

## CITY OF JOONDALUP

MINUTES OF THE SENIORS INTERESTS ADVISORY COMMITTEE  
HELD ON WEDNESDAY 21 APRIL 2004 AT 9.30AM  
IN CONFERENCE ROOM 3, CIVIC CENTRE, BOAS AVENUE, JOONDALUP

### 1. ATTENDANCES AND APOLOGIES

#### Committee Members:

Kevan Rowe	Chairperson / Community Representative
Lew Thorstensen	Community Representative
Audrey Poole	Industry Representative - Australian Red Cross
Diane Davies White	Industry Representative - Seniors Recreation Council
Allyn Bryant	Industry Representative – Association of Independent Retirees Inc

#### Officers:

Graeme Hall	Manager Community Development Services
Yvette Peterson	Community Development Officer
Gillian Hampson	Minute Clerk

#### Apologies:

Margaret March	Community Representative
Robert Kinloch	Industry Representative – COTA/NSA
Lucy Morris	Executive Director, Community Vision Inc

The Chairperson declared the meeting open at 9.40am.

### 2. CONFIRMATION OF PREVIOUS MINUTES

**MOVED** Lew Thorstensen, **SECONDED** Audrey Poole that the minutes of the meeting held on 21 March 2004 is a true and accurate record.

**CARRIED**

### 3. GUEST SPEAKER – MARY FRASER

Mary Fraser introduced herself to the Committee and gave a presentation on Fini Villages and the Retirement Village Association.

*Manager Community Development Services joined the meeting at 9.50am.*

Mary stated that the Retirement Village Association is the peak industry body for the retirement village industry. Each retirement villa has a residents committee and there is also a statewide committee made up of residents. She gave a summary of the legal and financial implications advising that there are three costs involved in purchasing a home at a retirement village i.e. Entry Fee (capital contribution) Purchase Price (lease for life) and Ongoing Costs.

A 'Village Lifestyle' brochure was circulated to the committee.

#### **4. REPORT FROM SUB COMMITTEE – Regional Seniors Event**

Community Development Officer informed the committee that the organising of the Expo was underway. The Coordinator Peita Gallager was sending information to groups listed on the community information database.

Community Development Officer advised that a letter had been received from the City of Wanneroo advising that they will not be providing funds towards the event and therefore will not be participating. City of Wanneroo residents, however will be able to join in with the 'come and try' events, the expo and the concert.

*Manager Community Development Services left the meeting at 10.25am.*

Community Development Officer advised that a cheque for \$10,000 being a contribution towards the Coordinator's salary had been received from the City of Stirling.

Community Development Officer informed the committee that there was a possible \$10 000 through Lotterywest funding for the concert component of the event however, if a further \$20,000 is not found the concert will be cancelled. The group "Pot-Pourri" has been tentatively booked.

*Manager Community Development Services joined the meeting at 10.35am.*

#### **5. GENERAL BUSINESS**

##### **5.1 Seniors Accommodation Representative**

Low Thorstensen spoke about the representative for seniors' accommodation sitting on the Seniors Interests Advisory Committee.

Community Development Officer advised that a speaker on Aged Care would attend the next meeting to give the committee an understanding of the aged care accommodation structure. The committee would therefore be able to make an informed decision when voting on the seniors accommodation representative.

##### **5.2 Seniors Interests Advisory Committee Membership**

Manager Community Development Services circulated a Seniors Interests Advisory Committee Membership report and advised that the recommendations are:

- Endorses that membership of the Seniors Interests Advisory Committee is for a two-year period in line with Council elections. After this two-year term all individuals/organisations must stand down.

- Endorses that the term for all current members will end in May 2005 and the new committee will commence in July 2005 to coincide with Council elections.
- Endorses that there are no restrictions to incoming representatives.
- Criteria for membership to be forwarded to Council

**MOVED** Lew Thorstensen, **SECONDED** Allyn Bryant that the committee accept the Seniors Interests Advisory Committee Membership report.

**CARRIED**

### **5.3 Department for Community Development Representative**

Community Development Officer advised that a letter had been received from the Department for Community Development - Seniors Interests to advise that a representative will attend the Seniors Interests Advisory Committee meetings twice yearly. The Department's Joondalup representative Brian Dodds is currently on secondment.

## **6. DATE OF FUTURE MEETINGS AND CLOSE**

The next meeting will be held on Wednesday the 19<sup>th</sup> May 2004.

The chair declared the meeting closed at 10.55am.

**CITY OF JOONDALUP  
SENIORS INTEREST ADVISORY COMMITTEE  
TERMS OF REFERENCE**

1. DEFINITIONS

Council	Council of the City of Joondalup
Committee	Seniors Interest Advisory Committee

2. MEMBERSHIP

The committee shall consist of the following members.

1. One representative from the Department for Community Development/Office of Seniors Interests.
2. One representative from Community Vision Inc
3. Four representatives from commercial or not for profit organisations that provide services to seniors within the City.
4. Four members of the community who do not represent any particular group or organisation but whom have an interest in senior's issues.
5. One representative for organisations that provide accommodation for seniors.

3. OBJECTIVES

- 3.1 Oversee the strategic co-ordination of all Seniors issues across Council.
- 3.2 Provide advice to Council to ensure that the concerns of seniors are adequately represented in the City's planning processes and the strategic directions being developed for older people across the City.

4. MANAGEMENT

4.1 Terms of Appointment.

Appointments to the Committee shall be by nomination and Expressions of Interest will be called from members of the general community and relevant commercial or not for profit organisations to fill the respective community and service provider positions on the Committee.

Membership is for a two-year period in line with Council elections. After this two-year term all individuals/organisations must stand down.

Members shall be appointed by Council and there are no restrictions to incoming representatives.

#### 4.2 Chairperson

The Chairperson shall be elected by the Committee. In the absence of the Chairperson the meeting shall appoint an Acting Chairperson for that particular meeting.

#### 4.3 Meetings

Meetings of the Seniors Interests Advisory Committee will occur at least four times in each financial year.

#### 4.4 Quorum

A quorum will be 50% of members.

#### 4.5 Minutes

Minutes shall be made of all meetings. A copy of confirmed minutes shall be forwarded to the Committee Clerk. Minutes of all Committee meetings shall be forwarded to members at least seven days prior to the following meeting.

#### 4.6 Deputations

The Committee may invite any persons or organisations to attend any meetings to discuss issues of interest.

#### 4.7 Vacancies

If a casual vacancy is created, the Committee shall recommend the appointment of a person for the remainder of the Committee's term of office.

#### 4.8 Powers of Council

Nothing herein contained shall restrict the powers of Council.