

# CITY OF JOONDALUP

Notice is hereby given that a Special Meeting of Council will be held in the Council Chamber, Joondalup Civic Centre, Boas Avenue, Joondalup on **TUESDAY, 11 MAY 2004** commencing at **6.20 pm**.

CLAYTON HIGHAM  
Acting Chief Executive Officer  
7 May 2004

Joondalup  
Western Australia

## AGENDA

### **1 PUBLIC QUESTION TIME**

(Please Note: Section 7(4)(b) of the Local Government (Administration) Regulations 1996 states that a Council at a special meeting is not required to answer a question that does not relate to the purpose of the meeting. It is requested that only questions that relate to items on the agenda be asked).

### **2 APOLOGIES AND LEAVE OF ABSENCE**

### **3 DECLARATIONS OF FINANCIAL INTEREST/INTEREST THAT MAY AFFECT IMPARTIALITY**

### **4 ITEMS OF BUSINESS**

**ITEM 1 ACTING CHIEF EXECUTIVE OFFICER - [97276]**

### **5 CLOSURE**

## **ITEM 1      ACTING CHIEF EXECUTIVE OFFICER - [97276]**

**WARD - All**

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### **PURPOSE**

To appoint an Acting Chief Executive Officer whilst Mr Higham is on annual leave from 17 May to 28 May 2004 inclusive.

### **EXECUTIVE SUMMARY**

The Acting Chief Executive Officer, Mr Clayton Higham, will be on annual leave from 17 to 28 May 2004. During his absence, it is recommended that Mr David Djulbic, Director Infrastructure and Operations, be appointed Acting Chief Executive.

### **BACKGROUND**

At the Council meeting held on 27 April 2004 (Item C29-04/04 refers) the Joint Commissioners resolved to appoint Mr Higham to the position of Acting Chief Executive Officer for a six month period to 26 October 2004 inclusive.

### **DETAILS**

It is usual practice when the Chief Executive Officer is on leave that a Director be appointed in his absence to act in that position for statutory requirements.

Mr Higham has an arrangement to take leave during this period that cannot be rescheduled.

Given that Mr Higham will be on annual leave, it is recommended that Mr Djulbic be appointed Acting CEO to cover the period of Mr Higham's absence.

### **ATTACHMENTS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority

### **RECOMMENDATION**

**That the Joint Commissioners APPOINT the Director, Infrastructure and Operations, Mr David Djulbic, to be the Acting Chief Executive Officer from 17 May to 28 May 2004 inclusive, while Mr Clayton Higham is on annual leave.**

