

# CITY OF JOONDALUP

MINUTES OF SPECIAL COUNCIL MEETING HELD IN COUNCIL CHAMBER,  
JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP, ON TUESDAY 11  
MAY 2004

## OPEN AND WELCOME

The Chairman declared the meeting open at 1820 hrs.

## ATTENDANCES

### In Attendance:

CMR J PATERSON – Chairman  
CMR M ANDERSON  
CMR A FOX  
CMR S SMITH

### Officers:

Acting Chief Executive Officer:	C HIGHAM	
Director, Corporate Services & Resource Management:	P SCHNEIDER	
Director, Infrastructure and Operations:	D DJULBIC	<i>Absent from 1821 to 1823 hrs</i>
Manager, Audit & Executive Services:	K ROBINSON	
Manager, Marketing, Communications & Council Support:	B ROMANCHUK	
Media Advisor:	L BRENNAN	
Committee Clerk:	J HARRISON	
Minute Clerk:	L TAYLOR	

There were 3 members of the Public in attendance.

### Apologies

Cmr Allan Drake-Brockman

## **PUBLIC QUESTION TIME**

(Section 7(4)(b) of the Local Government (Administration) Regulations 1996 states that a Council at a special meeting is not required to answer a question that does not relate to the purpose of the meeting. It was requested that only questions that relate to items on the agenda be asked).

Nil.

## **DECLARATIONS OF FINANCIAL INTEREST/INTEREST THAT MAY AFFECT IMPARTIALITY**

Director, Infrastructure and Operations, Mr David Djulbic declared a financial interest in Item JSC25-05/04 – Acting Chief Executive Officer, as Mr Djulbic is under consideration for the acting position in the absence of Mr Higham.

Director, Infrastructure and Operations left the Chamber at this point, the time being 1821 hrs.

## **JSC25-04/04      ACTING CHIEF EXECUTIVE OFFICER - [97276]**

**WARD - All**

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### **PURPOSE**

To appoint an Acting Chief Executive Officer whilst Mr Higham is on annual leave from 17 May to 28 May 2004 inclusive.

### **EXECUTIVE SUMMARY**

The Acting Chief Executive Officer, Mr Clayton Higham, will be on annual leave from 17 to 28 May 2004. During his absence, it is recommended that Mr David Djulbic, Director Infrastructure and Operations, be appointed Acting Chief Executive.

### **BACKGROUND**

At the Council meeting held on 27 April 2004 (Item C29-04/04 refers) the Joint Commissioners resolved to appoint Mr Higham to the position of Acting Chief Executive Officer for a six month period to 26 October 2004 inclusive.

### **DETAILS**

It is usual practice when the Chief Executive Officer is on leave that a Director be appointed in his absence to act in that position for statutory requirements.

Mr Higham has an arrangement to take leave during this period that cannot be rescheduled.

Given that Mr Higham will be on annual leave, it is recommended that Mr Djulbic be appointed Acting CEO to cover the period of Mr Higham's absence.

## **ATTACHMENTS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

**MOVED Cmr Smith, SECONDED Cmr Anderson that the Joint Commissioners APPOINT the Director, Infrastructure and Operations, Mr David Djulbic, to be the Acting Chief Executive Officer from 17 May to 28 May 2004 inclusive, while Mr Clayton Higham is on annual leave.**

Cmrs Smith, Fox and Anderson spoke in support of the Motion.

**The Motion was Put and**

**CARRIED UNANIMOUSLY (4/0)**

Director, Infrastructure and Operations entered the Chamber at this point, the time being 1823 hrs.

## **CLOSE OF MEETING**

There being no further business, the Chairman declared the Meeting closed at 1824 hrs; the following Commissioners being present at that time:

CMR J PATERSON  
CMR M ANDERSON  
CMR A FOX  
CMR S SMITH