



City of
Joondalup

DRAFT AGENDA

FOR

BRIEFING SESSION

TUESDAY, 1 JUNE 2004

PUBLIC QUESTION TIME

Public question time is provided at meetings of the Council or briefing sessions that are open to the public.

Public question time is not a public forum for debate or making public statements. The time is limited to asking of questions and receiving responses. This procedure is designed to assist the conduct of public question time and provide a fair and equitable opportunity for members of the public who wish to ask a question. Public question time is not to be used by elected members. Members of the Council are encouraged to use other opportunities to obtain information.

Questions must relate to the ordinary business of the City of Joondalup or the purpose of the special meeting.

Prior to the Meeting/Briefing Session

To enable prompt and detailed responses to questions, members of the public are encouraged to lodge questions in writing to the Committee Clerk by close of business on the Friday prior to the Council meeting or Briefing Session at which the answer is required. Answers to those questions received within that time frame, where practicable, will be provided in hard copy form at that meeting.

At the Meeting/Briefing Session

A register will be provided for those persons wanting to ask questions to enter their name, and the order of registration will be the order in which persons will be invited to ask their questions.

Public question time will be limited to the legislative minimum of fifteen (15) minutes and may be extended by resolution of the Council, but the extension of time is not to exceed ten (10) minutes in total. Public question time will be limited to two (2) questions per member of the public. When all people who wish to do so have asked their two (2) questions, the presiding member may, if time permits, provide an opportunity for those who have already asked their two (2) questions to ask further questions.

During public question time at the meeting, each member of the public wanting to ask questions will be required to provide a written form of their question(s) to a Council employee.

Where the number of required questions exceeds the number able to be asked, the member of the public may submit the unasked questions to the Council, where they would be 'taken on notice' and a written response provided.

The procedure to ask a public question during the meeting is as follows:

- persons are requested to come forward in the order they registered;
- give their name and address;
- read out their question;
- before or during the meeting each person is requested to provide a written form of their question to a designated Council employee;
- the person having used up their allowed number of questions or time is asked by the presiding member if they have more questions; if they do then the presiding member notes the request and places them at the end of the queue; the person resumes their seat in the gallery;
- the next person on the registration list is called;
- the original registration list is worked through until exhausted; after that the presiding member calls upon any other persons who did not register if they have a question (people may have arrived after the meeting opened);
- when such people have asked their questions the presiding member may, if time permits, provide an opportunity for those who have already asked a question to ask further questions;
- public question time is declared closed following the expiration of the allocated time period or where there are no further questions.

The Mayor or presiding member shall decide to:

- Accept or reject the question and his/her decision is final;
- Nominate a member of the Council and/or Council employee to respond to the question;
- Due to the complexity of the question, it be taken on notice with a written response provided as soon as possible, and included in the agenda of the next briefing session or Council meeting, whichever applicable.

The following rules apply to public question time:

- *question time is not to be used by a member of the public to make a statement or express a personal opinion;*
- *questions should properly relate to Council business;*
- *question time shall not be used to require an Elected Member or an officer to make a personal explanation;*
- *questions should be asked politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or Council employee;*
- *where a response has been provided to a question asked by a member of the public, and where that response, in the opinion of the presiding person, adequately deals with the question, there is no obligation to further justify the response;*
- *where an elected member is of the opinion that the question is not relevant to the business of the City of Joondalup or that a member of the public is making a statement, they may bring it to the attention of the meeting.*

It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the Local Government Act 1995 or the Freedom of Information (FOI) Act 1992. Where the response to a question(s) would require a substantial commitment of the City's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the City and refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

Disclaimer

Responses to questions not put in writing are provided in good faith and as such, should not be relied upon as being either complete or comprehensive.

DEPUTATION SESSIONS

Commissioners will conduct an informal session on the same day as the Briefing Session in Conference Room 1, Joondalup Civic Centre, Boas Avenue, Joondalup, commencing at 6.30 pm where members of the public may present deputations by appointment only. (Please note that deputation requests are to be received by no later than 4.00 pm on the Monday prior to a Briefing Session.)

A time period of fifteen (15) minutes is set-aside for each deputation, with five (5) minutes for Commissioners' questions. Deputation sessions are open to the public.

* *Any queries on the agenda, please contact Council Support Services on 9400 4369.*

CITY OF JOONDALUP – BRIEFING SESSION

to be held in Conference Room 1, Joondalup Civic Centre, Boas Avenue, Joondalup on
TUESDAY, 1 JUNE 2004 commencing at **6.30 pm**

ORDER OF BUSINESS

1 OPEN AND WELCOME

2 PUBLIC QUESTION TIME

The following questions were submitted by Ms S Hart, Greenwood to the Briefing Session held on 11 May 2004:

Re: Meeting 27th April 2004.

Q1 Re: CJ090-04/04. When was the building license submitted to the City, for the last remaining block in Ellersdale Road?

A1 The question asked has prompted a further check of Council's records and site inspections to get to the hub of this question. It has been found that, contrary to previous advice given, a Building Licence Application has not been received for 60 Ellersdale Avenue, Warwick. A sincere apology is offered for this oversight.

Q2 When does the building permit for the same expire?

A2 See A1 above

Q3 My second question was related to the development/redevelopment for the old ANZ Bank site, and the vacant block of land, between the car wash and Centrelink site, in Ellersdale Road Warwick.

As redevelopment has commenced on the ANZ site, the City should have information/application or details on what is proposed on the site. Has the City any information/application or details of what is happening on the old ANZ site?

A3(a) An application for a Child Care Centre has been received for the former Bankwest building in Ellersdale Avenue, Warwick. The centre is proposed to cater for 96 children.

Q4 Why was this question taken on notice? Was this question not understood, or too complicated for staff to answer? When was the City intending to answer my question?

- A4 The question was taken on notice to enable additional research to be undertaken and a detailed response to be given.
- Q5 Are Commissioners and staff aware that the answer "on notice" to questions from ratepayers, are not trust nor relationship building with the City's major stakeholders, the ratepayers?*
- A5 Every endeavour is made to provide responses to questions at the first available opportunity. In some instances however this is not possible due to the complexity of the question and the resources required to prepare responses in the time available.
- Q6 Are commissioners and staff aware that perception of an "on notice" answer to a question, means to many ratepayers, that, "you will simply not get this information/we do not want you to have this information"? If Commissioners would like examples of this I will be pleased to provide this information.*
- A6 See A5 above.
- Q7 Could I please have the answers to the two sites answered separately?*
- A7 See A1-4 above.
- Q8 Can the City please provide me with total figures in reserve (jam jars), what accounts and how much, for the year 2001, and what is in the coffers now, what accounts and how much?*
- A8 The City's reserve account balances at 30 June 2001 and 31 March 2004 were as follows:

Reserve Account	Reserve Balances as at 30 June 2001	Reserve Balances as at 31 March 2004
	\$	\$
Asset Replacement Reserve	6,733,227	7,163,348
Cash in Lieu of Parking Reserve	402,769	363,874
Cash in Lieu of Public Open Space Reserve	674,169	1,037,556
Domestic Cart Refuse Collection Reserve	1,136,748	2,724,138
Heavy Vehicle Replacement Reserve	446,943	720,880
Hodges Drive Drainage Reserve	171,633	187,309
Joondalup City Centre Public Parking Reserve	395,709	124,922
Leisure Centres Capital Improvements Reserve	0	14,445
Library Literacy Program Reserve	0	1,162
Light Vehicle Replacement Reserve	683,260	558,723
Ocean Reef Launching Facility Reserve	49,070	53,491
Performing Arts Facility Reserve	1,000,000	3,135,459
Plant Replacement Reserve	465,592	860,962
Property Surveillance & Security Charge Reserve	362,094	0
Section 20A Reserve	27,721	30,292
Special Area Rate Iluka Reserve	24,797	0
Town Planning Scheme 10 Reserve	944,522	773,967
Wanneroo Bicentennial Reserve	25,568	12,500
Total	13,543,822	17,763,028

- Q9 Are Commissioners and staff aware, that ratepayers appreciate and respect staff that show some interest, and have the courtesy to at least look at the person asking a question, during public question time?*
- A9 Every effort is made to treat all the City's residents with respect in all transactions with the City. In more recent times, arrangements have been made to trial microphones at briefing sessions to improve communication. It is hoped that this will overcome officers having to alternate between directing their voices between the Commissioners and members of the public.
- Q10 Are Commissioners and staff aware this would be a start to rebuilding the trust and confidence in the City?*
- A10 The Joint Commissioners and the administration are keen to improve the level of confidence and trust the community has in all aspects of the Council.

The following questions were submitted by Mr B Talevski, Ocean Reef to the Briefing Session held on 11 May 2004:

- Q1 Why has there been so much delay with the Ocean Reef Road extension for no reason? People living there have no access to the road.*
- A1 *Response by Cmr Paterson:* A community consultation process has now commenced.
- Q2 Constellation Drive is opposite a shopping centre. I would like the Commissioners to visit there in the early morning during the week to see the traffic. I cannot get out of my drive until after 9.30 am.*
- A2 *Response by Cmr Paterson:* One Commissioner has been there. This issue will be taken on board in the consultation process.

The following questions were submitted by Mr M McLennan, Ocean Reef to the Briefing Session held on 11 May 2004:

- Q1 I have lived in Constellation Drive since 1989 and bought my house on the understanding that Ocean Reef Road would be extended to Iluka. This was stopped some time ago – why wasn't I told? Where is the consultation going?*
- A1 The consultation process was proposed last year as an outcome of a resolution of Council. The consultation process has commenced and the City will make everyone aware of the process over the new few weeks.
- Q2 I purchased my house because the future extension to Iluka would not affect Constellation Drive. Consultation should have started at that time. No one has consulted me.*
- A2 *Response by Cmr Paterson:* There was an intention in last year's budget to start work on the road. Council has now resolved to undertake consultation.

The following questions were submitted by Mrs Papworth, Ocean Reef to the Briefing Session held on 11 May 2004:

Q1 What authority do the protestors have to stop the road? This road has been proposed for 21 years and experts say the road must go through.

A1 Response by Cmr Paterson: Community consultation provides the opportunity for everyone to give their views.

Q2 What is the point of having experts if they cannot get on with their job?

A2 Response by Cmr Paterson: This occurs throughout the community; it is part of a community consultation process.

The following questions were submitted by Mr E Papworth, Ocean Reef to the Briefing Session held on 11 May 2004:

Q1 Which is more important: the completion of a road to service thousands of people and resolve congestion on Constellation Drive or are we to be forced to accept the non-building of the road because some people do not want it near their properties? The road was shown on maps prior to their buying their houses.

A1 Response by Cmr Paterson: There is a need for community consultation.

The following questions were submitted by Mr Alan Jones, Ocean Reef to the Briefing Session held on 11 May 2004:

Q1 Ocean Reef Road south of Hodges Drive was designated to be a four lane carriageway. Why wasn't it put through 20 years ago?

A1 Response by Cmr Paterson: This was because of funding. It was included in last year's budget but Council changed its mind last year.

The following questions were submitted by Mr Roger Dallas, Ocean Reef to the Briefing Session held on 11 May 2004:

Q1 Are you aware that in the last election suspended Councillors Brewer and Baker promised that the road would go through?

A1 Response by Cmr Paterson: No. We have to deal with the present situation and the process was stopped last year.

Q2 Are the Commissioners aware that rabbits and foxes are in the area, with CALM being responsible for the eradication? The exit and entry roads at Iluka were done by the developers, but this is not a requirement with this road. Are the Commissioners aware that people need safe access to their homes?

A2 Response by Cmr Paterson: Commissioners are aware and we will take this into consideration.

The following questions were submitted by Mr Ivan Self, Ocean Reef to the Briefing Session held on 11 May 2004:

Q1 Has a petition been received from the Beaumaris Shopping Centre? This petition blatantly lies and shows photos of a four lane highway and states that this is what the Council has consented to build. Are the Commissioners going to accept this petition as it was obtained in such a manner?

A1 Response by Cmr Paterson: This petition has not yet been received. We will have to deal with this issue if it is presented. I cannot comment at the moment.

The following questions were submitted by Ms Marcel Shams, Ocean Reef to the Briefing Session held on 11 May 2004:

Q1 Is Council aware of the activity of bikes in the reserve between the hours of 2 am and 4 am? I live in Constellation Drive and we are subjected to traffic noise in the day and bike noise at night.

A1 This matter will be investigated.

The following questions were submitted by Mr M Caiacob, Mullaloo to the Briefing Session held on 11 May 2004:

Q1 Re Item 7 - Lot 5 (10) Poimena Mews, Kingsley – Recommended Disposal: Does this lot fall within the boundaries of old Amendment No 10? If so, can Reserve Funds from Amendment No 10 be applied to this lot?

A1 Amendment 10 to District Planning Scheme No.2 was prepared to incorporate amongst other matters recommendations made by the Centres Strategy.

If the question refers to Town Planning Scheme No. 10 (Revoked), Lot 5 (10) Poimena Mews, Kingsley does fall within the boundaries of the revoked Scheme.

The City became the registered proprietor of Lot 5 as at 1 June 1976, before Town Planning Scheme No. 10 (Revoked) came into operation which was 27 July 1979. Therefore, should Lot 5 be disposed of, the City is not required to include the funds from the disposal into the Scheme fund.

Funds from the Reserve Account in respect of Town Planning Scheme No. 10 (Revoked) could be applied to Lot 5 (10) Poimena Mews, Kingsley, as funds from this Reserve Fund can be applied in further improvements and facilities within the Scheme Area.

The following questions were submitted by Ms L Scott-Sellars, Ocean Reef to the Briefing Session held on 11 May 2004:

Q1 What penalty will the City impose on any community group which sabotages the determined consultation process, in spite of sensible and fair provisions being made for all parties? Would they forfeit their place on any consultation process?

A1 There would be no penalty imposed by the City. The City is trying to work with the community to seek participation.

Q2 Will the City make a commitment to continue the consultation process in spite of any sabotage?

A2 *Response by Cmr Paterson:* If people choose not to participate that is their concern. We will carry on with the consultation process.

The following questions were submitted by Mr S Magyar, Heathridge to the Briefing Session held on 11 May 2004:

Q1 Re: Warrant of Payments: Cheque 63272 for \$149,578.70 to WA Electoral Commission. What goods or services were provided for this amount?

A1 The WA Electoral Commission conducted the postal election held on 3 May 2003 on behalf of the City. This cheque is the final payment for this service.

Q2 Cheque 63421 for \$306.61 and Cheque 63635 for \$29.90, both to Northern Suburbs Bailiff. What goods or services were provided for these amounts?

A2 The Northern Suburbs Bailiff serves summonses on behalf of the City.

The following questions were submitted by Mrs M Macdonald, Mullaloo to the Briefing Session held on 11 May 2004:

Q1 Business Outstanding: On 23 July 2002, Council allocated an amount in the 2002/03 budget for review and appropriate consultation regarding the Centres Strategy. On 11 June 2002, Council resolved to investigate the options available for receiving benefit in the reservation of the ten lots at Merrifield Place, Mullaloo. Why do these outstanding items not appear on the agenda?

A1 In regard to the Centres Strategy, the Council resolution allocated an amount of \$45,000 for inclusion in the 2002/03 budget. The project was subsequently prioritised and considered in competition with other budget proposals and the item was not supported in the final budget. Note that the item is again listed in the 2004/05 budget for consideration

Regarding the Council resolution on 11 June 2002 for Merrifield Place, Mullaloo, it is apparent that over time this issue has been linked with questions raised separately about the tenure of Lot 1 Oceanside Promenade (which forms part of Tom Simpson Park). In response to this linkage, and a notice of motion by Cr Caiacob in May 2003, the Council was advised that the issues should be considered together as they may be linked when the principles of a land

exchange or benefits are discussed with the state government. Preliminary discussions have taken place with the state, although a report on this matter has not come forward at this time.

Q2 Questions asked at the briefing session do not appear in the minutes of the meeting to which the questions relate. They appear in the next minutes. Questions sent in before the Council meeting and those asked at the Council meeting appear in the minutes. Will Commissioners' ensure that the questions appear with the related agenda items?

A2 Prior to the Council meeting, Commissioners are provided with responses to any questions taken on notice at a briefing session to ensure the information can be taken into consideration with the related agenda item. Responses are then placed in the agenda for the following briefing session.

3 DEPUTATIONS

4 APOLOGIES AND LEAVE OF ABSENCE

5 DECLARATIONS OF FINANCIAL INTEREST/INTEREST THAT MAY AFFECT IMPARTIALITY

Cmr Smith stated her intention to declare a financial interest that may affect her impartiality in Item 19 – Appointment of Selection Committee for Chief Executive Officer as she works on a contract basis with the WA Local Government Association.

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9 BUSINESS OUTSTANDING FROM PREVIOUS MEETINGS

10 OUTSTANDING PETITIONS

**11 REPORTS/PRESENTATIONS REQUESTED BY
COMMISSIONERS**

ITEM 1 REVIEW OF THE CORPORATE DELEGATED AUTHORITY MANUAL - [07032]

WARD - All

PURPOSE

To review and make the necessary changes to the City's Delegated Authority Manual.

EXECUTIVE SUMMARY

The Local Government Act 1995 requires that, at least once each financial year the delegator reviews its delegations. The Council last reviewed its delegations on 29 April 2003 to meet the legislative requirements (Item CJ078-04/03 refers)

This report details the suggested changes to the Delegated Authority Manual, which require consideration by Council.

BACKGROUND

The Local Government Act 1995 requires the delegator (in most cases either the Local Government or the Chief Executive Officer) to review each of its delegations at least once each financial year. The review of the Delegated Authority Manual for the last financial year was submitted to the Council meeting held on 29 April 2003 (Item CJ078-04/03 refers).

DETAILS

A review has been undertaken of the City's Delegated Authority Manual. An explanation of the proposed changes is provided on Attachment 1 hereto. Attachment 2 to this Report gives the relevant pages of the Delegated Authority Manual, with revisions marked.

The Local Government Act 1995 (the Act) assigns certain powers and duties directly to the Chief Executive Officer. Whilst powers and duties assigned directly to the Chief Executive Officer are included in the manual for ease of reference, the Council's approval is not sought in relation to these delegations. The Chief Executive Officer has undertaken a review of his powers and duties, which are as follows:

Entry in an emergency	Page 16
Annual Review of Employees' performances	Page 31
Powers and Functions by the Chief Executive Officer	Pages 33-36
Minister may allow members disclosing interest to participate etc, in meetings	Page 44
Register of Financial interest	Page 45
Representing local government in Court	Page 67
Evidence in legal proceedings – definitions	Page 68
Receiving and opening tenders	Page 80
Tender register	Page 81
Tenderers to be notified of outcome	Page 83
Persons expressing an interest to be notified of outcome	Page 86

Financial Management duties of the Chief Executive Officer	Pages 87-88
Payment from the municipal fund and trust fund	Page 90
Occupational Safety and Health	Page 93
Redundancy and severance pay	Page 94
Selective voluntary severance	Page 95
Staff uniforms	Page 96
Payment of fees, allowances and expenses and the provision of facilities to the Mayor, Deputy Mayor and Councillors	Pages 97-98
Legal representation for present and former elected members and staff of the City of Joondalup	Pages 99-100
Elected Members' advertising	Page 101
Nomenclature – public facilities	Page 104
Uniform fencing – subdivision	Pages 105-106
Retaining Walls	Page 107
Authority to waive fees	Page 109
Emergency closure of public libraries	Page 111
Council owned stock – public libraries	Page 112
Assessment – Community Funding	Page 113
Acquisition of the City's Art Collection	Page 115
Procurement of Council buildings	Page 116
Access to information for people with disabilities	Page 117
Domestic Waste Collection and Recycling Service	Page 118
Verge treatments – protective devices	Page 119
Sand drift control	Page 120
Subsidy – vehicle crossing	Page 121
Roadworks – opening up	Page 122
Acknowledgement of Service – elected members	Page 123
Freedom of information	Page 126
Media contact	Page 129
Council meetings – electronic sound recording	Page 130
Use of Council vehicles	Page 131
On-line service provision	Page 133
Council reserves and parks	Page 134

COMMENT

As previously stated, the Local Government Act 1995 requires each delegator to review its delegations at least once every financial year. As required by the Act, the Chief Executive Officer has reviewed his delegations and made the necessary amendments.

This review will ensure that the Council has a Delegated Authority Manual that reflects the focus of the Council. This manual will continue to be reviewed, with items submitted to the Council where necessary. An annual review will continue to occur.

Governance Review

A copy of the Governance Review report was received by the City on 18 May 2004. Over the next few weeks the Joint Commissioners and Administration will be considering the contents of the Governance Review and deciding on the appropriate responses to any recommendations contained in the report. The outcome of the Governance Review may necessitate some further amendments to the Delegated Authority Manual. If that is the case, a further review will be conducted and a report submitted to the Joint Commissioners.

Legal Representation for Present and Former Elected Members and Staff of the City of Joondalup – Pages 99 and 100 of Delegated Authority Manual

No change is recommended to this delegation at this stage. It should be noted that Policy 2.2.8 – Legal Representation for Present and former Elected Members and Staff of the City of Joondalup – is currently under review and it is anticipated that the delegation will be required to be amended in conjunction with that review.

Town Planning Delegations – Pages 136 and 137

A report was presented to the Council meeting held on 18 May 2004 to review the Town Planning Delegations in accordance with District Planning Scheme No 2 which requires delegations to be renewed annually.

At that meeting the Joint Commissioners resolved to “*AMEND and ADOPT the Town Planning Delegations as outlined at Attachment 1 to Report C34-05/04 with this delegation to last for a term of two months only, when the report is to be represented with the benefit of being processed through a Council briefing session.*” Accordingly a separate report will be submitted to Council to give consideration to the Town Planning Delegations.

ATTACHMENTS

Attachment 1	Explanation of proposed changes
Attachment 2	Required changes to Delegated Authority Manual

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

That the Joint Commissioners, BY AN ABSOLUTE MAJORITY:

- 1 ENDORSE the review of the delegations in accordance with the Local Government Act 1995;**
- 2 NOTE that the Chief Executive Officer has reviewed those powers and duties assigned to him by the Local Government Act 1995 in relation to the following:**
 - Entry in an emergency**
 - Annual Review of Employees’ performances**
 - Powers and Functions by the Chief Executive Officer**
 - Minister may allow members disclosing interest to participate etc, in meetings**
 - Register of Financial interest**
 - Representing local government in Court**
 - Evidence in legal proceedings – definitions**
 - Receiving and opening tenders**
 - Tender register**
 - Tenderers to be notified of outcome**

- **Persons expressing an interest to be notified of outcome**
- **Financial Management duties of the Chief Executive Officer**
- **Payment from the municipal fund and trust fund**
- **Occupational Safety and Health**
- **Redundancy and severance pay**
- **Selective voluntary severance**
- **Staff uniforms**
- **Payment of fees, allowances and expenses and the provision of facilities to the Mayor, Deputy Mayor and Councillors**
- **Legal representation for present and former elected members and staff of the City of Joondalup**
- **Elected Members' advertising**
- **Nomenclature – public facilities**
- **Uniform fencing – subdivision**
- **Retaining Walls**
- **Authority to waive fees**
- **Emergency closure of public libraries**
- **Council owned stock – public libraries**
- **Assessment – Community Funding**
- **Acquisition of the City's Art Collection**
- **Procurement of Council buildings**
- **Access to information for people with disabilities**
- **Domestic Waste Collection and Recycling Service**
- **Verge treatments – protective devices**
- **Sand drift control**
- **Subsidy – vehicle crossing**
- **Roadworks – opening up**
- **Acknowledgement of Service – elected members**
- **Freedom of information**
- **Media contact**
- **Council meetings – electronic sound recording**
- **Use of Council vehicles**
- **On-line service provision**
- **Council reserves and parks**

3 AMEND the Delegated Authority Manual as outlined on Attachment 2 to this Report.

Appendix 1 refers.

To access this attachment on electronic document, click here: [Attach1brf010604.pdf](#)

ITEM 2 GOVERNANCE REVIEW – [25548] [08122]

WARD - All

PURPOSE

To advise the Joint Commissioners that the City received the final version of the Report of the Governance Review Panel on 18 May 2004.

EXECUTIVE SUMMARY

The final version of the Report of the Governance Review Panel has been received and it is recommended that the recommendations listed in the report be released for public information whilst the remainder of the report remain confidential.

BACKGROUND

A Governance Review Panel was established in September 2003 as a means of restoring Council equilibrium and function.

DETAILS

The terms of reference for the Governance Review were as follows:

- 1 The development of an appropriate working relationship between elected members that will achieve good government for the City and an appropriate public image for the local government within the community.
- 2 Whether or not the behaviour of elected members related to their local government responsibilities, both personal and collective, is appropriate in terms of the Council's responsibilities and public perception.
- 3 The ordinary meetings of Council with particular regard to meeting procedures, behaviour of participants, the operation of Standing Orders and whether those Standing Orders require amendment.
- 4 Whether or not the relationships between elected members are having, or could be perceived to be having, an impact on the fairness, objectivity and outcome of the decisions being made by Council.
- 5 Whether the code of conduct is appropriate and adherence to that code.
- 6 The nature and effectiveness of the working relationship between elected members and senior employees.
- 7 Whether the information and advice to elected members from the executive is appropriate and sufficient and how that advice is being received and used in Council's deliberations and determination of matters.

- 8 The adherence to the requirements of the Local Government Act that the Mayor and CEO are to “liaise on the local government’s affairs and performance of its functions”.
- 9 The nature and effectiveness of the Council decision-making structures.
- 10 Whether the Council decision-making processes are fair, open and objective (in accordance with the Act and community interest).
- 11 Whether or not the nature and source of statements to the media regarding Council matters and decisions are appropriate, fair, reasonable and within the context of the Local Government Act.
- 12 The participation, nature and effectiveness of the elected member induction process and on-going development opportunities for elected members.
- 13 The panel has given 34 recommendations for the City to consider.
- 14 A detailed response on each of the recommendations is currently being prepared and will be submitted for consideration at a future meeting of the Joint Commissioners.

FINANCIAL IMPLICATIONS

Account No:	1.1110.4201.001.9999
Budget Item:	CEO Administration - Consultancy
Budget Amount:	\$30,000
YTD Amount:	\$21,482.84

COMMENT

The Chairman of the Governance Review Panel has advised that; “I appreciate that in the development phase of the Governance Review that public release of the document was promoted as an appropriate outcome. Since then, however, the Ford Inquiry under Division 2 of Part 8 of the Local Government Act 1995, has been initiated. It will be examining, inter alia, the same matters addressed in the report of the Governance Review Panel. It is apparent that any release of the Panel’s report prior to the release of the report of the Ford Inquiry is likely to have an adverse and disruptive effect on the integrity of the Ford Inquiry. Moreover, any release other than pursuant to the Parliamentary order or authority may give rise to actions of defamation. The City must take its own legal action advice in these respects. At this time the Department countenances against release of the report – at least at this stage. It may later be appropriate for it to be released in some form after all due precautions. If there is a request from members of the public for the report to be released I submit it would be appropriate for Council to state the reasons given above but there may be real value in releasing the recommendations of the report as these relate to operational and policy matters for Council to consider”

The position outlined by the Department in relation to the disclosure of the recommendations whilst treating the balance of the report as confidential is supported.

ATTACHMENTS

Nil.

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That the Joint Commissioners:

- 1 RELEASE for public information the recommendations contained in the Governance Review Report with the remainder of the report to be treated confidentially;**
- 2 NOTE that Administration will submit reports on recommendations contained therein for consideration by the Joint Commissioners.**

ITEM 3 APPOINTMENT OF REPRESENTATIVES TO EXTERNAL COMMITTEES – [02153, 00046]

WARD - All

PURPOSE

To give consideration to amending Council's representation on various external committees.

EXECUTIVE SUMMARY

This report recommends amendments and additions to Council's representation on:

- Joondalup Business Association
- North West Metropolitan Business Enterprise Centre Committee of Management
- Joondalup Business Incubator
- Mindarie Regional Council.

BACKGROUND

Following the appointment of Joint Commissioners on 5 December 2003, consideration was given at the Council meeting held on 17 February 2004 to appointing Commissioners to various internal and external committees to which elected members were previously appointed. At that meeting, the following appointments were made:

Joondalup Business Association:

Chairman of Commissioners, Cmr J Paterson;

North West Metropolitan Business Enterprise Centre Committee of Management:

Commissioner M Anderson
Manager Strategic and Sustainable Development

Mindarie Regional Council:

Commissioner A Fox
Commissioner S Smith;

DETAILS

Changes are required to external committees as outlined below.

Joondalup Business Association and the North West Metropolitan Business Enterprise Centre Committee of Management

As both the Joondalup Business Association and the North West Metropolitan Business Enterprise Centre Committee of Management have combined meetings, it is considered appropriate that they have the same Council representatives appointed to them. It is

recommended that Cmr Paterson be appointed as representative to both Committees, with Cmr Anderson as his deputy.

Joondalup Business Incubator

To date the City of Joondalup has been represented on the Joondalup Business Incubator by Cmr Paterson and the Manager Strategic and Sustainable Development, however these appointments have previously been made administratively through the Chief Executive Officer. It is recommended that a Commissioner, a deputy and an officer be appointed to this external committee.

The objectives of the Joondalup Business Incubator as stated in its original business plan are:

- To provide proactive and efficient business and administrative support to enhance the business success of its tenants
- To create a centre that will become the hub and reference point for small business in the Joondalup/Wanneroo area
- To act as a tool and catalyst in the information and development of new businesses and business concepts
- To operate a self-sustaining business incubator within 18 months of establishment
- To continuously improve the type and quality of services offered
- To create strong links with the varied business sectors of the area
- To extend the incubator tenants categories to that of light manufacturing within 18 months of operations.

It should be noted that the Committee of Management has recently reviewed its objectives and a revised Business Plan will soon be considered.

The following details concerning the Joondalup Business Incubator are provided for information:

In 2000 the City of Joondalup entered into a partnership with Edith Cowan University (ECU) and North West Metropolitan Business Association (NWMBA) to seek government funding from the Commonwealth Government for the construction of an Incubator.

The Commonwealth Government, under its Department of Employment, Workplace Relations and Small Business (DEWRSB) granted the entity \$500,000 to administer for the purposes of a building.

The City of Joondalup, the NWMBA and ECU have agreed to create a separate legal entity which was named the Business Development Association (North West Metropolitan) Inc. and holds the trading name of The Joondalup Business Incubator which is now located at - Barron Parade, Joondalup. Construction of a 27 office space building was finished in March 2003 and the Incubator has been operating for 12 months. The Incubator currently has 12 tenants and is managed by a full time manager.

Under the constitution of the Business Development Association (North West Metropolitan) Inc it is stated that a Committee of Management will govern the incorporated body and that foundation members being the City of Joondalup, Edith Cowan University and the Joondalup Business Association shall be entitled to appoint two members to the committee.

Mindarie Regional Council

The City has two voting representatives on the Mindarie Regional Council. It is considered appropriate that deputies be appointed for the two representatives on the Mindarie Regional Council, as has been the practice in the past.

ATTACHMENTS

Nil

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That the Joint Commissioners:

- 1 AMEND their representatives and APPOINT the following representatives to external committees:**

Joondalup Business Association:

**Chairman of Commissioners, Cmr J Paterson – as delegate
Commissioners M Anderson – as deputy**

North West Metropolitan Business Enterprise Centre Committee of Management:

**Chairman of Commissioners, Cmr J Paterson– as delegate
Commissioner M Anderson – as deputy
Manager Strategic and Sustainable Development – as delegate**

Mindarie Regional Council:

**1 deputy to Cmr A Fox
1 deputy to Cmr S Smith**

- 2 APPOINT the following representatives to the Joondalup Business Incubator:**

**Chairman of Commissioners, Cmr J Paterson– as delegate
Commissioner M Anderson – as deputy
Manager Strategic and Sustainable Development – as delegate**

**ITEM 4 MAYOR D CARLOS (SUSPENDED) - REQUEST FOR
PAYMENT OF LEGAL COSTS - [67543]**

WARD – All

This Item Is Confidential - Not For Publication

A full report has been provided to Joint Commissioners under separate cover.

ITEM 5 MAYOR DON CARLOS (SUSPENDED) - REQUEST FOR PAYMENT OF MAYORAL ALLOWANCE – [67543]

WARD - All

PURPOSE

To submit for consideration by the Joint Commissioners, a request by Mayor Don Carlos (Suspended) for retrospective payment of a portion of his unclaimed Mayoral Allowance being \$16,075.52.

EXECUTIVE SUMMARY

At the time of his election as Mayor of the City, Mr Carlos wrote to the Chief Executive Officer advising that he only wanted to receive 25% of the total Mayoral Allowance of \$60,000 per annum. Mr Carlos was elected Mayor on 3 May 2003 and with all other City of Joondalup elected members, was suspended on 5 December 2003. His time in the office of Mayor was approximately 7 months. Council's records indicate that Mr Carlos has been paid \$8,831.03 whereas he would have been entitled to approximately \$35,000 had he chosen to take the full Mayoral Allowance. The difference in what was paid and the entitlement is \$26,168.97.

As a result of having to obtain legal advice to defend a Writ issued by the former Chief Executive Officer, Mr Denis Smith, Mr Carlos has incurred legal expenses totalling \$16,075.52. Mr Carlos has requested that in the event that Commissioners do not support his request under the Policy 2.2.8 – Legal Representation for Present and Former Elected Members and Staff of the City, then consideration be given by the Joint Commissioners to pay him the equivalent sum as part of his unclaimed Mayoral Allowance.

It is recommended that the Joint Commissioners approve the retrospective payment of a further portion of the maximum Mayoral Allowance payable during the period 3 May 2003 to 5 December 2003 to Mayor Carlos (Suspended) totalling \$16,075.52.

BACKGROUND

The former CEO of the City, through his legal representatives, issued a Writ of Summons against Mayor Carlos and the City claiming damages. Both Mayor Carlos and the City appointed legal representatives to assist in this matter and in so doing incurred legal expenses.

On 15 April 2004, Mayor Carlos forwarded correspondence to the Chairman of Commissioners requesting payment of his legal expenses as follows:

“Further to my request of 17 February 2004 which requested payment of my legal expenses and your reply of 18 February 2004 in which you stated the matter would be presented to Council on 9 March 2004.

Please be advised that Denis Smith has dropped the writ and the matter is now resolved. A copy of the document from Blake Dawson Waldron has been faxed to Kevin Robinson confirming this event.

Legal fees that have been incurred resulting from this writ amount to \$16,075.52 and I now request this amount be reimbursed so the matter can be finalized. Documentary evidence of these accounts has also been faxed to Kevin Robinson.

I would also like to point out at this time that when I was elected to the position of Mayor on the 3 May 2003, I elected to only take 25% of the Mayoral allowance. Thus, for the six months I held the position of Mayor I was entitled to receive \$30,000 and only was paid \$7,500 - a saving of \$22,500 for the City of Joondalup.

Thanking you in anticipation of an early resolution of this matter.”

In a subsequent telephone conversation with the City’s Manager Audit and Executive Services, Mr Kevin Robinson, Mr Carlos requested that in the event that Commissioners do not support his request under the Policy 2.2.8 – Legal Representation for Present and Former Elected Members and Staff of the City, then consideration be given by the Joint Commissioners to pay him the equivalent sum as part of his unclaimed Mayoral Allowance.

DETAILS

Statutory Provision:

In accordance with Sections 5.98, 5.98A, 5.99 and 5.99A of the Local Government Act 1995, (the Act) Councils may pay specified allowances and reimburse expenses to Elected Members, including a Mayoral Allowance. Council has resolved to pay the maximum Mayoral Allowance permitted under Regulation 33 of the Local Government (Administration) Regulations 1996 (the Regulations). That amount is \$60,000. Neither the Act or the Regulations place any restriction on how or on what the Mayor may spend the Mayor Allowance.

At the time of his election to the office of Mayor, Mr Carlos elected to be paid only 25% or \$15,000 per annum, of the Mayoral Allowance of \$60,000 permitted under the Regulations and approved by Council.

Policy Implications:

The following extracts from Policy “2.2.13 - Payment of Fees Allowances and Expenses and the Provision of Facilities to the Mayor, Deputy Mayor and Councillors” apply to this matter.

“4.3 Annual Local Government Allowances - Mayor and Deputy Mayor

Council resolves to pay the maximum Annual Local Government Allowance within the prescribed legislated limit that may be paid to the Mayor and Deputy Mayor.”

In accordance with Regulation 33(1)(b) of the Local Government (Administration) Regulations 1996, the maximum Mayoral Allowance that the City can pay annually to its Mayor is \$60,000.

“4.5 Conditions of Payment

- (1) Payment of meeting fees and allowances under this policy, shall be subject to the following conditions:
 - (a) The meeting fees, allowances for Mayor and Deputy Mayor and annual telecommunication allowance, shall be paid monthly in arrears unless an elected member has advised the CEO in writing that they do not want to claim any or part of those fees and allowances. Without advice to the contrary, payment of the fees and allowances will be automatic.
 - (b) If payment is not accepted initially, subsequent requests for payment will be accrued from the date of such request.
 - (c) Payment is applicable to each Expense Period;
 - (d) Each elected member regularly attends Council and associated meetings and carries out other normal duties of the office;
 - (e) The taxation liability arising from these payments is the individual responsibility of each elected member.
- (2) The value of fees and allowances included in this policy shall be reviewed at the Ordinary Council Meeting following each bi annual election.”

Financial Implications:

The following details relate to payments made within the current financial year.

Account No:	1.0520.3512.0001.9999
Budget Item:	Mayoral Local Government Allowance
Budget Amount:	\$15,000
YTD Amount:	\$6,452

COMMENT

Payment of Allowances and Fees to Elected Members

In accordance with Sections 5.98, 5.98A, 5.99 and 5.99A of the Act, Councils may pay specified allowances and reimburse expenses to Elected Members. These allowances include Mayoral and Deputy Mayor Allowances, Meeting Fees, Communication Allowance and reimbursement of particular expenses incurred due to the holding the office of an elected member. The Act and Regulations do not specify what the Mayoral Allowance may be spent on.

With the exception of Mr Carlos, the elected members have been paid the maximum allowances and fees they were entitled to. It should be noted that this does not apply with reimbursement of expenses, as some elected members do not claim travelling costs and other costs they could be entitled to.

Application of Policy

In assessing the eligibility for Mr Carlos to be paid by the City the amount equivalent to his legal expenses of \$16,075.52, due regard must be given to relevant Council Policy “2.2.13 - Payment of Fees Allowances and Expenses and the Provision of Facilities to the Mayor, Deputy Mayor and Councillors” and any precedents concerning payment made outside the policy. It is considered that the relevant policy provisions are outlined at clause 4.5 Conditions of Payment, in particular sub clause (1) (a) and (b). All of clause 4.5 has been outlined under the heading Policy Implications.

In summary, sub clause 1(a) details that the payment of fees and allowances will be automatic unless an elected member advises the CEO in writing that they do not want to claim any or part of those fees and allowances. In this instance Mr Carlos advised in writing that he only wanted to claim 25% of the Mayoral Allowance amount of \$60,000 per annum.

Sub clause 1(b) details that “if payment is not accepted initially, subsequent requests for payment will be accrued from the date of such request.” In this instance Mr Carlos first requested that the City pay his legal fees on 17 February 2004. It is noted that the elected Council of the City of Joondalup was suspended on Friday 5 December 2003. From that date, elected members were no longer entitled to payment of fees and allowances previously available to them. If the terms of the Fees and Allowances Policy were to be strictly applied, under sub clause 1(b), Mr Carlos would not be entitled to any Mayoral or other Allowances and therefore not entitled to payment under the terms of policy.

Payment Precedents

At its meeting on 22 August 2000, Council approved reimbursement payment of travel cost for Councillor Rowlands. The claim was lodged for payment after the processing time detailed in the Policy 2.2.12 Members of Council – Reimbursement of Expenses.

At its meeting on 12 September 2000, Council approved reimbursement payment of travel and childcare cost for Councillor Walker. The claim was lodged for payment after the processing time detailed in the Policy 2.2.12 Members of Council – Reimbursement of Expenses.

On another occasion in 2003, payment of expense reimbursement has been made outside the time limit of two months after the expense was incurred, as specified in the Policy 2.2.13 - Payment of Fees Allowances and Expenses and the Provision of Facilities to the Mayor, Deputy Mayor and Councillors.

The above three incidents of payment outside the policy conditions indicate that such matters have been applied on a fair and reasonable basis, albeit those elected members were not suspended at that point in time.

ATTACHMENTS

Nil.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Joint Commissioners APPROVE the retrospective payment of a further portion of the maximum Mayoral Allowance payable during the period 3 May 2003 to 5 December 2003 to Mayor Carlos (Suspended) totalling \$16,075.52.

ITEM 6 FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2004 – [07882]

WARD - All

PURPOSE

The April 2004 financial report is submitted to Council to be noted.

EXECUTIVE SUMMARY

The April 2004 year to date report shows an overall variance (under spend) of \$11.3m when compared to the year to date revised budget.

This variance can be analysed as follows:

- The **Operating** position (Change in Net Assets Before Reserve Transfers) shows an actual surplus of \$7.0m compared to a budgeted surplus of \$6.3m at the end of April 2004. The \$0.7m variance represents an under spend driven primarily by the timing of consultancy and contribution costs relating to proposals and of utility expenses.
- **Capital Expenditure** is \$2.2m compared to a budget of \$2.3m at the end of April 2004. The \$0.1m under spend is due primarily to the timing of computer network upgrades and equipment and mobile plant purchases.
- **Capital Works and Corporate Projects** expenditure is \$7.0m against a budget of \$17.5m, an under spend of \$10.5m at the end of April 2004. This is a timing difference of which \$4.5m relates to normal Capital Works while \$6.0m relates to Capital Works classified as Corporate Projects. Total committed funds in relation to all Capital Works are \$4.4m.

DETAILS

The financial report for the period ending 30 April 2004 is appended as Attachment A.

ATTACHMENTS

Attachment A Financial Report for the period ending 30 April 2004.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION

That the Financial Report for the period ending 30 April 2004 be NOTED.

Appendix 2 refers.

To access this attachment on electronic document, click here: [Attach2brf010604.pdf](#)

ITEM 7 TENDER NUMBER 036-03/04 IT RESEARCH AND ADVISORY SERVICES – [78557]

WARD - All

PURPOSE

To seek the approval of the Joint Commissioners to choose the tender submitted by Gartner Australasia Pty Ltd for the provision of IT Research and Advisory Services, Tender Number 036-03/04, for an initial period of twelve (12) months with an option to extend, subject to satisfactory performance reviews, for a further maximum period of twenty four (24) months. The maximum term of the contract shall be three (3) years.

EXECUTIVE SUMMARY

Tenders were advertised on 10 March 2004 through statewide public tender for the provision of IT Research and Advisory Services. Tenders closed on 25 March 2004. Two submissions were received from Gartner Australasia Pty Ltd and Ovum Pty Ltd.

It is recommended, in relation to Tender Number 036-03/04 for the provision of IT Research and Advisory Services, that the Joint Commissioners:

- 1 choose Gartner Australasia Pty Ltd as the successful tenderer for the provision of IT Research and Advisory Services (Tender No. 036-03/04) for Option 2 of their submission for a lump sum price of thirty four thousand nine hundred dollars (\$34,900) excluding GST for the first year;*
- 2 authorise the Chief Executive Officer (CEO), on behalf of the City, to enter into a contract with Gartner Australasia Pty Ltd in accordance with the tender submitted by Gartner Australasia Pty Ltd, subject to any minor variations that may be agreed between the CEO and Gartner Australasia Pty Ltd;*
- 3 determine that the contract is to be for an initial period of 12 months commencing on 1 July 2004 and ending on 30 June 2005 with an option to extend, subject to satisfactory annual performance reviews, for a further maximum period of 24 months, in 12 month increments, with the total term of the contract not to exceed 3 years.*

BACKGROUND

The City of Joondalup is dedicated to being a leader in the appropriate use of technology to support and facilitate all interactions between itself and its various stakeholders.

To meet these requirements the City is required to keep abreast of new and emerging information technologies and be able to obtain 'up to the minute' IT market research and advice. This research and advice is used to assist the Information Management Unit in the following areas:

- development of corporate IT strategies and policies
- IT benchmarking

- implementation of IT best practice
- IT risk management
- IT procurement

To assist with the ongoing development of the IT function, the City requires an IT Research and Advisory Service that provides:

- Online access to a comprehensive database of IT research material which examines issues and provides guidance on IT strategic planning, IT management, IT procurement, technology trends, IT vendors and IT products and services
- Access to specialised research analysts to discuss and clarify information provided in the online reports and to periodically review specific IT strategies and procurement recommendations.

The City has utilised IT Advisory Services in the above form since 2000.

DETAILS

Under the City's Contract Management Framework, the tenders were assessed by the Evaluation Team using a weighted multi-criterion assessment system and AS 4121-1994 'code of ethics and procedures for the selection of consultants'.

Each member of the Evaluation Team assessed the Tender submission individually against the selection criteria using the weightings determined during the tender planning phase. The Evaluation Team convened to submit and discuss their assessments, leading to a ranking of each submission in an order of merit.

The Selection Criteria for this tender was as follows:

Resources and Experience of Tenderer in providing similar services:

- Relevant Industry Experience, including details of providing similar supply.
- Level of Understanding of tender documents and work required.
- Provide access to the tenderer's website to evaluate search and interaction capabilities and sample documents.
- Provide access to the tenderer's research analysts to evaluate the quality of analysts interaction.
- Attach details of three reference sites as a minimum, where the same or similar services have been provided. You shall provide the organisation's name, the contact name and title, telephone and facsimile numbers and email address. Provide the scope of service completed and outline the current relationship with each reference site.

Levels of Service as determined by the Capability/Competence of Tenderer to perform the work required:

- Company Structure.
- Qualifications, Skills and Experience of Key Personnel.
- Equipment and Staff Resources available.

- Percentage of Operational Capacity represented by this work.
- Financial Capacity.
- Risk Assessment.
- Compliance with tender requirements – insurances, licenses etc.
- Extent of local support.
- Service management processes.
- In-depth knowledge of technology trends, industry analysis and technology forecasting capabilities.
- A wide coverage of current IT research material both at a global and Asia/Pacific level.
- Inclusion of Australian vendors products and trends.
- Ability to provide analyst advice and guidance on technology issues when required.
- Provision of value added services, which may be, bundled e.g. email alert services, special forums.

Beneficial Effects of Tender/Local Content:

- The Potential Social and Economic Effect of the tender on the City of Joondalup community.
- The Potential Social and Economic Effect of the tender on the West Australian community.
- Infrastructure/Office/Staff/Suppliers/Sub-Contractors within the City of Joondalup.
- Sustainability/Efficiency/Environmental.

Tendered Price/s:

- The price to supply the specified goods or services, licensing, training.
- Schedule of rates for additional goods or services, variations and disbursements.
- Discounts, settlement terms.

The tender submitted by Gartner Australasia Pty Ltd complied with the requirements of the RFT. The tender demonstrated that Gartner Australasia Pty Ltd has the ability to provide the services to the City on a value for money basis. A limited number of tenders were received due to the specialised nature of the required services.

Statutory Provision:

The statewide public tender was advertised, opened and evaluated in accordance with the *Local Government (F&G) Regulation 1996*. Advertising this tender also ensures compliance with the *Local Government (F&G) Regulation 1996*, where tenders are required to be publicly invited if the consideration under a contract is expected to be or worth more than \$50,000. The consideration for this contract exceeds the Chief Executive Officer's Delegated Authority limit of \$100,000 for the acceptance of tenders.

Policy 2.5.7 Purchasing Goods and Services

The City's Policy on purchasing goods and services encourages local business in the purchasing and tendering process; a tender was not received from a business located in Joondalup.

FINANCIAL IMPLICATIONS

Provision for this service has been included in the City's 2004/5 operating budget as follows:

Account No: 1.3810.4206.0001.9999
Budget Item: IT Advisory Services
Budget Amount: \$35,000

COMMENT

As a part of contract management processes, the City will regularly review/monitor the Contractor's performance and service quality to ensure services meet the City's standards.

Subject to Council approval, the contract term will be for an initial period of twelve (12) months (commencing on 1 July 2004 and ending on 30 June 2005). There will be an option to extend the contract for a further twenty four (24) months that will be subject to suitable performance by the Contractor in annual performance reviews that ensure that the requirements of the contract have been met. Subject to a satisfactory outcome of each review an extension, in increments of twelve-month periods, will be made. The duration of the contract will not exceed three (3) years.

Notwithstanding any statutory changes, the City may negotiate a price variation on the Lump Sum Price submitted for extending the Contract. The price variation shall not be more than the change in the consumer price index for the construction material and labour for Perth Metropolitan region as published by Australian Bureau of Statistics for a period of the previous 12 months.

The tender submitted by Gartner Australasia Pty Ltd demonstrated that they have the ability to provide the required services to the City on a value for money basis.

ATTACHMENTS

Nil

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That, in relation to Tender Number 036-03/04 for the provision of IT Research and Advisory Services, the Joint Commissioners:

- 1 choose Gartner Australasia Pty Ltd as the successful tenderer for the provision of IT Research and Advisory Services (Tender No. 036-03/04) for Option 2 of their submission for a lump sum price of thirty four thousand nine hundred dollars (\$34,900) excluding GST for the first year;**
- 2 authorise the Chief Executive Officer (CEO), on behalf of the City, to enter into a contract with Gartner Australasia Pty Ltd in accordance with the tender submitted by Gartner Australasia Pty Ltd, subject to any minor variations that may be agreed between the CEO and Gartner Australasia Pty Ltd;**
- 3 determine that the contract is to be for an initial period of 12 months commencing on 1 July 2004 and ending on 30 June 2005 with an option to extend, subject to satisfactory annual performance reviews, for a further maximum period of 24 months, in 12 month increments, with the total term of the contract not to exceed 3 years.**

ITEM 8 METROPOLITAN REGIONAL ROAD PROGRAMS 2005/2006 TO 2009/2010 – [06759]

WARD - All

PURPOSE

This report outlines information about projects to be submitted to Main Roads WA for the 2005/06 Five Year Metropolitan Regional Road Program.

EXECUTIVE SUMMARY

Main Roads WA has sought submissions for the 2005/06 to 2009/2010 Metropolitan Regional Road Program for Improvement Projects and Rehabilitation Projects.

This report outlines the guidelines for the assessment of roadworks and recommends projects for consideration by the Metropolitan Regional Road Group.

This report recommends that the Joint Commissioners:

- 1 SUBMIT Burns Beach Road – Marmion Avenue to Mitchell Freeway for consideration for funding as part of the 2005/2006 Metropolitan Regional Road Program as shown at Attachment 1 and Attachment 2.*
- 2 SUBMIT the Road Rehabilitation Projects to Main Roads WA for consideration for funding as part of the 2005/2006 Metropolitan Regional Road Program as shown at Attachment 3 to this report.*

BACKGROUND

Each year, Main Roads WA (MRWA) invites project submissions for consideration as part of the Metropolitan Regional Road Program. Main Roads WA requests detailed project submissions up to two years in advance to allow Councils to program approved projects into their Budgets with certainty of grant funding. Less detail is required for projects submitted in the following three years.

The project types are separated into two categories as outlined below:

Road Improvement Projects

Improvement projects are:

- a) those which would involve upgrading of an existing road to a higher standard than currently exists, i.e. pavement widening, new overtaking lanes, traffic control measures, etc;
- b) new works where a road pavement does not currently exist at the proposed standard, e.g. dual carriageway or new carriageway construction.

A multi-criteria analysis, (taking into consideration road capacity, geometry, accidents, benefits and costs) is used to score and prioritise road improvement projects on urban arterial roads submitted by Councils within the metropolitan area.

Road Improvement Projects are audited, scored and approved for the first year only (2005/06) with any projects submitted for future years beyond 2005/06 to provide MRWA with information only on possible projects and cash flows.

Road Rehabilitation Projects

Road rehabilitation projects are those proposed for existing roads where the pavement is to be brought back to as new physical condition, e.g. resealing, reconstruction, re-sheeting and reconditioning. A one year programme only is required for these submissions – 2005/06.

Funding Distribution

The distribution of the MRRP funds is based on 50% of the pool to Improvement Projects and 50% to Rehabilitation Projects. A limit of \$1 million per Council per year has been set for Improvement Projects and \$500,000 for Rehabilitation Projects. Funding approval is based on Council's contribution of at least a third to each project.

Strategic Plan

These projects fall under the Key Focus Area of City Development and the Objective to Develop and maintain the City of Joondalup's assets and built environment (3.1).

DETAILS

Road Improvement Projects

The proposed Road Improvement Project for 2005/06 is Burns Beach Road – Marmion Avenue to Mitchell Freeway as detailed on Attachment 1 and shown at Attachment 2.

This project is listed in the Major Road Construction Program in the Draft 2004/05 Five Year Capital Works Program. The other section of Burns Beach Road from the Mitchell Freeway to Joondalup Drive shown in the Major Road Construction Program in the Five Year Capital Works Program has been evaluated and submitted for future MRRP submissions. These projects and other roads are re-evaluated on an annual basis and the five year MRRP programme adjusted in accordance with the results of the multi-criteria analysis and Main Roads audited scoring.

Road Rehabilitation Projects

A road rehabilitation and mechanical study has been undertaken for a number of roads, which provides technical details and recommendations to comply with the criteria for assessing projects. A review is also undertaken on other works such as the traffic management program where traffic islands are located in a red asphalt median on local distributor roads. The resurfacing component of these construction works can be funded via this program if it meets the specified criteria. The inspections, analysis, scoring and documentation have been undertaken by a specialist pavement Consultant. The Road Rehabilitation Program recommended for submission to Main Roads WA for funding consideration in the 2005/06 financial year is shown at Attachment 3.

Statutory Provisions

The funds for these programs come from the State Road Funds to Local Government Agreement. There are no statutory provisions applicable to the funds application but there are procedural requirements as outlined below:

Process for 2005/2006 Metropolitan Regional Road Program

- 1 Project submission to be forwarded to Main Roads WA (MRWA) by 3 May 2004. MRWA will accept submissions with later endorsement by Council.
- 2 Submissions are checked for omissions and errors in computations.
- 3 Submissions are audited:
 - Rehabilitation projects by Materials Engineering Branch, Main Roads WA
 - Improvement projects by an independent consultant auditor
- 4 Audit queries are discussed with affected Councils.
- 5 Final audited projects are sent to Main Roads WA for collation and priority listing based on points score.
- 6 Lists of audited projects distributed to all Councils in August 2004.
- 7 The Sub Groups of the Metropolitan Regional Road Group each have technical meetings to discuss and approve projects within the Sub Group only. The Cities of Wanneroo, Joondalup, Stirling and Town of Vincent form the North West Sub Group.
- 8 Recommendations are forwarded to the Technical Members Committee of the Metropolitan Regional Road Group. The Director Infrastructure & Operations from the City is a member of this Technical Group which then recommends the projects to be funded across the metropolitan area to the Metropolitan Regional Road Group.
- 9 The Metropolitan Regional Road Group considers funding submissions in accordance with the guidelines and makes recommendations to the Advisory Committee. This committee forwards those recommendations to the Commissioner of Main Roads who in turn forwards recommendations to the Minister For Planning and Infrastructure who approves the funding.
- 10 Councils would expect advice of approval of projects during November/December 2004.

Policy Implications

There are no policy implications.

Financial Implications

The successful grant funding of the road improvement project will require Council to allocate funds in the 2005/06 Capital Works Budget – Major Road Construction Program and Road Preservation and Resurfacing Program. The grants are provided on the basis of a two thirds contribution by Main Roads WA to one third by the City. The maximum annual grant for Rehabilitation Projects is \$500,000 and \$1,000,000 for Road Improvement Projects. The City's contribution is funded from the Municipal Fund for road improvement projects and the Federal Local Roads component (FLRG) of Federal Assistance Grants (FAG) for road rehabilitation projects.

Following auditing, some of the Rehabilitation Projects may not be funded in 2005/2006 and may need to be re-evaluated for submission with further projects for funding in subsequent

years. It is also possible that the City may not receive funding for the Improvement Project. These circumstances occur because projects from all metropolitan Councils compete for the limited funds each year. At this time, the City has not received confirmation of the 2004/05 MRRG Program Fund allocation although it is estimated to be approximately \$8M in total for Improvement and Rehabilitation Programs. Therefore, it is anticipated to be the same amount in 2005/06 with around \$4M for each program. The scores of all projects are rigorously audited leading to some projects not achieving the points scores or being below the funding cut off level for each Council or the program pool.

Strategic Implications

The projects fit into the Strategic Plan for the City by improving infrastructure, which leads to an improved lifestyle. Under the MRRG Road Improvement Program, the dualling of arterial roads such as Burns Beach Road means that these million dollar plus projects can be undertaken using an external funds source, and include upgrading junction treatments, installing bus embayments and adding smooth asphalt seal to reduce traffic noise on an existing chip seal carriageway.

The section Burns Beach Road from Marmion Avenue to Mitchell Freeway has been submitted for 2005/06 because it has the highest points score using the multi-criteria assessment and is the section which would provide the termination road for the extension of the Mitchell Freeway. The extension of the Mitchell Freeway to Shenton Avenue and Burns Beach Road is tentatively scheduled within the timeframe 2005 to 2008. If the Mitchell Freeway extension to Burns Beach Road is advanced because of construction efficiencies and available funding, then the dualling of this section can accommodate the traffic volumes. The City would also undertake the construction of the dual carriageway of Burns Beach Road from Marmion Avenue to Delgado Parade at this time.

The City will also submit the section, Mitchell Freeway to Joondalup Drive as a 2006/07 project. Using the multi-criteria analysis, its points score is expected to improve following the Freeway extension and increasing traffic volumes from Joondalup Drive. In future years it is expected that Connolly Drive will require dualling, with others roads to be evaluated as the Freeway is extended and traffic growth in the area occurs.

The major benefit for the community is a more efficient road network as a result of better roads and paths, reduced travel times, less crashes and easier access to facilities. Moreover, using the MRRP process in this way enables the City to construct major roads using the best combination of grant income and its own funds.

For Road Rehabilitation projects, roads can be resurfaced using the MRRP grant as an external funds source that can offset the prohibitive cost of resurfacing and refurbishment of arterial, major and local distributor roads. These treatments prolong the life of the road pavement by resurfacing when it is most beneficial to do so rather than waiting until the pavement fails which may require more expensive reconstruction.

COMMENT

The Metropolitan Regional Road Program is administered by Main Roads WA using well established formulae, conditions and procedures that are outlined in State Road Funds to Local Government Agreement. The City has received grant funding in the past from the program and subject to priorities and auditing of other projects across the metropolitan area, expects to receive funding for the projects nominated this year.

ATTACHMENTS

Attachment 1	Road Improvement Project
Attachment 2	Locality Plan of Projects
Attachment 3	Road Rehabilitation Projects

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That the Joint Commissioners:

- 1 SUBMIT Burns Beach Road – Marmion Avenue to Mitchell Freeway for consideration for funding as part of the 2005/2006 Metropolitan Regional Road Program as shown at Attachment 1 and Attachment 2 to this Report;**
- 2 SUBMIT the Road Rehabilitation Projects to Main Roads WA for consideration for funding as part of the 2005/2006 Metropolitan Regional Road Program as shown at Attachment 3 to this Report.**

Appendix 3 refers.

To access this attachment on electronic document, click here: [Attach3brf010604.pdf](#)

V:\DD\04reports\June8\Metropolitan Regional Road Program 2005_2006 - 2009_2010 tp.doc

ITEM 9 TENDER NUMBER 031-03/04 SUPPLY OF TRAFFIC MANAGEMENT AND CONTROL SERVICES – [65556]

WARD - All

PURPOSE

To seek the approval of the Joint Commissioners to choose WARP Pty Ltd as the successful tenderer for the supply to the City of traffic management and control services (Tender number 031-03/04), (in accordance with the Schedule of Rates [as outlined in Attachment 1]), for an initial period of twelve (12) months with an option to extend, subject to satisfactory performance reviews, for a further maximum period of twenty four (24) months. The maximum term of the contract shall be three (3) years.

EXECUTIVE SUMMARY

A Request for Tenders (**RFT**) (number 031-03/04) for the supply to the City of traffic management and control services was advertised on Wednesday 18 February 2004 through statewide public notice. The closing date for submitting tenders was Thursday 4 March 2004. Three tenders were received from: WARP Pty Ltd, Roadwise Traffic Control and Carrington Traffic Services.

It is recommended, in relation to Tender Number 031-03/04 for the supply of traffic management and control services, that the Joint Commissioners:

- (a) *reject the tender submitted by Roadwise Traffic Control and the tender submitted by Carrington Traffic Services under regulation 18(2) of the Local Government (Functions and General) Regulations 1996 without considering the merits of those tenders because they each fail to comply with requirements specified in the RFT; and*
- (b) *choose WARP Pty Ltd as the successful tenderer for the supply to the City of traffic management and control services (under Tender No. 031-03/04);*
- (c) *authorise the Chief Executive Officer (CEO), on behalf of the City, to enter into a contract with WARP Pty Ltd in accordance with the tender submitted by WARP Pty Ltd, subject to any minor variations that may be agreed between the CEO and WARP Pty Ltd;*
- (d) *determine that the contract is to be for an initial period of 12 months commencing on 1 July 2004 and ending on 30 June 2005 with an option to extend, subject to satisfactory annual performance reviews, for a further maximum period of 24 months, in 12 month increments, with the total term of the contract not to exceed 3 years.*

BACKGROUND

All major capital works within road reserves require suitable traffic management plans. Operations Services manages traffic control for minor works, however where major projects are carried out by Operational Services (e.g. Hepburn Glengarry roundabout and Grand Boulevard Redevelopment) more complex traffic control is necessary.

The City currently does not have the expertise or resources to provide traffic management plans or complex traffic management control for major works. The requirement for approved traffic management plans and accredited traffic control is a mandatory requirement under Australian Standard 1742.3-2002 '*Manual of Uniform Traffic Control Devices, Part 3-Traffic Control Devices for Works on Roads*'.

The Tender Evaluation Team assessed the tenders and made recommendations to the Joint Commissioners in item CJ081-04/04 of the Agenda for the meeting of the Joint Commissioners on 27 April 2004. As a result of the Agenda item CJ081-04/04 recommending WARP Pty Ltd as the preferred tenderer and deeming the tenders submitted by Carrington Traffic Services and Roadwise Traffic Control as non-conforming, the City received written notification from Carringtons Traffic Services and Roadwise Traffic Control on 22 and 23 April 2004 respectively, expressing dissatisfaction on the proposed tender outcome.

The Joint Commissioners at the meeting on 27 April 2004 resolved to defer consideration of tenders submitted in response to the RFT.

The City sought legal advice, which recommended 'that the Tender Evaluation Team reassess each of the tenders lodged in response to the RFT' and following this reassessment the report to the Commissioners in relation to the tenders should, for certainty and transparency, outline the following:

- (a) that the tenders have been reassessed following legal advice regarding the initial assessment of the tenders; and
- (b) if the Tender Evaluation team recommends that any of the tenders be rejected, the specific reasons for the recommendation should be specified'.

The City has reassessed the tenders submitted by WARP Pty Ltd, Carrington Traffic Services and Roadwise Traffic Control.

Financial Implications:

Expenditure on this item is a component of the approved project within the City's Capital Works Budget as authorised by Council.

DETAILS

Under the City's Contract Management Framework, all tenders that are conforming (or non-conforming but accepted by the City) are assessed by a Tender Evaluation Team using a weighted multi-criterion assessment system and *AS 4120-1994 'Code of Tendering'*.

Each member of the Tender Evaluation Team individually assessed the tenders submitted in response to the RFT. The Tender Evaluation Team convened to submit and discuss their assessments.

The Selection Criteria for Tender number 031-03/04 was as follows:

Resources and Experience of Tenderer in providing similar services:

- Relevant Industry Experience, including details of providing similar supply. Tenderers were required to submit a detailed schedule of previous experience on similar and/or relevant projects. Details were to include:
- past record of performance and achievement with a local government
- past record of performance and achievement with other clients
- level of understanding of tender documents and work required
- references from past and present clients
- ability to provide electronic pricing schedules.

Levels of Service as determined by the Capability/Competence of Tenderer to provide the services required:

- Company structure.
- Qualifications, skills and experience of key personnel including registration, training and experience.
- Equipment and staff resources available.
- Percentage of operational capacity represented by this work.
- financial capacity.
- Compliance with tender requirements – insurances, licenses etc.
- Quality systems.
- Occupational health and safety management system and track record.
- Post contract services offered.

Methodology:

- Tenderers were required to detail the procedures and process they intend to use to achieve the requirements of the Specification.

Beneficial Effects of Tender/Local Content:

- The potential social and economic effect of the tender on the City of Joondalup community.

Tendered Price/s:

- A fixed Schedule of Rates was required to be provided for the services and disbursements.

ASSESSMENT

Regulation 18(2) of the *Local Government (Functions and General) Regulations 1996* states:

‘A tender that is submitted at a place, and within the time, specified in the invitation for tenders but fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender’.

Clause 1.6(a) of the RFT (which sets out the ‘Selection Process’) states:

‘tenders are checked for completeness and compliance. Tenders that do contain all information (eg completed offer form and attachments) may be excluded from evaluation’.

Each member of the Tender Evaluation Team assessed each tender independently.

Under clause 4.4.2 of the RFT tenderers were required to complete the entire price schedule by inserting fixed prices in each row. The tender submitted by Carrington Traffic Services did not provide a fixed price for the provision of item 10 ‘variable message board’. In its tender, Carrington Traffic Services specified that it would provide a ‘variable message board’ for the ‘Best Perth Price’.

Similarly the price schedule submitted by Roadwise Traffic Control gave no price for the provision of a ‘vehicle mounted flashing arrow’ (i.e. N/A was inserted), nor for the pick up and drop off for ‘Triton water filled barriers’ (i.e. ‘TBA. AS PER QTY’ was inserted).

Accordingly, the tenders submitted by Carrington Traffic Services and Roadwise Traffic Control did not provide fixed prices for each item in the price schedule, which was an express requirement of the RFT.

Clause 4.3.2(d) of the RFT (which relates to the Qualitative and Qualitative Criteria) states that:

‘tenders shall address each issue and complete each appendix outlined with a qualitative criterion’.

In breach of the requirement in clause 4.3.2(d) of the RFT, Carrington Traffic Services failed to complete and provide Attachment 10 ‘Methodology’, and Roadwise Traffic Control failed to complete and provide Attachment 10 ‘Methodology’ and Attachment 11 ‘Beneficial Effects of Tender/Local Content’.

As a result of the reassessment of the tenders, the Tender Evaluation Team considers that the tenders submitted by Carrington Traffic Services and Roadwise Traffic Control are non-conforming tenders because each, in the manner set out above, fail to comply with requirements specified in the RFT.

Importantly, the failure of the tenders submitted by Carrington Traffic Services and Roadwise Traffic Control to comply with all of the requirements of the RFT prevented the Tender Evaluation Team from being able to compare the value of each of the three tenders, and to properly evaluate if the tenders from Carrington Traffic Services and Roadwise Traffic Control would be the most advantageous for the City to accept.

The tender submitted by WARP Pty Ltd complied with the requirements of the RFT. The tender demonstrated that WARP Pty Ltd has the ability to provide the services to the City on a value for money basis.

Statutory Provision:

Statewide public notice was given of the RFT, and all tenders submitted were opened and evaluated in accordance with the requirements in the *Local Government (Functions and General) Regulations 1996*.

Advertising the RFT also ensures compliance with the *Local Government (Functions and General) Regulations 1996*, where tenders are required to be publicly invited if the consideration under a contract is expected to be or worth more than \$50,000. The consideration for this contract is expected to exceed \$100,000 and, therefore, will exceed the Chief Executive Officer's delegated authority limit for the acceptance of tenders.

Policy 2.5.7 Purchasing Goods and Services

The City's Policy on purchasing goods and services encourages local business in the purchasing and tendering process. None of the tenders received in response to the RFT are from contractors located in Joondalup.

COMMENT

As a part of contract management processes, the City will regularly review/monitor the Contractor's performance and service quality to ensure services meet the City's standards.

Subject to Council approval, the contract term will be for an initial period of twelve (12) months (commencing on 1 July 2004 and ending on 30 June 2005). There will be an option to extend the contract for a further twenty four (24) months that will be subject to suitable performance by the Contractor in annual performance reviews that ensure that the requirements of the contract have been met. Subject to a satisfactory outcome of each review an extension, in increments of twelve-month periods, will be made. The duration of the contract will not exceed three (3) years.

The tender submitted by WARP Pty demonstrated that WARP Pty Ltd has the ability to provide the services to the City on a value for money basis.

ATTACHMENTS

Attachment 1 Schedule of Rates

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That, in relation to Tender Number 031-03/04 for the supply of traffic management and control services, the Joint Commissioners:

- 1 REJECT the tender submitted by Roadwise Traffic Control and the tender submitted by Carrington Traffic Services under *regulation 18(2) of the Local Government (Functions and General) Regulations 1996* without considering the merits of those tenders because they each fail to comply with requirements specified in the RFT;**
- 2 CHOOSE WARP Pty Ltd as the successful tenderer for the supply to the City of traffic management and control services (under Tender No. 031-03/04);**
- 3 AUTHORISE the Acting Chief Executive Officer on behalf of the City, to enter into a contract with WARP Pty Ltd in accordance with the tender submitted by WARP Pty Ltd, subject to any minor variations that may be agreed between the Acting Chief Executive Officer and WARP Pty Ltd;**
- 4 DETERMINE that the contract is to be for an initial period of 12 months – commencing on 1 July 2004 and ending on 30 June 2005 - with an option to extend, subject to satisfactory annual performance reviews, for a further maximum period of 24 months, in 12 month increments, with the total term of the contract not to exceed 3 years.**

Appendix 4 refers.

To access this attachment on electronic document, click here: [Attach4brf010604.pdf](#)

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ITEM 10 MINUTES OF THE CONSERVATION ADVISORY COMMITTEE OF 28 APRIL 2004 – [12168]

WARD - All

PURPOSE

The unconfirmed Minutes of the Conservation Advisory Committee Meeting held on 28 April 2004 are submitted for noting by Council.

EXECUTIVE SUMMARY

The Conservation Advisory Committee meeting held on 28 April 2004 discussed a range of conservation matters within the City of Joondalup. The Committee discussed issues including natural areas budget expenditure, a review of the Terms of Reference of the Conservation Advisory Committee and natural areas management staffing levels.

It is recommended that the Joint Commissioners:

- 1 NOTE the unconfirmed Minutes of the Conservation Advisory Committee held on 28 April 2004;*
- 2 ADOPT the revised Terms of Reference for the Conservation Advisory Committee;*
- 3 NOTE that the Conservation Advisory Committee CARRIED the following motion at the April meeting “That the City of Joondalup’s Natural Areas Supervisor is provided with a team of at least three skilled and enthusiastic bushland regeneration workers with a suitable vehicle and equipment to carry out their tasks.”*

BACKGROUND

The Conservation Advisory Committee is a Council Committee, which advises Council on matters pertaining to conservation and nature areas management.

The Committee comprises representatives of bushland friends groups, community members with specialist knowledge of natural resource management. The Committee meets on a monthly basis.

DETAILS

A meeting of the Conservation Advisory Committee was held on 28 April 2004 and the unconfirmed minutes of this meeting are provided as Attachment 1. The revised Conservation Advisory Committee Terms of Reference are provided as Attachment 2. The existing Terms of Reference are shown as Attachment 3.

The following matters were considered:

The Terms of Reference for the Conservation Advisory Committee
Staffing Levels for Natural Areas Management
Natural Areas Budget Expenditure

The Terms of Reference for the Conservation Advisory Committee were revised to reflect recent changes made to Council's committee structure and to reflect the more strategic direction the Committee is now taking. The Committee is very much involved in the City's development of the Bio-diversity strategy and members are very conversant with natural resource management issues in the wider sense.

A number of members had a concern about the slow rate of expenditure on both the City's maintenance and capital natural areas budgets, this concern was alleviated when it was explained in detail that in most instances budget expenditure is greatly influenced by climatic conditions, that planting of native species and control of exotic weed species is dependent on the winter rains and that budget expenditure in this area will increase when rain occurs.

Committee members requested that the City gives consideration to employing a team of bushland regenerators to work in Joondalup's natural areas. Currently all work in natural areas is carried out by the following volunteers, Department of Justice Offenders, participants in Work for the Dole Schemes or local bush regeneration contractors. Committee members expressed the view that many large and small local authorities employed full time dedicated teams to manage their natural areas and the City of Joondalup should adopt this practice.

COMMENT

Bush regeneration in the City's reserves is currently undertaken by using a combination of bushland regeneration contractors, Work for the Dole participants and offenders from the Department of Justice serving Community Work Orders. Council staff are currently preparing tender documents for seeking the supply of bushland regeneration services for a two year period. This contract will give Council an on-call trained workforce to undertake work in the City's natural areas on a needs basis.

The budget estimate for the City to employ three skilled bushland regenerators with a vehicle and equipment as part of the City's full time work force is \$250,000. The suggested employment of an in-house team for bushland regeneration needs a detailed business case and this therefore can be listed as a proposal for future budget deliberations.

It is recommended that the Joint Commissioners note the unconfirmed Minutes of the 28 April 2004 meeting of the Conservation Advisory Committee.

ATTACHMENTS

Attachment 1	Conservation Advisory Committee Minutes 28 April 2004
Attachment 2	Conservation Advisory Committee revised Terms of Reference
Attachment 3	Conservation Advisory Committee existing Terms of Reference

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION

That the Joint Commissioners:

- 1 NOTE the unconfirmed Minutes of the Conservation Advisory Committee held on 28 April 2004 as shown in Attachment 1 to this Report;**
- 2 ADOPT the revised Terms of Reference for the Conservation Advisory Committee as shown in Attachment 2 to this Report;**
- 3 NOTE that the Conservation Advisory Committee CARRIED the following motion at the April meeting “That the City of Joondalup’s Natural Areas Supervisor is provided with a team of at least three skilled and enthusiastic bushland regeneration workers with a suitable vehicle and equipment to carry out their tasks.”**

Appendix 5 refers.

To access this attachment on electronic document, click here: [Attach5brf010604.pdf](#)

V:\DD\04reports\June8\Conservation Advisory Committee Minutes of 28Apr04_Report.doc

ITEM 11 FINAL ADOPTION OF COOK AVENUE STRUCTURE PLAN NO 5 - LOT 124 (92) COOK AVENUE, HILLARYS – [26549]

WARD Whitfords

PURPOSE

The purpose of this report is for the Joint Commissioners to consider minor modifications to the proposed Cook Avenue Structure Plan No 5 and to adopt the modified version of the Structure Plan.

EXECUTIVE SUMMARY

The Joint Commissioners considered a report on the proposed Structure Plan at their meeting on 16 December 2003 (CJO303–12/03 refers) when it was resolved to adopt the Structure Plan for the purposes of advertising. Advertising closed and a summary of all submissions and responses was provided in a report prepared for consideration by the Joint Commissioners at their meeting on 30 March 2004 (CJO65-03/04 refers). The concerns raised within these submissions related to density, building form and types, signage, traffic, parking, and public open space provision.

It is noted that a report relating to Amendment No 20 to the City's District Planning Scheme No. 2 (DPS2) seeking to appropriately zone the subject property to enable future development of the land for residential purposes in accordance with the Structure Plan was also considered at the 30 March 2004 meeting (CJO64-03/04). Amendment No 20 was adopted at this meeting and awaits final approval of the Western Australian Planning Commission (WAPC).

It was resolved at the meeting on 30 March 2004 that further consideration needed to be given by the City's officers to some of the concerns raised and, consequently, consideration of final adoption of the Structure Plan was deferred. These concerns have been addressed by way of further modifications to the Structure Plan (see Attachment 3). These modifications are minor in nature and do not alter the intent or details of the Structure Plan. Re-advertising of the Structure Plan is considered not to be required.

It is recommended that the Joint Commissioners:

- 1 *Pursuant to Clause 9.6 of the City of Joondalup District Planning Scheme No 2 RESOLVE that the modified Cook Avenue Structure Plan No 5 as shown in Attachment 3 be adopted and submitted to the Western Australian Planning Commission for final adoption and certification.*⁸
- 2 *Subject to certification by the Western Australian Planning Commission ADOPT the modified Cook Avenue Structure Plan No 5 as an Agreed Structure Plan and authorise the affixation of the Common Seal to, and the signing of, the Structure Plan documents.*

BACKGROUND

Suburb/Location:	Lot 124 (92) Cook Avenue, Hillarys
Applicant:	Environmental Management Resources
Owner:	Investa Developments Pty Ltd
Zoning:	DPS: Local Reserve: Public Use – Primary School
	MRS: Urban
Strategic Plan:	Strategy 3.3 – Provide residential living choices to meet changing demographic needs

Lot 124 (92) Cook Avenue, Hillarys is bounded by Cook Avenue, New England Drive, Willandra Drive, Ferndene Mews and a PAW and has a total area of 4.0 hectares. It is located within a residential area in close proximity to commercial, community, recreational and educational facilities and the beach. The subject site is characterised by steep slopes to the southern and eastern boundaries towards Willandra Drive and New England Drive respectively.

The site was initially subdivided and vested in the Department of Education in the early 1990s as part of the Whitfords Beach Estate, Hillarys. It has since become surplus to the Department's requirements and was sold back as vacant land to the developers, Whitfords Beach Estate, now a wholly owned subsidiary of Investa Property Pty Ltd (Investa). The site has since been zoned "Urban" under the Metropolitan Region Scheme (MRS) and remains reserved as "Local Reserve: Public Use - Primary School" under DPS2. An amendment to the DPS2 to suitably zone and code the site to "Urban Development" in line with the provisions of the proposed Structure Plan was the subject of a separate report (CJO64-03/04).

The developer has indicated that the dwellings within the Structure Plan area are to be developed to maximise sustainability principles utilising small lot sizes and including 5 star energy rated dwellings designed to achieve passive solar access and are equipped with rainwater tanks, grey water re-use systems and energy efficient appliances.

Previous Council considerations of Structure Plan

The Joint Commissioners considered a report on the proposed Cook Avenue Structure Plan No 5 (the Structure Plan) at their meeting on 16 December 2003 (CJ030-12/03 refers) when it was resolved to adopt the Structure Plan and to make it available for the purposes of advertising. Advertising closed and a summary of all submissions and responses was provided in a report prepared for consideration by the Joint Commissioners at their meeting on 30 March 2004 (CJO65-03/04). However, it was resolved at this meeting that further consideration needed to be given by the City's officers to some of the concerns raised and, consequently, consideration of final adoption of the Structure Plan was deferred.

DETAILS

A Structure Plan outlines the development requirements for a particular parcel of land. A Structure Plan generally sets out provisions relating to residential density, building height, scale, setbacks and form, and associated criteria such as car parking and retaining walls. Dwellings within a Structure Plan area are required to be developed in accordance with the requirements of the Acceptable Development Provisions of the Codes, unless otherwise provided for in the Structure Plan.

The purpose of the Structure Plan is to establish parameters for the future subdivision of this site into 87 lots, including one lot for grouped dwelling development. It is proposed to divide the site into three distinct precincts - Perimeter Dwelling Precinct, Internal Dwelling Precinct and a Grouped Dwelling Precinct - featuring different design elements to ensure a variety of dwelling types and forms are developed and to assist in integrating the development into the surrounding established residential area which is predominantly R20 density. To this end, it is proposed that the Perimeter Housing Precinct be low density with a density coding of R25, consistent with the surrounding residential area. The Internal and Grouped Dwelling Precincts are proposed to be medium density with a density coding of R40. The proposed dwellings are to be designed using best practice sustainability principles with 5 star energy ratings and including the reuse of grey water.

Minor modifications were made to the Structure Plan in order to address issues contained within submissions received from the public during the advertising period. Other minor modifications were made to the structure plan to increase clarity and to clearly recognise the intent of the Structure Plan to guide future residential development of the site and as a development assessment tool. These minor modifications have been incorporated into the modified Structure Plan.

The Joint Commissioners considered the Cook Avenue Structure Plan No 5 for final adoption at their meeting on 30 March 2004 (CJ065-03/04) when it was resolved to defer a decision on the following grounds (italicised):

“...to enable the officers to give further consideration to the concerns raised in the public submissions including, but not limited to, the permissible height of buildings”.

The major concerns with respect to the future residential buildings on the site related to the following issues:

- Density and zoning
- Building height, bulk and scale
- Finished ground levels

Further assessment of the provisions in Part 1 and discussions with the applicant have been undertaken. A number of modifications have been made to the Structure Plan to address these issues, in addition to some formatting changes that are detailed later in this report.

Statutory Provision

Clause 9.1 of DPS2 states that the Joint Commissioners may require the preparation of a Structure Plan as a prerequisite to its support for a proposal to rezone or classify land in the district. Clause 9.5 of DPS2 requires Structure Plan proposals to be advertised in accordance with the provisions of clause 6.7 prior to further consideration by the Joint Commissioners. Under clause 9.6 of DPS2, the Joint Commissioners shall consider all submissions received during the advertising period within sixty (60) days of the last submission (Attachment 4). After consideration of all submissions, the Joint Commissioners shall either resolve to refuse or to adopt the Structure Plan, with or without modification and to submit three copies to the Western Australian Planning Commission (WAPC) for final adoption and endorsement.

Consultation

The proponent has previously undertaken workshops and community consultation with respect to the proposal. The purpose for community consultation that was undertaken by the proponent was to obtain the local communities views with respect to future development of the site. This consultation was non statutory in nature and the City was not a party to, nor did it control this consultation process.

Advertising of the Structure Plan, as required under the City's DPS2, was undertaken by the City for a period of forty-two (42) days by way of notification of all adjoining landowners, two signs being erected on the site and a notice being placed in the Joondalup Community newspaper on 22 January 2004. Given that the site is bounded by four existing roads and a public accessway (PAW), adjoining landowners were taken to be all landowners located immediately opposite the site on all four streets which border the site, together with the landowners on the opposite side of the PAW at the south-east corner of the site.

The issues raised by the public are tabled within Attachment 4 and addressed in this report.

Strategic Implications

The proposed Structure Plan would facilitate the development of a variety of housing forms in line with the objectives of the City's Strategic Plan.

Sustainability Implications

The proposed Structure Plan provides for small lot subdivision of low and medium density which will facilitate better utilisation of the existing services infrastructure, community facilities and public transport in line with the State's overall planning objectives. Furthermore, the dwelling types proposed support sustainability principles through utilising small lot sizes and maximising energy efficiency by using 5 star energy rated designs that will achieve passive solar access. Furthermore, all dwellings are to be equipped with rainwater tanks, grey water re-use systems and energy efficient appliances.

COMMENT

As reported at the meeting on 30 March 2004 (CJ065-03/04)

Advertising closed on 3 March 2004 with a total of twelve submissions being received, including three late submissions. Of the submissions received, four were of no objection, one supported the proposal and the remainder objected to the proposal (Attachment 4). The City was also made aware of a circular letter (Attachment 5) which had been delivered to numerous homes in the area of the subject site. The circular (author unknown) made a number of statements which may also be considered relevant.

Comment with respect to issues raised during the advertising period

Issues raised during the advertising period have been summarized, listed within each underlined heading and a response provided under each heading below.

Concern was raised with respect to the uncertainty of plans forming the Part 1 (statutory) or Part 2 (non statutory) component of the Structure Plan.

As a result of this, and to ensure clarity, the contents page of the Structure Plan has been modified to include reference to Plans 1-3 in Part 1. In addition, the densities of each Precinct are now noted in the objectives of these Precincts. These densities are R25 for the Perimeter Dwelling Precinct and R40 for the Internal and Grouped Dwelling Precincts.

Concern was raised with respect to various definitions contained within the Structure Plan.

Whilst the term “housing” is commonly understood to refer to residences used for permanent habitation and therefore previously approved Structure Plans have not defined it, the word “housing” has been removed in the modified Structure Plan and replaced with the word “dwelling” which is clearly defined in the Codes as “a building...to be used for the purpose of human habitation on a permanent basis.....”.

The term “a variety of residential housing” refers to the style of housing that will be developed and does not refer to different forms. These are otherwise referred to under the objectives of the three Precincts.

Concern with respect to future heights of lots, dwellings and tower elements.

Given proposed maximum wall and roof ridgeline height requirements, standard two storey dwellings are likely to prevail throughout the area, with the exception of dwellings fronting Willandra Drive and New England Drive. Development upon these lots is likely to be one storey in height, however may contain undercroft garages (split level) in order to best utilise the existing topography of the land and steep slopes. This is sympathetic to, and compatible with, existing dwellings in the surrounding area, including the opposite side of Cook Avenue, which is characterised by a mix of single and two storey dwellings. The grouped dwelling development, located adjacent to the PAW at the south east corner of the site, would be 3-4 storeys and no towers are permitted on this lot.

Tower elements of additional height are proposed on key corners of the site (See Plan 2 within Attachment 2 for exact locations). Tower elements may include towers, lookouts and lofts and the allowable dimensions and overall heights being set out within the development criteria 2.10.2 (xv) on page 8 & 2.11.2 (xv) on page 10.

Finished floor level details are not required at the Structure Plan stage, rather these will be required at the building licence stage. Nevertheless, Plan 4 – Indicative Street Elevation and Section shows that the dwellings will need to observe the natural ground contours with minimal need for filling and retaining as a result. It is also noted that a contoured subdivision plan was provided in Part 2 which, whilst not an approved plan at this time, provides an understanding of the way that the dwellings could be developed by observing the natural ground levels. To allay any concerns about extensive filling and retaining, an additional provision has been included in the Structure Plan in the Perimeter Dwelling Precinct [item (v)] limiting the height of any retaining walls to 2 metres.

Concerns with respect to signage within a residential area

The only signage that could be permitted in a residential area under the City’s Signs Local Law would be in relation to home businesses and, to a lesser extent, real estate ‘for sale’ signs on a temporary basis. Any other signage would be considered commercial in nature requiring a separate development application that would be unlikely to be supported.

Concerns with respect to traffic and parking

A Traffic Management Report was submitted prior to the commencement of advertising that considered, amongst other things, the increased volumes of traffic on Cook Avenue given it is the point of entry to the proposed subdivision, together with other roads bordering the site. Traffic management devices are proposed and include traffic islands, narrowing of Cook Avenue and the proposed location of crossovers in relation to existing crossovers on the north side of Cook Avenue. These measures will be required to be implemented at the subdivision stage.

On-street car parking bays for visitors have been provided on the proposed internal streets and are additional to the required 2 car parking bays for each dwelling. The City encourages the provision of on-street car parking bays and seeks to maximise the provisions of these bays during the subdivision stage.

Concerns with respect to public open space

As noted in the previous report to the Joint Commissioners, with the proposed arrangement of lots there is a shortfall of public open space of approximately 350m² (0.125% of the site area), resulting in the provision of 9.875% of the required area of open space. A minimum area equating to 10% of the area of the subdividable land is normally required at the subdivision stage in accordance with the WAPC's Policy DC 2.3 Public Open Space in Residential Areas. As little as 8% POS can, however, be accepted subject to a cash-in-lieu payment to the local authority for the required balance. The shortfall is considered to be acceptable in this instance and a cash-in-lieu payment is intended to be finalised at the subdivision stage.

Public open space is owned by the Crown and vested in the local government for its care and management and, therefore, the costs associated with maintaining this space would be borne by the City. This matter will be considered further at the subdivision stage when an agreement may be made with the developer to maintain this area for an extended period.

Proposed Further Modifications to Structure Plan for meeting of 8 June 2004

As a result of the deferral of a decision by the Joint Commissioners at its meeting on 30 March 2004 to enable the City's officers to further consider the concerns raised in the public submissions, a number of modifications to the Structure Plan are proposed to address these issues. These are outlined in Attachment 3 and detailed as follows:

Proposed Modifications

- The definition of "BUILDING HEIGHT" as defined in clause 2.3 DEFINITIONS has altered to read:

"BUILDING HEIGHT" means the vertical distance at any point from natural ground level to the uppermost part of the building above that point (roof ridge, parapet or wall), excluding minor projections above that point. Minor projections include finials, chimneys, vent pipes, aerials or other appurtenance of like scale.

- The definition of “GROUND LEVEL” as defined in clause 2.3 DEFINITIONS has altered to read:

“ GROUND LEVEL” means the finished level of the lot relative to the finished Australian Height Datum (AHD) level of the road that it fronts (existing or as established at subdivision stage) and immediately adjacent to the lot. The finished level of the lot shall be +/- 0.5 metres from the AHD level of the midpoint of the road and measured from the midpoint of the frontage of each lot frontage.

- Additional definition for ground floor level in relation to the grouped dwelling site, to read:

“GROUND FLOOR LEVEL” means the floor level of a grouped dwelling at or nearest to the finished ground level of the lot immediately adjacent to the grouped dwellings.

- Addition of a statement of intent in clause 1.7 relating to the Grouped Dwelling site, as follows:

Grouped Dwellings

Because of the steep ground contours in the Grouped Dwelling Precinct, it is proposed to contour the precinct with the use of retaining walls. The natural ground slope will be terraced to create three level building platforms, on which the three grouped dwellings will be constructed. The maximum building height in this precinct has therefore been defined from ground floor level rather than ground level, in order to accommodate the steep ground contours

- Addition of clause (xi) in the Grouped Dwelling Precinct stating that tower elements are not permitted in this Precinct.
- Modifications to clauses 2.10.2 in the Perimeter Dwelling Precinct, clauses 2.11.2 (xiv) and (xvi) in the Internal Dwelling Precinct, and clauses 2.12.2 (x) in the Grouped Dwelling Precinct relating to maximum building heights, as follows:

2.10.2 (xiii) Wall height - 4 m; Roof ridge - 6.5 m

(xiv) Notwithstanding clause xiii above, dwellings fronting Willandra and New England Drives shall be single storey at these street frontages, with a maximum building height as follows: Wall height - 4m; Roof ridge – 6.5m.

(xvi) Tower elements must contribute to the landmark quality of the building, and can take the form of towers, lookouts, and lofts. Tower elements can only be located on corner lots and at the entrance to the Cook Ave (C-Air Housing Development), and shall have a maximum building height as follows: Roof ridge – 11m, and plan dimensions no greater than 4m by 4m.

2.11.2 (xiv) *Wall height - 7m; Roof ridge - 9.5m.*

(xvi) *Tower elements must contribute to the landmark quality of the building, and can take the form of towers, lookouts, and lofts. Tower elements can only be located on corner lots and at the entrance to the Cook Ave (C-Air Housing Development), and shall have a maximum building height as follows: Roof ridge – 11m, and plan dimensions no greater than 4m by 4m.*

2.12.2 (x) *Wall height – 9m; Roof ridge – 11m.*

- Inclusion of a maximum building heights in clauses 2.10.2 in the Perimeter Dwelling Precinct and 2.11.2 in the Internal Dwelling Precinct, as follows:
- Reordering of clauses 2.10.2 and 2.11.2 (xv) and (xvi), and clause 2.12.2 (xi) and (xii).

Discussion on proposed modifications

The site is challenging in terms of the variety of levels that exist over the site. These range from very steep lots along Willandra Drive to less steep lots along New England Drive and Ferndene Mews and relatively flat lots towards the centre of the site. The concerns expressed are that the floor levels of dwellings will be measured from the highest levels of these lots and therefore these buildings will be much higher than the maximum heights stipulated in the Structure Plan provisions for each Precinct.

The modified definitions of Building Height and Ground Level seek to clarify the relationship of the proposed buildings that will be sited on the lots to the existing and proposed levels of roads. These levels are either known because they are existing roads, or will be constructed as relatively level roads as part of the subdivision works. A differential of 0.5 metres has been allowed to take account of the fact that the levels of subdivisional roads have not yet been established. This 0.5 metre differential is consistent with the amount of landfill that can be permitted on residential lots under the Residential Design Codes (R Codes) without the need for the applicant to seek special approval. This extent of landfill is also recognised as being adequate to ensure that residential amenity in terms of privacy and overshadowing are maintained.

The definition of minor projections that has been added to the Building Height definition is consistent with the definition in the R Codes. The modified definitions are therefore appropriate and supported.

The overall building heights have been reduced in all Precincts by 2.0-2.5 metres, with the exception of the lots where tower elements are permitted. This reduction recognizes the fact that the original proposed Structure Plan stipulated a roof pitch of 45⁰, however this was reduced to 26-35⁰ and therefore the maximum heights in fact only relate to the lots where tower elements are permitted (Plan 3). The overall effect is a significant reduction in the permissible height of the remainder of the dwellings.

In addition, the modifications clarify the maximum allowable total overall building height and clarify that no tower elements will be permitted in the Grouped Dwelling Precinct.

A new definition has been included that relates to the Grouped Dwelling lot to recognise the fact that this site has a significant slope with a fall of 5 metres towards the centre of the site

and that more than one dwelling (6 grouped dwellings) could ultimately be built on this lot. These dwellings will therefore be built at different floor levels, which cannot be directly related to the levels of the Pedestrian Accessway (PAW) or roads immediately adjacent to this lot. An explanatory statement in clause 1.7 helps to explain the reason for the new definition. The provisions relating to maximum heights of the grouped dwellings will provide sufficient surety that they will not be excessively high in relation to the surrounding residential developments.

The other modifications to the Structure Plan relate to reformatting to provide increased clarity and better order of provisions. They do not affect the content of any provisions.

Conclusion

The issues raised during the submission stage have either been addressed in this report or are intended to be addressed at the future subdivision stage of development. Notwithstanding this, some minor modifications were identified during the advertising period, partly as a result of the submissions received, as being necessary for clarity and to clearly recognise the intent of the Structure Plan as a development assessment tool.

As the proposed modifications are required for clarity purposes or to recognise that altered formatting is of a minor nature in that they do not alter the intent or purpose of the Structure Plan, re-advertising of the Structure Plan is considered to be unwarranted in this instance.

It is recommended that the Joint Commissioners adopt the modified version of the Structure Plan.

ATTACHMENTS

Attachment 1	Location Plan
Attachment 2	Tracked Copy Showing Changes to Cook Ave Structure Plan
Attachment 3	Modified Cook Avenue Structure Plan
Attachment 4	Summary of Submissions
Attachment 5	Circular Letter

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION**That the Joint Commissioners:**

- 1 Pursuant to Clause 9.6 of the City of Joondalup District Planning Scheme No 2 RESOLVE that the modified Cook Avenue Structure Plan No 5 as shown in Attachment 3 to this Report be adopted and submitted to the Western Australian Planning Commission for final adoption and certification;**
- 2 Subject to certification by the Western Australian Planning Commission ADOPT the modified Cook Avenue Structure Plan No 5 as an Agreed Structure Plan and authorise the affixation of the Common Seal to, and the signing of, the Structure Plan documents.**

Appendix 6 refers.

To access this attachment on electronic document, click here: [Attach6brf010604.pdf](#)

ITEM 12 CLOSE OF ADVERTISING - PROPOSED MODIFICATIONS TO THE JOONDALUP CITY CENTRE DEVELOPMENT PLAN AND MANUAL – CITY NORTH DISTRICT – [45083] [58538] [17169]

WARD - Lakeside

PURPOSE

The purpose of this report is for the Joint Commissioners to consider public submissions received following advertising of a proposed modification to the A1 Land Use Plan (Attachment 1) under the Joondalup City Centre Development Plan and Manual (JCCDPM) and to grant final approval to the proposed modifications.

EXECUTIVE SUMMARY

At their meeting on 30 March 2004, the Joint Commissioners resolved to adopt the proposed modifications to the JCCDPM for public comment for a period of 21 days, commencing on 8 April 2004 (CJ068-03/04 refers). The modifications proposed to the JCCDPM will rectify an anomaly that exists between the subdivision approved for Stage 6 City North and the JCCDPM and will also ensure that the existing A1 Land Use Plan in the JCCDPM is consistent with the approved plan of subdivision (Stage 6 City North – Attachment 2).

A total of five (5) submissions were received during the advertising period. Of these, two submissions were from Western Power and Alinta Gas. Two submissions received object to the proposal.

The concerns raised by the two submissions objecting to the proposed amendment are addressed in both the comment section of this report and in the schedule of submissions contained within Attachment 4 of this report.

The modifications are necessary to ensure the A1 Land Use Plan is in accordance with the approved subdivision plan for the area.

It is recommended that the Joint Commissioners:

- 1 *Pursuant to clause 9.7 of the City of Joondalup District Planning Scheme No 2 RESOLVE that the modifications to the Joondalup City Centre Development Plan and Manual in accordance with Attachment 3 – Proposed A1 Land Use Plan, be adopted and submitted to the Western Australian Planning Commission for adoption and certification;*
- 2 *Subject to certification of the modifications to the Joondalup City Centre Development Plan and Manual – A1 Land Use Plan by the Western Australian Planning Commission, ADOPT the Joondalup City Centre Development Plan and Manual as an agreed structure plan and authorise the signing and sealing of the structure plan documents;*

3 *NOTE the submissions received;*

4 *ADVISE the submitters of the Joint Commissioner's decision.*

BACKGROUND

On 12 September 2001 the Western Australian Planning Commission (WAPC) approved a subdivision for Stage 6 City North to create 12 'General City' and 37 'Residential' lots. The City identified a portion of the subdivision proposal, as being contrary to the A1 Land Use Plan in the JCCDPM and accordingly, the JCCDPM is required to be amended to ensure that it is consistent with the approved subdivision. The reasons for the anomaly have been outlined in the City's report to the Joint Commissioners on 30 March 2004 and are reiterated in the comment section of this report.

At its meeting on 30 March 2004, the Joint Commissioners resolved to adopt the proposed modifications to the JCCDPM for public comment for a period of 21 days (CJ-068-03/04).

DETAILS

There are seven (7) modifications proposed to the Existing A1 Land Use Plan (Attachment 1), with these modifications shown in the Proposed A1 Land Use Plan (Attachment 3). A summary of each of the modifications proposed is as follows:

- 1 Delete the "Public Parking" use and replace with "Residential" use;
- 2 Delete a section of "General City" use and replace with "Residential" use;
- 3 Identify Pimlico Place as a through road connecting to Grand Boulevard;
- 4 Identify Hammersmith Court as a through road connecting to McLarty Avenue;
- 5 Identify a laneway to the rear of the lots fronting Hammersmith Court and Pimlico Place;
- 6 Identify a road connecting Hammersmith Court to McLarty Avenue; and
- 7 Identify a road connecting Pimlico Place and Hammersmith Court (dividing the 8 Residential use lots from the General City use lots).

Consultation:

The modifications proposed to the JCCDPM were advertised for public comment for a 21-day period, commencing on 8 April 2004. An advertisement was placed in the Joondalup Times on 8 April 2004 and a sign erected on site. A letter outlining the proposed modification was also sent to LandCorp for distribution to potential landowners who at the time were awaiting final settlement for the purchase of lots affected by the proposed modifications. A letter was also sent to residents in the immediate vicinity of the area and to public service authorities for their comment. A total of 15 letters were sent inviting comment.

Five (5) submissions were received. Two submissions were received from Western Power and Alinta Gas. Western Power has indicated its support for the proposed amendment, whilst Alinta Gas provided some advice regarding the maintenance of the gas network.

The third submission received objects to the removal of the public car parking station and raises a number of issues concerning the rationale for doing so. The submission also raises a perceived inconsistency between two previous Council reports with respect to car parking standards in the JCCDPM and the Joondalup City Centre Public Parking Strategy (JCCPPS).

The fourth submission objects to the proposed amendment based on an anomaly between the JCCDPM and the JCCPPS (See attachment 4). The submission also raises a number of concerns in relation to the City's assessment of the Stage 6 City North subdivision.

The fifth submission advises the City that the land subject to the amendment has already been sold by LandCorp, accordingly has stated that *'the time for public consultation has passed'*.

Responses to each submission are outlined in the comments section of this report and are tabled in Attachment 4 to this report.

Statutory Provision:

Upon completion of the advertising period the Joint Commissioners are required to review all submissions within sixty (60) days and consider either refusing to adopt the modifications to the Structure Plan or resolve that the modifications to the Structure Plan are satisfactory, with or without further modifications.

Where the Joint Commissioners resolve that the Structure Plan is satisfactory with or without further modifications, three copies are to be forwarded to the Western Australian Planning Commission for adoption and certification in the form illustrated in schedule 8 of the City's District Planning Scheme No.2 (DPS2).

COMMENT

Submissions 1, 2 & 5

The two (2) submissions received from service authorities provided standard comments and are noted. The fifth submission received stated that the land subject to the amendment has already been subdivided and sold, and is also noted.

Submission 3

The third submission received objects to the removal of the public car parking station for the following reasons:

Point 1

The parking station was identified in the JCCDPM prior to the subdivision and therefore should remain.

Response

This is partly correct however this needs to be considered alongside the JCCPPS. The JCCPPS does not identify any parking station for the City North area, despite one proposed under the JCCPDM. The JCCPPS is a more recently prepared strategic document in relation to the provision of public parking stations in the City Centre and it focuses totally on parking issues. Accordingly, the subdivision proposed for Stage 6 City North was designed with the public parking station removed to accord with the JCCPPS.

Point 2

The predominance of residential land use in the District as a reason to remove the parking station is not warranted as 'General City' uses also predominate in the immediate vicinity.

Response

A greater portion of the Stage 6 City North subdivision is set aside for residential development which, as a land use class, traditionally requires less parking than that required for commercial land uses. Irrespective of this, the development of both commercial and residential lots requires the provision of on-site parking.

Point 3

A previous Council report (CJ068-03/04) indicates that the District is well serviced with on street parking and this indicates that there may be a speculated short fall in commercial car parking. Accordingly future parking demands need to be catered for.

Response

The existence of on-street car parking in the form of verge embayments, provided at the time of subdivision, supplements on-site parking to ensure that any future demand for car parking in the area is catered for to an appropriate level.

Point 4

Changing the existing land uses is not a concern with the exception of comments made in relation to car parking.

Response

This comment is noted.

Point 5

Inconsistency between report CJ068-03/04 stating that the parking strategy was endorsed and supersedes the JCCDPM and report CJ089-04/04 stating that there are no car parking requirements for the CBD or City North within the JCCDPM needs to be confirmed and corrected.

Response

An anomaly exists between the JCCPPS and the JCCDPM when it comes to the identification of car parking stations in the City Centre. A car parking station is shown in the JCCDPM but not in the JCCPPS. This has been acknowledged and accordingly the JCCDPM is required to be modified to remove the car parking station so that it accords with the JCCPPS.

The JCCPPS provides no advice on the number of car bays that are required when individual lots are developed. It is the role of the JCCDPM, DPS2 and the Residential Design Codes to set out these standards. The reason for the report to Council to

modify the JCCDPM (CJ089-04/04 refers) is to recognise that the JCCDPM provides little to no car parking standards for individual lot development. Accordingly, the amendments proposed in that report intends to rectify this anomaly.

Submission 4

The fourth submission received objects to the proposed amendment for the following reasons:

Point 1

The statement “the JCCPPS was endorsed after the JCCDPM and supersedes the car parking requirements stipulated within the latter” in report (CJ-086-03/04) is incorrect as the WAPC has not endorsed the strategy as forming part of the JCCDPM.

Response

The JCCPPS is a strategic planning document endorsed by the City of Joondalup and does not require the approval of the WAPC.

Point 2

The area covered in the JCCPPS does not include the City North area so no relevance can be attached to it.

Response

The JCCDPM A1 Land use plan was approved prior to the City endorsing the JCCPPS. Accordingly the JCCPPS does not recognise the public parking station that is identified in City North under the JCCDPM.

Point 3

The subdivision was approved under delegated authority. There is no evidence that parking in this area of City North has been considered a part of the approval process.

Response

The City’s role in the subdivision process is to provide an assessment then forward a recommendation to the WAPC who is responsible for issuing an approval for the subdivision.

The City when assessing the subdivision proposal, considered a number of issues, particularly the provision of parking in the immediate area. The City’s decision to support the removal of the public parking station identified in the JCCDPM is based upon the ample provision of on-street and on-site parking, as well as the fact that its removal accords with the JCCPPS.

Point 4

The process of approval of subdivision does not appear to have been handled correctly in that the City of Joondalup supported an approval that did not conform to the structure plan.

Response

City has followed the necessary process to assess the subdivision proposal and has provided advice to the WAPC so a final decision can be made.

Sustainability

A long-term objective of the JCCPPS is to ensure the City Centre has been designed and developed to facilitate a high level of public transport use, pedestrian and cyclist activity so that a sustainable urban form is created. To encourage this, only a limited number of public parking bays are to be provided in the City Centre and the road network is to be designed to control traffic speeds to encourage all these alternative forms of transport and reduce the use of the private motor vehicle.

The removal of the car parking station proposed in this amendment will contribute to this long-term objective being achieved.

Recommendation

The amendment will rectify an anomaly that exists between the subdivision proposal approved for Stage 6 City North and the JCCDPM. The modifications proposed will ensure that the existing A1 Land Use plan in the JCCDPM is consistent with the approved plan of subdivision and accordingly the proposed modifications are recommended for final approval.

ATTACHMENTS

Attachment 1	Existing A1 Land Use Plan
Attachment 2	Approved Subdivision Plan WAPC Ref: 116320
Attachment 3	Proposed Modified A1 Land Use Plan
Attachment 4	Schedule of Submissions

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That the Joint Commissioners:

- 1 Pursuant to clause 9.7 of the City of Joondalup District Planning Scheme No 2 RESOLVE that the modifications to the Joondalup City Centre Development Plan and Manual in accordance with Attachment 3 – Proposed A1 Land Use Plan, be adopted and submitted to the Western Australian Planning Commission for adoption and certification;**
- 2 Subject to certification of the modifications to the Joondalup City Centre Development Plan and Manual – A1 Land Use Plan by the Western Australian Planning Commission, ADOPT the Joondalup City Centre Development Plan and Manual as an agreed structure plan and authorise the signing and sealing of the structure plan documents;**
- 3 NOTE the submissions received;**
- 4 ADVISE the submitters of the Joint Commissioner’s decision.**

Appendix 7 refers.

To access this attachment on electronic document, click here: [Attach7brf010604.pdf](#)

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ITEM 13 PROPOSED MIXED USE DEVELOPMENT(13 COMMERCIAL AND 137 RESIDENTIAL UNITS) LOTS 1, 2, 3 & 6 MOLLOY PROMENADE, LOTS 4 & 72 WALSH LOOP AND LOTS 7-11 CORNELL PARADE/DEAKIN GATE) AND THE RIGHT OF WAY BETWEEN MOLLOY PROMENADE AND WALSH LOOP, JOONDALUP – [10532]

WARD - All

PURPOSE

The proposed mixed use development is referred to the Joint Commissioners for determination due to its size and the significance of this proposal as a landmark development within the City Centre.

EXECUTIVE SUMMARY

The proposal is for the construction of ten (10) buildings, which together make up three (3) ‘villages’. Overall the proposal comprises 1573.9m² of commercial space and one hundred and thirty seven (137) dwellings (including thirty-three (33) single bedroom dwellings and five (5) grouped dwellings). The proposed heights of the buildings range from two storeys to seven storeys.

The proposal requires the amalgamation of two (2) lots to form Village 1, four (4) lots and a right of way to form Village 2, and five (5) lots to form Village 3.

Each village is designed to accommodate a mixed use development, although the predominant use in Village 1 and 2 is residential. In Village 3 the proportion between the residential and non-residential component is approximately equal.

The proposal represents a significant development for the City Centre. It is a landmark development that will serve to strengthen the character of the Campus District within the City Centre and provide a visual gateway to the City. The site is ideally located in terms of its proximity to all the facilities available in the City, in particular the existing educational facilities.

The density, height and urban form of the development will create urban spaces with active frontages to all street and serves to create an urban area that is compatible with the overall City Centre environment.

Discretion is sought under the City’s District Planning Scheme 2 (DPS2) and the Residential Planning Codes (R-Codes) in regard to car parking standards and under the R-Codes in regards to minimum balcony dimensions.

The proposal includes a provision for reciprocal car parking between the villages and an overall shortfall of 12 car bays. The applicant has requested to pay cash-in-lieu for the car parking shortfall.

Traffic, pedestrian movements, aesthetic design and landscaping are considered to have been suitably addressed by the design proposal.

Given the prominence of the development on the corner of two major approach routes into the City, its contribution to the character of the City Centre area and the diverse type of residential and commercial accommodation provided, the proposed development is supported.

BACKGROUND

Suburb/Location: Lot 1,2,3 & 6 Molloy Promenade, Lot 4 & 72 Walsh Loop and Lots 7-11 Cornell Parade/Deakin Gate and the Right of Way between Molloy Promenade and Walsh Loop, Joondalup

Applicant: Proven Joondalup Pty Ltd

Owner: Proven Joondalup Pty Ltd

Zoning: **DPS:** Centre

MRS: Central City Area

The subject lots are in a prominent location at the southern corner of the Joondalup City Centre. The area is on the northern side of the intersection of Lakeside Drive and Joondalup Drive, which are both major access routes into the City. As such the sites serve as the southern gateway to the City.

The lots (all currently vacant) fall within the ‘Campus District’ within the Joondalup City Centre, where they are earmarked to be used for mixed use/residential. The preferred uses are residential (mandatory) retail, office, entertainment, restaurant/café, medical suites, accommodation, community facilities and recreation.

Eleven (11) lots are affected by the proposal and the total development area is 11189m². The application for the closure of a Right of Way and the amalgamation of the 11 lots and the Right of Way to allow for the three land parcels to be created, has been lodged with the Western Australian Planning Commission (WAPC) and is currently being processed.

DETAILS

The proposed development includes the following features:

- Combined development of 10 buildings (demarcated as block A-J on the plans) grouped into 3 Villages on the basis of three ‘street blocks’.
- Height of buildings varying from 2 storeys (Village 3) to 6 and 7 storeys (Village 1 and 2)
- One hundred and thirty seven (137) residential dwellings and 1579m² of commercial space, distributed amongst the Villages.
- The total number of car parking bays provided is 178.
- Villages 1 and 2 include an undercroft level that accommodates car parking, most stores and services.
- Parking for Village 3 is provided at ground level, with some bays undercover. Each unit has its own store on the upper level.
- Service access is provided for all commercial units.
- The upper level residential units in Village 1 & 2 are accessed via a lift located in a central location of each building.
- The residential and commercial units in Village 3 address both Walsh Loop and Deakin Gate with access being provided from both streets.

- Various open spaces and communal areas are created as part of the design.
- Commercial tenancy frontages include pedestrian shelter in the form of colonnades and awnings that extend over the road reserve.
- Amalgamation of Lots 1 and 2 to form Village 1, Lots 3,4,6,7,2 and the Right of Way to form Village 2, and Lots 7-11 to form Village 3.

The table below summarises the development details for each village:

	Village 1 Total area: 3337m²	Village 2 Total area: 6028m²	Village 3 Total area:1824m²	TOTAL 11189m²
Number of Buildings proposed	4 (Blocks A- D)	5 (Blocks E – I)	1 (Block J)	
Height in storeys (ground floor counted as storey)	A: 6 plus undercroft B: 7 plus undercroft C: 7 plus undercroft D: 6 plus undercroft	E: 7 F: 7 G: 6 plus undercroft H: 6 plus undercroft I: 6 plus undercroft	J: 2	
Number of residential dwellings	Block A 12 x3 Bed Block B 5 x 1 Bed 11 x 3Bed 1 x Penthouse Block C 5 x 1 Bed 10 x 3 Bed 1 x Penthouse Block D 10 x 3 Bed Sub total: 55 Dwellings	Block E 5 x 1 bed 1 x 2 bed 11 x 3 bed 1 x Penthouse Block F – 5 x 1 bed 1 x 2 bed 11 x 3 bed 1 x Penthouse Block G - 4 x 1 bed 9 x 3 bed 1 x Penthouse Block H 4 x 1 bed 8 x 3 bed 1 x Penthouse Block I – 4 x 1 bed 9 x 3 bed 1 x Penthouse Subtotal: 77 Dwellings	Block J: 1 x 1 bed 3 x 3 bed 1 x 4 bed Subtotal 5 Dwellings	137 dwellings
No of storerooms	55	77	5	
Areas for plot ratio calculations for residential component	Block A 1584 m ² Block B 2008.7m ² Block C 1880m ² Block D 1320.5m ² Subtotal: 6792.7m ²	Block E 2190.3m ² Block F 2195.7m ² Block G 1693m ² Block H 1562m ² Block I 1693m ² Subtotal: 9334m ²	Block J: 875.55m ² Subtotal: 875.55m ²	17002.25m ²
Residential Plot ratio	2.03	1.54	0.47	
Density Coding (where a 1 bedroom unit	R156	R116	R25	R113

	Village 1 Total area: 3337m²	Village 2 Total area: 6028m²	Village 3 Total area:1824m²	TOTAL 11189m²
= 0.6666 of a multiple bed unit)				
Number and area of commercial units	Block B: Complex manager's office = 49m ² Block C: 2 units = 211m ² Subtotal: 238m² (2 tenancies)	Block G: 80m ² 211m ² 50m ² 54m ² Alfresco 5m ² ATM Block H 106 m ² 78m ² Block I 116m ² 66m ² 42m ² Subtotal: 808m² (6 tenancies)	Block J 75m ² 72m ² 74m ² 69m ² 225m ² - (Ground & upper level) 24m ² alfreso Sub total: 527.6m² (5 tenancies)	1460m ² plus 120m ² of alfresco
Commercial plot ratio	0.071	0.13	0.29	
Additional facilities	Block D Recreation rooms			

Statutory Provision:

Development within this area is controlled by the provisions of the DPS2 the Joondalup City Centre Development Plan and Manual (JCCDPM) (Campus District), and the R-Codes.

District Planning Scheme No 2 (DPS2)

The site is zoned "Centre" under DPS2 and is subject to the Campus District Structure Plan.

In regard to the force and effect of a structure plan Clause 9.8.2 (a) and Clause 9.8.3 (f) of DPS2 state:

"9.8.2 Where an Agreed Structure Plan imposes a classification on the land included in it by reference to reserves, zones (including Special Use Zones) or Residential Density Codes, until it is replaced by an amendment to the scheme imposing such classifications:

(a) the provision of the Agreed Structure Plan shall apply to the land within it as if its provisions were incorporated in this Scheme and it shall be binding and enforceable in the same way as corresponding provisions incorporated in the Scheme; ..."

"9.8.3 Without limiting the generality of the preceding subclause, under an Agreed Structure Plan:

(f) an other provisions, standard, or requirements in the Structure Plan shall be given the same force and effect as if it was a provision standard or requirement of this Scheme, but in the event of there being any

inconsistency or conflict between any provision, requirements or standard of the Scheme and any provision requirement or standard of the an Agreed Structure Plan, the provision requirement or standard of the Scheme shall prevail.

When determining an application clause 6.8 of the DPS2 applies as follows:

6.8 Matters to be Considered by Council

6.8.1 The Council when considering an application for Planning Approval shall have due regard to the following:

- (a) interests of orderly and proper planning and the preservation of the amenity of the relevant locality;*
- (b) any relevant submissions by the applicant;*
- (c) any Agreed Structure Plan prepared under the provisions of Part 9 of the Scheme;*
- (d) any planning policy of the Council adopted under the provisions of clause 8.11;*
- (e) any other matter which under the provisions of the Scheme, the Council is required to have due regard;*
- (f) any policy of the Commission or its predecessors or successors or any planning policy adopted by the Government of the State of Western Australia;*
- (g) any relevant proposed new town planning scheme of the Council or amendment or proposed Metropolitan Region Scheme Amendment insofar as they can be regarded as seriously entertained planning proposals;*
- (h) the comments or wishes of any public or municipal authority received as part of the submission process;*
- (i) the comments or wishes of any objectors to or supporters of the application;*
- (j) any previous decision made by the Council in circumstances which are Sufficiently similar for the previous decision to be relevant as a precedent, provided that the Council shall not be bound by such precedent; and*
- (k) any other matter which in the opinion of the Council is relevant.*

Clause 4.3.1 of DPS2 makes special provision allowing the Council to vary certain standards of the R-codes for residential development in a mixed use development:

4.3 Special Application of Residential Planning Codes

4.3.1 Where residential development is proposed to be mixed with non-residential development, Council may vary any provision of the Codes with the exception of the minimum area of lot per dwelling prescribed in Column 3, Table 1 of the Codes.

Before exercising its powers of discretion Council may require that a proposal be advertised and plans made available for public inspection in accordance with the procedures laid down in clause 6.7.

Clause 4.8 of DPS2 allows the City to consider appropriate car parking standards for all types of developments within the City as follows:

4.8 Car Parking Standards

4.8.1 The design of off-street parking areas including parking for disabled shall be in accordance with Australian Standards AS 2890.1 or AS 2890.2 as amended from time to time. Car parking areas shall be constructed and maintained to the satisfaction of the Council.

The number of on-site car parking bays to be provided for specified development shall be in accordance with Table 2. Where development is not specified in Table 2 the Council shall determine the parking standard. The Council may also determine that a general car parking standard shall apply irrespective of the development proposed in cases where it considers this to be appropriate.

Clause 4.11.2, 4.11.3 and 4.11.4 of DPS2 allow Council to accept the payment of cash in lieu of the provision of on-site parking. The clauses are as follows:

4.11.2 Council may accept a cash payment in lieu of the provisions of any required land for parking subject to being satisfied that there is adequate provision for car parking or a reasonable expectation in the immediate future that there will be adequate provision for public car parking in the proximity of the proposed development.

4.11.3 The cash payment shall be calculated having regard to the estimated cost of construction of the parking area or areas suitable for the proposed development and includes the value, as estimated by the Council, of that area of land which would have had to be provided to meet the car parking requirements specified by the Scheme. The cash payment may be discounted and may be payable in such manner as the council shall from time to time determine.

4.11.4 Any cash payment received by the Council pursuant to this clause shall be paid into appropriate funds to be used to provide public car parks in the localities deemed appropriate by Council.”

In the City Centre the current rate is \$8,100 per bay.

Clause 4.9 of DPS2 allows approval of reciprocal car parking arrangement with neighbouring properties as follows

“If the Council approves car parking and pedestrian access on neighbouring premises in a manner which relies on the reciprocal movement of vehicles and pedestrians between or across the premises, the owners concerned shall allow the necessary reciprocal access and parking at all times to the Council’s satisfaction.”

Joondalup City Centre Development Plan and Manual - Campus District

The subject lots are earmarked for Mixed Use/Residential under the Structure Plan.

The following provisions of the Structure Plan apply to Mixed Use/Residential:

“3.2 Mixed Use/Residential

For residential purposes building should, as far as practical, comply with the R60 provisions for Multiple Dwellings under the Residential Design Codes. For other preferred uses, generally a plot ratio of 0.5 will apply. Council may approve a higher plot ratio and density for buildings of land mark qualities.

4.0 Car Parking

Car parking for residential development to be provided in accordance with the Residential Planning Codes.

5.2 Mixed use Setback/Residential

Front

- *0m setback preferred*

Side and Rear

- *0m setback preferred or in accordance with the Residential Planning Codes*

5.3 Building Height

Residential/Mixed use and Institutional Uses – maximum two storeys. Council may approve a building in excess of two storeys for buildings of considerable landmark quality.

Residential Design Codes (R-Codes)

The provisions of the R-Codes apply in regard to all residential development.

Clause 2.3.4 of the R-Codes allows for the exercise of discretion, which shall be exercised having regard to the clause 2.3.4 (2) of the R-Codes as follows:

“2.3.4 (2) Discretion shall be exercised having regard to the following considerations:

- (i) the stated purpose and aims of the Scheme;*
- (ii) the provisions of Parts 2,3 and 4 of the Codes as appropriate;*
- (iii) the Performance Criterion of Criteria in the contest of the R-Coding for the locality that correspond to the relevant provision;*
- (iv) the explanatory text of the Codes that corresponds to the relevant provision;*
- (v) any Local Planning Strategy incorporated into the Scheme;*
- (vi) the provision of a Local Planning Policy pursuant the Codes and complying with sub-clause (5) below; and*
- (vii) orderly and proper planning.*

Consultation

Although there is no compulsory requirement to advertise the proposed development, the proposal was advertised for public comment for a twenty-one (21) day period, commencing on 9 January 2004.

Two signs advising the public of the proposed development and inviting comment were erected in prominent locations on the development site. Within the three-week comment period, only one submission was received. That submission was received from ECU supporting the proposal.

Strategic Implications

ECU's student population is projected to increase from the current level of 8000 persons to 20,000 persons by 2020. This will result in an increase in demand for accommodation and other services in close proximity to the existing educational establishments.

It is likely that this mixed use development proposal will contribute to meeting the projected demand for housing as well as provide key facilities to assist in meeting the needs of the nearby student population.

It is considered that the proposal is in line with many objectives of the City's Strategic Plan, including the areas of Community Wellbeing and City Development.

COMMENT

General

The subject sites form a unique parcel of land. Located to one side of the Campus District, it has the potential to develop a character of its own, while its prominent location as the southern gateway to the City Centre lends this area to be developed as a landmark.

Its close proximity to the existing educational establishments of ECU, TAFE and the Police Academy render these lots ideal to providing accommodation and facilities for the student population. With Lakeside Drive and Joondalup Drive providing a buffer between this land and surrounding residential land, the impact of this development on any of the adjacent residential areas is likely to be minimal.

Urban Design

The proposal is designed to provide a landmark feature when viewed from Lakeside Drive and Joondalup Drive.

Internally, the basis of the design is a ring of buildings on each of the three land parcels, located along the edges of these land parcels. "L" shaped buildings articulate the respective corners while all buildings address the adjacent streets either by way of access from the street and/or the location of balconies which overlook the public street. Except for blocks A and D, which are accessed internally from the undercroft car parking area, access to all other residential and commercial units is provided from the internal public road system.

All commercial space is located at the street level. Village 3 effectively forms an activity node in the area, while the commercial areas in Villages 1 and 2 serve to interface with the public open space that is a part of this land parcel and strengthen Molloy Promenade that is intended as a link between this development and the university campus. By ensuring that buildings address Cornell Parade, the design establishes a relationship between this development and the ECU campus.

Throughout the development highlighted entrance foyers, active shop fronts with alfresco dining areas, a piazza style forecourt space, pedestrian shelter, street furniture, lighting and landscaping will ensure that activities are brought out onto the streets and will help to bring life into the public spaces of the built form. The street façades include the use of a variety of building materials and colours, which will add to the visual quality of the development.

Land use

As the proposal provides for both residential dwellings and commercial space, the proposed built form complies with the mixed use/residential land use for which the lots have been earmarked under the Structure Plan.

The proposal provides thirteen (13) commercial tenancies of a variety of sizes and configurations. In this form the commercial space is flexible enough to adequately accommodate the permitted uses under the Structure Plan being retail, office, entertainment, restaurant/café, medical suites and community facilities.

With a diverse mix of residential accommodation ranging from 1 to 4 bedroom dwellings and providing a total of 137 dwellings, the proposal also contributes to the range of housing stock available in the City.

Density

Villages 1 and 2 respectively propose fifty-five (55) and seventy-seven (77) multiple dwellings. Village 3 proposes five (5) grouped dwellings. These numbers include single bedroom units (10 for Village 1, 22 for Village 2 and 1 for Village 3) for which the R-Codes permit a density bonus.

Under the R-Codes, the density bonus is permitted for single bedroom dwellings that do not exceed 60m² in plot ratio area. With the exception of one dwelling in Village 3, all single bedroom dwellings meet the 60m² requirement. The one single bedroom dwelling in Village 3 is 102.53m² in area, however, it is clearly suitable for only one or two people, and is therefore considered to meet the Performance Criteria of the R-Codes and can be considered a single bedroom dwelling.

Taking the density bonus into account the equivalent individual densities for Village 1, 2 and 3 are R156, R116 and R25.54 respectively. The density difference between the villages allows a built form that has landmark qualities while at the same time is compatible with the largely double storey residential lots to the north of the subject site.

According to the JCCDPM, a density coding of R60 applies to the land, with the provision that “*Council may approve of higher plot ratio and density for buildings of landmark qualities*”.

Although the development will technically be developed on 3 separate lots, it will effectively be viewed as one development and it is noted that the average equivalent density across the entire development is R113. This density is consistent with other approved developments within the City Centre.

The subject lots form a unique area in one section of the Campus District. Although the proposed density is higher than the R60 density generally applicable in the Campus District,

the density of this development is considered to be appropriate given the unique character of this section of the Campus District.

From an overall city perspective, the subject lots are in a prominent location at the southern entry to the Joondalup City Centre. The proposed development, due to the height and scale of its buildings, maximises the landmark potential of this land, which is seen as highly desirable given the location.

Therefore, it is recommended that the Joint Commissioners determine that the proposed density is commensurate with the landmark status of the proposed development.

Plot Ratio

For the residential component, the JCCPDM requires that the development *“should, as far as practical, comply with the R60 provisions for Multiple Dwellings under the Residential Planning Codes”*, however, *“Council may approve of higher plot ratio and density for buildings of landmark qualities.”*

The R-Codes specify a plot ratio of 0.7 for multiple dwellings at the R60 density.

Only Village 3 with a residential plot ratio of 0.47 complies with this requirement, while Village 1 (plot ratio: 2.03) and Village 2 (plot ratio: 1.54) are greater than the standard plot ratio requirement.

As the subject land is appropriate to develop for landmark status, any proposal is likely to use height to achieve a landmark development and a plot ratio of 0.7 is counterproductive to this objective.

It is noted that the Campus District of the JCCDPM is the only mixed use district within the City Centre to stipulate a plot ratio requirement for residential development. All other mixed use precincts specifically exclude residential development from plot ratio provisions.

The plot ratio for commercial use complies with the requirements of 0.5 as specified under the structure plan.

The current plot ratios of the development are considered to be appropriate as they allow an intensity of built form expected on a landmark site in the City Centre.

It is therefore recommended that the Joint Commissioners determine that the proposed plot ratio is appropriate due to the landmark quality of the building.

Height

Under the JCCDPM, a height restriction of a maximum of 2 storeys applies with the provision that *“Council may approve a building in excess of two storeys for buildings of considerable landmark quality”*.

Of the ten buildings comprising the development, only the building in Village 3 is two storeys. All other nine buildings in Villages 1 and 2 are either 6 or 7 storeys high. The height differentiation between Villages 1, 2 and 3 enables the overall development to blend in with the remainder of the lots in the Campus District, which are limited to two storeys, while at the same time achieving the landmark status appropriate for the lots.

The height restrictions were included in the Structure Plan in order to control any potential adverse impact upon the streetscape. However, given that the proposal is being developed as a whole, it has been possible to provide a design whereby buildings are located such that any negative impact on adjoining buildings and spaces is minimized.

Furthermore given the unique location of these lots in relation to other residential land and within the City with Lakeside Drive and Joondalup Drive providing buffers, the height of the buildings are not considered to have a negative impact on surrounding properties.

To date, the maximum building height in the City is approximately 5 storeys, although higher developments have been approved however have not been constructed.

It is not considered that the height of the proposal will have any negative impact on the surrounding area. In fact, it is considered that the proposed height will provide an important landmark for the City Centre and contribute as a reference point to identify the City Centre. Therefore, it is recommended that the Joint Commissioners determine that the buildings in excess of two storeys in height are appropriate due to the considerable landmark quality of the development.

Setbacks

Under the JCCDPM, a 0m front setback is preferred, indicating that the desired outcome is the creation of strong urban spaces, with urban walls creating a strong presence to the street.

The setbacks proposed for the commercial tenancies vary from 400mm to 10.5m. All frontages to commercial tenancies in Villages 1 and 2 are characterised by canopies, many of which extend beyond the property boundary, while the public spaces that are created as a result of the larger front setbacks include colonnades, benches, planters and lighting, with an emphasis on pedestrian scale.

In Village 3, on-site car parking is provided alongside the entrances to the tenancies, while overhanging balconies from the upper level residential units provide shelter for the pedestrian path along the full frontage of the commercial tenancies.

Essentially the design promotes the interaction between the commercial tenancies and the adjoining public areas creating animated spaces at a human scale. The proposed setbacks to the public streets are therefore considered appropriate.

Car parking

The JCCDPM is currently silent on the car parking standards for the commercial land uses, although it prescribes that car parking for the residential component is required to be in accordance with the R-Codes.

Under the R-Codes, multiple dwellings require car parking at a rate of 0.35 bays per dwelling, plus 0.015 spaces per m² of plot ratio area, to a maximum of two spaces per dwelling. Single Bedroom dwellings require 1 bay per dwelling to be provided.

Based on the R-Codes standard each multiple bedroom dwelling is required to be provided with two car parking spaces.

This requirement is considered to be excessive given the location of the site within the City Centre, its proximity to the educational establishments it intends to serve, the availability of public transport, and the importance of sustainability principles. In this instance it is considered appropriate that car parking is assessed in accordance with the general car parking ratios that have been applied as a standard throughout the City Centre.

It is noted that at the meeting of the Joint Commissioners on 27 April 2004 (CJ089 –04/04) it was resolved to adopt certain modifications to the JCCDPM. These are currently being advertised for comment before final adoption and being referred to WAPC for certification.

Among these, the following car parking provisions are proposed to apply for a Residential/Mixed use development:

- Residential Mixed Use: 1 bay per 30m² net lettable area (Commercial) and 1 bay per dwelling

This standard has been applied consistently throughout the City.

Clause 4.8 of DPS2 provides that Council can determine car parking standards deemed to be appropriate to the use and area of a proposed development

It is therefore recommended that the Joint Commissioners exercise discretion under clause 4.8 of DPS 2 and the Clause 2.3.4 of the R-Codes and applies the above car parking standards. On this basis car parking is provided as follows:

	Parking Ratio that applies	Number of Dwellings/ floorspace	Number of car bays required	Number of bays provided	Shortfall/ surplus
Village 1					
Residential	1 bay per dwelling	55	55	55	complies
Commercial	1 bay per 30m ² NLA	238m ²	8	6	Shortfall of 2 bay
Subtotal				61	
Village 2					
Residential	1 bay per dwelling	77	77	77	complies
Commercial	1 bay per 30m ² of NLA	808m ²	27	16	Shortfall 11 bays
Subtotal				93	
Village 3					
Residential	1 per dwelling except unit J1-1 at 2 bays / dwelling *	5	6	5	complies
Commercial	1 per 30m ² of NLA	527.6m ²	18	18	Surplus 1 bay
Subtotal				24*	
TOTAL			190	178*	

*car bays 1 & 2 on Village 3 count as only one bay due to the configuration of the double carport attached to unit J1-1.

From the above table it is noted that there is a shortfall of 12 commercial car parking bays, based on the assumption that there will be a reciprocal car parking arrangement between the Villages.

Clause 4.9 of DPS2 allows the City to approve reciprocal car parking. It is therefore recommended that any planning approval issued be subject to a condition requiring that the land be subject to reciprocal car parking agreements.

The applicant has requested that the shortfall in car parking be provided by payment of cash-in-lieu of parking. Council may consider accepting cash-in-lieu of car parking under the provisions of Clause 4.11 of DPS 2.

Cash-in-lieu has been accepted for developments throughout the City Centre in instances where the City's Parking Strategy provides for the provision of public parking in proximity of the development.

The City's Parking Strategy does not provide for a parking station in the Campus District. However, it has been identified that there is potential to provide some additional on-street car parking bays in the Walsh Street road reserve where it abuts the Lakeside Drive road reserve. A further 8 bays could potentially be accommodated in this location.

The cash-in-lieu payment would provide the funds to allow the City to construct the car bays in Walsh Street, should this be appropriate at some future time.

It is noted that the JCCDPM stipulates that visitor car parking is provided in the form of parking within the road reserve. There are currently approximately 28 existing on-street bays provided as embayments within the road reserves of Walsh Loop, Molloy Promenade and Cornell Parade. The provision of additional bays therefore would be in keeping with the area.

In addition, the car parking shortfall is less than 6% of the overall car parking requirement. Given that there is potential to provide additional bays in the road reserve, there are existing on-street bays and the shortfall is small in the overall context, it is considered appropriate that cash-in-lieu for twelve (12) car bays be accepted.

Balconies/Open Space

The R-Codes require that each multiple dwelling be provided with a balcony with a minimum dimension of 2 metres and a minimum area of 10m².

While the balconies provided for the dwellings in Village 3 comply with the R-Codes requirement, the configuration of the balconies on Villages 1 & 2 represent variations.

Although the multiple bedroom units in Village 1 and 2 provide a minimum of two (2) balconies for each unit, including at least one balcony with a minimum area of 10m², the minimum dimension of the balconies at 1.285 metres is less than the required 2 metres. However, given the shape of the balcony there is adequate space to ensure that the balcony is usable.

The single bedroom dwellings in Village 1 and 2 each have one balcony 6.5m² in extent, with a minimum dimension of 1.480 metres. This represents a variation in both minimum area and dimension. Although smaller than the minimum required, the balconies are considered to be sufficiently large to be usable outdoor living areas.

In both instances the balconies are directly accessible from the living rooms of the dwellings and can be used effectively as open space to the dwellings. As such the balconies are considered to be acceptable.

The dwellings in Village 3 are technically considered grouped dwellings, notwithstanding 4 of the 5 dwellings are located above commercial tenancies. Clause 4.3.1 allows that where residential is mixed with non-residential development, Council may vary any provision of the R-Codes, with the exception of the minimum lot area per dwelling. In this instance, it is considered appropriate that the grouped dwellings be assessed as multiple dwellings for the purposes of this development.

Amalgamation of lots

Fundamental to the proposal, is the assumption that the Right of Way located within proposed Village 2 can be closed and that the existing lots and Right of Way can be amalgamated to create 3 'street blocks' as follows:

- Lots 1 and 2 Molloy Promenade, to form Village 1,
- Lots 3 and 4 Molloy Promenade, plus Lots 6 and 72 Walsh Loop and the Right of Way to form Village 2
- Lots 7-11 Cornell Parade/Deakin Gate) to form Village 3.

Applications for the amalgamation of lots and for closure of Right of Way are currently being processed. It is appropriate that a condition be applied to any planning approval issued, to ensure that the Right of Way is closed and lot amalgamations are finalised, prior to commencement of construction.

Conclusion

The location of the buildings relative to each other, the public spaces being created, the emphasis in the design on the human scale, landscaping and street furniture result in an urban area that is conducive to promoting social interaction.

Given the size of the development and the potential to provide some additional car parking within existing road reserves, the cash-in-lieu provision to address the relatively small car parking shortfall in relation to the overall development, is considered to be appropriate.

It is considered that the proposed development makes a high profile and positive contribution to the City Centre. Not only will it have the ability to provide accommodation and facilities to meet future demands of the growing City Centre and nearby education facilities, but as a landmark development also contributes to the legibility and status of the City. As a landmark development the proposed densities, plot ratio and height are considered appropriate.

It is therefore recommended that the development be approved, subject to appropriate conditions.

ATTACHMENTS

Attachment 1	Locality Plan
Attachment 2	Development Plan

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That the Joint Commissioners

- 1 EXERCISE discretion under clause 2.3.4 of the R-codes and determine that the performance criteria of Clause 3.5.1 and 3.4.3 and 4.1.3 have been met and that:**
 - (a) A car parking ratio of 1 bay per dwelling**
 - (b) Minimum dimensions of less than 2m and 10sqm for the balconies of dwellings,**
 - (c) A single bedroom dwelling exceeding 60sqm in area**

are appropriate in this instance.
- 2 EXERCISE discretion under clause 4.8 of District Planning Scheme No 2 and determine that a car parking ratio of 1 bay per 30m² for the commercial uses is appropriate in this instance.**
- 3 VARY provisions of the R-Codes under Clause 4.3.1 of District Planning Scheme No 2 and determine that it is appropriate that the grouped dwellings within the development are assessed as multiple dwellings.**
- 4 DETERMINE that the proposed height, density and plot ratio of the development is appropriate in this instance.**
- 5 ACCEPT the provision of the payment of cash-in-lieu of 12 car bays in accordance with the provision of clause 4.11 of District Planning Scheme No 2.**
- 6 APPROVE the application dated 15 April 2003 and revised plans dated 14 May 2004 submitted by Proven Joondalup PTY Ltd for a mixed use development comprising 137 multiple dwellings and 13 commercial tenancies on Lot 1,2,3 & 6 (Nos 2, 4, 1 & 5 Molloy Promenade) Lot 4 & 72 (Nos 2 & 3 Walsh Loop) and Lots 7-11 (Nos 65 Cornell Parade & 1-7 Deakin Gate) and the Right of Way between Molloy Promenade and Walsh Loop, subject to the following conditions:**
 - (a) Amalgamation of:**
 - (i) Lots 1 and 2 (2 & 4 Molloy Promenade) to form Village 1;**
 - (ii) Lots 3 & 4 (1 & 5 Molloy Promenade) & Lot 6 & 72 (1 & 5 Walsh Loop) and the Right of Way to form Village 2;**
 - (iii) Lots 7-11 (65 Cornell Parade & 1-7 Deakin Gate) to form Village 3 to be finalised prior to the issue of a building licence.**

- (b) The granting of an easement in gross pursuant to section 196 of the Land Administration Act (at full cost of the owner) in favour of the City of Joondalup over all three Villages to allow for reciprocal vehicle and pedestrian movement and car parking for the benefit of the public at large.
- (c) One hundred and ninety (190) car parking bays to be provided on site.
- (d) The parking bays, driveways and points of ingress and egress to be designed in accordance with the Australian Standard for Offstreet Carparking (AS2890) and AS2890.5 (on-street parking). Such areas are to be constructed, drained and marked and thereafter maintained to the satisfaction of the City prior to the development first being occupied. These works are to be done as part of the building programme.
- (e) An on-site stormwater drainage system with the capacity to contain a 1:100 year storm of a 24-hour duration is to be provided prior to the development first being occupied and thereafter maintained to the satisfaction of the City. The proposed stormwater drainage system is required to be shown on the Building Licence submission and be approved by the City prior to the commencement of construction.
- (f) The lodging of detailed landscape plans, to the satisfaction of the City, for the development sites prior to the issue of Building Licence. For the purpose of this condition a detailed landscaping plan shall be drawn to a scale of 1:100 and show the following:

 - (i) the location and type of existing and proposed trees and shrubs;
 - (ii) any lawns to be established;
 - (iii) reticulation of all areas that are to be landscaped;
 - (iv) all proposed texture, colour and pattern of paving. Where paved areas meet the road reserve, the proposed paving is required to complement the existing paving in the street reserve;
 - (v) details of all proposed outdoor furniture, public art and other features provided in the public spaces; and
 - (vi) details of lighting of the public and communal spaces.
- (g) The landscaping plans, including reticulation, to be established prior to the development first being occupied, and thereafter being maintained to the satisfaction of the City.
- (h) All bin storage areas are to be suitably screened to the satisfaction of the City and constructed with a concrete floor, graded to a 100mm industrial floor waste gully connected to sewer and be provided with a hose cock.
- (i) Each multiple dwelling to be provided with an adequate clothes drying area that is screened from view from beyond the external boundary of the sites or alternatively be provided with clothes drying facilities within the unit.

- (j) Any roof mounted or free standing plant or equipment such as air conditioning units, satellite dishes, and radio masts to be designed and located so not to be visible from beyond the boundaries of the development site.
- (k) No obscure or reflective glazing being used for commercial units fronting onto public spaces and road reserves.
- (l) All proposed pedestrian shelters to be a minimum width of 2 metres and a minimum ceiling height clearance of 2.75 metres measured from the footpath.
- (m) All boundary walls and parapet walls being of a clean finish and made good to the satisfaction of the City.
- (n) All fencing to be designed and constructed in accordance with the attached extract from the Joondalup City Centre Plan and Manual and thereafter be maintained to the satisfaction of the City.
- (o) Submission of Construction Management Plan detailing phasing of construction, access, storage of material, protection of pedestrians, footpaths and other infrastructure.
- (p) In the event that the development is staged, temporary landscaping and fencing must be installed prior to the development being occupied to the satisfaction of the City.
- (q) A detailed colour and material schedule to be submitted and approved to ensure that each of the proposed buildings has its own character and style.
- (r) Privacy screening mechanisms for the residential units are to be detailed and approved by the City prior to commencement of construction.
- (s) Alterations to existing retaining walls are to match the style, shape and building material of the existing retaining wall to the satisfaction of the City.
- (t) All paving within the road reserve to match the existing paving in type and colour of paving block and pattern of paving.
- (u) The driveway in front of the bulk bin store of Village 3 to be capable of taking the weight of a 26 tonne refuse vehicle.
- (v) The Passive Recreation Rooms in Village 1 are for the exclusive use of the residents of the development.

Footnote:

- (a) With reference to condition (c) a cash-in-lieu payment will be accepted in regard to the shortfall of 12 bays;

- (b) With reference to condition (c) it is noted that the double carport attached to Unit J1-1 is counted as one car bay only, due to its ability to be utilised by that unit only;**
- (c) Plans submitted for a Building Licence must show the full width of the verge and any street furniture, traffic islands, statutory services, road gullies, crossovers on the opposite side of the road, the existing site levels, design levels of all proposed development and include levels on top of the kerb at the crossover;**
- (d) A mechanical Services Plan, signed by a suitably qualified Mechanical Services Engineer to certify that any mechanical ventilation complies with relevant legislation;**
- (e) A separate application is to be made to the City for Approval to Commence Development and sign licence prior to the installation of any advertising signage. In this regard the City encourages a detailed and consistent signage strategy to be prepared to ensure future sign are appropriate and complimentary to the proposed buildings and public spaces;**
- (f) Compliance with the Building Code of Australia requirements;**
- (g) It is advised that the City will not support the erection of telecommunications infrastructure on any part of the proposed buildings;**
- (h) There is an obligation to design and construct the premises in accordance with the requirements of the Environmental Protection Act 1986. Your particular attention is drawn to noise from any plant and equipment. An acoustic consultant's report may be required at building licence stage to indicate compliance;**
- (i) Bin store areas including transient bin areas shall be provided with a concrete floor that grades to an industrial floor waste connected to sewer, and a hose cock;**
- (j) Undercroft carpark shall be provided with ventilation in accordance with AS1668.2. Consideration may need to be given to the floor levels of the carpark;**
- (k) Development shall comply with the natural light and ventilation requirements of the BCA;**
- (l) Internal laundries, bathrooms and toilets shall be provided with mechanical ventilation and flumed to external air in accordance with the Sewerage (Light, Ventilation and Construction) Regulations 1971;**
- (m) Floors to wet areas shall be suitably surfaced and shall grade evenly to a floor waste;**

- (n) **Development shall comply with the Health (Food Hygiene) Regulations 1993. To this regard, consideration shall be given to the provision of a service entry, floor area of kitchen being 25% of the total kitchen and dining area combined, provision for an externally located grease trap and location of ducting and discharge for exhaust canopy;**
- 7 LIST the construction of Walsh Street on-street car parking for consideration in future budget deliberations.**

Appendix 8 refers.

To access this attachment on electronic document, click here: [Attach8brf010604.pdf](#)

ITEM 14 PROPOSED CLOSURE OF A 1245M² UNUSED PORTION OF ROAD RESERVE AND SUBSEQUENT AMALGAMATION OF THE LAND INTO ADJOINING RESERVE 37633 - QUARRY RAMBLE, EDGEWATER – [32585]

WARD - Lakeside

PURPOSE

The purpose of this report is for the Joint Commissioners to consider the closure of approximately 1245m² of unused road reserve land within Quarry Ramble, Edgewater and the subsequent amalgamation of this land into the adjoining Reserve 37633 - Quarry Ramble Park. (See Attachment 1).

EXECUTIVE SUMMARY

In September 2003, the City received correspondence from a nearby resident of Quarry Ramble, Edgewater requesting that this particular portion of Quarry Ramble road reserve be closed, citing instances of antisocial behaviour, rubbish and noise.

As an interim solution, the City programmed works to restrict vehicular access to the area by installing bollards and kerbing, with these works being completed in October 2003.

Formal road closure actions were subsequently initiated and the proposal was referred to the Department for Planning and Infrastructure (DPI) and servicing authorities for comment. With the exception of the Water Corporation that has a sewer line within the area, there was no objection to the proposal. The proposal was advertised for public comment from 1 April to 6 May 2004. No submissions were received.

The road closure proposal is unlikely to create any adverse impact upon vehicle or pedestrian manoeuvrability and road safety, nor create any adverse impacts with respect to residential amenity loss.

It is recommended that the Joint Commissioners:

- 1 *SUPPORT the closure of approximately 1245m² of Quarry Ramble road reserve as shown in Attachment 1 to this Report;*
- 2 *COMMUNICATE its decision to the Department of Land Information and REQUEST that both the Department of Land Information and the Department for Planning and Infrastructure proceed in finalising the road closure;*
- 3 *NOTE that a future rezoning (scheme amendment) application will be required to be initiated by the City and considered by Council to rezone the 1245m² portion of closed road reserve land to Local Reserves 'Parks and Recreation' should the Department for Planning and Infrastructure grant final approval to the proposed road closure.*

BACKGROUND

Suburb/Location: Quarry Ramble, Edgewater
Applicant: City of Joondalup
Owner: Crown
Zoning: **DPS:** Residential
MRS: Urban
Strategic Plan: No Relevant objectives/strategies

DETAILS

The subject land is located within the suburb of Edgewater and immediately adjoins Quarry Ramble Park (refer Attachment 1). The land had been previously used as an informal parking area associated with the park.

Road Closure Process

A request can be made to close a portion of road reserve and amalgamate that land into an adjoining property. As part of this process, service authorities are requested to provide details of any service plant that is within the road reserve sought to be amalgamated and, if such infrastructure exists, the cost of relocation or provision of easements to protect and access that infrastructure, should the need arise in the future. All costs and conditions associated with service plant modification are to be met by the applicant if closure is the outcome.

The proposal is also forwarded to the DPI for comment. If the service authorities and the DPI do not raise any objections and the applicant(s) have agreed to meet all associated costs and conditions, then the application can be advertised for public comment.

If Council supports a road closure application, all relevant documentation is forwarded to Department of Land Information (DLI) with a request to formally close the road. The Minister for Planning and Infrastructure makes the final decision on whether or not closure takes place.

Statutory Provision:

Under Section 58 of the Land Administration Act 1997, closure of a portion of road is required to be advertised for 35 days by way of a notice in a local newspaper. Any submissions received during the advertising period are to be considered by Council and if the closure is supported, all associated submissions are to be forwarded to the DLI. The DLI also requires other supporting documentation to be provided such as confirmation that the DPI has not objected to the proposal.

The DLI determines the purchase price to apply, arranges any easements and survey requirements and undertakes conveyancing. The purchase price is fixed by DLI in consultation with the Valuer General and is usually the unimproved market value of the land.

Consultation:

Comments were sought from the DPI and the service authorities and the DPI advised it has no objection.

Telstra, Western Power and AlintaGas do not have any objections to the proposal. Water Corporation has objected as it does have an existing sewer main in the area and therefore requires this sewerage main to be protected by a 5 metre wide easement.

The public advertising period took place between 1 April 2004 and 6 May 2003. A newspaper notice was placed within the Joondalup Community Newspaper on 1 April 2004, a sign was placed on site and letters were forwarded to the residents immediately surrounding the subject land. At the close of advertising, no submissions were received.

Policy Implications:

Whilst the City does not currently have a defined road reserve closure policy, the Department of Land Information (DLI), formerly the Department of Land Administration (DOLA) has processes and guidelines to assist in the assessment of such road reserve closures.

Sustainability Implications:

Amalgamation of the surplus road reserve land into the adjoining reserve will create a larger reserve thus assisting in increasing the ecological value of this reserve, which is largely comprised of native vegetation. Future replanting of the land with native vegetation is also expected to increase the ecological value of the reserve.

Budget Implications:

The City's Operations Services has advised that no funds have been allocated in the 04/05 budget to undertake the removal of hardstand, kerbing, bollards and the replanting of the area with remnant native vegetation. The cost of such works is estimated to be approximately \$12,600.

COMMENT

Assessment and Reasons for Recommendation

The road closure proposal is unlikely to create any adverse impact upon vehicle or pedestrian manoeuvrability and road safety, nor create any adverse impacts with respect to residential amenity loss, as no development is proposed upon the portion of land that is sought to be closed.

The erection of bollards and kerbing by the City as an interim solution to restrict vehicular access appears to have had a significant impact in minimising the instances of antisocial behaviour occurring in the area. Formal closure of this unused portion of road and amalgamation into the adjoining reserve will finalise outstanding statutory requirements arising from the vehicular restriction works previously undertaken by the City.

The costs associated with the proposed road closure are expected to be minimal, as the City is not seeking to acquire the 1245m² portion of road reserve to be closed from the Crown. It is proposed that this land be amalgamated with adjoining Reserve 37633 (Quarry Ramble Park), which is also owned by the Crown and this action, if supported, will ultimately increase the size of the park.

If the road closure proceeds through the DLI and is ultimately approved by the DPI, a formal rezoning application will be required to be initiated to the City's District Planning Scheme

No.2 to modify the zoning of the 1245m² portion of road reserve land to Local Reserves ‘Parks and Recreation’. The rezoning application (scheme amendment) will be presented to a future Council meeting for the Commissioners to consider.

Furthermore, given that no funds have been allocated in the 04/05 budget to undertake the removal of hardstand, kerbing, bollards and the replanting of the closed road reserve area with remnant native vegetation, the Commissioners are requested to consider the allocation of sufficient funds in the 05/06 Budget (approximately \$12,600) should the proposed road closure be supported by the DPI.

It is recommended that the proposed road closure and subsequent amalgamation of the closed portion of land into adjoining Reserve 37633 (Quarry Ramble Park) be supported.

ATTACHMENTS

Attachment 1 Site Plan & Photographs

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Joint Commissioners:

- 1 SUPPORT the closure of approximately 1245m² of Quarry Ramble road reserve as shown in Attachment 1 to this Report;**
- 2 COMMUNICATE their decision to the Department of Land Information and REQUEST that both the Department of Land Information and the Department for Planning and Infrastructure proceed in finalising the road closure;**
- 3 NOTE that a future rezoning (scheme amendment) application will be required to be initiated by the City and considered by Council to rezone the 1245m² portion of closed road reserve land to Local Reserves ‘Parks and Recreation’ should the Department for Planning and Infrastructure grant final approval to the proposed road closure.**

Appendix 9 refers.

To access this attachment on electronic document, click here: [Attach9brf010604.pdf](#)

ITEM 15 DELEGATED AUTHORITY REPORT FOR THE MONTH OF APRIL 2004 – [07032]

WARD - All

PURPOSE

To submit items of Delegated Authority to Council for noting.

EXECUTIVE SUMMARY

This report provides a resumé of the Development Applications processed by Delegated Authority during April 2004 (see attachments 1).

The total number of Development Applications determined (including Council and delegated decisions) is as follows:

Month	No	Value (\$)
April 2004	52	5,965,170

Eighty-two (82) development applications were received for the month of April, an increase from the previous month's figure of 67.

ATTACHMENTS

Attachment 1 April determinations

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That the Joint Commissioners NOTE the determinations made under Delegated Authority in relation to the applications described in this Report.

Appendix 10 refers.

To access this attachment on electronic document, click here: [Attach10brf010604.pdf](#)

ITEM 16 SUBDIVISION REFERRALS PROCESSED 1 – 30 APRIL 2004 – [05961]

WARD - Whitfords, Lakeside, South Coast, Pinnaroo, North Coast

PURPOSE

The purpose of this report is to advise the Joint Commissioners of subdivision referrals received by the City for processing in the period 1- 30 April 2004.

EXECUTIVE SUMMARY

Attachment 1 is a schedule of the Subdivision Referrals processed by Urban Design and Policy from 1 – 30 April 2004. Applications were dealt with in terms of the delegation of subdivision control powers by the Chief Executive Officer (DP247-10/97 and DP10-01/98).

DETAILS

The subdivision applications processed will enable the potential creation of 1 city centre lot, 122 residential lots and 6 strata residential lots. The average processing time taken was 22 days. 1 application was deferred and 1 application was not supported. These applications are as follows:

Ref: SU208-04 – 31 Portree Way, Duncraig

This application was deferred for the following reasons:

- 1 A Development Application being submitted to and approved by the City for the rear lot.
- 2 The applicant demonstrating access to the common property lot from the front dwelling.

Ref: SU254-04 – 52 Blaxland Way, Padbury

This application was not supported for the following reason:

- 1 The City is not supportive of the proposed 11m² of common property. The City only supports the creation of common property where it is necessary to allow for vehicle access to be obtained and shared by two or more survey strata lots or for other legitimate purposes.

ATTACHMENTS

Attachment 1 Schedule of Subdivision Referrals

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Joint Commissioners NOTE the action taken by the subdivision control unit in relation to the applications described in this Report.

Appendix 11 refers.

To access this attachment on electronic document, click here: [Attach11brf010604.pdf](#)

ITEM 17 MINUTES OF JOONDALUP EISTEDDFOD WORKING PARTY MEETING HELD 12 FEBRUARY 2004 – [50027]

WARD - All

PURPOSE

The purpose of this report is to submit to the Joint Commissioners the unconfirmed minutes of the meeting of the Joondalup Eisteddfod Working Party which was held on 12 February 2004

EXECUTIVE SUMMARY

A meeting of the Joondalup Eisteddfod Working Party was held on 12 February 2004 and the unconfirmed minutes are submitted for noting by the Joint Commissioners.

It is recommended that the Joint Commissioners NOTE the unconfirmed minutes of the Joondalup Eisteddfod Working Party held on 12 February 2004.

DETAILS

The minutes of the Joondalup Eisteddfod Working Party meeting held on 12 February 2004 are included as Attachment 1. All matters arising at the meeting were of an administrative nature and will be handled by the City's administration.

ATTACHMENTS

Attachment 1 Minutes of the Joondalup Eisteddfod Work Party meeting held 12 February 2004.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That the Joint Commissioners NOTE the unconfirmed minutes of the Joondalup Eisteddfod Working Party meeting held on 12 February 2004 forming Attachment 1 to this Report.

Appendix 12 refers.

To access this attachment on electronic document, click here: [Attach12brf010604.pdf](#)

ITEM 18 ART COLLECTION PURCHASES – [14158]

WARD - All

PURPOSE

The purpose of this report is to recommend artworks to be purchased for the City of Joondalup Art Collection

EXECUTIVE SUMMARY

A meeting was held on Friday, 14 May 2004 between the Manager Community Development Services and the City's Art Collection Curator to discuss the purchase of new artworks for the collection, two for the City's collection and one in response to a request from Parliament House for an artwork from the City of Joondalup's collection to be contributed to the Parliament House Collection.

The purchase of an artwork to donate to another collection is not normal practice within the Art Collection Policy, however on this occasion it is a one off recommendation to enable Joondalup to be represented in a state collection.

It is recommended that the Joint Commissioners:

- 1 *ENDORSE the purchase of the following art works for the City of Joondalup Art Collection at the cost of \$4,521 from account number 1 4430 6781 0001 A007 – Art Purchases:*

ARTIST	TITLE	MEDIUM	ART GALLERY	PRICE GST INC	PRICE GST EXC
<i>Ben Pushman</i>	<i>Blue Scar</i>	<i>Oil on Canvas</i>	<i>Goddard de Fiddes</i>	<i>\$3,300</i>	<i>\$ 3,181</i>
<i>Mia Schoen</i>	<i>New Estate II</i>	<i>Oil on Canvas</i>	<i>Direct from Artist</i>	<i>\$ 840</i>	<i>\$ 840</i>
<i>Mia Schoen</i>	<i>New Estate V</i>	<i>Oil on Board</i>	<i>Direct from Artist</i>	<i>\$ 500</i>	<i>\$ 500</i>
TOTAL				\$4,600	\$ 4,521

- 2 *ENDORSE the donation of New Estate V (2003) oil on board by Mia Schoen to the Parliament House Art Collection.*

BACKGROUND

The Art Collection has the following objectives:

- To support contemporary Western Australian Art and Artists
- To provide the citizens of the City of Joondalup access to high quality visual art within the boundaries of the region.

The profile of the collection is to establish a collection of good quality artwork by contemporary Western Australian artists with a second priority of having a regional focus.

Artworks over the value of \$1,000 are required to be considered by the Art Collection Working Party for acquisition for the City's collection. This Working Party has been disbanded during the Commissioners tenure. Consequently the matter is being brought directly to Council.

DETAILS

The following artworks are recommended for purchase:

ARTIST	TITLE	MEDIUM	ART GALLERY	PRICE GST INC	PRICE GST EXC
Ben Pushman	<i>Blue Scar</i>	Oil on Canvas	Goddard de Fiddes	\$3,300	\$ 3,181
Mia Schoen	<i>New Estate II</i>	Oil on Canvas	Direct from Artist	\$ 840	\$ 840
Mia Schoen	<i>New Estate V</i>	Oil on Board	Direct from Artist	\$ 500	\$ 500
TOTAL				\$4,600	\$ 4,521

Financial Implications

Funds for the purchase of the artworks are as detailed below.

Account No:	1 4430 6781 0001 A007
Budget Item:	Art Purchases
Budget Amount:	\$10,000
Carry Forward:	\$4,250
Current Balance	\$5,159
Actual Cost:	\$4,521
Remaining Budget:	\$ 637

COMMENT

The Curator recommended the purchase of the following artworks for the reasons stated:

Blue Scar, (2004) Oil on Canvas by Ben Pushman for \$3,181

- the work meets the Art Collection profile
- There are few aboriginal artworks represented in the collection, since the Joondalup Art Collection was split in 1998 resulting in all of the aboriginal artworks being handed over to the Wanneroo Art Collection.
- The 6 aboriginal artworks in the collection represent artists from the Kimberly, Western Desert, Arnhem Land and Noongyar regions. This particular artwork will represent a different aspect of aboriginal art – contemporary abstract work by an aboriginal artist originating from the South Western region of WA.

- This young artist is represented in various public and private collections, has participated in nationally recognized awards and is exhibiting internationally.

New Estate II, (2003) Oil on Canvas by Mia Schoen for \$840

- The work meets the Art Collection profile
- This well executed artwork by Mia Schoen will complement other examples of urban landscapes within the City of Joondalup's art collection.
- It represents a moment in time, depicting a typical street scene and the growth of the Joondalup suburban landscape.

New Estate V, (2003) Oil on Board by Mia Schoen for \$500 (is proposed for purchase and donation to the Parliament House Art Collection – see attached letter)

- This artwork fits the profile of the Parliament House Art Collection (size, format requirements).
- It is a unique and contemporary interpretation of the urban landscape and represents a moment in time in the Joondalup lifestyle.
- The purchase of an artwork to donate to another collection is not normal practice within the City's Art Collection Policy, however on this occasion it is a one off recommendation to enable Joondalup to be represented in a state collection.

ATTACHMENTS

Attachment 1 Letter from Dr Elizabeth Constable MLA, Chairperson, Parliament House Artwork Committee.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That the Joint Commissioners:

- 1 ENDORSE the purchase of the following art works for the City of Joondalup Art Collection at the cost of \$4,521 from account number 1 4430 6781 0001 A007 – Art Purchases:**

ARTIST	TITLE	MEDIUM	ART GALLERY	PRICE GST INC	PRICE GST EXC
Ben Pushman	<i>Blue Scar</i>	Oil on Canvas	Goddard Fiddes de	\$3,300	\$ 3,181
Mia Schoen	<i>New Estate II</i>	Oil on Canvas	Direct Artist from	\$ 840	\$ 840
Mia Schoen	<i>New Estate V</i>	Oil on Board	Direct Artist from	\$ 500	\$ 500
TOTAL				\$4,600	\$ 4,521

- 2 ENDORSE the donation of New Estate V (2003) oil on board by Mia Schoen to the Parliament House Art Collection.**

Appendix 13 refers.

To access this attachment on electronic document, click here: [Attach13brf010604.pdf](#)

7 REPORT OF THE ACTING CHIEF EXECUTIVE OFFICER

Comr Smith stated her intention to declare a financial interest that may affect her impartiality in Item 19 – Appointment of Selection Committee for Chief Executive Officer as she works on a contract basis with the WA Local Government Association.

ITEM 19 APPOINTMENT OF SELECTION COMMITTEE FOR CHIEF EXECUTIVE OFFICER – [20006]

WARD - All

PURPOSE

To appoint a Selection Committee to undertake the recruitment and selection of a new Chief Executive Officer for the City of Joondalup.

EXECUTIVE SUMMARY

It is important that the City of Joondalup undertakes the recruitment process to appoint a new Chief Executive Officer in line with best practice standards and in a manner that complies with local government legislation.

To facilitate this process a Selection Committee first needs to be established. It will be necessary for the Selection Committee to guide and make recommendations to Council on the appropriate process to be followed in a whole range of issues. The most immediate considerations will be:

- Selection criteria
- Key performance indicators
- Remuneration package
- Contract of employment
- Recruitment model

Decisions made by the Selection Committee in each of these areas will need to be referred to Council for endorsement.

It is recommended that a Selection Committee be established comprising the Joint Commissioners and a quorum of 3 members be set.

ATTACHMENTS

Nil

VOTING REQUIREMENTS

Absolute majority.

RECOMMENDATION

That the Joint Commissioners, BY AN ABSOLUTE MAJORITY:

- 1 ESTABLISH a Selection Committee for the recruitment and selection of a new Chief Executive Officer comprising:**

**Commissioner J Paterson
Commissioner M Anderson
Commissioner A Drake-Brockman
Commissioner S Smith
Commissioner A Fox**

- 2 SET a quorum of 3 members.**

8 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

9 BUSINESS OUTSTANDING FROM PREVIOUS MEETINGS

10 OUTSTANDING PETITIONS

**11 REPORTS/PRESENTATIONS REQUESTED BY
COMMISSIONERS**

BUSINESS OUTSTANDING FROM PREVIOUS MEETINGS

OFFICE OF THE CEO

AMENDMENT TO CITY'S STANDING ORDERS LOCAL LAW (ex CJ307-12/02 – ANNUAL GENERAL MEETING OF ELECTORS)

2(a) Motion 1 (*requesting Council to make the various changes to public question time*) be considered as part of the further review of the City's Standing Orders Local Law:

Status: A further review of the Standing Orders Local Law is being undertaken.

FORMULATION OF POLICY RELATING TO PROVISION OF GUARANTEE/FUTURE FUNDING FOR SPORTING CLUBS OR OTHER EXTERNAL ORGANISATIONS (ex C57-04/03 – WANNEROO BASKETBALL ASSOCIATION – PROPOSED WRITE OFF OF DEBT TO COUNCIL)

“Council REQUESTS a report be prepared on the appropriateness or otherwise of the City adopting a policy that it shall not in future act as a lending authority for any sporting club or other external organisation or provide any guarantee for any loan raised by any sporting club or association;

Status: Report will be prepared in due course.

REVIEW OF POLICIES (ex C212-09/03 – MOTION TO LIE ON THE TABLE NO 4 – MEETING OF THE POLICY MANUAL REVIEW COMMITTEE HELD ON 26 AUGUST 2003)

“3 UNDERTAKES a further review of Policies:

- 2.2.8 Legal Representation for Present and Former Elected Members and Staff of the City;
- 2.3.3 Use of Common Seal and the Signatories for Contract Execution

MEETING OF THE POLICY MANUAL REVIEW COMMITTEE HELD ON 18 SEPTEMBER 2003 – ex CJ213-09/03

“3 DEFERS consideration of:

- (a) Policy 2.5.1 Commercial Usage of Beachfront and Beach Reserves – as detailed in Attachment 2 to Report CJ213-09/03 pending a further report being presented to the Policy Manual Review Committee incorporating additional recommendations;
- (c) Policy 2.6.4 – Environmental Sustainability – as detailed in Attachment 2 to Report CJ213-09/03 pending referral to the Environmental and Sustainability Committee for consideration;

Status: A policy relating to legal representation is currently under review in view of the forthcoming Inquiry. It is hoped that this report will be available for Commissioners at the Meeting of Joint Commissioners to be held in June 2004.

USE OF CORPORATE CREDIT CARDS (ex C262-12/03 - NOTICE OF MOTION NO 4 – CR L PROSPERO)

“that the CEO be requested to prepare a detailed report for consideration by the Audit Committee on the use of all City of Joondalup Corporate credit cards from December 1999.”

USE OF CORPORATE CREDIT CARDS – (ex CJ004-02/04 – ANNUAL GENERAL MEETING OF ELECTORS HELD MONDAY 17 NOVEMBER 2003)

- 7 in relation to Motion 16 of the Annual General Meeting of Electors held on 17 November 2003, REFER the matter to the Audit Committee for consideration as part of their examination into the use of all corporate credit cards and how they are processed, approved and documented.

Status: This matter will be submitted to the next meeting of the Audit Committee for consideration.

QUOTATION AND TENDER PROCESSES – (ex CJ039-03/04 – 2003 COMPLIANCE AUDIT RETURN)

“2 REQUEST the Internal Auditor to report to the Audit Committee on the quotations and tender processes used by the City.”

Status: A report has been completed and will be submitted to the next Audit Committee meeting.

RECRUITMENT PROCESS FOR A NEW CEO – ex CJ054-03/04

“That the Joint Commissioners AUTHORISE the Acting CEO to prepare and submit recommendations on an appropriate process for the appointment of a new CEO.”

Status: A report will be submitted to Council in due course.

REVIEW OF CORPORATE CODE OF CONDUCT – ex CJ074-04/04

“2 GIVE further consideration to reviewing the Code of Conduct following the outcome of the Governance Review.”

Status: Once the findings of the Governance Review have been reviewed, this issue will be further considered.

SUMMARISING INFORMATION RELATED TO ELECTED MEMBERS’ EXPENSES – (ex CJ075-04/04 – REIMBURSEMENT OF ELECTED MEMBERS’ EXPENSES – MAY 2003 – 5 DECEMBER 2003)

“that the CEO review alternative methods of summarising information related to Elected Members’ expenses, possibly in the Annual Report.”

Status: The City intends to continue with current practices of including the information in the annual financial report, which meets statutory requirements, and will reconsider the matter when elected members are again in office. This item may therefore be removed from the agenda.

STRATEGIC AND SUSTAINABLE DEVELOPMENT

DEVELOPMENT OF A COUNTRY TOWN RELATIONSHIP - ex CJ278-11/02

“that Council DEFERS any decision to enter into a city-country sister City relationship until further analysis can be undertaken.”

Status: A report will be submitted to a future Strategy Session.

EXTENSION OF OCEAN REEF ROAD – HODGES DRIVE TO SHENTON AVENUE (ex C229-11/03 – NOTICE OF MOTION – CR C BAKER)

“2.4 that the Working Party prepare a report and recommendations to Council at the conclusion of the Community consultation process;”

Status: A Report will be presented to Council in due course.

COMMUNITY CONSULTATION PROCESS ON THE PROPOSED EXTENSION OF OCEAN REEF ROAD – STATUS REPORT – ex CJ101-05/04

“1 this matter be RECONSIDERED at the time the traffic impact study is presented to Council, which is expected to be available by the next Council meeting.”

Status: It is anticipated that a report will be presented to Council in June 2004.

PLANNING & COMMUNITY DEVELOPMENT

LOT 1 OCEANSIDE PROMENADE, MULLALOO (ex C83-05/03 NOTICE OF MOTION NO 4 – CR M CAIACOB)

“that Council AGREES and RESOLVES to incorporate Lot 1 Oceanside Promenade, Mullaloo into Tom Simpson Park reserve proper and makes any and all necessary changes to the status and zoning of the land as per the Council Officers recommendation in CJ118-05/02.”

“that consideration of the Notice of Motion - Cr M Caiacob – Lot 1 Oceanside Promenade, Mullaloo be DEFERRED pending submission of a report.”

Status: Research is being undertaken. A report will be prepared in due course.

ALLOWANCE OF DRAINAGE WATER FROM DEVELOPMENTS INTO NATURAL AREA RESERVES INCLUDED AS PART OF SUBDIVISION APPLICATION (ex CJ302-12/03 – MINUTES OF THE CONSERVATION ADVISORY COMMITTEE HELD ON 22 OCTOBER 2003 AND 26 NOVEMBER 2003)

“2 REFER the following new motion to the Chief Executive Officer for consideration, with a further report being submitted to Joint Commissioners;

‘That the motion passed at the August Meeting of the Conservation Advisory Committee opposing the allowance of drainage water from developments into natural area reserves, be enclosed as an attachment to the subdivision application on referral to all parties prior to planning approval.’”

Status: This is currently under review by Infrastructure Management and Planning and Community Development.

SINGLE HOUSE (RETROSPECTIVE APPROVAL FOR PATIO WITH FRONT AND SECONDARY STREET SETBACK VARIATIONS): LOT 161 (25) LONG REEF PLACE, HILLARYS – ex CJ030-02/04

that the applicant be ADVISED that the Joint Commissioners have a mind to REFUSE the application submitted by JC James, the applicant and owner, for retrospective approval of a patio to the existing dwelling on Lot 161 (25) Long Reef Place, Hillarys, for the following reasons:

- 1 the proposal would be contrary to the proper and orderly planning of the locality;
- 2 the building exceeds the City's Policy 3.1.9 Height and Scale within a residential area;
- 3 the proposal is uncharacteristic for the locality, and the nil setback with the street setback area is likely to have a negative visual impact on the area;
- 4 the development does not comply with clause 3.2.1 of the Residential Design Codes 2002 in terms of front and secondary street setback requirements.

but that consideration of the matter be deferred for one month to allow the applicant and officers to liaise on any improvements that could be made to the structure to alleviate concerns in respect to Point 3 of the Officer's Recommendation.

Status: Applicant is providing additional information which will be provided to the next available Council Meeting. It is anticipated that a report will be presented to Council Meeting of 29 June 2004.

FORMULATION OF POLICY TO SET DIRECTION FOR SUBSEQUENT STRUCTURE PLANNING PROCESS (ex CJ064-03/04 AMENDMENT NO 20 TO DISTRICT PLANNING SCHEME NO 2 – PROPOSED ZONING TO URBAN DEVELOPMENT – LOT 124 COOK AVENUE, HILLARYS)

“4 REVIEW the process of removing the Density Code when the zoning is changed to Urban Development and, if legally possible, develop a policy that allows the Council to set the direction for the subsequent structure planning process.”

Status: Review completed. Practices in place to address issues raised.

ADEQUACY OF CURRAMBINE STRUCTURE PLAN (RESIDENTIAL AND MIXED USE) (ex CJ069-03/04 – PROPOSED CHILD CARE CENTRE (INCLUDING VARIATIONS TO THE CURRAMBINE STRUCTURE PLAN) LOTS 534 (8) AND 535 (4) ASCOT WAY, CURRAMBINE)

“3 REQUEST a report on the adequacy of the Currambine Structure Plan (Residential and Mixed Use) and its applicability to the future of the area, with such report to include:

- (a) consideration of the topography of the developed landholdings in the Structure Plan area;
- (b) the long-term desire to provide for mixed land uses to serve the local community there.”

Status: Partially addressed in Report to Council 27 April 2004 – remainder to be subject of separate report.

PROPOSED MODIFICATIONS TO CURRAMBINE STRUCTURE PLAN NO 14 – DELETION OF THE RESIDENTIAL MIXED USE PRECINCT AND REPLACEMENT WITH A SMALL LOT RESIDENTIAL PRECINCT AND MINOR MODIFICATIONS TO THE DEVELOPMENT PROVISIONS – ex CJ088-04/04

“3 a separate report giving further consideration to the provision of retail land uses for the Currambine locality in relation to the City’s POLICY 3.2.8 – Centres Strategy, and retail floorspace allocations across the City, as noted in Schedule 3 of DPS2, be prepared;”

Status: A report will be prepared in due course.

REVIEW OF NOTICE OF DELEGATION – TOWN PLANNING – ex C34-05/04

“2 AMEND and ADOPT the Town Planning Delegations as outlined at Attachment 1 to Report C34-05/04 with this delegation to last for a term of two months only, when the report is to be represented with the benefit of being processed through a Council briefing session.”

Status: Report on new Notice of Delegation will be presented to 29 June 2004 Council Meeting.

COMMUNITY DEVELOPMENT

PROPOSED NEW STRUCTURES FOR CRIME PREVENTION IN WESTERN AUSTRALIA– ex CJ338-12/02

“4 NOTES that Council will be advised as the matter progresses both through Desk of the CEO reports and a further report to Council”

The structures of crime prevention within Western Australia has recently been reviewed by the Office of Crime Prevention. At the Safer WA Annual General Meeting conducted on 25 October 2003 it was announced that a new proposed model has been developed to essentially replace the current Safer WA structure. The new structure would begin in April 2004 and sees crime prevention coordinated and facilitated at a local level by Local Government. Local Government would be responsible for identifying community needs, co-coordinating community involvement and developing local crime prevention plans. Local community safety partnerships are to be established to implement the local crime prevention plan, which is to be facilitated by local government.

At this stage, the outline of the model does not contain sufficient information for the City of Joondalup to make a clear determination on the impact of the proposal. A community engagement team is being developed by the Office of Crime Prevention to visit local government and volunteers to discuss the new structures in more depth.

A report will be presented to Council in June 2004.

SORRENTO DUNCRAIG AND OCEAN RIDGE LEISURE CENTRES OPERATIONS AND MANAGEMENT REVIEW RECOMMENDATIONS – ex CJ093-04/04

“3 NOTE that this arrangement be reviewed as part of the proposed Leisure Plan to be developed by the City.”

Status: Leisure Plan will require funding in the 2004/05 budget. Subject to funding being approved in the 2004/05 budget, it is anticipated that work would commence January 2005. The development of the Leisure Plan will take approximately 6 months.

SENIORS INTERESTS ADVISORY COMMITTEE (ex MINUTES OF THE SENIORS INTERESTS ADVISORY COMMITTEE HELD ON WEDNESDAY 17 MARCH 2004)

“2 Terms of Reference for the Seniors Interests Advisory Committee be reviewed in order to reiterate the need for the Committee to take a strategic rather than an operational position with regards to matters relating to seniors in the community.”

Status: A report will be provided to Council in June 2004.

INFRASTRUCTURE & OPERATIONS

ILUKA SPORTS COMPLEX – GROUNDS MAINTENANCE STANDARDS – ex CJ090-04/03

“subject to Council adopting the increased levels of funding for maintenance purposes as part of the 2003/2004 Budget deliberations, liaises with representatives of the Beaumaris Sports Association on a bi monthly basis to monitor the progress during 2003/2004 year and to submit a recommendation to Council following the twelve month trial regarding the ongoing maintenance standards and responsibilities.”

Status: Representatives from the summer sports clubs and the City have met every 6-8 weeks to review the oval conditions and program any works required. The change over to winter sports is now in progress and turf conditions are very good. A report will be submitted to Council following the end of the twelve month trial period in approximately June/July 2004.

FIRE BREAKS AND PEDESTRIAN ACCESS TO BEACHES IN OCEAN REEF (ex CJ004-02/04 – ANNUAL GENERAL MEETING OF ELECTORS HELD ON MONDAY 17 NOVEMBER 2003)

1 in relation to Motion 4 of the Annual General Meeting of Electors held on 17 November 2003:

(c) REQUEST the CEO to provide Council with a report and suitable recommendations once investigations concerning the second fire break have been completed;

(d) REQUEST the CEO to arrange to provide Commissioners with a briefing at a future Strategy Session on the situation regarding pedestrian access to the beaches in Ocean Reef.

**Status: (c) A report will be submitted in due course.
(d) Information report to be presented at future Strategy Session.**

PATROLS AND SAFETY/SECURITY ISSUES (ex CJ004-02/04 – ANNUAL GENERAL MEETING OF ELECTORS HELD ON MONDAY 17 NOVEMBER 2003

- 4 in relation to Motion 11 of the Annual General Meeting of Electors held on 17 November 2003:
- (b) REQUEST the CEO to review the effectiveness of the current program of patrols on Thursday, Friday and Saturday nights;
 - (c) REQUEST the CEO to investigate whether there are any interim measures that can be taken to alleviate dark spots in Tom Simpson Park to increase community feelings of safety and security;

Status:

- (b) An investigation of the effectiveness of the current program of patrols on Thursday, Friday and Saturday nights is currently being reviewed. Results of this investigation will be given to the Joint Commissioners in due course.**
- (c) In relation to the lighting of Tom Simpson Park, it is noted that this design aspect will be considered as part of the overall enhancement proposals for Tom Simpson Park. Point (c) of this item may therefore be removed from the agenda.**

<p>A 23-signature petition has been received from residents of the City of Joondalup requesting the construction of a BMX track in Legana Reserve, Kingsley.</p> <p>Comment: An assessment of the proposed BMX track site has been completed and community consultation was conducted via a letterbox drop of nearby residences. The majority of respondents objected to the construction of a BMX track in Legana Reserve, Kingsley. As a result of the outcome of the community consultation and the fact that there is a BMX track in Shepherds Bush Reserve, Kingsley, the petitioner will be advised that the request is not supported. This item may therefore be removed from the agenda.</p>	<p>9 March 2004</p> <p>Director Planning and Community Development</p>
<p>An 86-signature petition has been received from Craigie residents requesting modification to the curved road area of Spinaway Street to the north west corner of the school oval.</p> <p>Comment: Investigations will be carried out and a report will be submitted to Council in due course.</p>	<p>27 April 2004</p> <p>Director Infrastructure and Operations</p>
<p>A 39-signature petition has been received from residents of the City of Joondalup requesting that the Council of the City of Joondalup does not dispose of Lot 5 (10) Poimena Mews, Kingsley:</p> <ol style="list-style-type: none"> 1 until Council calls for public submissions from Community Groups for reuse of the premises as per the Council resolution on 29 July 2003 2 until Council fully informs the public of all available options including the possible canvassing of volunteering building supplies and labour donations from interested parties 3 because Lot 5 (10) Poimena Mews was gifted to the City by the developer in the 1970s and as such is a public asset that should remain in the City to be utilised by Community Groups in the South Ward 4 the City of Joondalup develops a strategy for the maintenance and upkeep of all Community assets in the South Ward. <p>Comment: Points 1-3 were dealt with at the Meeting of Joint Commissioners held on 18 May 2004 – (Item CJ103-05/04 refers).</p> <p>Point 4 - The City has a maintenance and capital program in place for all City building assets. This program is considered and approved annually as part of the budget process.</p> <p>This item may therefore be removed from the agenda.</p>	<p>18 May 2004</p> <p>Director Corporate Services & Resource Management</p>

REPORTS/PRESENTATIONS REQUESTED BY COMMISSIONERS

	DATE OF REQUEST - REFERRED TO -
<p>Policy Manual Review Committee and Youth Affairs Advisory Committee</p> <p>Cmr Smith requested that the formation of these Committees be referred to a future Strategy Session.</p> <p>Comment: These matters will be reported to Commissioners in due course.</p>	<p>17 February 2004</p> <p>Office of the CEO/Director Planning and Community Development</p>
<p>Central Finance</p> <p>Cmr Smith requested Commissioners be provided with further information at a future Strategy Session in relation to the subject title “Central Finance”, with particular reference to (Deposits from prior years – brought to account (145K)</p> <p>Comment: A report will be submitted in due course.</p>	<p>17 February 2004</p> <p>Director Corporate Services and Resource Management</p>
<p>Planning Issues</p> <p>Cmr Smith requested a workshop for Commissioners be arranged at a future date with Planning staff in view of concerns within the community.</p> <p>Comment: Attempts are still being made to finalise a date for this workshop.</p>	<p>17 February 2004</p> <p>Director Planning and Community Development</p>
<p>Cmr Smith requested that the following comment, from the Minutes of the Sustainability Advisory Committee meeting held on 29 April 2004, be taken into consideration within the proposed review of the Policy Manual:</p> <p><i>“General Business Mr Carstairs indicated that it was important to ensure that sustainability issues are embedded into Council policy during the next 12 months to ensure ongoing sustainable outcomes in the City. Mr Carstairs believes that it is important to identify targets, outcomes and timeframes to implement these to ensure the best sustainability outcomes in the future.”</i></p>	<p>11 May 2004</p> <p>Office of the CEO/Strategic and Sustainable Development</p>