeting held on 30 September, 2003 resolved as follows:

“That Council:

- 1 AGREES in principle to the City and the subdivision land owners being the Roman Catholic Archbishop of Perth, together with Davidson Pty Ltd, transferring their respective road construction obligations for Ocean Reef Road and Burns Beach Road, subject to an agreement being drawn up to the satisfaction of the Chief Executive Officer and the respective subdivision land owners;*
- 2 AUTHORIZES the contribution of \$140,216.57 to the subdivision land owners being the Roman Catholic Archbishop of Perth, together with Davidson Pty Ltd to fulfil the road construction transfer obligations for Ocean Reef Road.”*

The developer’s representative was advised in writing of Council’s resolution on 7 October 2003.

The developer’s representative has subsequently been advised of the rescission motion on 29 October 2003 and requested not to proceed with any works until this matter has been considered by Council.

Road Standard

The current status of the Ocean Reef Road reserve north of Hodges Drive is currently being investigated by the City’s Planning Officers.

At this stage a single carriageway is planned to be constructed to a similar standard that currently exists within Ocean Reef Road south of Hodges Drive, with minimal drainage and street lighting only at the intersections. The ultimate proposed standard is that of a single lane boulevard with full kerbing, drainage and street lighting.

The additional costs to complete the Ocean Reef Rd extension from Hodges Drive to Shenton Avenue to the final Boulevard standard is in the order of \$1.0M. There are insufficient funds available for this work to proceed. Therefore the additional funds for this work can be listed for consideration as part of the 2004/05 Five Year Capital Works Program.

Public Consultation

In the light of the concerns raised at a meeting held on Tuesday, 28 October 2003 by local residents adjacent to the Ocean Reef road reserve regarding the need for consultation, this can be undertaken but will need to be with the wider community.

Proposed Public Consultation Process

In this regard a suggested consultation process is as follows:

- Initiate a public comment period in the form of a letter drop survey through an appropriate questionnaire circulated to local and surrounding residents in Ocean Reef and Iluka / Burns Beach. The questionnaire will contain covering information on the project. It is also proposed that comments be sought from DPI, MRWA and the Public Transport Authority
- An information and plan viewing night to be held within the local area during the public comments period to provide further detailed information to the public and answer any queries
- Contact name of a Council officer to enable residents to make phone or email enquiries to clarify any issues.

In view of the extensive process to be undertaken, it is proposed that independent Consultants be commissioned to undertake the questionnaire survey and assessment process.

VOTING REQUIREMENT

Absolute majority

**CONFIDENTIAL NOTICE OF MOTION NO 2 – CR J HOLLYWOOD -
LEGAL ADVICE ON PUBLIC COMMENTS RELATING TO THE
STANDING COMMITTEE ON PUBLIC ADMINISTRATION AND FINANCE,
AND CHIEF EXECUTIVE OFFICER EMPLOYMENT RELATED MATTERS**

Cr John Hollywood has given notice of his intention to move the following motion at the Council meeting to be held on Tuesday 11 November 2003. The following elected members have indicated their support as required by Clause 4.4 of the City's Standing Orders Local Law:

Cr J Hollywood
Cr A Walker
Cr S Hart
Cr M Caiacob
Mayor Don Carlos

This Item Is Confidential - Not For Publication

A full report will be provided to Elected Members under separate cover.

**CONFIDENTIAL - NOTICE OF MOTION NO 3 – CR J HOLLYWOOD -
STANDING COMMITTEE ON PUBLIC ADMINISTRATION AND FINANCE
- LEGAL EXPENSES – [24549, 00561, 58527, 70544]**

Cr John Hollywood has given notice of his intention to move the following motion at the Council meeting to be held on Tuesday 11 November 2003. The following elected members have indicated their support as required by Clause 4.4 of the City's Standing Orders Local Law:

Cr J Hollywood
Cr A Walker
Cr S Hart
Cr M Caiacob
Mayor Don Carlos

This Item Is Confidential - Not For Publication

A full report will be provided to Elected Members under separate cover.

**CONFIDENTIAL - NOTICE OF MOTION NO 4 – CR P KIMBER –
PERFORMANCE REVIEW OF THE CEO**

This Item Is Confidential - Not For Publication

A full report will be provided to Elected Members under separate cover.

MOTION TO LIE ON THE TABLE NO 1 - NOTICE OF MOTION – CR M O'BRIEN – RESCISSION OF USE APPROVAL FOR A THERAPEUTIC MASSAGE CENTRE, LOT 9 UNIT 16 (7) DELAGE STREET, JOONDALUP EX (TP107-05/96)

At the Council meeting held on 24 June 2003 the following motion was moved:

MOVED Cr Hollywood SECONDED Cr O'Brien that in accordance with Clause 5.4 of the City's Standing Orders Local Law, the following Motion Lie on the Table:

“That Council BY AN ABSOLUTE MAJORITY, REVOKES and RESCINDS the former City of Wanneroo decision of 29 May 1996, Item TP107-05/96 refers, viz:

“That Council approves the application submitted by Artist Holdings Pty Ltd in respect of the use of Lot 9 unit 16 (7) Delage Street, Joondalup, for the provision of medical and sport related massages subject to:

- 1 There being a maximum of four masseuses working in the subject unit at any one time;*
- 2 Standard and appropriate conditions.”*

and substitutes in lieu therefore;

“That Council:

- 1 Takes into account the claim by the Hon Tony O’Gorman MLA, Member for Joondalup that “Bawdy House Activities,” contrary to Sections 209 & 213 of the Western Australian Criminal Code are allegedly occurring at Unit 16, 7 Delage St, Joondalup, and finds that evidence provided in Mr O’Gorman’s allegation, is of important weighting and is “on the balance of probabilities” a true fact;*
- 2 in light of the credit given to Mr O’Gorman’s allegation Council, having revoked and rescinded TP107-05/96, advises Ross Douglas Fraser, of 1B Saltbush Court, WICKHAM WA 6720, the Registered Proprietor, of (Unit) Lot 16 on Strata Plan 29376 Vol 2123 Folio 938 that the Approval TP107 – 05/96 granted to Artist Holdings Pty Ltd ACN 009 314 765 ABN 89 009 314 765 UNDER EXTERNAL ADMINISTRATION (LIQUIDATOR APPOINTED) has been revoked and rescinded, and that the current Unit Use does not comply, as a permitted land use, pursuant to Council’s District Planning Scheme No 2.;*
- 3 advises Leila Elaine Neilson, of 4 Addingham Court, CRAIGIE WA 6025, Director and Company Secretary, of Chadstone Pty Ltd ACN 103 565 617 ABN 15 103 565 617 (formerly LEILA’S [Reg. No 0243333G]), Principal Place of Business, Unit 16, 7 Delage Street, JOONDALUP WA 6027, Registered Office, Sergio D’Orazio & Associates, 20 Ballot Way, BALCATTWA WA 6021 that the land use approval for Unit 16, 7 Delage*

Street, JOONDALUP, granted to Artist Holdings Pty Ltd by the former City of Wanneroo ref. TP107-05/96 has been revoked and rescinded;

- 4 *advises Vincent Leonard Rossi and Cornelia Alida Rossi of 10 Moline Court, CHURCHLANDS WA 6018, Directors of Artist Holdings Pty Ltd, ACN 009 314 765 ABN 89 009 314 765 that the land use approval for Unit 16, 7 Delage Street, JOONDALUP, granted to Artist Holdings Pty Ltd by the former City of Wanneroo ref. TP107-05/96 has been revoked and rescinded.”*

The Motion to Lie on the Table was Put and **CARRIED BY EN
BLOC RESOLUTION NO 2 (10/1)**

*In favour of the Motion: Mayor Carlos, Crs Caiacob, Mackintosh, Gollant, O'Brien,
Brewer, Kimber, Prospero, Walker, and Hollywood Against the Motion: Cr Baker*

Standing Orders Local Law, Clause 5.4 – The Motion Lie on the Table:

Clause 5.4 states:

If a motion that the motion lie on the table is carried debate on that motion shall not be resumed until a motion has been passed to take the motion from the table.

On a motion for the laying of the motion on the table being carried, a record shall be taken of all those who have spoken on the motion under debate and they shall not be permitted to speak on any resumption of the debate on that motion, but this does not deprive the mover of the motion of the right of reply.

(Note: The Minutes of the Council meeting held on 24 June 2003 recorded that no member spoke on the Notice of Motion submitted by Cr O'Brien)

Any motion that was subject to a resolution that the motion lie on the table and not dealt with subsequently at the same meeting, shall be included in the agenda for the next ordinary meeting.

A member moving the taking of the motion from the table shall be entitled to speak first upon the resumption of the debate thereon.

Prior to any debate occurring on this item, a motion is required to be carried to take the motion from the table.

The Notice of Motion and the reasons for this motion as submitted by Cr O'Brien, are reproduced below:

Cr Mike O'Brien gave notice of his intention to move the following motion at the Council meeting to be held on Tuesday 29 April 2003. Council did not consider this item at its meetings held on 29 April 2003 and 27 May 2003 and it is therefore resubmitted for consideration at the Council meeting to be held on 17 June 2003.

The following elected members have indicated their support as required by Clause 4.4 of the City's Standing Orders Local Law:

Cr M O'Brien
Cr C Baker
Cr C Mackintosh
Cr T Barnett
Cr A Patterson

“That Council BY AN ABSOLUTE MAJORITY, REVOKES and RESCINDS the former City of Wanneroo decision of 29 May 1996, Item TP107-05/96 refers, viz:

“That Council approves the application submitted by Artist Holdings Pty Ltd in respect of the use of Lot 9 unit 16 (7) Delage Street, Joondalup, for the provision of medical and sport related massages subject to:

- 1 There being a maximum of four masseuses working in the subject unit at any one time;*
- 2 Standard and appropriate conditions.”*

and substitutes in lieu therefore;

“That Council:

- 1 Takes into account the claim by the Hon Tony O’Gorman MLA, Member for Joondalup that “Bawdy House Activities,” contrary to Sections 209 & 213 of the Western Australian Criminal Code are allegedly occurring at Unit 16, 7 Delage St, Joondalup, and finds that evidence provided in Mr O’Gorman’s allegation, is of important weighting and is “on the balance of probabilities” a true fact;*
- 2 in light of the credit given to Mr O’Gorman’s allegation Council, having revoked and rescinded TP107-05/96, advises Ross Douglas Fraser, of 1B Saltbush Court, WICKHAM WA 6720, the Registered Proprietor, of (Unit) Lot 16 on Strata Plan 29376 Vol 2123 Folio 938 that the Approval TP107 – 05/96 granted to Artist Holdings Pty Ltd ACN 009 314 765 ABN 89 009 314 765 UNDER EXTERNAL ADMINISTRATION (LIQUIDATOR APPOINTED) has been revoked and rescinded, and that the current Unit Use does not comply, as a permitted land use, pursuant to Council’s District Planning Scheme No 2.;*
- 3 advises Leila Elaine Neilson, of 4 Addingham Court, CRAIGIE WA 6025, Director and Company Secretary, of Chadstone Pty Ltd ACN 103 565 617 ABN 15 103 565 617 (formerly LEILA’S [Reg. No 0243333G]), Principal Place of Business, Unit 16, 7 Delage Street, JOONDALUP WA 6027, Registered Office, Sergio D’Orazio & Associates, 20 Ballot Way, BALCATTWA WA 6021 that the land use approval for Unit 16, 7 Delage Street, JOONDALUP, granted to Artist Holdings Pty Ltd by the former City of Wanneroo ref. TP107-05/96 has been revoked and rescinded;*
- 4 advises Vincent Leonard Rossi and Cornelia Alida Rossi of 10 Moline Court, CHURCHLANDS WA 6018, Directors of Artist Holdings Pty Ltd, ACN 009 314 765 ABN 89 009 314 765 that the land use approval for Unit 16, 7 Delage Street, JOONDALUP, granted to Artist Holdings Pty Ltd by the former City of Wanneroo ref. TP107-05/96 has been revoked and rescinded.”*

Reason for Motion:

Cr O'Brien provided the following in support of the above Motion:

- “1 There is no evidence that the former City of Wanneroo Councillors in Decision TP107-05/96 approved “Bawdy House Activities” as a Land Use under City of Wanneroo’s Town Planning Scheme No 1.
- 2 The proprietary company Artist Holdings Pty Ltd as a proprietary company is, according to ASIC Listings, now under External Administration (liquidator appointed) and it seems is no longer a Proprietary Company trading with an interest in Unit 16, 7 Delage Street, Joondalup.
- 3 The City of Joondalup has by its decision in October 2002 decided that “Bawdy House Activities” are not an acceptable Land Use within the boundaries of the Municipality.
- 4 The evidence of the Claim by the Hon Tony O’Gorman MLA, Member for Joondalup, that “Bawdy House Activities” are occurring at Unit 16, 7 Delage Street, Joondalup is “on the balance of probabilities” evidence of enough weight, for Council’s Decision to revoke and rescind the former City of Wanneroo decision of approval to Artist Holdings Pty Ltd.
- 5 Council further reinforced its 15 October 2002 decision, by a unanimous decision on Tuesday 11 March 2003 to prohibit “Bawdy House Activities” as a Land Use in the Municipality, and subsequent to EPA consideration, intends to advertise the amendment to District Planning Scheme No 2. as a Community Consultation, process for 42 days.”

OFFICER’S COMMENTS

Following the receipt of the notice of motion as submitted by Cr O'Brien, legal advice was sought regarding the City’s power to revoke a previously issued planning approval. It is confirmed by the legal advice that the City does not have power under District Planning Scheme No. 2 to revoke a planning approval. The one exception, which is irrelevant for current purposes, is Clause 6.10.2, which provides that an owner may make an application to revoke a planning approval prior to the commencement of the development, the subject of the approval. It is therefore advised that in accordance with 3.12 of the City’s Standing Orders Local Law it would be reasonable for the chairperson to rule the notice of motion out of order as it is reasonable to believe such a decision is beyond jurisdiction of the Council.

VOTING REQUIREMENT

Absolute Majority

MOVED Cr Hollywood, SECONDED Cr Prospero that the Motion be TAKEN FROM THE TABLE.

The Motion was Put and

LOST (5/8)

In favour of the Motion: Mayor Carlos, Crs Brewer, Hollywood, Prospero and Rowlands **Against the Motion:** Crs Baker, Caiacob, Gollant, Hart, Kenworthy, Kimber, Mackintosh and O'Brien

MOTION TO LIE ON THE TABLE NO 2 - APPLICATION FOR THE CLOSURE OF THE PEDESTRIAN ACCESSWAY BETWEEN CAMM PLACE AND COHN PLACE, HILLARYS – [58535]

WARD - Whitford

At the Council meeting held on 21 October 2003 the following motion was moved in relation to Item CJ244 - 10/03:

MOVED Cr Kimber, SECONDED Cr Mackintosh that in accordance with Clause 5.4 of the City's Standing Orders Local Law, the following Motion Lie on the Table, pending further consideration by Ward Councillors:

“MOVED Cr Caiacob, SECONDED Cr Hart that Council:

- 1 DOES NOT support the closure of the pedestrian accessway between Camm Place and Cohn Place, Hillarys;*
- 2 ADVISES the adjoining landowners of the pedestrian accessway and landowners within Camm Place and Cohn Place of Council's decision.”*

The Motion to Lie on the Table was Put and

CARRIED

Standing Orders Local Law, Clause 5.4 – The Motion Lie on the Table:

Clause 5.4 states:

If a motion that the motion lie on the table is carried debate on that motion shall not be resumed until a motion has been passed to take the motion from the table.

On a motion for the laying of the motion on the table being carried, a record shall be taken of all those who have spoken on the motion under debate and they shall not be permitted to speak on any resumption of the debate on that motion, but this does not deprive the mover of the motion of the right of reply.

(Note: The Minutes of the Council meeting held on 21 October 2003 recorded that Cr Mackintosh spoke on the Motion Moved by Cr Caiacob and Seconded by Cr Hart.

Any motion that was subject to a resolution that the motion lie on the table and not dealt with subsequently at the same meeting, shall be included in the agenda for the next ordinary meeting.

A member moving the taking of the motion from the table shall be entitled to speak first upon the resumption of the debate thereon.

Prior to any debate occurring on this item, a motion is required to be carried to take the motion from the table.

Item CJ244-10/03 is reproduced below:

CJ244 - 10/03 APPLICATION FOR THE CLOSURE OF THE
PEDESTRIAN ACCESSWAY BETWEEN CAMM PLACE
AND COHN PLACE, HILLARYS – [58535]

WARD - Whitford

PURPOSE

The purpose of this report is for Council to consider the closure of the pedestrian accessway (PAW) between Camm Place and Cohn Place, Hillarys (refer Attachment 1).

EXECUTIVE SUMMARY

The City has received a request for closure of the subject PAW from an adjoining landowner with two other adjoining landowners supporting the application and the fourth adjoining landowner not supporting the application. Justification for closure is repeated incidents of unwanted nuisances/anti-social behaviour.

The City's Pedestrian Accessway Policy provides parameters for evaluation of the request for closure. This evaluation is composed of three parts, Assessing Urban Design, Nuisance Impact and Community Impact. The assessments are rated as low, medium or high and a recommendation made whether to support closure or not.

The Urban Design Assessment determines the importance of the PAW in the pedestrian movement network by analysing the impact closure would have on access to local community facilities within 400 metres. The Nuisance Impact Assessment assesses any evidence and information to determine the degree of anti-social behaviour being experienced and the Community Impact Assessment examines the information provided by surrounding residents to determine the PAW's level of use.

In this case, the Urban Design Assessment, Nuisance Impact Assessment and Community Impact Assessment are all rated as medium, low and low respectively. Based on these ratings, the proposal accords with Case 4 of the Pedestrian Accessway Policy, therefore it is recommended that the closure of the PAW between Camm Place and Cohn Place, Hillarys not be supported.

BACKGROUND

Suburb/Location:	Hillarys
Applicant:	Four adjoining landowners
Zoning:	DPS: Residential
	MRS: Urban
Strategic Plan:	No relevant objective/strategy within Strategic Plan

DETAILS

Current Proposal or Issue

Three out of the four adjoining landowners support the closure of the PAW and agree to acquire the land and meet any costs and conditions associated with closure.

The request for closure is based on repeated incidents of unwanted nuisances/anti-social behaviour that adjoining landowners/occupiers advised are associated with the PAW.

Site Inspection

A site inspection revealed that vision through the PAW is good, providing clear sight lines and the condition of the PAW was also good. At the time of the inspection there was no graffiti or rubbish. (See Attachment 2 to this report).

PAW Closure Process

A request can be made to close a PAW from an adjoining landowner and the City's Pedestrian Accessway Policy guides the process of evaluation. From the outset, the City must have some indication that some or all of the adjoining landowners are prepared to acquire the land within the PAW and pay all the associated costs and meet any necessary conditions. As part of the process, the service authorities are asked to provide details of any service plant that may be within the PAW that would be affected by the proposed closure and if it can be modified or removed to accommodate the request.

Prior to the Department of Land Information (DLI) considering closure of a PAW, it is necessary for the Department for Planning and Infrastructure (DPI) to support closure. As per the City's Pedestrian Accessway Policy, the City seeks the DPI's view, however, this is done only if Council supports closure of the PAW. If the DPI does support the proposal then the DLI is requested to formally close the PAW. The final decision on a request for closure of a PAW rests with the Minister for Planning and Infrastructure.

Consultation

The proposal was advertised for thirty days from 16 June 2003 to 16 July 2003 by way of a notification sign at each end of the PAW and questionnaires forwarded to residents living within a 400-metre radius. Attachments 3 and 4 summarise the information from the returned questionnaires in relation to this application.

A total of 48 questionnaires were returned and one (1) separate letter that strongly objected to the closure, stating that the PAW was an appealing factor in purchasing the property as it gives better access to Hillarys Marina and relatives and friends in the nearby 'Harbour Rise' residential subdivision.

It should also be noted that two (2) questionnaires were returned after the closure of the advertising period and were not included within Attachment 3. Both questionnaires stated that they did not use the PAW, and were neutral in their opinion with respect to its closure.

Policy Implications

The City's Pedestrian Accessway Policy has been prepared in accordance with clause 8.11 of the City of Joondalup's District Planning Scheme No 2, which allows Council to prepare policies relating to planning or development within the scheme area. The Policy provides guidance on the inclusion and design of PAWs in new subdivisions and assessment criteria for the closure of PAWs.

As part of the City's Pedestrian Accessway Policy, when closure of a PAW is requested, formal evaluation of the application is conducted. This evaluation is composed of three parts, Assessing Urban Design, Nuisance Impact and Community Impact. The assessments are rated and a recommendation made whether to support closure or not. Where points in the ratings do not match exactly with the assessment results, comments supporting the chosen rating will be provided in italics.

The Urban Design Assessment determines the importance of the PAW in the pedestrian movement network by analysing the impact closure would have on homes that are accessible within 400 metres to local community facilities. The Nuisance Impact Assessment assesses any evidence and information to determine the degree of anti-social behaviour being experienced and the Community Impact Assessment considers the information provided from the surrounding residents to determine the PAW's level of use.

COMMENT

Assessment and Reasons for Recommendation

Urban Design Assessment

From information received in the returned questionnaires, the subject PAW is primarily used to access community facilities such as Hillarys Marina and local parks, with its main use being for exercise/social reasons. If the subject PAW is closed, the walking distance to these facilities does not appear to increase significantly.

The main alternative route would appear to be via Angove Drive and comments by some users, particularly those who reside within Cohn Place, indicate that this alternative route is unsuitable. Reasons provided are that it increases the walking distance and encourages walking along and crossing a busier road. The PAW is not a designated 'safe route to school' and is not shown on Bikeplan. Although there are alternative routes for users, 5 of the 13 users (38%) advised they would be inconvenienced if closure were supported. Based on the foregoing, a Medium rating appears the most appropriate:

Policy Parameters – Medium	Analysis Results
<ul style="list-style-type: none"> PAW provides a route to community facilities but not direct 	<ul style="list-style-type: none"> This is supported
<ul style="list-style-type: none"> An alternative route exists but some inconvenience. 	<ul style="list-style-type: none"> This is supported
<ul style="list-style-type: none"> PAW not designated as a 'safe route to school' or significant with regard to the bike plan. 	<ul style="list-style-type: none"> This is supported

Nuisance Impact Assessment

The Nuisance Impact Assessment is carried out by investigating any reported anti-social behaviour. Justification for closure is based on:

- The PAW does not significantly enhance pedestrian access to Hillarys Marina or beach areas as the route along Angove Drive to West Coast Highway would be equidistant.
- Closure of the PAW would not significantly affect access in the other direction to Conica Park.
- Access from the Harbour Rise precinct to the shops on Flinders Avenue currently under construction would be similar along Ewing Drive to Waterford Drive; the PAW does not significantly affect walking distance to these shops.
- With Hillarys Marina operating nightclub facilities, the PAW will continue to attract unwarranted nuisances which have been continually experienced albeit often not reported by residents of the area.

Police and City Watch Information

City Watch was requested to undertake extra patrols to monitor the level of anti-social behaviour in the PAW. During the monitoring period, which was 21 January 2003 to 7 February 2003, 81 patrols were undertaken and there were no incidents recorded.

Police information provided covered a period from January 2002 to September 2003, with no criminal activity or calls for Police attendance to this area.

Police and City Watch reports indicate that the problems encountered with the PAW do not appear to suggest that criminal activity or anti-social behaviour in and around the area of the PAW is any higher than other areas within the suburb.

Comments in Returned Questionnaires

Of the 13 users of the subject PAW, 1 had witnessed anti-social behaviour and vandalism, however, no comments were made with respect to the nature of anti-social behaviour or vandalism.

Based on the foregoing, it appears that the incidents noted by the adjoining landowners are similar to those experienced in the surrounding area. Therefore the Nuisance Impact Assessment is rated low as per Policy 3.2.7 – Pedestrian Accessways.

Policy Parameters – Low	Analysis Results
<ul style="list-style-type: none"> • Occurrence of criminal activity or antisocial behaviour similar to elsewhere in the suburb. 	<ul style="list-style-type: none"> • This appears to be correct
<ul style="list-style-type: none"> • Types of offences are limited to antisocial behaviour 	<ul style="list-style-type: none"> • This appears to be correct
<ul style="list-style-type: none"> • The severity of antisocial behaviour is similar to elsewhere in the suburb 	<ul style="list-style-type: none"> • This appears to be correct

Community Impact Assessment

The proposal was advertised for thirty days from 16 June 2003 to 16 July 2003 by way of a notification sign at each end of the PAW and questionnaires forwarded to residents living within a 400-metre radius. Of the 48 questionnaires returned, the overall response with regard to the support, objection or indifference to the closure is:

Supporters		Objectors		Neutral		Totals
Users of the PAW	1	Users of the PAW	8	Users of the PAW	4	13 Users
Non users of the PAW	15	Non- users of the PAW	1	Non users of the PAW	19	35 Non- users
Total	Supporting 16	Total	Objecting 9	Total	Neutrals 23	48

Attachment 4 to this report indicates the most common use of use the PAW is for exercise/social reasons with access to Hillarys Marina and parks also being significant.

The Community Impact Assessment falls between a medium to low rating, however, low appears more appropriate and generally satisfies the criteria stipulated under Policy 3.2.7 as it states:

Policy Parameters – Low	Analysis Results
<ul style="list-style-type: none"> High number of residents in favour of closure over (75%) 	<ul style="list-style-type: none"> <i>Of the 48 respondents, 16 (approximately 33%) support closure.</i>
<ul style="list-style-type: none"> Low number of households using the PAW 	<ul style="list-style-type: none"> <i>Of the 48 questionnaires received, 13 (approximately 27%) residents/families use the PAW</i>
<ul style="list-style-type: none"> Few users inconvenienced by closure (less than 30%) 	<ul style="list-style-type: none"> <i>Of the 13 users, 8 (approximately 61%) advised they would be inconvenienced by closure</i>

As a comparison, the following table is a list of criteria under the ‘medium’ heading of Policy 3.2.7;

Policy Parameters – Medium	Analysis Results
<ul style="list-style-type: none"> Medium portion of respondents not in favour of closure (over 30%) 	<ul style="list-style-type: none"> <i>Of the 48 respondents, 9 (approximately 19%) support closure</i>
<ul style="list-style-type: none"> Moderate level of households using the PAW 	<ul style="list-style-type: none"> <i>Of the 48 questionnaires received, 13 (approximately 27%) residents/families use the PAW</i>
<ul style="list-style-type: none"> Moderate portion of users inconvenienced by closure of the PAW (30-50%) 	<ul style="list-style-type: none"> <i>Of the 13 users, 8 (approximately 61%) advised they would be inconvenienced by closure</i>

Final Assessment

Comments by supporters in the returned questionnaires are that if the adjoining landowners are experiencing any anti-social behaviour as a result of living by a PAW then it should be closed. Some supporters comment that all PAWs are a security risk and should be closed.

Two (2) of the local residents who wished to remain neutral passed comments in their returned questionnaires with one acknowledging the usefulness of the PAW to access the park and the other recognising that PAWs can be a problem for adjoining landowners.

Objections raised are that the PAW was included in the sub-division originally for the benefit of the local community and it does assist with convenient access to Hillarys Marina, to visit relatives and friends or access nearby parks. Some objectors consider that PAWs are important for the young, the elderly and those who do not have private transport. Alternative routes, especially Angove Drive, may not be suitable for younger children due to traffic safety concerns. Based on the information in the returned questionnaires, on balance, the PAW does appear to be an asset overall to the local community.

THE RESULT OF EACH ASSESSMENT IS DETAILED BELOW:

- Urban Design Medium
- Nuisance Impact Low
- Community Impact Low

In accordance with Policy 3.2.7 – Pedestrian Accessways, the final assessment equates to a Case 4, which states that closure is not supported where Urban Design Assessment for the PAW is considered of medium importance and both nuisance and use is low. Therefore it is recommended that the application to close the PAW between Camm Place and Cohn Place, Hillarys not be supported.

ATTACHMENTS

Attachment 1	Site Plan
Attachment 2	Photographs of PAW
Attachment 3 & 4	Summarised information of returned questionnaires

VOTING REQUIREMENTS

Simply Majority

Officer's Recommendation as submitted with CJ244-10-/03

That Council:

- 1 **DOES NOT support the closure of the pedestrian accessway between Camm Place and Cohn Place, Hillarys;**

- 2 ADVISES the adjoining landowners of the pedestrian accessway and landowners within Camm Place and Cohn Place of Council's decision.

Appendix 14 refers

To access this attachment on electronic document, click here: [Attach15brf041103.pdf](#)

9 DATE OF NEXT MEETING

The next meeting of the Council has been scheduled for **7.00 pm** on **2 December 2003** to be held in the Council Chamber, Joondalup Civic Centre, Boas Avenue, Joondalup

10 CLOSURE

BUSINESS OUTSTANDING FROM PREVIOUS MEETINGS

OFFICE OF THE CEO

ANNUAL GENERAL MEETING OF ELECTORS – ex CJ307-12/02

2(a) Motion 1 (*requesting Council to make the various changes to public question time*) be considered as part of the further review of the City's Standing Orders Local Law:

Status: A further review of the Standing Orders Local Law is being undertaken and will be referred to the Standing Orders Review Committee in the near future.

WANNEROO BASKETBALL ASSOCIATION – PROPOSED WRITE OFF OF DEBT TO COUNCIL – ex C57-04/03

“Council REQUESTS a report be prepared on the appropriateness or otherwise of the City adopting a policy that it shall not in future act as a lending authority for any sporting club or other external organisation or provide any guarantee for any loan raised by any sporting club or association;

Status: Report will be prepared in due course.

MOTION TO LIE ON THE TABLE NO 4 – MEETING OF THE POLICY MANUAL REVIEW COMMITTEE HELD ON 26 AUGUST 2003 – ex C212-09/03

“3 UNDERTAKES a further review of Policies:

- 2.2.8 Legal Representation for Present and Former Elected Members and Staff of the City;
- 2.3.3 Use of Common Seal and the Signatories for Contract Execution;
- 2.3.4 Provision of Information.

Status: A further review of the above policies is being undertaken and will be referred to the Policy Manual Review Committee in the near future.

STRATEGIC AND SUSTAINABLE DEVELOPMENT

DEVELOPMENT OF A COUNTRY TOWN RELATIONSHIP - ex CJ278-11/02

“that Council DEFERS any decision to enter into a city-country sister City relationship until further analysis can be undertaken.”

Status: A report will be submitted to the December Strategy meeting.

PLANNING & COMMUNITY DEVELOPMENT**RESPONSE TO PUBLIC COMMENTS ON THE MULLALOO BEACH PROJECT PRELIMINARY CONCEPT PLAN – ex CJ339-12/02**

“3 REQUIRES a further report detailing priorities, costing and phasing of the elements comprising the Mullaloo Beach Project Concept Plan to be presented to Council for further consideration, having regard to the detailed comments and suggestions made by the public during the consultation period.”

Status: A report will be presented to Council in due course.

INITIATION OF AMENDMENT TO DISTRICT PLANNING SCHEME NO 2 – PROSTITUTION LANDUSE PROHIBITION – ex CJ031-02/03

“that Council DEFERS initiating and adopting the amendment for the purposes of advertising until the Hon Minister responds to the issues outlined within both the City’s and WALGA’s submissions and further consideration being given to any future revisions to the Prostitution Control Bill 2002 arising from comments obtained during the consultation period.”

Status: The Western Australian Planning Commission (WAPC) has verbally advised that advice has recently been received from Crown Law. The WAPC will provide written advice to the City shortly.

NOTICE OF MOTION NO 4 – CR M CAIACOB – LOT 1 OCEANSIDE PROMENADE, MULLALOO ex C83-05/03

“that Council AGREES and RESOLVES to incorporate Lot 1 Oceanside Promenade, Mullaloo into Tom Simpson Park reserve proper and makes any and all necessary changes to the status and zoning of the land as per the Council Officers recommendation in CJ118-05/02.”

“that consideration of the Notice of Motion - Cr M Caiacob – Lot 1 Oceanside Promenade, Mullaloo be DEFERRED pending submission of a report.”

Status: A report will be prepared in due course.

COMMUNITY DEVELOPMENT**PROPOSED NEW STRUCTURES FOR CRIME PREVENTION IN WESTERN AUSTRALIA– ex CJ338-12/02**

“4 NOTES that Council will be advised as the matter progresses both through Desk of the CEO reports and a further report to Council”

Comment: The structures of crime prevention within Western Australia has recently been reviewed by the Office of Crime Prevention. At the Safer WA Annual General Meeting conducted on 25 October 2003 it was announced that a new proposed model has been developed to essentially replace the current Safer WA structure. The new structure would begin in April 2004 and sees crime prevention coordinated and facilitated at a local level by Local Government. Local Government would be responsible for identifying community needs, co-coordinating community involvement and developing local crime prevention plans. Local community safety partnerships are to be established to implement the local crime prevention plan, which is to be facilitated by local government.

At this stage, the outline of the model does not contain sufficient information for the City of Joondalup to make a clear determination on the impact of the proposal. A Community Engagement Team is being developed by the Office of Crime Prevention to visit Local Government and volunteers to discuss the new structures in more depth.

A Report will be presented to Council when sufficient information is available.

RANS MANAGEMENT GROUP - ex JSC5-07/02

“requests the CEO to prepare a detailed report on the viability of the management and operation of the Sorrento/Duncraig and Ocean Ridge leisure centres;

Status: The brief was developed and quotes sought from consultants. The closing date for quotes was 30 January 2003. CCS Strategic Management Consultant has been engaged to prepare a feasibility report. A report is due to be presented to Council on December 2003.

OUTSTANDING PETITIONS

<p>A 34-signature petition has been received from Sorrento residents requesting the City to undertake the following works:</p> <ul style="list-style-type: none"> ▪ Close Raleigh Road at junction of Frobisher Avenue (western side) ▪ Create left turn only from Raleigh Road on to West Coast Drive <p>Comment: An investigation will be carried out and a report will be submitted to Council in due course.</p>	<p>8 July 2003</p> <p>Director Infrastructure and Operations</p>
<p>A 55-signature petition has been received from Kingsley residents in relation to excessive traffic speed and antisocial driver behaviour in Benbullen Boulevard, Kingsley.</p> <p>Comment: A report will be submitted to Council once investigations and consultation with residents have been completed.</p>	<p>19 August 2003 and 9 September 2003</p> <p>Directors, Infrastructure & Operations/Planning & Community Development</p>
<p>A 45-signature petition requesting the City of Joondalup carry out a full investigation of parking and traffic in the area surrounding Duncraig Primary School, specifically Marri Road and Roche Road, Duncraig.</p> <p>Comment: Investigations will be carried out and a report submitted to Council in December 2003.</p>	<p>9 September 2003</p> <p>Director Infrastructure and Operations & Director Planning and Community Development</p>

REPORTS/PRESENTATIONS REQUESTED AT BRIEFING SESSIONS

	DATE OF REQUEST - REFERRED TO -
<p>Street lighting</p> <p>Cr Prospero requested that a report be submitted to Council on appropriate measures to improve street lighting in older suburbs within the City.</p> <p>Comment: Information regarding this request will be compiled and considered as part of the 2004/2005 Council considerations.</p>	<p>15 July 2003</p> <p>Director Infrastructure and Operations</p>
<p>Cr Kimber requested a report, as soon as practicable, on the:</p> <ul style="list-style-type: none"> • Number of public questions asked (over the last three years); • Number of questions requiring investigation; • Amount of staff hours required to respond to questions; • Cost per individual to the City of Joondalup and its ratepayers; • Benefits to the ratepayers of the questions asked by: <ul style="list-style-type: none"> • Mr Ron De Gruchy; • Mr S Magyar; • Mr D Davies; • Mr M Sideris; • Mr V Cusack; • Ms S Hart (prior to election) • Mr M Caiacob (prior to election) • Mr K Zakrevsky; • Ms M Moon; • Ms K Woodmass; • Mr S Grech; • Mrs M Mc Donald. 	<p>22 July 2003</p> <p>Office of the CEO/Manager Marketing Communications & Council Support</p>
<p>Cr Kimber raised the issue of the budget timetable during an election year and believed the target dates did not allow for this, and queried whether the dates could be put back a month in an election year.</p> <p>It was suggested Council lobby WALGA with a view to changing the time for the holding of Local Government elections.</p> <p>Comment: A report to be presented in relation to the timing of Local Government elections.</p>	<p>18 September 2003</p> <p>Office of the CEO</p>