

CITY OF JOONDALUP

Notice is hereby given that a Special Meeting of Council will be held in the Council Chamber, Joondalup Civic Centre, Boas Avenue, Joondalup on **THURSDAY 19 AUGUST 2004** commencing at **7.00 pm**.

CLAYTON HIGHAM
Acting Chief Executive Officer
13 August 2004

Joondalup
Western Australia

AGENDA

PUBLIC QUESTION TIME

(Please Note: Section 7(4)(b) of the Local Government (Administration) Regulations 1996 states that a Council at a special meeting is not required to answer a question that does not relate to the purpose of the meeting. It is requested that only questions that relate to items on the agenda be asked).

APOLOGIES AND LEAVE OF ABSENCE

DECLARATIONS OF FINANCIAL INTEREST/INTEREST THAT MAY AFFECT IMPARTIALITY

Cmr Smith stated her intention to declare an interest that may affect her impartiality in all Budget items that relate to:

- Currambine, as her daughter lives in that suburb;
- Padbury, as her husband owns property in that suburb.

Cmr Clough stated his intention to declare an interest that may affect his impartiality in all Budget items that relate to:

- Woodvale, as he lives in that suburb;
- Kingsley, as he owns property in that suburb.

Cmr Fox stated her intention to declare an interest that may affect her impartiality in all Budget items that relate to the suburb of Padbury as she lives in that suburb.

ITEMS OF BUSINESS

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MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

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CLOSURE

**ITEM 1 PRINCIPAL ACTIVITIES PLAN 2004/05 TO 2008/09 –
[14528, 38432]****WARD - All**

PURPOSE

This report is presented for the Joint Commissioners to accept the Principal Activities Plan 2004/2005 – 2007/2008.

EXECUTIVE SUMMARY

Council is required to accept a plan of principal activities each year for the next four year period. The Principal Activity Plan (PAP) lists the major projects to be undertaken by the City in 2004/2005 and the subsequent four years. That plan is to be advertised and Council is to consider any submission received prior to accepting a final plan.

The Principal Activities Plan for the years 2004/5 to 2008/09 has been prepared, advertised for comment, and submissions received are detailed in Attachment 1. The Joint Commissioners approved the draft PAP for invitation of public comment, on 2 June 2004. A total of 424 submissions were received by 16 July 2004, the end of the statutory notice period of 42 days.

Council is now required to consider those submissions, and prior to adopting the budget, accept the Plan of Principal Activities.

Submissions from the community addressed a range of issues, most significantly in relation to:

- Ocean Reef Harbour Development,
- Rate increases,
- Borrowings,
- Craigie Leisure Centre,
- Joondalup Works Depot, and
- Joondalup Performing Arts Centre – Cultural Facility.

Officers have reviewed all submissions and are of the opinion that no significant changes are required to the draft PAP 2004/05. The PAP advertised for public comment has been updated to reflect a number of minor changes as a result of submissions received from the community and changes to Council's draft budget.

It is recommended that the Joint Commissioners:

- 1 Having considered the submissions received note the content of the submissions and accept the revised Principal Activities Plan for 2004/2005 – 2008/2009 as attached to this Report;*
- 2 Thank all members of the community for their submissions on the draft Principal Activities Plan for 2004/05 – 2008/09.*

BACKGROUND

The Principal Activities Plan is required to be prepared under section 5.56 of the Local Government Act, advertised for public comment and, after considering any submissions received, be accepted with or without modification. The Joint Commissioners are required to accept the Principal Activities Plan prior to adopting the annual budget.

Strategic Plan:

Outcome 4: The City of Joondalup is a sustainable and accountable business.

Objective 4.1: Ensure financial viability and alignment to plan.

DETAILS

The Principal Activities Plan was advertised for public comment in accordance with section 5.57 of the Local Government Act. In addition, the draft plan was made available at the City's libraries and at both Customer Service locations, and published on the City's web site. Closing date for submissions was 16 July 2004.

A total of 424 submissions were received from members of the public and are detailed in attachment 1 of this report. Of these submissions 414 relate to the Ocean Reef Harbour development and are provided on a form letter. The ten other submissions from the community addressed a range of issues including:

- Ocean Reef Harbour Development,
- Rate increases,
- Borrowings,
- Craigie Leisure Centre
- Joondalup Works Depot; and
- Joondalup Performing Arts Centre – Cultural Facility

A small number of modifications are suggested to the draft Principal Activities Plan advertised as a result of submissions received from the community, and additional information in relation to estimates and/or requests for reconsideration. Those changes include, revising the number of rateable properties from 57,041 to 57,479, incorporating the City's vision, mission, values and guiding principles in the document to show a clear link to the Strategic Plan, and altering the last paragraph on page 11 to read, 'The Principal Activities Plan provides for the transfer to reserves totalling \$3.5m over the next four years to provide for the Joondalup Regional Performing Arts Centre – Cultural Facilities'.

A summary of all community submissions received is shown as Attachment 1. Officer comments on the submissions are included in the attachment, which is recommended as the Council's formal response to the submissions. The City has acknowledged receipt of every submission in writing and will provide a detailed response to each submission over the next two weeks.

All submissions from the community are provided in their entirety as Attachment 2.

Officers have reviewed all submissions and are of the opinion that no significant modifications are required to the draft PAP 2004/05. The PAP advertised for public comment has been updated to reflect a number of minor changes as a result of submissions

received from the community and changes to Council's draft budget, and is provided as Attachment three.

Statutory Provision:

The Local Government Act 1995 Section 5.52 requires that Council accept a Principal Activities Plan each financial year detailing the major works under consideration by Council for the next four or more financial years.

Consultation:

The draft PAP 2004/05 – 2008/09 was made available for public comment for 42 days (5 June 2004 to 16 July 2004), in accordance with section 5.57 of the Local Government Act. The draft plan was made available at the City's libraries and at both Customer Service locations, and published on the City's web site

Financial Implications:

This is the acceptance of the Principal Activities Plan, which contains the annual budget estimates.

Strategic Implications:

The Principal Activities Plan details the major activities proposed to be carried out in the City over the next five years and how these activities relate to the City's Strategic Plan.

While the Council is expected to carry out the principal activities contained in the Principal Activities Plan, it is not bound to adhere strictly to the contents of the Plan. Where variations occur during any particular year, disclosure must be made in either the Budget or Annual Report, or both.

Sustainability Implications:

The Principal Activities Plan establishes a sustainable financial plan for the future. The Plan ensures the financial sustainability of the City by providing sufficient funds to allow capital projects and new initiatives to be implemented, ensure the City's infrastructure is maintained, and ensure Council has the financial flexibility to respond to community needs now and into the future.

COMMENT

To ensure appropriate feedback is given to submitters, each will receive a detailed written response as previously mentioned.

The Joint Commissioners are now required to receive and consider the community submissions, and prior to adopting the budget, accept the Plan of Principal Activities.

Officers have reviewed all submissions and are of the opinion that no significant modifications are required to the draft PAP 2004/05. The PAP advertised for public comment has been updated to reflect a number of minor changes as a result of submissions received from the community and changes to Council's draft budget.

ATTACHMENTS:

- Attachment 1: Summary document of submissions received from the community and officer comments.
Attachment 2: Community submissions
Attachment 3: Draft Principal Activities Plan 2004-05 to 2008-09

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Joint Commissioners:

- 1** having considered the submissions received **NOTE** the content of the submissions and **ACCEPT** the revised Principal Activities Plan for 2004/2005 – 2008/2009 forming Attachment 3 to this Report;
- 2** **THANK** all members of the community for their submissions on the draft Principal Activities Plan for 2004/05 – 2008/09.

Appendices 1 – 3 refer. To access these attachments on electronic document, click here:

[Attach1agn190804.pdf](#)

[Attach2agn190804.pdf](#)

[Attach3agn190804.pdf](#)

ITEM 2 MINUTES OF 2004/05 BUDGET COMMITTEE MEETINGS – [66533]

WARD - All

PURPOSE

Minutes of the 2004/05 Budget Committee Meetings are submitted to Council to be noted.

EXECUTIVE SUMMARY

Budget Committee Meetings were held on the following dates-

- 4 May 2004 - confirmed minutes
- 11 May 2004 - confirmed minutes
- 25 & 27 May 2004 - confirmed minutes
- 14 July 2004 - confirmed minutes
- 27 July 2004 - confirmed minutes
- 5 August 2004 - unconfirmed minutes

and all matters relating to budgetary considerations were discussed and resolved.

DETAIL

At the Council Meeting held on 17 February 2004 (Item CJ013-02/04 - 2004/05 Budget – High Level Review) it was resolved that Council:-

- 1 ESTABLISH the 2004/05 Budget Committee to oversee the development of the Draft 2004-2005 Budget and 5 Year Financial Plan;
- 2 APPOINT the following representatives to the Budget Committee:

Chairman of Commissioners John Paterson
Commissioner Allan Drake-Brockman
Commissioner Michael Anderson
Commissioner Anne Fox
Commissioner Steve Smith;
- 3 SET a quorum for the Budget Committee of 3 members;
- 4 ADOPT the following key assumptions to enable the development of the 2004/05 Budget and the 5-year financial plan;

	Budget Year 1	Forecast Year 2	Forecast Year 3	Forecast Year 4
	2004/05	2005/06	2006/07	2007/08
		Revaluation Year		
Inflation	2.5%	2.5%	2.75%	2.25%
Salary and Wage Increases	3%	3%	3%	3%
Interest Rates	5.25%	5.5%	5.5%	5.5%
Total Population	163,580	167,067	170,048	173,082
Growth In Properties	400	400	400	300
Rate Increases	4%	4%	4%	4%

COMMENT

At the Budget Committee meetings held on 25/27 May 2004 and 14 July 2004, the Committee moved the following Motions which require endorsement by Council to enable further action to be undertaken:

Recommendation of Budget Committee – 25/27 May 2004:

That it be recommended that at an appropriate time, an investigation be undertaken into whether a 50 metre pool should be located at Craigie Leisure Centre or at an alternative location.

That it be recommended that the City investigates the option of hybrid vehicles for use by all officers.

Recommendation of Budget Committee - 14 July 2004:

That the Budget Committee calls for a report on raising the profile of Aboriginal issues in the City of Joondalup as a significant part of the Cultural Plan.

ATTACHMENTS

Attachment 1	Minutes of 4 May 2004
Attachment 2	Minutes of 11 May 2004
Attachment 3	Minutes of 25 & 27 May 2004
Attachment 4	Minutes of 14 July 2004
Attachment 5	Minutes of 27 July 2004
Attachment 6	Minutes of 5 August 2004

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION**That the Joint Commissioners:****1 NOTE:****(a) the confirmed Minutes of the Budget Committee Meetings held on:**

**4 May 2004;
11 May 2004;
25 & 27 May 2004;
14 July 2004; and
27 July 2004;**

forming Attachments 1 to 5 to this Report;

(b) the unconfirmed Minutes of the Budget Committee Meeting held on 5 August 2004 forming Attachment 6 to this Report;

- 2 REQUEST that a report be submitted to Council as to whether a 50 metre pool should be located at Craigie Leisure Centre or at an alternative location;**
- 3 REQUEST that a report be submitted to Council on the option of hybrid vehicles for use by all officers;**
- 4 REQUEST that a report be submitted to Council on raising the profile of Aboriginal issues in the City of Joondalup as a significant part of the Cultural Plan.**

Appendices 4 to 9 refer. To access these attachments on electronic document, click here:

[Attach4agn190804.pdf](#)

[Attach5agn190804.pdf](#)

[Attach6agn190804.pdf](#)

[Attach7agn190804.pdf](#)

[Attach8agn190804.pdf](#)

[Attach9agn190804.pdf](#)

ITEM 3 2004/05 DRAFT BUDGET – [62548]

WARD - All

PURPOSE

The Budget Committee recommends the 2004/05 Budget for adoption by Council.

EXECUTIVE SUMMARY

The 2004/05 Budget process formally commenced in February 2004 with Council adopting guidelines for the preparation of the 2004/05 Budget. The 2004/05 Budget was prepared by officers and submitted to the Executive Management Team for review prior to submission to the Budget Committee.

Council established a Budget Committee comprising all Commissioners for the purpose of preparing, reviewing and recommending the 2004/05 Budget to Council for adoption. A total of six Budget Committee meetings were held during the period May 2004 to August 2004.

At the Budget Committee Meeting held on 5 August 2004 it was recommended that Council:

1 *BY AN ABSOLUTE MAJORITY ADOPTS the Budget for the City of Joondalup for the year ending 30 June 2005, incorporating:*

1 *Budget Statements:*

- | | |
|--|---------------------------------|
| (a) 2004/05 Operating Statement by Programme | (refer Attachment 1/grey) |
| (b) 2004/05 Statement of Cash Flows | (refer Attachment 2/grey) |
| (c) 2004/05 Rate Setting Statement | (refer Attachment 3/grey) |
| (d) 2004/05 Statement of Rating Information | (refer Attachment 4/grey) |
| (e) Notes to and Forming Part of the Budget | (refer Attachment 5/blue) |
| (f) Supplementary Information: | |
| (i) 2004/05 Capital Works Program | (refer Attachment 6/yellow) |
| (ii) 2004/05 Corporate Projects | (refer Attachment 7/mauve) |
| (iii) 2004/05 Proposals (New) | (refer Attachment 8/green) |
| (iv) 2004/05 Carry Forward Capital Works | (refer Attachment 9/pink) |
| (v) 2004/05 Carry Forward Proposals | (refer Attachment 10/buff) |
| (vi) 2004/05 Carry Forward Corporate Projects | (refer Attachment 11/grey) |
| (vii) 2004/05 Carry Forward Unspent Grants | (refer Attachment 12/gold) |
| (viii) Carry Forward Motor Vehicle & Plant Replacement | (refer Attachment 13/blue) |
| (ix) Motor Vehicle and Plant Replacement Program | (refer Attachment 14/lemon) |
| (x) 2004/05 Reserve Account Balances | (refer Attachment 15/turquoise) |
| (xi) 2004/05 Schedule of Fees & Charges | (refer Attachment 16/white) |

2 Rates:

(a) In accordance with the provisions of Sections 6.32 and 6.33 of the Local Government Act 1995 SETS the general rates in accordance with the following tables:

(i) General Rates – Gross Rental Value and Minimum Payment

In accordance with the provisions of Section 6.32 and 6.35 of the Local Government Act 1995, impose the 2004/05 Gross Rental Value Rates and Minimum Payment on each Residential, Commercial / Industrial Lot or other piece of rateable land as follows:

<u>Rating Zones – Gross Rental Value</u>	Gross Rental Value Rates (cents in dollar)	Minimum Payment \$
<i>Residential Zones – Improved</i>	7.0207	482
<i>Residential Zones - Not Improved</i>	7.0207	482
<i>Commercial Zones – Improved</i>	7.0207	482
<i>Commercial Zones - Not Improved</i>	7.0207	482
<i>Industrial Zones – Improved</i>	7.0207	482
<i>Industrial Zones - Not Improved</i>	7.0207	482

(ii) SETS the General Rates – Unimproved Value Rates and Minimum Payment in accordance with the provisions of Section 6.32 and 6.35 of the Local Government Act 1995, impose the 2004/05 Unimproved Value Rates and Minimum Payments on each Residential and Rural Lot or other piece of rateable land as follows:

<u>Rating Zones – Unimproved Values</u>	Unimproved Value Rates (cents in dollar)	Minimum Payment \$
<i>Residential Zones</i>	0.5488	482
<i>Rural Zones</i>	0.5488	482

(b) In accordance with the provisions of Section 6.32 and Section 6.37 of the Local Government Act 1995 IMPOSES a Specified Area Rate of 0.0000 cents in the dollar for the Harbour Rise Area, for the purposes of maintaining enhanced landscaping which will be applied during 2004/05, bounded by:

- Going north along Whitfords Avenue and following the boundaries of Whitfords Avenue where this meets lots 331-333,337-334,378, 377,403,402,376-367 and lot 9003
- Along the boundary of lot 9003 where it meets Angove Drive, across Mallorca Avenue and following the boundaries of lot 251 & 250 where they meet Angove Drive.

- *Following the front boundaries of lots 250,249 409,410,247,245-240,411 Ewing Drive, following the right hand side boundary of lot 408 Marbella Drive to where it meets Ewing Drive and then across Ewing Drive up the left hand side boundary of lot 201 Marbella Drive and along the rear boundaries of lot 1 Ewing Drive and lots 200-198 Marbella Drive*
 - *Along the right hand side boundary of lot 198 across Marbella Drive and continuing along the rear boundaries of lots 197-190 Algarve Way, down the right hand side boundary of lot 184 Tobago Rise, across Tobago Rise and the rear boundary of lot 1 The Corniche, continuing along the rear boundaries of lots 75-66 The Corniche and lots 142-149 The Corniche. Along the rear boundary of lot 150 The Corniche until the left hand side boundary of lot 166 Lukin Road is reached. Along the left hand side boundary of lot 166 Lukin Road, along the rear boundaries of lots 166-164 Lukin Road. Down the right hand side boundary of lot 164 Lukin Road where it meets Hepburn Ave and continue along Hepburn Ave along the rear boundaries of Leeward Park until Amalfi Drive is reached.*
 - *Along Amalfi Drive on the left hand side boundary of Leeward Park and the front boundaries of lots 13-17 Amalfi Drive, across Antigua Road and along the front boundaries of lots 140-138, continuing left around the roundabout at Azzuro Crescent and left into Tenerife Boulevard. Along the front boundaries of lots 289-282 Tenerife Boulevard across Azores Way and across the front boundaries of lots 328-331*
- (c) *In accordance with the provisions of Sections 6.32 and 6.37 of the Local Government Act 1995 IMPOSES a Specified Area Rate of 0.408235 cents in the dollar for the Iluka area bounded by Shenton Avenue, Marmion Avenue, Burns Beach Road and the Foreshore Reserve for the purposes of maintaining enhanced landscaping which will be applied during 2004/05.*
- (d) *In accordance with the provisions of Section 6.32 and Section 6.37 of the Local Government Act 1995 IMPOSES a Specified Area Rate of 1.3234 cents in the dollar for the Woodvale Waters area bounded by Timberlane Drive and Yellagonga Regional Park for the purposes of maintaining enhanced landscaping which will be applied during 2004/05.*

3 Emergency Services Levy

In accordance with the provisions of Sections 36B and 36L of the Fire and Emergency Services Legislation (Emergency Services Levy) Amendment Act 2002, IMPOSE the 2004/05 Emergency Services Levy Rates and Minimum and Maximum Payments on Residential, Vacant Land, Commercial, Industrial and Miscellaneous lots as follows:

ESL Category	ESL Rate (Cents per \$ GRV)	Minimum and maximum ESL CHARGES BY PROPERTY USE			
		<i>Residential and Vacant Land</i>		<i>Commercial, Industrial and Miscellaneous</i>	
		<i>Minimum</i>	<i>Maximum</i>	<i>Minimum</i>	<i>Maximum</i>
<i>1</i>	<i>1.47</i>	<i>\$30</i>	<i>\$175</i>	<i>\$30</i>	<i>\$100,000</i>

4 *Domestic Refuse Charges:*

In accordance with the provisions of Division 5 of Part IV of the Health Act 1911 (as amended), IMPOSES the following domestic refuse charges for the 2004/05 financial year:

<i>(a) Per existing unit serviced</i>	<i>\$128.00</i>
<i>(b) Additional Service</i>	<i>\$140.80 (inclusive of GST)</i>
<i>(c) Collection from within the property boundary</i>	<i>\$44.20 (inclusive of GST)</i>
<i>(d) New Refuse Service - Purchase and delivery of bin</i>	<i>\$40.60 (inclusive of GST)</i>
<i>(e) Optional Recycling Cart – purchase of cart</i>	<i>\$84.70 (inclusive of GST)</i>
<i>(f) Optional Recycling Cart - sort and collection service</i>	<i>\$35.20 (inclusive of GST)</i>

5 *Private Swimming Pool Inspection Fees:*

In accordance with the provisions of the Local Government (Miscellaneous Provisions) Act 1960, Section 245A (8), IMPOSES for the 2004/05 financial year, a Private Swimming Pool Inspection Fee of \$13.75 (inclusive of GST) for each property where there is located a private swimming pool.

6 *Discount and Early Payment Incentives:*

In accordance with the provisions of Section 6.46 of the Local Government Act 1995, OFFERS the following discount and early payment incentives for the payment of rates and charges:-

Full payment of all current and arrears of rates (including specified area rates, emergency services levy, domestic refuse charge, security charge and private swimming pool inspection fees (inclusive of GST) within 28 days of the issue date on the annual rate notice (24 September 2004):

- a 2.5% discount on 2004/05 general rates only; and*
- eligibility to enter the early incentive draw for the following prizes (none of which is a cost to the ratepayers of the City).*

Major Prizes:

- 1 First prize: Westpac Bank donated \$3,000 cash prize (Westpac savings account)*
- 2 Second prize: Wizard Home Loans donated \$1,000 cash prize.*
- 3+4 Third and fourth prizes: 2 x \$500 shopping spree vouchers donated by Lakeside Joondalup Shopping City*
- 5 Fifth prize: Bendigo Bank donated a \$500 bank account*

Other Prizes:

6 *Sunset Coast Delights Holiday Packages - donated by members of the Sunset Coast Tourism Association*

Package 1: Hillarys Boat Harbour Resort Hotel, Hillarys Fast Ferries and Sunshiners

Self-contained apartment (three bedroom) accommodation for 4 people for 2 nights including parking and resort facilities. 1 x Family Pass for Whale Watching donated by Hillarys Fast Ferries. \$250 voucher towards a painting from Sunshiners Gallery. Total value \$830.

Package 2: Seahaven Cottages, The Stables (Yanchep) and Botanic Golf

3 nights accommodation at one of Seahaven's cottages, Seahaven or Shearwater in Yanchep or Two Rocks, a family pass for a two hour camel ride for up to 5 people and 2 x family passes to Botanic Golf. Total value \$725.

Package 3: Sorrento Beach Resort, Jetty's Restaurant and AQWA

2 nights in a luxury spa apartment at Sorrento Beach Resort, \$100 food & beverage voucher for Jetty's Restaurant in Sorrento and 1 x family pass to AQWA. Total value \$536.

Package 4: Seashells Serviced Apartments, Scarborough and AQWA

'Beachside Breakaway' voucher for 2 nights in a self-contained 2 bedroom superior apartment (max 4 people). 1 x family pass to AQWA. Total value \$495.

Package 5: Hillarys Fast Ferries and Botanic Golf / Leapfrogs Cafe

A family pass to Rottneest and a family pass to watch the amazing whales. 1 x family pass for Botanic Golf and a \$100 voucher at the Leapfrogs Café. Total value \$432.

Package 6: Joondalup Resort & Coastline Tours

'Essential Escape' for 2 people for 1 night in a Lake-view room including a buffet breakfast in Bistro 38. Two passes on one of Coastline Tours day trips – www.coastlinetours.com.au - Total value \$381.

Package 7: Sunset Coast Bed & Breakfast & The Maze, Bullsbrook

One night's accommodation for 4 adults with a fully cooked breakfast and champagne on arrival and a fun day out for family and friends at the Maze. Total value \$321.

7 *Trade Winds Hotel, Fremantle – Accommodation Package valued at \$241*
Overnight accommodation in a deluxe suite, champagne cocktail and a full buffet breakfast for 2 in Trader Morgan's Restaurant. Includes car parking and late checkout.

7 Payment Options:

In accordance with the provisions of Section 6.45 of the Local Government Act 1995, OFFERS the following payment options for the payment of rates (including specified area rates), emergency services levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST):

- *One Instalment*

Payment in full (including all arrears) within 28 days of the issue date of the annual rate notice and be eligible for a 2.5% discount on current general rates only and eligibility to enter the rates incentive scheme for prizes (24 September 2004).

Payment in full within 35 days of the issue date of the annual rate notice (1 October 2004).

- *Two Instalments*

The first instalment of 50% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, plus the total outstanding arrears payable within 35 days of date of issue of the annual rate notice (1 October 2004).

The second instalment of 50% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, payable 63 days after the due date of 1st instalment (3 December 2004).

- *Four Instalments*

The first instalment of 25% of the total current rates (including specified area rate), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, plus the total outstanding arrears payable within 35 days of date of issue of the annual rate notice (1 October 2004).

The second, third and fourth instalment, each of 25% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, payable as follows:-

- *2nd instalment 63 days after due date of 1st instalment (3 December 2004)*
- *3rd instalment 63 days after due date of 2nd instalment (4 February 2005)*
- *4th instalment 63 days after due date of 3rd instalment (8 April 2005)*

8 *Late Payment Interest*

In accordance with the provisions of Section 6.13 and 6.51 of the Local Government Act 1995, IMPOSES interest on all current and arrears general rates (including specified area rates), current and arrears domestic refuse charges, current and arrears of private swimming pool inspection fees (including GST) and arrears of security charges at a rate of 11.00% per annum, calculated on a simple interest basis on arrears amounts which remain unpaid and current amounts which remain unpaid after 35 days from the issue date of the original rate notice, or the due date of the instalment and continues until the instalment is paid. Excluded are deferred rates, instalment current amounts not yet due under the two or four-payment option, registered pensioner portions and current government pensioner rebate amounts. Such interest to be charged once per month on the outstanding balance on the day of calculation for the number of days.

9 *Emergency Services Levy Interest Charge*

In accordance with the provisions of Section 36S of the Fire and Emergency Services Legislation (Emergency Services Levy) Amendment Act 2002, IMPOSES interest on all current and arrears amounts of emergency services levy at a rate of 11.00% per annum, calculated on a simple interest basis on amounts which remain unpaid after 35 days from the issue date of the original rate notice, or the due date of the instalment and continues until instalment is paid. Excluded are instalment current amounts not yet due under the two of four-payment option, registered pensioner portions and current government pensioner rebate amounts. Such interest to be charged once per month on the outstanding balance on the day of calculation for the number of days.

10 *Instalment and Arrangements Administration Fees & Interest Charges:*

(a) *In accordance with the provisions of Section 6.45 of the Local Government Act 1995, for the 2004/05 financial year, IMPOSES the following administration fees and interest charges for payment of rates (including specified area rates), domestic refuse charge and private swimming pool inspection fees (inclusive of GST):*

(i) *Two Instalment Option*

An administration fee of \$7.00 for instalment two, together with an interest charge of 5.5% per annum, calculated on a simple interest basis on:

- *50% of the total current general rate (including specified area rates), emergency services levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated 35 days from the date of issue of the annual rate notice to 63 days after the due date of the first instalment.*

(ii) *Four Instalment Option*

An administration fee of \$7.00 for each instalment two, three and four, together with an interest charge of 5.5% per annum, calculated on a simple interest basis on:

- 75% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated 35 days from the date of issue of the annual rate notice to 63 days after the due date of the first instalment;*
- 50% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated from the due date of the second instalment to the due date of the third instalment; and*
- 25% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated from the due date of the third instalment to the due date of the fourth instalment.*

(iii) *Special Payment Arrangements*

Special monthly or fortnightly arrangements are available for those ratepayers who may be unable to pay in full or according to the instalment plans offered. An administration fee of \$24.00 is charged on each payment arrangement and penalty interest of 11.00% pa is applied (from 2 October 2004) to the outstanding balance until the account is paid in full.

- (b) *In accordance with the provisions of Section 6.49 of the Local Government Act 1995, authorises the Chief Executive Officer to enter into special payment agreements with ratepayers for the payment of rates (including specified area rates), emergency services levy, domestic refuse charge (inclusive of GST where applicable) and private swimming pool inspection fees (inclusive of GST) during the 2004/05 financial year.*

11 *Transfers From Reserves:*

- (a) *Transfers from the Asset Replacement Reserve an amount of \$5,352,000 for the construction of a depot facility;*
- (b) *Transfers from the Community Facilities Reserve an amount of \$115,000 for expenditures to be undertaken in relation to the Currambine Community Facility;*
- (c) *Transfers from the Domestic Cart - Refuse Collection Reserve an amount of \$200,000 to be transferred to Accumulated Surplus as a contribution to the Joondalup Depot Works;*
- (d) *Transfers from the Heavy Vehicles Replacement Reserve an amount of \$480,000 for the replacement of heavy vehicles;*

- (e) *Transfers from the Joondalup Normalisation Agreement Reserve an amount of \$2,800,000 to the Asset Replacement Reserve for the purchase of land for the Joondalup Works Depot;*
- (f) *Transfers from the Leisure Centres Capital Replacement Reserve an amount of \$9,403,297 for the upgrade of the Craigie Leisure Centre;*
- (g) *Transfers from the Light Vehicles Replacement Reserve an amount of \$948,500 for the replacement of light vehicles;*
- (h) *Transfers from the Mullaloo Foreshore Enhancements Reserve an amount of \$264,748 for works on the Mullaloo foreshore;*
- (i) *Transfers from the Ocean Reef Boat Launching Facility Reserve an amount of \$100,000 for works on the Ocean Reef Boat Harbour project;*
- (j) *Transfers from the Performing Arts Facility Reserve an amount of \$1,250,000 for the purchase of land and expenditure associated with the Joondalup Cultural Facility and \$561,000 to be transferred to Accumulated Surplus;*
- (k) *Transfers from the Plant Replacement Reserve an amount of \$1,028,300 for the replacement of plant;*
- (l) *Transfers from the Sorrento Beach Foreshore Enhancement Reserve an amount of \$2,247,864 for works on the Sorrento foreshore;*
- (m) *Transfers from the Specified Area Rating - Harbour Rise Reserve amounts of \$46,319 to undertake works in the Specified Area - Harbour Rise;*
- (n) *Transfers from the Specified Area Rating - Iluka Reserve amounts of \$131,578 to undertake works in the Specified Area – Iluka;*
- (o) *Transfers from the Town Planning Scheme 10 (Revoked) Reserve amounts of \$190,000 to undertake works in the Kingsley area.*

2 *adopt the revised Policy 2.4.4- Rates Charges (Attachment 17) incorporating:*

- (a) *settlement discount of 2.5%*
- (b) *late payment interest of 11.00%*
- (c) *hardship policy statement*
- (d) *instalment reference amendments relating to administration fees and interest charges*

DETAILS

The City of Joondalup's 2004/05 Budget is a balanced budget and sets the foundation for the City to continue a measured and stable growth.

This Budget provides for a large capital works programme, excellent community services through the provision of cultural, leisure and library programmes and growth in the number and standard of public parks and recreation facilities.

Council has identified 8 major corporate projects shown below. Expenditures during 2004/05 against these corporate projects are estimated to be approximately \$18.8m:

- Craigie Leisure Centre Development
- Currambine Community Centre
- Joondalup Works Depot
- Joondalup Cultural Facility
- Learning City
- Mullaloo Beach Foreshore Enhancement
- Ocean Reef Boat Harbour Development
- Sorrento Beach Foreshore Enhancement

The City's capital works programme of \$14.7m includes:

- Carried forward capital works - \$3.228m
- Major road construction - \$2.995m
- Road preservation works - \$2.984m
- Traffic management programme - \$1.561m
- Major building works - \$983k

(For full details refer to the budget papers – Attachments 6 and 9)

The City will transfer the following amounts to various reserves:

- \$3,000,000 will be transferred to the Asset Replacement Reserve, (\$200,000 being an allocation of interest and \$2,800,000 being a transfer from the Normalisation Agreement Reserve);
- \$312,963 will be transferred to the Domestic Cart - Refuse Collection Reserve;
- \$172,122 will be transferred to the Heavy Vehicle Replacement Reserve, (\$122,122 being capital charges during 2004/05 and \$50,000 being an allocation of interest)
- \$2,800,000 will be transferred to the Joondalup Normalisation Reserve to account for land received from Landcorp in relation to the normalisation agreement;
- \$2,200,000 will be transferred to the Leisure Centres Capital Replacement Reserve (including \$200,000 in respect of interest);
- \$506,310 will be transferred to the Light Vehicles Replacement Reserve, (\$481,310 being capital charges during 2004/05 and \$25,000 being an allocation of interest);
- \$264,748 will be transferred to the Mullaloo Beach Foreshore Enhancement Reserve;
- \$100,000 will be transferred to the Ocean Reef Boat Launching Facility Reserve;
- \$122,294 will be transferred to the Performing Arts Facility Reserve;

- \$390,486 will be transferred to the Plant Replacement Reserve, (\$365,486 being capital charges during 2004/05 and \$25,000 being an allocation of interest);
- \$65,000 will be transferred to the Rate Revaluation Reserve;
- \$2,247,864 will be transferred to the Sorrento Beach Foreshore Enhancement Reserve; and
- \$1,192,594 will be transferred to the Strategic Asset Management Reserve.

The 2004/05 Budget supports sporting and leisure facilities through its numerous sporting grounds, parks and facilities at Warwick, Craigie, Sorrento and Ocean Ridge. A major re-development of the Craigie Leisure Centre will be undertaken during 2004/05. The current project is budgeted to cost \$10.1m.

Council will increase its rates by 4.5%. The rate increase means that since the creation of the City of Joondalup in July 1998, the consumer price index has increased by 24% and the City has increased its rates by only 15% during the same period. The difference being cost increases absorbed by the City and not passed on to ratepayers. The City's rate-in-the-\$ compares favourably to other metropolitan councils. The average residential rates (excluding refuse charge) within the City is \$674 (2003/04 \$641).

In summary, the City of Joondalup's 2004/05 Budget is a balanced budget and sets the foundation for the City to continue a measured and stable growth.

Statutory Provision:

The accompanying Budget for 2004/05 has been prepared in accordance with the Local Government Act (1995), the Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards.

Strategic Implications:

The Budget is consistent with the strategic directions espoused by Council in its Strategic Plan and in the 2004/05 to 2008/09 Principal Activities Plan.

ATTACHMENTS

Attachment 1/grey	2004/05 Operating Statement by Programme
Attachment 2/grey	2004/05 Statement of Cash Flows
Attachment 3/grey	2004/05 Rate Setting Statement
Attachment 4/grey	2004/05 Statement of Rating Information
Attachment 5/blue	Notes to and Forming Part of the Budget
Attachment 6/yellow	2004/05 Capital Works Program
Attachment 7/mauve	2004/05 Corporate Projects
Attachment 8/green	2004/05 Proposals (New)
Attachment 9/pink	2004/05 Carry Forward Capital Works
Attachment 10/buff	2004/05 Carry Forward Proposals
Attachment 11/grey	2004/05 Carry Forward Corporate Projects
Attachment 12/gold	2004/05 Carry Forward Unspent Grants
Attachment 13/blue	Carry Forward Motor Vehicle & Plant Replacement
Attachment 14/blue	Motor Vehicle and Plant Replacement Program
Attachment 15/lemon	2004/05 Reserve Account Balances

Attachment 16/turquoise 2004/05 Schedule of Fees & Charges
Attachment 17/white Revised Policy 2.4.4

VOTING REQUIREMENTS

Absolute Majority.

RECOMMENDATION

That the Joint Commissioners:

1 BY AN ABSOLUTE MAJORITY, ADOPT the Budget for the City of Joondalup for the year ending 30 June 2005, incorporating:

1 Budget Statements:

- (a) 2004/05 Operating Statement by Programme (refer Attachment 1/grey)
- (b) 2004/05 Statement of Cash Flows (refer Attachment 2/grey)
- (c) 2004/05 Rate Setting Statement (refer Attachment 3/grey)
- (d) 2004/05 Statement of Rating Information (refer Attachment 4/grey)
- (e) Notes to and Forming Part of the Budget (refer Attachment 5/blue)
- (f) Supplementary Information:
 - (i) 2004/05 Capital Works Program (refer Attachment 6/yellow);
 - (ii) 2004/05 Corporate Projects (refer Attachment 7/mauve);
 - (iii) 2004/05 Proposals (New) (refer Attachment 8/green);
 - (iv) 2004/05 Carry Forward Capital Works (refer Attachment 9/pink)
 - (v) 2004/05 Carry Forward Proposals (refer Attachment 10/buff)
 - (vi) 2004/05 Carry Forward Corporate Projects (refer Attachment 11/grey)
 - (vii) 2004/05 Carry Forward Unspent Grants (refer Attachment 12/gold)
 - (viii) Carry Forward Motor Vehicle & Plant Replacement (refer Attachment 13/blue)
 - (ix) Motor Vehicle and Plant Replacement Program (refer Attachment 14/lemon)
 - (x) 2004/05 Reserve Account Balances (refer Attachment 15/turquoise)
 - (xi) 2004/05 Schedule of Fees & Charges (refer Attachment 16/white)

2 Rates:

- (a) In accordance with the provisions of Sections 6.32 and 6.33 of the Local Government Act 1995 SETS the general rates in accordance with the following tables:

(i) General Rates – Gross Rental Value and Minimum Payment

In accordance with the provisions of Section 6.32 and 6.35 of the Local Government Act 1995, IMPOSE the 2004/05 Gross Rental Value Rates and Minimum Payment on each Residential, Commercial / Industrial Lot or other piece of rateable land as follows:

<u>Rating Zones – Gross Rental Value</u>	Gross Rental Value Rates (cents in dollar)	Minimum Payment \$
Residential Zones – Improved	7.0207	482
Residential Zones - Not Improved	7.0207	482
Commercial Zones – Improved	7.0207	482
Commercial Zones - Not Improved	7.0207	482
Industrial Zones – Improved	7.0207	482
Industrial Zones - Not Improved	7.0207	482

- (ii) SET the General Rates – Unimproved Value Rates and Minimum Payment in accordance with the provisions of Section 6.32 and 6.35 of the Local Government Act 1995, impose the 2004/05 Unimproved Value Rates and Minimum Payments on each Residential and Rural Lot or other piece of rateable land as follows:

<u>Rating Zones – Unimproved Values</u>	Unimproved Value Rates (cents in dollar)	Minimum Payment \$
Residential Zones	0.5488	482
Rural Zones	0.5488	482

- (b) In accordance with the provisions of Section 6.32 and Section 6.37 of the Local Government Act 1995 IMPOSE a Specified Area Rate of 0.0000 cents in the dollar for the Harbour Rise Area, for the purposes of maintaining enhanced landscaping which will be applied during 2004/05, bounded by:

- Going north along Whitfords Avenue and following the boundaries of Whitfords Avenue where this meets lots 331-333,337-334,378,377,403,402,376-367 and lot 9003
- Along the boundary of lot 9003 where it meets Angove Drive, across Mallorca Avenue and following the boundaries of lot 251 & 250 where they meet Angove Drive.
- Following the front boundaries of lots 250,249 409,410,247,245-240,411 Ewing Drive, following the right hand side boundary of lot 408 Marbella Drive to where it meets Ewing Drive and then across Ewing Drive up the left hand side boundary of lot 201 Marbella Drive and along the rear boundaries of lot 1 Ewing Drive and lots 200-198 Marbella Drive
- Along the right hand side boundary of lot 198 across Marbella Drive and continuing along the rear boundaries of lots 197-190 Algarve Way, down the right hand side boundary of lot 184 Tobago Rise, across Tobago Rise and the rear boundary of lot 1 The Corniche, continuing along the rear boundaries of lots 75-66 The Corniche and lots 142-149 The Corniche. Along the rear boundary of lot 150 The Corniche until the left hand side boundary of lot 166 Lukin Road is reached. Along the left hand side boundary of lot 166 Lukin Road, along the rear

boundaries of lots 166-164 Lukin Road. Down the right hand side boundary of lot 164 Lukin Road where it meets Hepburn Ave and continue along Hepburn Ave along the rear boundaries of Leeward Park until Amalfi Drive is reached.

- Along Amalfi Drive on the left hand side boundary of Leeward Park and the front boundaries of lots 13-17 Amalfi Drive, across Antigua Road and along the front boundaries of lots 140-138, continuing left around the roundabout at Azzuro Crescent and left into Tenerife Boulevard. Along the front boundaries of lots 289-282 Tenerife Boulevard across Azores Way and across the front boundaries of lots 328-331
- (c) In accordance with the provisions of Sections 6.32 and 6.37 of the Local Government Act 1995 IMPOSE a Specified Area Rate of **0.408235** cents in the dollar for the Iluka area bounded by Shenton Avenue, Marmion Avenue, Burns Beach Road and the Foreshore Reserve for the purposes of maintaining enhanced landscaping which will be applied during 2004/05.
- (d) In accordance with the provisions of Section 6.32 and Section 6.37 of the Local Government Act 1995 IMPOSE a Specified Area Rate of **1.3234** cents in the dollar for the Woodvale Waters area bounded by Timberlane Drive and Yellagonga Regional Park for the purposes of maintaining enhanced landscaping which will be applied during 2004/05.

3 Emergency Services Levy

In accordance with the provisions of Sections 36B and 36L of the Fire and Emergency Services Legislation (Emergency Services Levy) Amendment Act 2002, IMPOSE the 2004/05 Emergency Services Levy Rates and Minimum and Maximum Payments on Residential, Vacant Land, Commercial, Industrial and Miscellaneous lots as follows:

ESL CATEGORY	ESL Rate (Cents per \$ GRV)	Minimum and maximum ESL CHARGES BY PROPERTY USE			
		Residential and Vacant Land		Commercial, Industrial and Miscellaneous	
		Minimum	Maximum	Minimum	Maximum
1	1.47	\$30	\$175	\$30	\$100,000

4 Domestic Refuse Charges:

In accordance with the provisions of Division 5 of Part IV of the Health Act 1911 (as amended), IMPOSE the following domestic refuse charges for the 2004/05 financial year:

(a) Per existing unit serviced	\$128.00
(b) Additional Service	\$140.80 (inclusive of GST)
(c) Collection from within the property boundary	\$44.20 (inclusive of GST)
(d) New Refuse Service - Purchase and delivery of bin	\$40.60 (inclusive of GST)
(e) Optional Recycling Cart – purchase of cart	\$84.70 (inclusive of GST)
(f) Optional Recycling Cart - sort and collection service	\$35.20 (inclusive of GST)

5 Private Swimming Pool Inspection Fees:

In accordance with the provisions of the Local Government (Miscellaneous Provisions) Act 1960, Section 245A (8), IMPOSE for the 2004/05 financial year, a Private Swimming Pool Inspection Fee of \$13.75 (inclusive of GST) for each property where there is located a private swimming pool.

6 Discount and Early Payment Incentives:

In accordance with the provisions of Section 6.46 of the Local Government Act 1995, OFFER the following discount and early payment incentives for the payment of rates and charges:

Full payment of all current and arrears of rates (including specified area rates, emergency services levy, domestic refuse charge, security charge and private swimming pool inspection fees (inclusive of GST) within 28 days of the issue date on the annual rate notice (24 September 2004):

- a 2.5% discount on 2004/05 general rates only; and
- eligibility to enter the early incentive draw for the following prizes (none of which is a cost to the ratepayers of the City).

Major Prizes:

- 1 First prize: Westpac Bank donated \$3,000 cash prize (Westpac savings account)**
- 2 Second prize: Wizard Home Loans donated \$1,000 cash prize.**
- 3+4 Third and fourth prizes: 2 x \$500 shopping spree vouchers donated by Lakeside Joondalup Shopping City**
- 5 Fifth prize: Bendigo Bank donated a \$500 bank account**

Other Prizes:

- 6 Sunset Coast Delights Holiday Packages - donated by members of the Sunset Coast Tourism Association**

Package 1: Hillarys Boat Harbour Resort Hotel, Hillarys Fast Ferries and Sunshiners

Self-contained apartment (three bedroom) accommodation for 4 people for 2 nights including parking and resort facilities. 1 x Family Pass for Whale Watching donated by Hillarys Fast Ferries. \$250 voucher towards a painting from Sunshiners Gallery. Total value \$830.

Package 2: Seahaven Cottages, The Stables (Yanchep) and Botanic Golf

3 nights accommodation at one of Seahaven's cottages, Seahaven or Shearwater in Yanchep or Two Rocks, a family pass for a two hour camel ride for up to 5 people and 2 x family passes to Botanic Golf. Total value \$725.

Package 3: Sorrento Beach Resort, Jetty's Restaurant and AQWA

2 nights in a luxury spa apartment at Sorrento Beach Resort, \$100 food & beverage voucher for Jetty's Restaurant in Sorrento and 1 x family pass to AQWA. Total value \$536.

Package 4: Seashells Serviced Apartments, Scarborough and AQWA

'Beachside Breakaway' voucher for 2 nights in a self-contained 2 bedroom superior apartment (max 4 people). 1 x family pass to AQWA. Total value \$495.

Package 5: Hillarys Fast Ferries and Botanic Golf / Leapfrogs Cafe

A family pass to Rottneest and a family pass to watch the amazing whales. 1 x family pass for Botanic Golf and a \$100 voucher at the Leapfrogs Café. Total value \$432.

Package 6: Joondalup Resort & Coastline Tours

'Essential Escape' for 2 people for 1 night in a Lake-view room including a buffet breakfast in Bistro 38. Two passes on one of Coastline Tours day trips – www.coastlinetours.com.au - Total value \$381.

Package 7: Sunset Coast Bed & Breakfast & The Maze, Bullsbrook

One night's accommodation for 4 adults with a fully cooked breakfast and champagne on arrival and a fun day out for family and friends at the Maze. Total value \$321.

- 7 Trade Winds Hotel, Fremantle – Accommodation Package valued at \$241**

Overnight accommodation in a deluxe suite, champagne cocktail and a full buffet breakfast for 2 in Trader Morgan's Restaurant. Includes car parking and late checkout.

7 Payment Options:

In accordance with the provisions of Section 6.45 of the Local Government Act 1995, OFFER the following payment options for the payment of rates (including specified area rates), emergency services levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST):

- **One Instalment**

Payment in full (including all arrears) within 28 days of the issue date of the annual rate notice and be eligible for a 2.5% discount on current general rates only and eligibility to enter the rates incentive scheme for prizes (24 September 2004).

Payment in full within 35 days of the issue date of the annual rate notice (1 October 2004).

- **Two Instalments**

The first instalment of 50% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, plus the total outstanding arrears payable within 35 days of date of issue of the annual rate notice (1 October 2004).

The second instalment of 50% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, payable 63 days after the due date of 1st instalment (3 December 2004).

- **Four Instalments**

The first instalment of 25% of the total current rates (including specified area rate), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, plus the total outstanding arrears payable within 35 days of date of issue of the annual rate notice (1 October 2004).

The second, third and fourth instalment, each of 25% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, payable as follows:-

- **2nd instalment 63 days after due date of 1st instalment (3 December 2004)**
- **3rd instalment 63 days after due date of 2nd instalment (4 February 2005)**
- **4th instalment 63 days after due date of 3rd instalment (8 April 2005)**

8 Late Payment Interest

In accordance with the provisions of Section 6.13 and 6.51 of the Local Government Act 1995, IMPOSE interest on all current and arrears general rates (including specified area rates), current and arrears domestic refuse charges, current and arrears of private swimming pool inspection fees (including GST) and arrears of security charges at a rate of 11.00% per annum, calculated on a simple interest basis on arrears amounts which remain unpaid and current amounts which remain unpaid after 35 days from the issue date of the original rate notice, or the due date of the instalment and continues until the instalment is paid. Excluded are deferred rates, instalment current amounts not yet due under the two or four-payment option, registered pensioner portions and current government pensioner rebate amounts. Such interest to be charged once per month on the outstanding balance on the day of calculation for the number of days.

9 Emergency Services Levy Interest Charge

In accordance with the provisions of Section 36S of the Fire and Emergency Services Legislation (Emergency Services Levy) Amendment Act 2002, IMPOSE interest on all current and arrears amounts of emergency services levy at a rate of 11.00% per annum, calculated on a simple interest basis on amounts which remain unpaid after 35 days from the issue date of the original rate notice, or the due date of the instalment and continues until instalment is paid. Excluded are instalment current amounts not yet due under the two of four-payment option, registered pensioner portions and current government pensioner rebate amounts. Such interest to be charged once per month on the outstanding balance on the day of calculation for the number of days.

10 Instalment and Arrangements Administration Fees & Interest Charges:

- (a) In accordance with the provisions of Section 6.45 of the Local Government Act 1995, for the 2004/05 financial year, IMPOSES the following administration fees and interest charges for payment of rates (including specified area rates), domestic refuse charge and private swimming pool inspection fees (inclusive of GST):

(i) Two Instalment Option

An administration fee of \$7.00 for instalment two, together with an interest charge of 5.5% per annum, calculated on a simple interest basis on:

- 50% of the total current general rate (including specified area rates), emergency services levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated 35 days from the date of issue of the annual rate notice to 63 days after the due date of the first instalment.

(ii) Four Instalment Option

An administration fee of \$7.00 for each instalment two, three and four, together with an interest charge of 5.5% per annum, calculated on a simple interest basis on:

- 75% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated 35 days from the date of issue of the annual rate notice to 63 days after the due date of the first instalment;**
- 50% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated from the due date of the second instalment to the due date of the third instalment; and**
- 25% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated from the due date of the third instalment to the due date of the fourth instalment.**

(iii) Special Payment Arrangements

Special monthly or fortnightly arrangements are available for those ratepayers who may be unable to pay in full or according to the instalment plans offered. An administration fee of \$24.00 is charged on each payment arrangement and penalty interest of 11.00% pa is applied (from 2 October 2004) to the outstanding balance until the account is paid in full.

- (b) In accordance with the provisions of Section 6.49 of the Local Government Act 1995, authorises the Chief Executive Officer to enter into special payment agreements with ratepayers for the payment of rates (including specified area rates), emergency services levy, domestic refuse charge (inclusive of GST where applicable) and private swimming pool inspection fees (inclusive of GST) during the 2004/05 financial year.**

11 Transfers From Reserves:

- (a) Transfers from the Asset Replacement Reserve an amount of \$5,352,000 for the construction of a depot facility;**
- (b) Transfers from the Community Facilities Reserve an amount of \$115,000 for expenditures to be undertaken in relation to the Currambine Community Facility;**

- (c) Transfers from the Domestic Cart - Refuse Collection Reserve an amount of \$200,000 to be transferred to Accumulated Surplus as a contribution to the Joondalup Depot Works;**
- (d) Transfers from the Heavy Vehicles Replacement Reserve an amount of \$480,000 for the replacement of heavy vehicles;**
- (e) Transfers from the Joondalup Normalisation Agreement Reserve an amount of \$2,800,000 to the Asset Replacement Reserve for the purchase of land for the Joondalup Works Depot;**
- (f) Transfers from the Leisure Centres Capital Replacement Reserve an amount of \$9,403,297 for the upgrade of the Craigie Leisure Centre;**
- (g) Transfers from the Light Vehicles Replacement Reserve an amount of \$948,500 for the replacement of light vehicles;**
- (h) Transfers from the Mullaloo Foreshore Enhancements Reserve an amount of \$264,748 for works on the Mullaloo foreshore;**
- (i) Transfers from the Ocean Reef Boat Launching Facility Reserve an amount of \$100,000 for works on the Ocean Reef Boat Harbour project;**
- (j) Transfers from the Performing Arts Facility Reserve an amount of \$1,250,000 for the purchase of land and expenditure associated with the Joondalup Cultural Facility and \$561,000 to be transferred to Accumulated Surplus;**
- (k) Transfers from the Plant Replacement Reserve an amount of \$1,028,300 for the replacement of plant;**
- (l) Transfers from the Sorrento Beach Foreshore Enhancement Reserve an amount of \$2,247,864 for works on the Sorrento foreshore;**
- (m) Transfers from the Specified Area Rating - Harbour Rise Reserve amounts of \$46,319 to undertake works in the Specified Area - Harbour Rise;**
- (n) Transfers from the Specified Area Rating - Iluka Reserve amounts of \$131,578 to undertake works in the Specified Area – Iluka;**
- (o) Transfers from the Town Planning Scheme 10 (Revoked) Reserve amounts of \$190,000 to undertake works in the Kingsley area.**

2 ADOPT the revised Policy 2.4.4- Rates Charges forming Attachment 17 to this Report incorporating:

- (a) settlement discount of 2.5%**
- (b) late payment interest of 11.00%**
- (c) hardship policy statement**
- (d) instalment reference amendments relating to administration fees and interest charges**

Appendices 10 to 26 refer. To access these attachments on electronic document, click here:

Grey sheets	Attach10agn190804.pdf
Grey sheets	Attach11agn190804.pdf
Grey sheets	Attach12agn190804.pdf
Grey sheets	Attach13agn190804.pdf
Blue sheets	Attach14agn190804.pdf
Yellowsheets	Attach15agn190804.pdf
Mauve sheets	Attach16agn190804.pdf
Green sheets	Attach17agn190804.pdf
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Grey sheets	Attach20agn190804.pdf
Gold sheets	Attach21agn190804.pdf
Blue sheets	Attach22agn190804.pdf
Blue sheets	Attach23agn190804.pdf
Lemon sheets	Attach24agn190804.pdf
Turquoise sheets	Attach25agn190804.pdf
White sheet	Attach26agn190804.pdf

NOTICE OF MOTION – CMR S SMITH – REQUEST FOR A REPORT ON THE ESTABLISHMENT OF STRATEGIC FINANCIAL MANAGEMENT COMMITTEE – [13020, 62548, 55055 76514]

In accordance with Clause 3.12 of the Standing Orders Local Law, Cmr Smith has given notice of her intention to move the following motion at the Special Meeting of Council to be held on Thursday 19 August 2004:

“That the CEO be requested to provide a report for consideration of the Council on establishing a new committee called the "Strategic Financial Management Committee" to replace the current Budget Committee with terms of reference that include dealing with the medium to long term allocation of finances and resources for the City's operations and capital projects - primarily through the Principal Activities Plan and to provided for the Principal Activities Plan and the Budget to be dealt with as separate processes.”

Reason for motion:

In support of the Notice of Motion, Cmr Smith states that the need for the Council to become involved at a more strategic level has been discussed at recent Budget Committee meetings.

OFFICER’S COMMENT

The City has a number of major projects factored into its 2004/05 – 2008/2009 Principal Activities Plan. Some of these are in the development phase and will require a strategic and sustainability focus during that period and beyond. It is considered appropriate to review the terms of reference and focus of the committee dealing with the City’s finances at this point in time.

VOTING REQUIREMENT

Simple majority