

# CITY OF JOONDALUP

**MINUTES OF SPECIAL COUNCIL MEETING HELD IN COUNCIL CHAMBER,  
JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP, ON THURSDAY,  
19 AUGUST 2004**

## **OPEN AND WELCOME**

**The Chairman declared the meeting open at 1900 hrs.**

## **ATTENDANCES**

### **In Attendance:**

CMR J PATERSON - Chairman  
CMR P CLOUGH – Deputy Chairman  
CMR M ANDERSON  
CMR A FOX  
CMR S SMITH

### **Officers:**

|  |             |
|--|-------------|
| Acting Chief Executive Officer:                          | C HIGHAM    |
| Director, Corporate Services and<br>Resource Management: | P SCHNEIDER |
| Director, Infrastructure & Operations:                   | D DJULBIC   |
| Acting Director, Planning and Community<br>Development:  | G HALL      |
| Manager Audit and Executive Services:                    | K ROBINSON  |
| Team Leader, Organisational Policy &<br>Policy:          | G BLAKE     |
| Media Advisor:   | L BRENNAN   |
| Committee Clerk:   | J HARRISON  |
| Minute Clerk:  | L TAYLOR    |

There were 16 members of the Public and 1 member of the Press in attendance.

## **PUBLIC QUESTION TIME**

(Please Note: Section 7(4)(b) of the Local Government (Administration) Regulations 1996 states that a Council at a special meeting is not required to answer a question that does not relate to the purpose of the meeting. It is requested that only questions that relate to items on the agenda be asked).

**The following questions were submitted by Ms Sue Hart, Greenwood:**

*Re Warwick Senior Citizens Centre.*

*Q1 Have any funds been allocated for the maintenance and repairs of this Centre?*

A1 Apart from the enclosed workshop area, which the City acknowledges requires additional work, the Warwick Senior Citizens Centre is in reasonably good condition and funding is available for maintenance requirements normally associated with a building of this age.

*Q2 Are Commissioners aware that the City, Councillors, Federal and State politicians met on site and were appalled at the conditions we are expecting our Seniors to endure?*

A2 The only recent on site meetings that the City is aware of are those in relation to the enclosed workshop area.

*Q3 Does the South Ward have once again to put up with another asset deteriorating to the point the Yagan Centre Kingsley and Craigie Leisure Centre did, and then staff recommending selling off another asset that belongs to ratepayers?*

A3 As indicated in A1 above, the City has been maintaining the Warwick Senior Citizens Centre. In addition the City is currently developing a Strategic Asset Management Plan to ensure all assets are properly considered over their life.

*Q4 Will the Commissioners give consideration to the funds from the sale of Yagan Centre, to be kept in the South Ward and be used for the maintenance repairs and upgrading of Warwick Senior Citizens Kingsley and Calectasia Hall Greenwood?*

A4 The Joint Commissioners' resolution dated 18 May 2004 concerning the disposal of Lot 5 was to:

*"1 REVOKE Council's decision (CJ179-07/03) of 29 July 2003 viz:*

*"That Council does not dispose of Lot 5 (10) Poimena Mews, Kingsley subject to calling for submissions from local community groups for the re-use of this facility.*

*The submissions shall address:*

- *Funding required to recommission the building to meet current building and health standards;*
- *Ongoing management and operations of the facility;*
- *Benefit to the community;*
- *Sustainability of the proposed use;*
- *Proposed use and supporting needs analysis;*
- *Suitability of the premises for the proposed purposes."*

- 2 *SUPPORT the demolition of the buildings on Lot 5 (10) Poimena Mews, Kingsley with such demolition to be carried out expeditiously in view of the dilapidated state of the building;*
- 3 *APPROVE the sale of the site with the proceeds being set aside in a specific reserve account set up for community facilities in the suburb of Kingsley;*
- 4 *REQUEST that community groups that have already inspected the building be advised of Council's decision."*

Resolution 3 above states that the funds generated by the disposal of Lot 5 are to be set aside in a reserve account for community facilities in the Kingsley area. Based on this part of the resolution, funds from a reserve account associated with the sale of Lot 5, cannot be utilised on community facilities in the Warwick area.

In relation to Calectasia Hall, extensive maintenance has been carried out over the last 12 months, which includes floor coverings, painting, minor alteration to toilet facilities and replacement of sewer lines.

**Mr M Caiacob, Mullaloo:**

*Q1 What are the amounts of the five year financial forecast shortfalls for each of the four projected years?*

A1 There is a balanced year for 2004/05. For 2005/06 the amount is \$3.2 million; for 2006/07 - \$1.2 million; 2007/08 the City converts back to a positive \$1 million and then a positive \$2.3 million in the last year of the five year position.

*Q2 The new proposal F824 - which is the Governance Inquiry into the City of Joondalup. Given that the entity known as the City of Joondalup has not been summonsed by the Inquiry, or required to appear, for what specific purposes has the budgetary sum of \$500,000 been allocated to this item?*

A2 The figure is an indicative figure. The Council has already resolved to provide up to \$40,000 for legal representation for former staff members and elected members. It is envisaged that the City will incur further legal costs in responding to the Inquiry.

**Mr R de Gruchy, Sorrento:**

*Q1 Would the Commissioners please elaborate on why they would even consider an alternative location for a 50 metre pool other than the Craigie Leisure Centre. This would involve duplication of reception areas, changerooms, kiosk and possibly a sauna and a spa. Also, consideration must be given to purchase of land and associated building costs; together with additional staffing. There was also the matter of a geothermal bore that was approved with a 50m pool in mind. Why would Commissioners even consider it?*

A1 The City as an organisation is proceeding with a refurbishment of its existing facilities. There has been some consideration and provision within that plan for a future 50 metre pool. As detailed research has not been undertaken with regards to the need for a 50 metre water space, the City is reserving the option to see what the studies bring forward.

*Response by Cmr Paterson:* The Commissioners requested that consideration be given to an alternative location.

*Q2 Now that the cost of refurbishing the Craigie Leisure Centre has blown out to \$10.3 million and rising, will Commissioners seriously consider that such an expense, especially in view of the poor financial position of the City of Joondalup, is not warranted? All that is warranted is for the regular maintenance that has been neglected for so many years to be carried out, together with replacing the filtration equipment and re-lining the pool. The children's outdoor aquatic play pool should not be closed.*

A2 The cost of refurbishment of Craigie Leisure Centre is \$10.1 million, not \$10.3 million. The proposal that has been put to the Council and the concept design is around what is believed is the community's needs that have come through consultation. The architect, as the consultant, has developed the plan in accordance with the community's express requirements.

**Mr V Cusack, Kingsley:**

*Q1 Why was the apparently more expensive LandCorp site chosen over the quarry site in Edgewater?*

A1 The previous Council considered a number of locations, Edgewater being one of them. It is understood that the Edgewater quarry is not zoned for use as a depot. The previous Council also took into consideration the views of the surrounding residents who have a strong affinity with the area in question, and the expectation is that ultimately it will become a recreation area.

*Q2 What would the costs be to construct the Works Depot at the Edgewater quarry site?*

A2 The City has not undertaken any costings for this option, as the Council did not make a decision in this regard.

*Q3 Is the City by way of a contract legally locked into the LandCorp Depot site, and if the Commissioners decided to opt out in favour of Edgewater or some other site, would there be a financial loss to the City; and if yes, how much?*

A3 The administration is currently preparing information which will be presented to Commissioners.

A Business Plan was advertised in The West Australian on Tuesday, 10 August 2004 for public comment and this is a pre-requisite to the purchase of the site.

**Mr S Magyar, Heathridge:**

*Q1 Regarding the performance indicators for major projects, I wish to refer to the submission that I made and the response provided in Attachment 1, page 9 where I said: "I have concerns that there were a lack of performance indicators and justification for some corporate projects" and the staff replied: The performance indicators for each corporate project are that they are completed in accordance with agreed standards and scopes of work on time and in budget."*

*My submission was questioning that the performance measures were in relation to the fit of that project with the Council's Strategic Plan. Has any review been undertaken of the corporate projects to ascertain exactly how each corporate project fits into the Strategic Plan?*

**A1** All corporate projects went through a rigorous process with the previous Council and their strategic alignment was one of the major factors in their being selected as a corporate project.

*Q2 In relation to Cmr Smith's Notice of Motion to form a Strategic Financial Management Committee, will this committee be reviewing the corporate projects in line with the Strategic Plan to ensure that the fit still meets the current Strategic Plan and also what is Cmr Smith's vision as to how this committee will work?*

**A2** *Response by Cmr Smith:* I will move the motion and provide my comments when this Item is considered later in the meeting.

**Mr M Sideris, Mullaloo:**

*Q1 On pages 0174 and 0175 – Mullaloo Beach Foreshore Enhancement Project. On looking at this item in the budget, the Mullaloo Beach Foreshore Redevelopment to my understanding has been a budgeted or forecasted item for at least the last 3-4 years, and last year was given the go ahead. The table on page 0175 shows a "zero" opening balance and I am curious as to how this can have a zero opening balance when construction is under way and there has been monies expended on that project?*

**A1** The Mullaloo works commenced last year and were budgeted in the capital works. Expenditure was approximately \$35,000, that had commenced and been incurred against that project. The \$264,000 to which Mr Sideris refers is the carried forward outstanding works in relation to that project and the budget papers reflect that that expenditure will be incurred in this coming year.

*Q2 My question relates to the fact that it shows a "zero" opening balance. It is not showing a carried forward item.*

**A2** Page 181 shows carried forward corporate projects of \$1.6 million. The \$264,000 is reflected as a carried forward item. For the coming year, funds will be placed in a specific reserve associated with each project.

*Q3 The tendered item was approximately \$289,000. If I am correct, there is some \$25,000 to \$35,000 that has been expended. There is still an amount of \$264,000 to be expended on that particular project. Why is the total cost of the project not included in this Budget? I see a cost based on a tendered price to complete the works. There is no cost estimate or any proposed budget monies allocated for staff time, management time or project time.*

A3 This information will be provided to Mr Sideris.

**JSCC27-08/04      EXTENSION OF PUBLIC QUESTION TIME – [01122] [02154]**

**MOVED Cmr Anderson, SECONDED Cmr Smith that public question time be extended for a further period of 15 minutes.**

Discussion ensued.

**The Motion was Put and**

**CARRIED**

**Mr D Davies, President – Connolly Residents Association:**

*Q1 The Connolly Residents Association obtained dollar for dollar funding for a community centre. At the time the funding was received, the Association did not have sufficient funds to erect a fence at the rear of the building. We were assured there would be fencing at the rear to stop graffiti and vandalism. Is there any money allocated in the budget for fencing at the rear of the community centre?*

A1 This question will be taken on notice.

**Mr J Hollywood, Burns Beach:**

*Q1 Listed under corporate projects, there is an amount of \$115,000 put aside for the Currambine Community Centre. Is the money still listed in the budget for this community centre and what is the delay for this centre being built?*

A1 The Currambine Community Centre is a project that relates to a number of factors coming to fruition. Firstly funding through the Department of Community Development. Also the land has only recently come into the City's ownership. The \$115,000 listed in the budget for the forthcoming year is to facilitate the design development stage of that project. It is hoped the Department of Community Development will provide its funding in the next financial year.

*Q2 Are we therefore looking at least another year before this project gets underway?*

A2 No confirmation has been received from the Department of Community Development at this stage. There are also some structure plan issues which the previous Council resolved to make as a forerunner to the decision making process.

*Q3 The Burns Beach Ratepayers Association always provides a list of priority items that it would like undertaken. How successful was the Association with the list provided?*

A3 This question will be taken on notice.

**Mr Wayne Lucas, Duncraig:**

*Q1 Could further clarification be provided as to why Cmr Smith, in referring to a 50 metre pool, believed this item should be moved to the 2006/07 year?*

A1 *Response by Cmr Paterson:* The Commissioners feel that a great deal of money is to be spent on the Craigie Leisure Centre. The community should have 12 months' use of the facility before any further decisions are made.

*Q2 The comment on Page 15, Attachment 1, referring to the State Government funding in the range of \$4.8 – 9 million for cultural facilities seems extremely optimistic. What is the alternative course of actions if these funds are not forthcoming?*

A2 A submission is with the State Government at the present time. The most recent decision of the Joint Commissioners is to review the cultural needs of the site, as and when the cultural plan from the State Government is released.

**Mr K Zakrevsky, Mullaloo:**

*Q1 The Council advertises its meetings and sets its rules for public question time, and members of the public wish to abide by the rules, in good faith. A Special Council meeting, particularly for the purpose of adopting the budget, requires proper attention from all parties. Would you please take on board that the public tries to treat the Council with respect and not to aggravate the situation?*

A1 *Response by Cmr Paterson:* Yes, I will do that. I understood that persons wishing to ask a question are required to register their intention prior to the meeting.

**Mr S Magyar, Heathridge:**

*Q1 Appendix 15, Page 0182 – Capital Works Programme: Under Parks Construction Works, C670 – Reticulated Parks Development/Upgrade – Groundwater Lakes upgrade surrounds - \$84,000: What are the locations of these lakes and is the upgrade to Europeanise them or to restore a more natural vegetation regime?*

A1 This question will be taken on notice.

**Mr R de Gruchy, Sorrento:**

*Q1 In answer to my question regarding a feasibility study for a 50 metre pool, it is stated that “to date the City has not undertaken any research with regards to community need for a 50 metre pool”. There was a survey undertaken in September 2002 plus several consultation seminars in 2003, and not forgetting the overwhelming support from practically every school/college in the City of Joondalup, that clearly stated that the community wanted a 50 metre pool at the Craigie Leisure Centre. What more proof do Commissioners need that a pool is required?*

A1 The study undertaken by ABV Leisure in 2002 was initiated by the Council to look at whether an aquatic facility would be retained. This was a very generalist approach and the questionnaire did not deal with the type of water space, but purely to the retention of water space at the Craigie Leisure Centre. The results indicated that an aquatic facility was a high priority for the community and that a 50 metre water space was identified, but the questionnaire and the document were not orientated specifically around a 50 metre pool.

Ten schools responded and only one school indicated that a 50 metre pool was a priority. The other schools indicated they would use the facility in its present situation. The City believes that if it were to proceed with a 50 metre pool, there does need to be some more specific research, and there may be other facilities associated with Craigie Leisure Centre, such as outdoor water playground, and there are new developments in that area, particularly for young children. The City is trying to take a pragmatic approach to the development that might occur at Craigie Leisure Centre over the next five to ten years.

Q2 *Appendix 16 (Page 0185) shows an amount of \$5,352,000 against the Joondalup Works Depot. What does this represent? The purchase of the land, plus the site works, is in excess of \$6 million alone.*

A2 If the project goes to plan, this is the amount that is considered will be spent this year, being approximately 50% of the total project budget. There is a number of legislative requirements that have to be met and the City is reliant on when the title is created for the land. It has become a timing issue and with the best information the City has at this time, it is anticipated that amount of money will be spent this financial year. There is \$2.8 million for the land, and a proportion for design and initial site works.

**Mrs M Macdonald, Mullaloo:**

Q1 *The last question indicated that possibly the works depot would be \$10 million. Is that correct?*

A1 Approximately 50% of the project budget has been allocated in the 2004/05 budget. The Commissioners have approved an \$11 million project budget.

Q2 *It is difficult to clearly see what the cost of projects are within the budget.*

A2 The total project budgets are outlined in the Principal Activities Plan, and the budget reflects what funds will be allocated in the current financial year.

**Mr V Cusack, President of South Ward Ratepayers and Electors Association:**

Q1 *Road Resurfacing: On page 184, it states that only \$170,000 will come from municipal funds into road resurfacing. Is this correct?*



A1 The City's largest asset is its road network. The City is gradually increasing the road resurfacing amount to \$4-5 million over the next five years. In the past, the City has funded the road resurfacing totally from grant funding. In order for the City to increase to an appropriate level, from this year onwards municipal funds need to be utilised. In the fifth year it is anticipated the municipal funds will increase to in excess of \$1 million.

Q2 *Page 19 – Major Road Construction and Road Preservation Works – these collectively total around \$6 million, which is before the site works are undertaken for the depot. Could the Commissioners take this on board, as we need to put more emphasis on road resurfacing.*

A2 The Commissioners have recognised that, and over the five year Capital Works Programme more funds will be allocated.

**The following questions were submitted by Mr R de Gruchy, Sorrento:**

Q1 *Are the Commissioners aware that the Emergency Services Levy, in some cases, has increased by 67%? In some cases this is mitigated by the imposition of a maximum amount of \$175 and this has the effect of bringing it down to a 27% increase.*

Q2 *Would the Commissioners confirm that the rate of 1.47 cents is set by the State Government?*

Q3 *On page 20 of the Agenda for the Special Council meeting of 19 August 2004 the comment is made that the CPI has increased by 24% over the last six years. This may not be the place to debate this issue but my records indicate an increase in the CPI since 1998 of 18.2%. Perhaps I may be able to discuss this difference with Council officers at a separate time? Mine has gone up 17% from 1999 to 2003.*

Q4 *The answer given to my question about borrowing \$3 million refers to actions that are appropriate to the 2003/04 Budget. The answer given does not answer the question that I asked.*

Q5 *The concept of borrowing \$3 million when Reserves as at 1 July 2004 totalled over \$23 million with a projection of \$11 million on 30 June 2005 seems extremely unwise. There will be in excess of \$1 million in interest that will be wasted.*

Q6 *The comment on page 15 of Attachment 1 refers to the State Government "funding in the range of \$4.8 - 9 million" for a cultural facility seems extremely optimistic. What is the alternative course of action if these funds are not forthcoming?*

Q7 *I ask that Commissioners alter the comment on page 8 of 38 (Draft Principal Activities Plan) referring to the borrowing of \$3 million for the Craigie Leisure Centre. If Commissioners do decide to borrow funds it is for a perceived general shortfall of revenue and not specific to any one project.*

Q8 *Could further clarification be provided as to why Cmr Smith, when referring to a 50 metre pool, "believed this item should be moved to the 2006/07 year"?*

*Q9 On the last line page 2 of Appendix 9 (Page 0144) there is a reference to Appendix 1. I cannot seem to locate this Appendix 1. Is it missing?*

*Q10 On page 3 of Appendix 9 (Page 0145) there is a reference to four funding options for the Craigie Leisure Centre but I cannot locate any details of these four funding options. Can you please advise?*

A1-10 These questions will be taken on notice.

**The following questions were submitted by Mr M Caiacob, Mullaloo:**

*Q1 The City forecasts an increase of 400 homes per annum over the three year forecast. Can the City advise approximately how many new properties have been constructed in the City of Joondalup since 2000?*

*Q2 What were the two options available to Commissioners in regards to the five year financial budget shortfall of our City?*

A1-2 These questions will be taken on notice.

## **APOLOGIES AND LEAVE OF ABSENCE**

Nil.

## **DECLARATIONS OF FINANCIAL INTEREST/INTEREST THAT MAY AFFECT IMPARTIALITY**

Cmr Smith declared an interest that may affect her impartiality in all Budget items that relate to:

- Currambine, as her daughter lives in that suburb;
- Padbury, as her husband owns property in that suburb.

Cmr Clough declared an interest that may affect his impartiality in all Budget items that relate to:

- Woodvale, as he lives in that suburb;
- Kingsley, as he owns property in that suburb.

Cmr Fox declared an interest that may affect her impartiality in all Budget items that relate to the suburb of Padbury as she lives in that suburb.

## **JSC28-08/04      PRINCIPAL ACTIVITIES PLAN 2004/05 TO 2008/09 – [14528, 38432]**

**WARD - All**

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### **PURPOSE**

This report is presented for the Joint Commissioners to accept the Principal Activities Plan 2004/2005 – 2007/2008.

### **EXECUTIVE SUMMARY**

Council is required to accept a plan of principal activities each year for the next four year period. The Principal Activity Plan (PAP) lists the major projects to be undertaken by the City in 2004/2005 and the subsequent four years. That plan is to be advertised and Council is to consider any submission received prior to accepting a final plan.

The Principal Activities Plan for the years 2004/5 to 2008/09 has been prepared, advertised for comment, and submissions received are detailed in Attachment 1. The Joint Commissioners approved the draft PAP for invitation of public comment, on 2 June 2004. A total of 424 submissions were received by 16 July 2004, the end of the statutory notice period of 42 days.

Council is now required to consider those submissions, and prior to adopting the budget, accept the Plan of Principal Activities.

Submissions from the community addressed a range of issues, most significantly in relation to:

- Ocean Reef Harbour Development,
- Rate increases,
- Borrowings,
- Craigie Leisure Centre,
- Joondalup Works Depot, and
- Joondalup Performing Arts Centre – Cultural Facility.

Officers have reviewed all submissions and are of the opinion that no significant changes are required to the draft PAP 2004/05. The PAP advertised for public comment has been updated to reflect a number of minor changes as a result of submissions received from the community and changes to Council's draft budget.

*It is recommended that the Joint Commissioners:*

- 1      *Having considered the submissions received note the content of the submissions and accept the revised Principal Activities Plan for 2004/2005 – 2008/2009 as attached to this Report;*

- 2 *Thank all members of the community for their submissions on the draft Principal Activities Plan for 2004/05 – 2008/09.*

## **BACKGROUND**

The Principal Activities Plan is required to be prepared under section 5.56 of the Local Government Act, advertised for public comment and, after considering any submissions received, be accepted with or without modification. The Joint Commissioners are required to accept the Principal Activities Plan prior to adopting the annual budget.

### **Strategic Plan:**

Outcome 4: The City of Joondalup is a sustainable and accountable business.

Objective 4.1: Ensure financial viability and alignment to plan.

## **DETAILS**

The Principal Activities Plan was advertised for public comment in accordance with section 5.57 of the Local Government Act. In addition, the draft plan was made available at the City's libraries and at both Customer Service locations, and published on the City's web site. Closing date for submissions was 16 July 2004.

A total of 424 submissions were received from members of the public and are detailed in attachment 1 of this report. Of these submissions 414 relate to the Ocean Reef Harbour development and are provided on a form letter. The ten other submissions from the community addressed a range of issues including:

- Ocean Reef Harbour Development,
- Rate increases,
- Borrowings,
- Craigie Leisure Centre
- Joondalup Works Depot; and
- Joondalup Performing Arts Centre – Cultural Facility

A small number of modifications are suggested to the draft Principal Activities Plan advertised as a result of submissions received from the community, and additional information in relation to estimates and/or requests for reconsideration. Those changes include, revising the number of rateable properties from 57,041 to 57,479, incorporating the City's vision, mission, values and guiding principles in the document to show a clear link to the Strategic Plan, and altering the last paragraph on page 11 to read, 'The Principal Activities Plan provides for the transfer to reserves totalling \$3.5m over the next four years to provide for the Joondalup Regional Performing Arts Centre – Cultural Facilities'.

A summary of all community submissions received is shown as Attachment 1. Officer comments on the submissions are included in the attachment, which is recommended as the Council's formal response to the submissions. The City has acknowledged receipt of every submission in writing and will provide a detailed response to each submission over the next two weeks.

All submissions from the community are provided in their entirety as Attachment 2.

Officers have reviewed all submissions and are of the opinion that no significant modifications are required to the draft PAP 2004/05. The PAP advertised for public comment has been updated to reflect a number of minor changes as a result of submissions received from the community and changes to Council's draft budget, and is provided as Attachment three.

**Statutory Provision:**

The Local Government Act 1995 Section 5.52 requires that Council accept a Principal Activities Plan each financial year detailing the major works under consideration by Council for the next four or more financial years.

**Consultation:**

The draft PAP 2004/05 – 2008/09 was made available for public comment for 42 days (5 June 2004 to 16 July 2004), in accordance with section 5.57 of the Local Government Act. The draft plan was made available at the City's libraries and at both Customer Service locations, and published on the City's web site

**Financial Implications:**

This is the acceptance of the Principal Activities Plan, which contains the annual budget estimates.

**Strategic Implications:**

The Principal Activities Plan details the major activities proposed to be carried out in the City over the next five years and how these activities relate to the City's Strategic Plan.

While the Council is expected to carry out the principal activities contained in the Principal Activities Plan, it is not bound to adhere strictly to the contents of the Plan. Where variations occur during any particular year, disclosure must be made in either the Budget or Annual Report, or both.

**Sustainability Implications:**

The Principal Activities Plan establishes a sustainable financial plan for the future. The Plan ensures the financial sustainability of the City by providing sufficient funds to allow capital projects and new initiatives to be implemented, ensure the City's infrastructure is maintained, and ensure Council has the financial flexibility to respond to community needs now and into the future.

**COMMENT**

To ensure appropriate feedback is given to submitters, each will receive a detailed written response as previously mentioned.

The Joint Commissioners are now required to receive and consider the community submissions, and prior to adopting the budget, accept the Plan of Principal Activities.

Officers have reviewed all submissions and are of the opinion that no significant modifications are required to the draft PAP 2004/05. The PAP advertised for public comment has been updated to reflect a number of minor changes as a result of submissions received from the community and changes to Council's draft budget.

## **ATTACHMENTS**

- Attachment 1: Summary document of submissions received from the community and officer comments.  
Attachment 2: Community submissions  
Attachment 3: Draft Principal Activities Plan 2004-05 to 2008-09

## **VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION:** That the Joint Commissioners:

- 1 having considered the submissions received NOTE the content of the submissions and ACCEPT the revised Principal Activities Plan for 2004/2005 – 2008/2009 forming Attachment 3 to Report JSC27-08/04;
- 2 THANK all members of the community for their submissions on the draft Principal Activities Plan for 2004/05 – 2008/09.

## **ADDITIONAL INFORMATION**

Following the distribution of the agenda for the Special Meeting of Council to be held on 19 August 2004, an error has been detected in Attachment 2 to Agenda Item 1 – Principal Activities Plan.

Provided within Attachment 2 is a list outlining the 414 submissions received in support of the development of Ocean Reef Boat Harbour. It has been noted that the last five persons named on the listing on Page 68 were included in error, as these persons has submitted independent submissions - as shown on pages 23 – 38 of Attachment 2.

This error requires to be amended and a revised recommendation is provided below for Commissioners' consideration.

**MOVED Cmr Smith, SECONDED Cmr Anderson that the Joint Commissioners:**

**1** having considered the submissions received, NOTE the content of the submissions, subject to the deletion of the following names from Attachment 2, Page 68:

**Mr Michael Caiacob  
Mr Steve Magyar  
Ms Sue Hart  
Mr Ron de Gruchy  
Mrs Marie Macdonald**

**2** ACCEPT the revised Principal Activities Plan for 2004/2005 – 2008/2009 forming Attachment 3 to Report JSC28-08/04;

**3** THANK all members of the community for their submissions on the draft Principal Activities Plan for 2004/05 – 2008/09.

Discussion ensued, with support being given for the Principal Activities Plan.

Cmr Smith stated the submissions received had been excellent and provided a clear indication of what the community would like the City to work towards. Cmr Smith felt it was regrettable that Commissioners have not been able to do more to change the Principal Activities Plan to take the issues raised into consideration.

Cmr Anderson spoke to the Motion and encouraged members of the community to make comment during the submission period in relation to the business plans for both the purchase of the site for the proposed cultural facility and the new Works Depot. He also commended the Conservation Advisory Committee for the recommendations made in conjunction with the various Friends Groups for work to be undertaken in the community.

Cmr Paterson spoke to the Motion and supported the adoption of the Principal Activities Plan as presented this evening. He raised concerns in relation to the processes involved and the fact that the Principal Activities Plan was being adopted at the same time as the Budget and two months after the commencement of the financial year. Cmr Paterson was of the view that in accordance with best practice, the Principal Activities Plan should be presented to Council at the end of the calendar year (December) and adopted by no later than the end of March, with the Budget being brought down by the end of June.

**The Motion was Put and**

**CARRIED UNANIMOUSLY (5/0)**

*Appendices 1 – 3 refer*

*To access these attachments on electronic document, click here:* [Attach1agn190804.pdf](#)  
[Attach2agn190804.pdf](#) [Attach3agn190804.pdf](#)

## **JSC29-08/04 MINUTES OF 2004/05 BUDGET COMMITTEE MEETINGS – [66533]**

**WARD - All**

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### **PURPOSE**

Minutes of the 2004/05 Budget Committee Meetings are submitted to Council to be noted.

### **EXECUTIVE SUMMARY**

Budget Committee Meetings were held on the following dates-

- 4 May 2004 - confirmed minutes
- 11 May 2004 - confirmed minutes
- 25 & 27 May 2004 - confirmed minutes
- 14 July 2004 - confirmed minutes
- 27 July 2004 - confirmed minutes
- 5 August 2004 - unconfirmed minutes

and all matters relating to budgetary considerations were discussed and resolved.

### **DETAIL**

At the Council Meeting held on 17 February 2004 (Item CJ013-02/04 - 2004/05 Budget – High Level Review) it was resolved that Council:

- 1 ESTABLISH the 2004/05 Budget Committee to oversee the development of the Draft 2004-2005 Budget and 5 Year Financial Plan;
- 2 APPOINT the following representatives to the Budget Committee:  
  
Chairman of Commissioners John Paterson  
Commissioner Allan Drake-Brockman  
Commissioner Michael Anderson  
Commissioner Anne Fox  
Commissioner Steve Smith;
- 3 SET a quorum for the Budget Committee of 3 members;
- 4 ADOPT the following key assumptions to enable the development of the 2004/05 Budget and the 5-year financial plan;



|                           | Budget<br>Year 1 | Forecast<br>Year 2  | Forecast<br>Year 3 | Forecast<br>Year 4 |
|---------------------------|------------------|---------------------|--------------------|--------------------|
|                           | 2004/05          | 2005/06             | 2006/07            | 2007/08            |
|                           |                  | Revaluation<br>Year |                    |                    |
| Inflation                 | 2.5%             | 2.5%                | 2.75%              | 2.25%              |
| Salary and Wage Increases | 3%               | 3%                  | 3%                 | 3%                 |
| Interest Rates            | 5.25%            | 5.5%                | 5.5%               | 5.5%               |
| Total Population          | 163,580          | 167,067             | 170,048            | 173,082            |
| Growth In Properties      | 400              | 400                 | 400                | 300                |
| Rate Increases            | 4%               | 4%                  | 4%                 | 4%                 |

## COMMENT

At the Budget Committee meetings held on 25/27 May 2004 and 14 July 2004, the Committee moved the following Motions which require endorsement by Council to enable further action to be undertaken:

### **Recommendation of Budget Committee – 25/27 May 2004:**

That it be recommended that at an appropriate time, an investigation be undertaken into whether a 50 metre pool should be located at Craigie Leisure Centre or at an alternative location.

That it be recommended that the City investigates the option of hybrid vehicles for use by all officers.

### **Recommendation of Budget Committee - 14 July 2004:**

That the Budget Committee calls for a report on raising the profile of Aboriginal issues in the City of Joondalup as a significant part of the Cultural Plan.

## ATTACHMENTS

|              |                             |
|--------------|-----------------------------|
| Attachment 1 | Minutes of 4 May 2004       |
| Attachment 2 | Minutes of 11 May 2004      |
| Attachment 3 | Minutes of 25 & 27 May 2004 |
| Attachment 4 | Minutes of 14 July 2004     |
| Attachment 5 | Minutes of 27 July 2004     |
| Attachment 6 | Minutes of 5 August 2004    |

## VOTING REQUIREMENTS

Simple Majority

**MOVED Cmr Smith, SECONDED Cmr Fox that the Joint Commissioners:****1 NOTE:**

(a) **the confirmed Minutes of the Budget Committee Meetings held on:**

**4 May 2004;  
11 May 2004;  
25 & 27 May 2004;  
14 July 2004; and  
27 July 2004;**

**forming Appendices 4 to 8 to Report JSC28-08/04;**

(b) **the unconfirmed Minutes of the Budget Committee Meeting held on 5 August 2004 forming Appendix 9 to Report JSC29-08/04;**

**2 REQUEST that a report be submitted to Council as to whether a 50 metre pool should be located at Craigie Leisure Centre or at an alternative location;**

**3 REQUEST that a report be submitted to Council on the option of hybrid vehicles for use by all officers;**

**4 REQUEST that a report be submitted to Council on raising the profile of Aboriginal issues in the City of Joondalup as a significant part of the Cultural Plan.**

**The Motion was Put and**

**CARRIED UNANIMOUSLY (5/0)**

*Appendices 4 to 9 refer*

*To access these attachments on electronic document, click here: [Attach4agn190804.pdf](#)  
[Attach5agn190804.pdf](#) [Attach6agn190804.pdf](#)*

*[Attach7agn190804.pdf](#) [Attach8agn190804.pdf](#) [Attach9agn190804.pdf](#)*

**JSC30-08/04 2004/05 DRAFT BUDGET – [62548]**

**WARD - All**

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**PURPOSE**

The Budget Committee recommends the 2004/05 Budget for adoption by Council.

## EXECUTIVE SUMMARY

The 2004/05 Budget process formally commenced in February 2004 with Council adopting guidelines for the preparation of the 2004/05 Budget. The 2004/05 Budget was prepared by officers and submitted to the Executive Management Team for review prior to submission to the Budget Committee.

Council established a Budget Committee comprising all Commissioners for the purpose of preparing, reviewing and recommending the 2004/05 Budget to Council for adoption. A total of six Budget Committee meetings were held during the period May 2004 to August 2004.

At the Budget Committee Meeting held on 5 August 2004 it was recommended that Council:

1 *BY AN ABSOLUTE MAJORITY ADOPTS the Budget for the City of Joondalup for the year ending 30 June 2005, incorporating:*

1 *Budget Statements:*

- |  |                                 |
|--|---------------------------------|
| (a) 2004/05 Operating Statement by Programme           | (refer Attachment 1/grey)       |
| (b) 2004/05 Statement of Cash Flows                    | (refer Attachment 2/grey)       |
| (c) 2004/05 Rate Setting Statement                     | (refer Attachment 3/grey)       |
| (d) 2004/05 Statement of Rating Information            | (refer Attachment 4/grey)       |
| (e) Notes to and Forming Part of the Budget            | (refer Attachment 5/blue)       |
| (f) Supplementary Information:                         |                                 |
| (i) 2004/05 Capital Works Program                      | (refer Attachment 6/yellow)     |
| (ii) 2004/05 Corporate Projects                        | (refer Attachment 7/mauve)      |
| (iii) 2004/05 Proposals (New)                          | (refer Attachment 8/green)      |
| (iv) 2004/05 Carry Forward Capital Works               | (refer Attachment 9/pink)       |
| (v) 2004/05 Carry Forward Proposals                    | (refer Attachment 10/buff)      |
| (vi) 2004/05 Carry Forward Corporate Projects          | (refer Attachment 11/grey)      |
| (vii) 2004/05 Carry Forward Unspent Grants             | (refer Attachment 12/gold)      |
| (viii) Carry Forward Motor Vehicle & Plant Replacement | (refer Attachment 13/blue)      |
| (ix) Motor Vehicle and Plant Replacement Program       | (refer Attachment 14/lemon)     |
| (x) 2004/05 Reserve Account Balances                   | (refer Attachment 15/turquoise) |
| (xi) 2004/05 Schedule of Fees & Charges                | (refer Attachment 16/white)     |

2 *Rates:*

(a) *In accordance with the provisions of Sections 6.32 and 6.33 of the Local Government Act 1995 SETS the general rates in accordance with the following tables:*

(i) *General Rates – Gross Rental Value and Minimum Payment*

*In accordance with the provisions of Section 6.32 and 6.35 of the Local Government Act 1995, impose the 2004/05 Gross Rental Value Rates and Minimum Payment on each Residential, Commercial / Industrial Lot or other piece of rateable land as follows:*

| <b><u>Rating Zones – Gross Rental Value</u></b> | <i>Gross Rental Value Rates (cents in dollar)</i> | <i>Minimum Payment \$</i> |
|---|---|---------------------------|
| <i>Residential Zones – Improved</i>             | 7.0207  | 482                       |
| <i>Residential Zones - Not Improved</i>         | 7.0207  | 482                       |
| <i>Commercial Zones – Improved</i>              | 7.0207  | 482                       |
| <i>Commercial Zones - Not Improved</i>          | 7.0207  | 482                       |
| <i>Industrial Zones – Improved</i>              | 7.0207  | 482                       |
| <i>Industrial Zones - Not Improved</i>          | 7.0207  | 482                       |

- (ii) *SETS the General Rates – Unimproved Value Rates and Minimum Payment in accordance with the provisions of Section 6.32 and 6.35 of the Local Government Act 1995, impose the 2004/05 Unimproved Value Rates and Minimum Payments on each Residential and Rural Lot or other piece of rateable land as follows:*

| <b><u>Rating Zones – Unimproved Values</u></b> | <i>Unimproved Value Rates (cents in dollar)</i> | <i>Minimum Payment \$</i> |
|--|---|---------------------------|
| <i>Residential Zones</i>                       | 0.5488  | 482                       |
| <i>Rural Zones</i>                             | 0.5488  | 482                       |

- (b) *In accordance with the provisions of Section 6.32 and Section 6.37 of the Local Government Act 1995 IMPOSES a Specified Area Rate of 0.0000 cents in the dollar for the Harbour Rise Area, for the purposes of maintaining enhanced landscaping which will be applied during 2004/05, bounded by:*

- *Going north along Whitfords Avenue and following the boundaries of Whitfords Avenue where this meets lots 331-333,337-334,378, 377,403,402,376-367 and lot 9003*
- *Along the boundary of lot 9003 where it meets Angove Drive, across Mallorca Avenue and following the boundaries of lot 251 & 250 where they meet Angove Drive.*
- *Following the front boundaries of lots 250,249 409,410,247,245-240,411 Ewing Drive, following the right hand side boundary of lot 408 Marbella Drive to where it meets Ewing Drive and then across Ewing Drive up the left hand side boundary of lot 201 Marbella Drive and along the rear boundaries of lot 1 Ewing Drive and lots 200-198 Marbella Drive*
- *Along the right hand side boundary of lot 198 across Marbella Drive and continuing along the rear boundaries of lots 197-190 Algarve Way, down the right hand side boundary of lot 184 Tobago Rise, across Tobago Rise and the rear boundary of lot 1 The Corniche, continuing along the rear boundaries of lots 75-66 The Corniche and lots 142-149 The Corniche. Along the rear boundary of lot 150 The Corniche until the left hand side boundary of lot 166 Lukin Road is reached. Along the left hand side boundary of lot 166 Lukin Road, along the rear boundaries of lots 166-164 Lukin Road. Down the right hand side boundary of lot 164 Lukin Road where it meets Hepburn Ave and continue along Hepburn Ave along the rear boundaries of Leeward Park until Amalfi Drive is reached.*

- *Along Amalfi Drive on the left hand side boundary of Leeward Park and the front boundaries of lots 13-17 Amalfi Drive, across Antigua Road and along the front boundaries of lots 140-138, continuing left around the roundabout at Azzuro Crescent and left into Tenerife Boulevard. Along the front boundaries of lots 289-282 Tenerife Boulevard across Azores Way and across the front boundaries of lots 328-331*
- (c) *In accordance with the provisions of Sections 6.32 and 6.37 of the Local Government Act 1995 IMPOSES a Specified Area Rate of 0.408235 cents in the dollar for the Iluka area bounded by Shenton Avenue, Marmion Avenue, Burns Beach Road and the Foreshore Reserve for the purposes of maintaining enhanced landscaping which will be applied during 2004/05.*
- (d) *In accordance with the provisions of Section 6.32 and Section 6.37 of the Local Government Act 1995 IMPOSES a Specified Area Rate of 1.3234 cents in the dollar for the Woodvale Waters area bounded by Timberlane Drive and Yellagonga Regional Park for the purposes of maintaining enhanced landscaping which will be applied during 2004/05.*

### 3 *Emergency Services Levy*

*In accordance with the provisions of Sections 36B and 36L of the Fire and Emergency Services Legislation (Emergency Services Levy) Amendment Act 2002, IMPOSE the 2004/05 Emergency Services Levy Rates and Minimum and Maximum Payments on Residential, Vacant Land, Commercial, Industrial and Miscellaneous lots as follows:*

| ESL Category | ESL Rate (Cents per \$ GRV) | Minimum and maximum ESL CHARGES BY PROPERTY USE |                |   |                  |
|--------------|-----------------------------|---|----------------|---|------------------|
|              |                             | <i>Residential and Vacant Land</i>              |                | <i>Commercial, Industrial and Miscellaneous</i> |                  |
|              |                             | <i>Minimum</i>                                  | <i>Maximum</i> | <i>Minimum</i>                                  | <i>Maximum</i>   |
| <i>1</i>     | <i>1.47</i>                 | <i>\$30</i>                                     | <i>\$175</i>   | <i>\$30</i>                                     | <i>\$100,000</i> |

### 4 *Domestic Refuse Charges:*

*In accordance with the provisions of Division 5 of Part IV of the Health Act 1911 (as amended), IMPOSES the following domestic refuse charges for the 2004/05 financial year:*

|  |                                    |
|--|------------------------------------|
| <i>(a) Per existing unit serviced</i>                            | <i>\$128.00</i>                    |
| <i>(b) Additional Service</i>                                    | <i>\$140.80 (inclusive of GST)</i> |
| <i>(c) Collection from within the property boundary</i>          | <i>\$44.20 (inclusive of GST)</i>  |
| <i>(d) New Refuse Service - Purchase and delivery of bin</i>     | <i>\$40.60 (inclusive of GST)</i>  |
| <i>(e) Optional Recycling Cart – purchase of cart</i>            | <i>\$84.70 (inclusive of GST)</i>  |
| <i>(f) Optional Recycling Cart - sort and collection service</i> | <i>\$35.20 (inclusive of GST)</i>  |

5 *Private Swimming Pool Inspection Fees:*

*In accordance with the provisions of the Local Government (Miscellaneous Provisions) Act 1960, Section 245A (8), IMPOSES for the 2004/05 financial year, a Private Swimming Pool Inspection Fee of \$13.75 (inclusive of GST) for each property where there is located a private swimming pool.*

6 *Discount and Early Payment Incentives:*

*In accordance with the provisions of Section 6.46 of the Local Government Act 1995, OFFERS the following discount and early payment incentives for the payment of rates and charges:-*

*Full payment of all current and arrears of rates (including specified area rates, emergency services levy, domestic refuse charge, security charge and private swimming pool inspection fees (inclusive of GST) within 28 days of the issue date on the annual rate notice (24 September 2004):*

- a 2.5% discount on 2004/05 general rates only; and*
- eligibility to enter the early incentive draw for the following prizes (none of which is a cost to the ratepayers of the City).*

***Major Prizes:***

- 1 First prize: Westpac Bank donated \$3,000 cash prize (Westpac savings account)*
- 2 Second prize: Wizard Home Loans donated \$1,000 cash prize.*
- 3+4 Third and fourth prizes: 2 x \$500 shopping spree vouchers donated by Lakeside Joondalup Shopping City*
- 5 Fifth prize: Bendigo Bank donated a \$500 bank account*

*Other Prizes:*

- 6 Sunset Coast Delights Holiday Packages - donated by members of the Sunset Coast Tourism Association*

*Package 1: Hillarys Boat Harbour Resort Hotel, Hillarys Fast Ferries and Sunshiners*

*Self-contained apartment (three bedroom) accommodation for 4 people for 2 nights including parking and resort facilities. 1 x Family Pass for Whale Watching donated by Hillarys Fast Ferries. \$250 voucher towards a painting from Sunshiners Gallery. Total value \$830.*

Package 2: Seahaven Cottages, The Stables (Yanchep) and Botanic Golf  
3 nights accommodation at one of Seahaven's cottages, Seahaven or Shearwater in Yanchep or Two Rocks, a family pass for a two hour camel ride for up to 5 people and 2 x family passes to Botanic Golf. Total value \$725.

Package 3: Sorrento Beach Resort, Jetty's Restaurant and AQWA  
2 nights in a luxury spa apartment at Sorrento Beach Resort, \$100 food & beverage voucher for Jetty's Restaurant in Sorrento and 1 x family pass to AQWA. Total value \$536.

Package 4: Seashells Serviced Apartments, Scarborough and AQWA  
'Beachside Breakaway' voucher for 2 nights in a self-contained 2 bedroom superior apartment (max 4 people). 1 x family pass to AQWA. Total value \$495.

Package 5: Hillarys Fast Ferries and Botanic Golf / Leapfrogs Cafe  
A family pass to Rottneest and a family pass to watch the amazing whales. 1 x family pass for Botanic Golf and a \$100 voucher at the Leapfrogs Café. Total value \$432.

Package 6: Joondalup Resort & Coastline Tours  
'Essential Escape' for 2 people for 1 night in a Lake-view room including a buffet breakfast in Bistro 38. Two passes on one of Coastline Tours day trips – [www.coastlinetours.com.au](http://www.coastlinetours.com.au) - Total value \$381.

Package 7: Sunset Coast Bed & Breakfast & The Maze, Bullsbrook  
One night's accommodation for 4 adults with a fully cooked breakfast and champagne on arrival and a fun day out for family and friends at the Maze. Total value \$321.

- 7 Trade Winds Hotel, Fremantle – Accommodation Package valued at \$241  
Overnight accommodation in a deluxe suite, champagne cocktail and a full buffet breakfast for 2 in Trader Morgan's Restaurant. Includes car parking and late checkout.

7 Payment Options:

In accordance with the provisions of Section 6.45 of the Local Government Act 1995, OFFERS the following payment options for the payment of rates (including specified area rates), emergency services levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST):

- One Instalment

Payment in full (including all arrears) within 28 days of the issue date of the annual rate notice and be eligible for a 2.5% discount on current general rates only and eligibility to enter the rates incentive scheme for prizes (24 September 2004).

*Payment in full within 35 days of the issue date of the annual rate notice (1 October 2004).*

- *Two Instalments*

*The first instalment of 50% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, plus the total outstanding arrears payable within 35 days of date of issue of the annual rate notice (1 October 2004).*

*The second instalment of 50% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, payable 63 days after the due date of 1st instalment (3 December 2004).*

- *Four Instalments*

*The first instalment of 25% of the total current rates (including specified area rate), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, plus the total outstanding arrears payable within 35 days of date of issue of the annual rate notice (1 October 2004).*

*The second, third and fourth instalment, each of 25% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, payable as follows:-*

- *2nd instalment 63 days after due date of 1st instalment (3 December 2004)*
- *3rd instalment 63 days after due date of 2nd instalment (4 February 2005)*
- *4th instalment 63 days after due date of 3rd instalment (8 April 2005)*

## 8 *Late Payment Interest*

*In accordance with the provisions of Section 6.13 and 6.51 of the Local Government Act 1995, IMPOSES interest on all current and arrears general rates (including specified area rates), current and arrears domestic refuse charges, current and arrears of private swimming pool inspection fees (including GST) and arrears of security charges at a rate of 11.00% per annum, calculated on a simple interest basis on arrears amounts which remain unpaid and current amounts which remain unpaid after 35 days from the issue date of the original rate notice, or the due date of the instalment and continues until the instalment is paid. Excluded are deferred rates, instalment current amounts not yet due under the two or four-payment option, registered pensioner portions and current government pensioner rebate amounts. Such interest to be charged once per month on the outstanding balance on the day of calculation for the number of days.*



## 9 *Emergency Services Levy Interest Charge*

*In accordance with the provisions of Section 36S of the Fire and Emergency Services Legislation (Emergency Services Levy) Amendment Act 2002, IMPOSES interest on all current and arrears amounts of emergency services levy at a rate of 11.00% per annum, calculated on a simple interest basis on amounts which remain unpaid after 35 days from the issue date of the original rate notice, or the due date of the instalment and continues until instalment is paid. Excluded are instalment current amounts not yet due under the two of four-payment option, registered pensioner portions and current government pensioner rebate amounts. Such interest to be charged once per month on the outstanding balance on the day of calculation for the number of days.*

## 10 *Instalment and Arrangements Administration Fees & Interest Charges:*

*(a) In accordance with the provisions of Section 6.45 of the Local Government Act 1995, for the 2004/05 financial year, IMPOSES the following administration fees and interest charges for payment of rates (including specified area rates), domestic refuse charge and private swimming pool inspection fees (inclusive of GST):*

### *(i) Two Instalment Option*

*An administration fee of \$7.00 for instalment two, together with an interest charge of 5.5% per annum, calculated on a simple interest basis on:*

- 50% of the total current general rate (including specified area rates), emergency services levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated 35 days from the date of issue of the annual rate notice to 63 days after the due date of the first instalment.*

### *(ii) Four Instalment Option*

*An administration fee of \$7.00 for each instalment two, three and four, together with an interest charge of 5.5% per annum, calculated on a simple interest basis on:*

- 75% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated 35 days from the date of issue of the annual rate notice to 63 days after the due date of the first instalment;*
- 50% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated from the due date of the second instalment to the due date of the third instalment; and*

- *25% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated from the due date of the third instalment to the due date of the fourth instalment.*

*(iii) Special Payment Arrangements*

*Special monthly or fortnightly arrangements are available for those ratepayers who may be unable to pay in full or according to the instalment plans offered. An administration fee of \$24.00 is charged on each payment arrangement and penalty interest of 11.00% pa is applied (from 2 October 2004) to the outstanding balance until the account is paid in full.*

- (b) In accordance with the provisions of Section 6.49 of the Local Government Act 1995, authorises the Chief Executive Officer to enter into special payment agreements with ratepayers for the payment of rates (including specified area rates), emergency services levy, domestic refuse charge (inclusive of GST where applicable) and private swimming pool inspection fees (inclusive of GST) during the 2004/05 financial year.*

*11 Transfers From Reserves:*

- (a) Transfers from the Asset Replacement Reserve an amount of \$5,352,000 for the construction of a depot facility;*
- (b) Transfers from the Community Facilities Reserve an amount of \$115,000 for expenditures to be undertaken in relation to the Currambine Community Facility;*
- (c) Transfers from the Domestic Cart - Refuse Collection Reserve an amount of \$200,000 to be transferred to Accumulated Surplus as a contribution to the Joondalup Depot Works;*
- (d) Transfers from the Heavy Vehicles Replacement Reserve an amount of \$480,000 for the replacement of heavy vehicles;*
- (e) Transfers from the Joondalup Normalisation Agreement Reserve an amount of \$2,800,000 to the Asset Replacement Reserve for the purchase of land for the Joondalup Works Depot;*
- (f) Transfers from the Leisure Centres Capital Replacement Reserve an amount of \$9,403,297 for the upgrade of the Craigie Leisure Centre;*
- (g) Transfers from the Light Vehicles Replacement Reserve an amount of \$948,500 for the replacement of light vehicles;*
- (h) Transfers from the Mullaloo Foreshore Enhancements Reserve an amount of \$264,748 for works on the Mullaloo foreshore;*

- (i) *Transfers from the Ocean Reef Boat Launching Facility Reserve an amount of \$100,000 for works on the Ocean Reef Boat Harbour project;*
- (j) *Transfers from the Performing Arts Facility Reserve an amount of \$1,250,000 for the purchase of land and expenditure associated with the Joondalup Cultural Facility and \$561,000 to be transferred to Accumulated Surplus;*
- (k) *Transfers from the Plant Replacement Reserve an amount of \$1,028,300 for the replacement of plant;*
- (l) *Transfers from the Sorrento Beach Foreshore Enhancement Reserve an amount of \$2,247,864 for works on the Sorrento foreshore;*
- (m) *Transfers from the Specified Area Rating - Harbour Rise Reserve amounts of \$46,319 to undertake works in the Specified Area - Harbour Rise;*
- (n) *Transfers from the Specified Area Rating - Iluka Reserve amounts of \$131,578 to undertake works in the Specified Area – Iluka;*
- (o) *Transfers from the Town Planning Scheme 10 (Revoked) Reserve amounts of \$190,000 to undertake works in the Kingsley area.*

2 *adopt the revised Policy 2.4.4- Rates Charges (Attachment 17) incorporating:*

- (a) *settlement discount of 2.5%*
- (b) *late payment interest of 11.00%*
- (c) *hardship policy statement*
- (d) *instalment reference amendments relating to administration fees and interest charges*

## **DETAILS**

The City of Joondalup's 2004/05 Budget is a balanced budget and sets the foundation for the City to continue a measured and stable growth.

This Budget provides for a large capital works programme, excellent community services through the provision of cultural, leisure and library programmes and growth in the number and standard of public parks and recreation facilities.

Council has identified 8 major corporate projects shown below. Expenditures during 2004/05 against these corporate projects are estimated to be approximately \$18.8m:

- Craigie Leisure Centre Development
- Currambine Community Centre
- Joondalup Works Depot
- Joondalup Cultural Facility
- Learning City
- Mullaloo Beach Foreshore Enhancement
- Ocean Reef Boat Harbour Development
- Sorrento Beach Foreshore Enhancement

The City's capital works programme of \$14.7m includes:

- Carried forward capital works - \$3.228m
- Major road construction - \$2.995m
- Road preservation works - \$2.984m
- Traffic management programme - \$1.561m
- Major building works - \$983k

(For full details refer to the budget papers – Attachments 6 and 9)

The City will transfer the following amounts to various reserves:

- \$3,000,000 will be transferred to the Asset Replacement Reserve, (\$200,000 being an allocation of interest and \$2,800,000 being a transfer from the Normalisation Agreement Reserve);
- \$312,963 will be transferred to the Domestic Cart - Refuse Collection Reserve;
- \$172,122 will be transferred to the Heavy Vehicle Replacement Reserve, (\$122,122 being capital charges during 2004/05 and \$50,000 being an allocation of interest)
- \$2,800,000 will be transferred to the Joondalup Normalisation Reserve to account for land received from Landcorp in relation to the normalisation agreement;
- \$2,200,000 will be transferred to the Leisure Centres Capital Replacement Reserve (including \$200,000 in respect of interest);
- \$506,310 will be transferred to the Light Vehicles Replacement Reserve, (\$481,310 being capital charges during 2004/05 and \$25,000 being an allocation of interest);
- \$264,748 will be transferred to the Mullaloo Beach Foreshore Enhancement Reserve;
- \$100,000 will be transferred to the Ocean Reef Boat Launching Facility Reserve;
- \$122,294 will be transferred to the Performing Arts Facility Reserve;
- \$390,486 will be transferred to the Plant Replacement Reserve, (\$365,486 being capital charges during 2004/05 and \$25,000 being an allocation of interest);
- \$65,000 will be transferred to the Rate Revaluation Reserve;
- \$2,247,864 will be transferred to the Sorrento Beach Foreshore Enhancement Reserve; and
- \$1,192,594 will be transferred to the Strategic Asset Management Reserve.

The 2004/05 Budget supports sporting and leisure facilities through its numerous sporting grounds, parks and facilities at Warwick, Craigie, Sorrento and Ocean Ridge. A major re-development of the Craigie Leisure Centre will be undertaken during 2004/05. The current project is budgeted to cost \$10.1m.

Council will increase its rates by 4.5%. The rate increase means that since the creation of the City of Joondalup in July 1998, the consumer price index has increased by 24% and the City has increased its rates by only 15% during the same period. The difference being cost increases absorbed by the City and not passed on to ratepayers. The City's rate-in-the-\$ compares favourably to other metropolitan councils. The average residential rates (excluding refuse charge) within the City is \$674 (2003/04 \$641).

In summary, the City of Joondalup's 2004/05 Budget is a balanced budget and sets the foundation for the City to continue a measured and stable growth.

**Statutory Provision:**

The accompanying Budget for 2004/05 has been prepared in accordance with the Local Government Act (1995), the Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards.

**Strategic Implications:**

The Budget is consistent with the strategic directions espoused by Council in its Strategic Plan and in the 2004/05 to 2008/09 Principal Activities Plan.

**ATTACHMENTS**

|                         |   |
|-------------------------|---|
| Attachment 1/grey       | 2004/05 Operating Statement by Programme        |
| Attachment 2/grey       | 2004/05 Statement of Cash Flows                 |
| Attachment 3/grey       | 2004/05 Rate Setting Statement                  |
| Attachment 4/grey       | 2004/05 Statement of Rating Information         |
| Attachment 5/blue       | Notes to and Forming Part of the Budget         |
| Attachment 6/yellow     | 2004/05 Capital Works Program                   |
| Attachment 7/mauve      | 2004/05 Corporate Projects                      |
| Attachment 8/green      | 2004/05 Proposals (New)                         |
| Attachment 9/pink       | 2004/05 Carry Forward Capital Works             |
| Attachment 10/buff      | 2004/05 Carry Forward Proposals                 |
| Attachment 11/grey      | 2004/05 Carry Forward Corporate Projects        |
| Attachment 12/gold      | 2004/05 Carry Forward Unspent Grants            |
| Attachment 13/blue      | Carry Forward Motor Vehicle & Plant Replacement |
| Attachment 14/blue      | Motor Vehicle and Plant Replacement Program     |
| Attachment 15/lemon     | 2004/05 Reserve Account Balances                |
| Attachment 16/turquoise | 2004/05 Schedule of Fees & Charges              |
| Attachment 17/white     | Revised Policy 2.4.4                            |

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER'S RECOMMENDATION:** That the Joint Commissioners:

1 BY AN ABSOLUTE MAJORITY, ADOPT the Budget for the City of Joondalup for the year ending 30 June 2005, incorporating:

- 1 Budget Statements:
  - (a) 2004/05 Operating Statement by Programme (refer Attachment 1/grey)
  - (b) 2004/05 Statement of Cash Flows (refer Attachment 2/grey)
  - (c) 2004/05 Rate Setting Statement (refer Attachment 3/grey)
  - (d) 2004/05 Statement of Rating Information (refer Attachment 4/grey)
  - (e) Notes to and Forming Part of the Budget (refer Attachment 5/blue)

## (f) Supplementary Information:

- (i) 2004/05 Capital Works Program (refer Attachment 6/yellow);
- (ii) 2004/05 Corporate Projects (refer Attachment 7/mauve);
- (iii) 2004/05 Proposals (New) (refer Attachment 8/green);
- (iv) 2004/05 Carry Forward Capital Works (refer Attachment 9/pink)
- (v) 2004/05 Carry Forward Proposals (refer Attachment 10/buff)
- (vi) 2004/05 Carry Forward Corporate Projects (refer Attachment 11/grey)
- (vii) 2004/05 Carry Forward Unspent Grants (refer Attachment 12/gold)
- (viii) Carry Forward Motor Vehicle & Plant Replacement (refer Attachment 13/blue)
- (ix) Motor Vehicle and Plant Replacement Program (refer Attachment 14/lemon)
- (x) 2004/05 Reserve Account Balances (refer Attachment 15/turquoise)
- (xi) 2004/05 Schedule of Fees & Charges (refer Attachment 16/white)

## 2 Rates:

- (a) In accordance with the provisions of Sections 6.32 and 6.33 of the Local Government Act 1995 SETS the general rates in accordance with the following tables:

(i) General Rates – Gross Rental Value and Minimum Payment

In accordance with the provisions of Section 6.32 and 6.35 of the Local Government Act 1995, IMPOSE the 2004/05 Gross Rental Value Rates and Minimum Payment on each Residential, Commercial / Industrial Lot or other piece of rateable land as follows:

| <u>Rating Zones – Gross Rental Value</u> | Gross Rental Value Rates<br>(cents in dollar) | Minimum Payment \$ |
|--|---|--------------------|
| Residential Zones – Improved             | 7.0207  | 482                |
| Residential Zones - Not Improved         | 7.0207  | 482                |
| Commercial Zones – Improved              | 7.0207  | 482                |
| Commercial Zones - Not Improved          | 7.0207  | 482                |
| Industrial Zones – Improved              | 7.0207  | 482                |
| Industrial Zones - Not Improved          | 7.0207  | 482                |

- (ii) SET the General Rates – Unimproved Value Rates and Minimum Payment in accordance with the provisions of Section 6.32 and 6.35 of the Local Government Act 1995, impose the 2004/05 Unimproved Value Rates and Minimum Payments on each Residential and Rural Lot or other piece of rateable land as follows:

| <u>Rating Zones – Unimproved Values</u> | Unimproved Value Rates (cents in dollar) | Minimum Payment \$ |
|---|--|--------------------|
| Residential Zones                       | 0.5488                                   | 482                |
| Rural Zones                             | 0.5488                                   | 482                |

- (b) In accordance with the provisions of Section 6.32 and Section 6.37 of the Local Government Act 1995 IMPOSE a Specified Area Rate of 0.0000 cents in the dollar for the Harbour Rise Area, for the purposes of maintaining enhanced landscaping which will be applied during 2004/05, bounded by:
- Going north along Whitfords Avenue and following the boundaries of Whitfords Avenue where this meets lots 331-333,337-334,378,377,403,402,376-367 and lot 9003
  - Along the boundary of lot 9003 where it meets Angove Drive, across Mallorca Avenue and following the boundaries of lot 251 & 250 where they meet Angove Drive.
  - Following the front boundaries of lots 250,249 409,410,247,245-240,411 Ewing Drive, following the right hand side boundary of lot 408 Marbella Drive to where it meets Ewing Drive and then across Ewing Drive up the left hand side boundary of lot 201 Marbella Drive and along the rear boundaries of lot 1 Ewing Drive and lots 200-198 Marbella Drive
  - Along the right hand side boundary of lot 198 across Marbella Drive and continuing along the rear boundaries of lots 197-190 Algarve Way, down the right hand side boundary of lot 184 Tobago Rise, across Tobago Rise and the rear boundary of lot 1 The Corniche, continuing along the rear boundaries of lots 75-66 The Corniche and lots 142-149 The Corniche. Along the rear boundary of lot 150 The Corniche until the left hand side boundary of lot 166 Lukin Road is reached. Along the left hand side boundary of lot 166 Lukin Road, along the rear boundaries of lots 166-164 Lukin Road. Down the right hand side boundary of lot 164 Lukin Road where it meets Hepburn Ave and continue along Hepburn Ave along the rear boundaries of Leeward Park until Amalfi Drive is reached.
  - Along Amalfi Drive on the left hand side boundary of Leeward Park and the front boundaries of lots 13-17 Amalfi Drive, across Antigua Road and along the front boundaries of lots 140-138, continuing left around the roundabout at Azzuro Crescent and left into Tenerife Boulevard. Along the front boundaries of lots 289-282 Tenerife Boulevard across Azores Way and across the front boundaries of lots 328-331
- (c) In accordance with the provisions of Sections 6.32 and 6.37 of the Local Government Act 1995 IMPOSE a Specified Area Rate of 0.408235 cents in the dollar for the Iluka area bounded by Shenton Avenue, Marmion Avenue, Burns Beach Road and the Foreshore Reserve for the purposes of maintaining enhanced landscaping which will be applied during 2004/05.
- (d) In accordance with the provisions of Section 6.32 and Section 6.37 of the Local Government Act 1995 IMPOSE a Specified Area Rate of 1.3234 cents in the dollar for the Woodvale Waters area bounded by Timberlane Drive and Yellagonga Regional Park for the purposes of maintaining enhanced landscaping which will be applied during 2004/05.

### 3 Emergency Services Levy

In accordance with the provisions of Sections 36B and 36L of the Fire and Emergency Services Legislation (Emergency Services Levy) Amendment Act 2002, IMPOSE the 2004/05 Emergency Services Levy Rates and Minimum and Maximum Payments on Residential, Vacant Land, Commercial, Industrial and Miscellaneous lots as follows:

| ESL CATEGORY | ESL Rate (Cents per \$ GRV) | Minimum and maximum ESL CHARGES BY PROPERTY USE |         |  |           |
|--------------|-----------------------------|---|---------|--|-----------|
|              |                             | Residential and Vacant Land                     |         | Commercial, Industrial and Miscellaneous |           |
|              |                             | Minimum   | Maximum | Minimum                                  | Maximum   |
| 1            | 1.47                        | \$30  | \$175   | \$30                                     | \$100,000 |

### 4 Domestic Refuse Charges:

In accordance with the provisions of Division 5 of Part IV of the Health Act 1911 (as amended), IMPOSE the following domestic refuse charges for the 2004/05 financial year:

|     |   |                             |
|-----|---|-----------------------------|
| (a) | Per existing unit serviced                            | \$128.00                    |
| (b) | Additional Service                                    | \$140.80 (inclusive of GST) |
| (c) | Collection from within the property boundary          | \$44.20 (inclusive of GST)  |
| (d) | New Refuse Service - Purchase and delivery of bin     | \$40.60 (inclusive of GST)  |
| (e) | Optional Recycling Cart – purchase of cart            | \$84.70 (inclusive of GST)  |
| (f) | Optional Recycling Cart - sort and collection service | \$35.20 (inclusive of GST)  |

### 5 Private Swimming Pool Inspection Fees:

In accordance with the provisions of the Local Government (Miscellaneous Provisions) Act 1960, Section 245A (8), IMPOSE for the 2004/05 financial year, a Private Swimming Pool Inspection Fee of \$13.75 (inclusive of GST) for each property where there is located a private swimming pool.

### 6 Discount and Early Payment Incentives:

In accordance with the provisions of Section 6.46 of the Local Government Act 1995, OFFER the following discount and early payment incentives for the payment of rates and charges:

Full payment of all current and arrears of rates (including specified area rates, emergency services levy, domestic refuse charge, security charge and private swimming pool inspection fees (inclusive of GST) within 28 days of the issue date on the annual rate notice (24 September 2004):



- a 2.5% discount on 2004/05 general rates only; and
- eligibility to enter the early incentive draw for the following prizes (none of which is a cost to the ratepayers of the City).

Major Prizes:

- 1 First prize: Westpac Bank donated \$3,000 cash prize (Westpac savings account)
- 2 Second prize: Wizard Home Loans donated \$1,000 cash prize.
- 3+4 Third and fourth prizes: 2 x \$500 shopping spree vouchers donated by Lakeside Joondalup Shopping City
- 5 Fifth prize: Bendigo Bank donated a \$500 bank account

Other Prizes:

- 6 Sunset Coast Delights Holiday Packages - donated by members of the Sunset Coast Tourism Association

Package 1: Hillarys Boat Harbour Resort Hotel, Hillarys Fast Ferries and Sunshiners

Self-contained apartment (three bedroom) accommodation for 4 people for 2 nights including parking and resort facilities. 1 x Family Pass for Whale Watching donated by Hillarys Fast Ferries. \$250 voucher towards a painting from Sunshiners Gallery. Total value \$830.

Package 2: Seahaven Cottages, The Stables (Yanchep) and Botanic Golf

3 nights accommodation at one of Seahaven's cottages, Seahaven or Shearwater in Yanchep or Two Rocks, a family pass for a two hour camel ride for up to 5 people and 2 x family passes to Botanic Golf. Total value \$725.

Package 3: Sorrento Beach Resort, Jetty's Restaurant and AQWA

2 nights in a luxury spa apartment at Sorrento Beach Resort, \$100 food & beverage voucher for Jetty's Restaurant in Sorrento and 1 x family pass to AQWA. Total value \$536.

Package 4: Seashells Serviced Apartments, Scarborough and AQWA

'Beachside Breakaway' voucher for 2 nights in a self-contained 2 bedroom superior apartment (max 4 people). 1 x family pass to AQWA. Total value \$495.

Package 5: Hillarys Fast Ferries and Botanic Golf / Leapfrogs Cafe

A family pass to Rottneest and a family pass to watch the amazing whales. 1 x family pass for Botanic Golf and a \$100 voucher at the Leapfrogs Café. Total value \$432.

Package 6: Joondalup Resort & Coastline Tours

'Essential Escape' for 2 people for 1 night in a Lake-view room including a buffet breakfast in Bistro 38. Two passes on one of Coastline Tours day trips – [www.coastlinetours.com.au](http://www.coastlinetours.com.au) - Total value \$381.

Package 7: Sunset Coast Bed & Breakfast & The Maze, Bullsbrook

One night's accommodation for 4 adults with a fully cooked breakfast and champagne on arrival and a fun day out for family and friends at the Maze. Total value \$321.

7 Trade Winds Hotel, Fremantle – Accommodation Package valued at \$241

Overnight accommodation in a deluxe suite, champagne cocktail and a full buffet breakfast for 2 in Trader Morgan's Restaurant. Includes car parking and late checkout.

7 Payment Options:

In accordance with the provisions of Section 6.45 of the Local Government Act 1995, OFFER the following payment options for the payment of rates (including specified area rates), emergency services levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST):

- One Instalment

Payment in full (including all arrears) within 28 days of the issue date of the annual rate notice and be eligible for a 2.5% discount on current general rates only and eligibility to enter the rates incentive scheme for prizes (24 September 2004).

Payment in full within 35 days of the issue date of the annual rate notice (1 October 2004).

- Two Instalments

The first instalment of 50% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, plus the total outstanding arrears payable within 35 days of date of issue of the annual rate notice (1 October 2004).

The second instalment of 50% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, payable 63 days after the due date of 1st instalment (3 December 2004).

- Four Instalments

The first instalment of 25% of the total current rates (including specified area rate), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, plus the total outstanding arrears payable within 35 days of date of issue of the annual rate notice (1 October 2004).

The second, third and fourth instalment, each of 25% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, payable as follows:-

- 2nd instalment 63 days after due date of 1st instalment (3 December 2004)
- 3rd instalment 63 days after due date of 2nd instalment (4 February 2005)
- 4th instalment 63 days after due date of 3rd instalment (8 April 2005)

#### 8 Late Payment Interest

In accordance with the provisions of Section 6.13 and 6.51 of the Local Government Act 1995, IMPOSE interest on all current and arrears general rates (including specified area rates), current and arrears domestic refuse charges, current and arrears of private swimming pool inspection fees (including GST) and arrears of security charges at a rate of 11.00% per annum, calculated on a simple interest basis on arrears amounts which remain unpaid and current amounts which remain unpaid after 35 days from the issue date of the original rate notice, or the due date of the instalment and continues until the instalment is paid. Excluded are deferred rates, instalment current amounts not yet due under the two or four-payment option, registered pensioner portions and current government pensioner rebate amounts. Such interest to be charged once per month on the outstanding balance on the day of calculation for the number of days.

#### 9 Emergency Services Levy Interest Charge

In accordance with the provisions of Section 36S of the Fire and Emergency Services Legislation (Emergency Services Levy) Amendment Act 2002, IMPOSE interest on all current and arrears amounts of emergency services levy at a rate of 11.00% per annum, calculated on a simple interest basis on amounts which remain unpaid after 35 days from the issue date of the original rate notice, or the due date of the instalment and continues until instalment is paid. Excluded are instalment current amounts not yet due under the two of four-payment option, registered pensioner portions and current government pensioner rebate amounts. Such interest to be charged once per month on the outstanding balance on the day of calculation for the number of days.

#### 10 Instalment and Arrangements Administration Fees & Interest Charges:

- (a) In accordance with the provisions of Section 6.45 of the Local Government Act 1995, for the 2004/05 financial year, IMPOSES the following administration fees and interest charges for payment of rates (including specified area rates), domestic refuse charge and private swimming pool inspection fees (inclusive of GST):

- (i) Two Instalment Option

- An administration fee of \$7.00 for instalment two, together with an interest charge of 5.5% per annum, calculated on a simple interest basis on:

- 50% of the total current general rate (including specified area rates), emergency services levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated 35 days from the date of issue of the annual rate notice to 63 days after the due date of the first instalment.

(ii) Four Instalment Option

An administration fee of \$7.00 for each instalment two, three and four, together with an interest charge of 5.5% per annum, calculated on a simple interest basis on:

- 75% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated 35 days from the date of issue of the annual rate notice to 63 days after the due date of the first instalment;
- 50% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated from the due date of the second instalment to the due date of the third instalment; and
- 25% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated from the due date of the third instalment to the due date of the fourth instalment.

(iii) Special Payment Arrangements

Special monthly or fortnightly arrangements are available for those ratepayers who may be unable to pay in full or according to the instalment plans offered. An administration fee of \$24.00 is charged on each payment arrangement and penalty interest of 11.00% pa is applied (from 2 October 2004) to the outstanding balance until the account is paid in full.

- (b) In accordance with the provisions of Section 6.49 of the Local Government Act 1995, authorises the Chief Executive Officer to enter into special payment agreements with ratepayers for the payment of rates (including specified area rates), emergency services levy, domestic refuse charge (inclusive of GST where applicable) and private swimming pool inspection fees (inclusive of GST) during the 2004/05 financial year.

## 11 Transfers From Reserves:

- (a) Transfers from the Asset Replacement Reserve an amount of \$5,352,000 for the construction of a depot facility;
- (b) Transfers from the Community Facilities Reserve an amount of \$115,000 for expenditures to be undertaken in relation to the Currambine Community Facility;
- (c) Transfers from the Domestic Cart - Refuse Collection Reserve an amount of \$200,000 to be transferred to Accumulated Surplus as a contribution to the Joondalup Depot Works;
- (d) Transfers from the Heavy Vehicles Replacement Reserve an amount of \$480,000 for the replacement of heavy vehicles;
- (e) Transfers from the Joondalup Normalisation Agreement Reserve an amount of \$2,800,000 to the Asset Replacement Reserve for the purchase of land for the Joondalup Works Depot;
- (f) Transfers from the Leisure Centres Capital Replacement Reserve an amount of \$9,403,297 for the upgrade of the Craigie Leisure Centre;
- (g) Transfers from the Light Vehicles Replacement Reserve an amount of \$948,500 for the replacement of light vehicles;
- (h) Transfers from the Mullaloo Foreshore Enhancements Reserve an amount of \$264,748 for works on the Mullaloo foreshore;
- (i) Transfers from the Ocean Reef Boat Launching Facility Reserve an amount of \$100,000 for works on the Ocean Reef Boat Harbour project;
- (j) Transfers from the Performing Arts Facility Reserve an amount of \$1,250,000 for the purchase of land and expenditure associated with the Joondalup Cultural Facility and \$561,000 to be transferred to Accumulated Surplus;
- (k) Transfers from the Plant Replacement Reserve an amount of \$1,028,300 for the replacement of plant;
- (l) Transfers from the Sorrento Beach Foreshore Enhancement Reserve an amount of \$2,247,864 for works on the Sorrento foreshore;
- (m) Transfers from the Specified Area Rating - Harbour Rise Reserve amounts of \$46,319 to undertake works in the Specified Area - Harbour Rise;
- (n) Transfers from the Specified Area Rating - Iluka Reserve amounts of \$131,578 to undertake works in the Specified Area – Iluka;

- (o) Transfers from the Town Planning Scheme 10 (Revoked) Reserve amounts of \$190,000 to undertake works in the Kingsley area.
- 2 ADOPT the revised Policy 2.4.4- Rates Charges forming Attachment 17 to this Report incorporating:
- (a) settlement discount of 2.5%
  - (b) late payment interest of 11.00%
  - (c) hardship policy statement
  - (d) instalment reference amendments relating to administration fees and interest charges

### **ADDITIONAL INFORMATION**

During preparation for the Special Meeting of Council being held on Thursday 19 August 2004, Financial Services Officers detected two pages contained within the attachments to Item 3 2004/05 Draft Budget, which require substitution.

The two replacement attachments as provided on Appendices 27 and 27(a) hereto, are as follows:

| <u>Attachment</u> | <u>Title</u>                             | <u>Page Number (Stamped)</u> |
|-------------------|--|------------------------------|
| 1                 | 2004/05 Operating Statement by Programme | 0148                         |
| 3                 | 2004/05 Rate Settling Statement          | 0150                         |

The amendments affect the split of operating expenditure between programmes (for the 2004/05 Budget column only) on both attachments but do not affect any totals or sub-totals.

The required amendments were due to an omission in the cascading of costs between business units, which are subsequently allocated to programmes.

These replacement pages affected Appendices 10 and 12, and these appendices have been updated to reflect the required changes.

*Appendices 27 and 27(a) refer*

*To access this attachment on electronic document, click here: [Attach27min190804.pdf](#)  
[Attach27amin190804.pdf](#)*

**MOVED Cmr Anderson** that the Joint Commissioners:

- 1 ADOPT the Budget for the City of Joondalup for the year ending 30 June 2005, incorporating:
- 1 Budget Statements:
    - (a) 2004/05 Operating Statement by Programme (refer Attachment 1/grey)
    - (b) 2004/05 Statement of Cash Flows (refer Attachment 2/grey)
    - (c) 2004/05 Rate Setting Statement (refer Attachment 3/grey)
    - (d) 2004/05 Statement of Rating Information (refer Attachment 4/grey)

- (e) Notes to and Forming Part of the Budget (refer Attachment 5/blue)
- (f) Supplementary Information:
  - (i) 2004/05 Capital Works Program (refer Attachment 6/yellow);
  - (ii) 2004/05 Corporate Projects (refer Attachment 7/mauve);
  - (iii) 2004/05 Proposals (New) (refer Attachment 8/green);
  - (iv) 2004/05 Carry Forward Capital Works (refer Attachment 9/pink)
  - (v) 2004/05 Carry Forward Proposals (refer Attachment 10/buff)
  - (vi) 2004/05 Carry Forward Corporate Projects (refer Attachment 11/grey)
  - (vii) 2004/05 Carry Forward Unspent Grants (refer Attachment 12/gold)
  - (viii) Carry Forward Motor Vehicle & Plant Replacement (refer Attachment 13/blue)
  - (ix) Motor Vehicle and Plant Replacement Program (refer Attachment 14/lemon)
  - (x) 2004/05 Reserve Account Balances (refer Attachment 15/turquoise)
  - (xi) 2004/05 Schedule of Fees & Charges (refer Attachment 16/white)

## 2 Rates:

- (a) In accordance with the provisions of Sections 6.32 and 6.33 of the Local Government Act 1995 SETS the general rates in accordance with the following tables:
  - (i) General Rates – Gross Rental Value and Minimum Payment

In accordance with the provisions of Section 6.32 and 6.35 of the Local Government Act 1995, IMPOSE the 2004/05 Gross Rental Value Rates and Minimum Payment on each Residential, Commercial / Industrial Lot or other piece of rateable land as follows:

| <u>Rating Zones – Gross Rental Value</u> | Gross Rental Value Rates<br>(cents in dollar) | Minimum Payment \$ |
|--|---|--------------------|
| Residential Zones – Improved             | 7.0207  | 482                |
| Residential Zones - Not Improved         | 7.0207  | 482                |
| Commercial Zones – Improved              | 7.0207  | 482                |
| Commercial Zones - Not Improved          | 7.0207  | 482                |
| Industrial Zones – Improved              | 7.0207  | 482                |
| Industrial Zones - Not Improved          | 7.0207  | 482                |

- (ii) SET the General Rates – Unimproved Value Rates and Minimum Payment in accordance with the provisions of Section 6.32 and 6.35 of the Local Government Act 1995, impose the 2004/05 Unimproved Value Rates and Minimum Payments on each Residential and Rural Lot or other piece of rateable land as follows:

| <u>Rating Zones – Unimproved Values</u> | Unimproved Value Rates (cents in dollar) | Minimum Payment \$ |
|---|--|--------------------|
| Residential Zones                       | 0.5488                                   | 482                |
| Rural Zones                             | 0.5488                                   | 482                |

- (b) In accordance with the provisions of Section 6.32 and Section 6.37 of the Local Government Act 1995 IMPOSE a Specified Area Rate of 0.0000 cents in the dollar for the Harbour Rise Area, for the purposes of maintaining enhanced landscaping which will be applied during 2004/05, bounded by:
- Going north along Whitfords Avenue and following the boundaries of Whitfords Avenue where this meets lots 331-333,337-334,378,377,403,402,376-367 and lot 9003
  - Along the boundary of lot 9003 where it meets Angove Drive, across Mallorca Avenue and following the boundaries of lot 251 & 250 where they meet Angove Drive.
  - Following the front boundaries of lots 250,249 409,410,247,245-240,411 Ewing Drive, following the right hand side boundary of lot 408 Marbella Drive to where it meets Ewing Drive and then across Ewing Drive up the left hand side boundary of lot 201 Marbella Drive and along the rear boundaries of lot 1 Ewing Drive and lots 200-198 Marbella Drive
  - Along the right hand side boundary of lot 198 across Marbella Drive and continuing along the rear boundaries of lots 197-190 Algarve Way, down the right hand side boundary of lot 184 Tobago Rise, across Tobago Rise and the rear boundary of lot 1 The Corniche, continuing along the rear boundaries of lots 75-66 The Corniche and lots 142-149 The Corniche. Along the rear boundary of lot 150 The Corniche until the left hand side boundary of lot 166 Lukin Road is reached. Along the left hand side boundary of lot 166 Lukin Road, along the rear boundaries of lots 166-164 Lukin Road. Down the right hand side boundary of lot 164 Lukin Road where it meets Hepburn Ave and continue along Hepburn Ave along the rear boundaries of Leeward Park until Amalfi Drive is reached.
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- (d) In accordance with the provisions of Section 6.32 and Section 6.37 of the Local Government Act 1995 IMPOSE a Specified Area Rate of 1.3234 cents in the dollar for the Woodvale Waters area bounded by Timberlane Drive and Yellagonga Regional Park for the purposes of maintaining enhanced landscaping which will be applied during 2004/05.

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| ESL CATEGORY | ESL Rate (Cents per \$ GRV) | Minimum and maximum ESL CHARGES BY PROPERTY USE |         |  |           |
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|              |                             | Residential and Vacant Land                     |         | Commercial, Industrial and Miscellaneous |           |
|              |                             | Minimum   | Maximum | Minimum                                  | Maximum   |
| 1            | 1.47                        | \$30  | \$175   | \$30                                     | \$100,000 |

### 4 Domestic Refuse Charges:

In accordance with the provisions of Division 5 of Part IV of the Health Act 1911 (as amended), IMPOSE the following domestic refuse charges for the 2004/05 financial year:

|     |   |                             |
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| (a) | Per existing unit serviced                            | \$128.00                    |
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- a 2.5% discount on 2004/05 general rates only; and
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- 2 Second prize: Wizard Home Loans donated \$1,000 cash prize.
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'Beachside Breakaway' voucher for 2 nights in a self-contained 2 bedroom superior apartment (max 4 people). 1 x family pass to AQWA. Total value \$495.

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Package 7: Sunset Coast Bed & Breakfast & The Maze, Bullsbrook

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7 Trade Winds Hotel, Fremantle – Accommodation Package valued at \$241

Overnight accommodation in a deluxe suite, champagne cocktail and a full buffet breakfast for 2 in Trader Morgan's Restaurant. Includes car parking and late checkout.

7 Payment Options:

In accordance with the provisions of Section 6.45 of the Local Government Act 1995, OFFER the following payment options for the payment of rates (including specified area rates), emergency services levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST):

- One Instalment

Payment in full (including all arrears) within 28 days of the issue date of the annual rate notice and be eligible for a 2.5% discount on current general rates only and eligibility to enter the rates incentive scheme for prizes (24 September 2004).

Payment in full within 35 days of the issue date of the annual rate notice (1 October 2004).

- Two Instalments

The first instalment of 50% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, plus the total outstanding arrears payable within 35 days of date of issue of the annual rate notice (1 October 2004).

The second instalment of 50% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, payable 63 days after the due date of 1st instalment (3 December 2004).

- Four Instalments

The first instalment of 25% of the total current rates (including specified area rate), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, plus the total outstanding arrears payable within 35 days of date of issue of the annual rate notice (1 October 2004).

The second, third and fourth instalment, each of 25% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, payable as follows:-

- 2nd instalment 63 days after due date of 1st instalment (3 December 2004)
- 3rd instalment 63 days after due date of 2nd instalment (4 February 2005)
- 4th instalment 63 days after due date of 3rd instalment (8 April 2005)

#### 8 Late Payment Interest

In accordance with the provisions of Section 6.13 and 6.51 of the Local Government Act 1995, IMPOSE interest on all current and arrears general rates (including specified area rates), current and arrears domestic refuse charges, current and arrears of private swimming pool inspection fees (including GST) and arrears of security charges at a rate of 11.00% per annum, calculated on a simple interest basis on arrears amounts which remain unpaid and current amounts which remain unpaid after 35 days from the issue date of the original rate notice, or the due date of the instalment and continues until the instalment is paid. Excluded are deferred rates, instalment current amounts not yet due under the two or four-payment option, registered pensioner portions and current government pensioner rebate amounts. Such interest to be charged once per month on the outstanding balance on the day of calculation for the number of days.

#### 9 Emergency Services Levy Interest Charge

In accordance with the provisions of Section 36S of the Fire and Emergency Services Legislation (Emergency Services Levy) Amendment Act 2002, IMPOSE interest on all current and arrears amounts of emergency services levy at a rate of 11.00% per annum, calculated on a simple interest basis on amounts which remain unpaid after 35 days from the issue date of the original rate notice, or the due date of the instalment and continues until instalment is paid. Excluded are instalment current amounts not yet due under the two of four-payment option, registered pensioner portions and current government pensioner rebate amounts. Such interest to be charged once per month on the outstanding balance on the day of calculation for the number of days.

#### 10 Instalment and Arrangements Administration Fees & Interest Charges:

- (a) In accordance with the provisions of Section 6.45 of the Local Government Act 1995, for the 2004/05 financial year, IMPOSES the following administration fees and interest charges for payment of rates (including specified area rates), domestic refuse charge and private swimming pool inspection fees (inclusive of GST):

(i) Two Instalment Option

An administration fee of \$7.00 for instalment two, together with an interest charge of 5.5% per annum, calculated on a simple interest basis on:

- 50% of the total current general rate (including specified area rates), emergency services levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated 35 days from the date of issue of the annual rate notice to 63 days after the due date of the first instalment.

(ii) Four Instalment Option

An administration fee of \$7.00 for each instalment two, three and four, together with an interest charge of 5.5% per annum, calculated on a simple interest basis on:

- 75% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated 35 days from the date of issue of the annual rate notice to 63 days after the due date of the first instalment;
- 50% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated from the due date of the second instalment to the due date of the third instalment; and
- 25% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated from the due date of the third instalment to the due date of the fourth instalment.

(iii) Special Payment Arrangements

Special monthly or fortnightly arrangements are available for those ratepayers who may be unable to pay in full or according to the instalment plans offered. An administration fee of \$24.00 is charged on each payment arrangement and penalty interest of 11.00% pa is applied (from 2 October 2004) to the outstanding balance until the account is paid in full.

- (b) In accordance with the provisions of Section 6.49 of the Local Government Act 1995, authorises the Chief Executive Officer to enter into special payment agreements with ratepayers for the payment of rates (including specified area rates), emergency services levy, domestic refuse charge (inclusive of GST where applicable) and private swimming pool inspection fees (inclusive of GST) during the 2004/05 financial year.

## 11 Transfers From Reserves:

- (a) Transfers from the Asset Replacement Reserve an amount of \$5,352,000 for the construction of a depot facility;
- (b) Transfers from the Community Facilities Reserve an amount of \$115,000 for expenditures to be undertaken in relation to the Currambine Community Facility;
- (c) Transfers from the Domestic Cart - Refuse Collection Reserve an amount of \$200,000 to be transferred to Accumulated Surplus as a contribution to the Joondalup Depot Works;
- (d) Transfers from the Heavy Vehicles Replacement Reserve an amount of \$480,000 for the replacement of heavy vehicles;
- (e) Transfers from the Joondalup Normalisation Agreement Reserve an amount of \$2,800,000 to the Asset Replacement Reserve for the purchase of land for the Joondalup Works Depot;
- (f) Transfers from the Leisure Centres Capital Replacement Reserve an amount of \$9,403,297 for the upgrade of the Craigie Leisure Centre;
- (g) Transfers from the Light Vehicles Replacement Reserve an amount of \$948,500 for the replacement of light vehicles;
- (h) Transfers from the Mullaloo Foreshore Enhancements Reserve an amount of \$264,748 for works on the Mullaloo foreshore;
- (i) Transfers from the Ocean Reef Boat Launching Facility Reserve an amount of \$100,000 for works on the Ocean Reef Boat Harbour project;
- (j) Transfers from the Performing Arts Facility Reserve an amount of \$1,250,000 for the purchase of land and expenditure associated with the Joondalup Cultural Facility and \$561,000 to be transferred to Accumulated Surplus;
- (k) Transfers from the Plant Replacement Reserve an amount of \$1,028,300 for the replacement of plant;
- (l) Transfers from the Sorrento Beach Foreshore Enhancement Reserve an amount of \$2,247,864 for works on the Sorrento foreshore;
- (m) Transfers from the Specified Area Rating - Harbour Rise Reserve amounts of \$46,319 to undertake works in the Specified Area - Harbour Rise;
- (n) Transfers from the Specified Area Rating - Iluka Reserve amounts of \$131,578 to undertake works in the Specified Area – Iluka;

- (o) Transfers from the Town Planning Scheme 10 (Revoked) Reserve amounts of \$190,000 to undertake works in the Kingsley area.
- 2 ADOPT the revised Policy 2.4.4- Rates Charges forming Attachment 17 to this Report incorporating:
- (a) settlement discount of 2.5%
  - (b) late payment interest of 11.00%
  - (c) hardship policy statement
  - (d) instalment reference amendments relating to administration fees and interest charges

**There being no Secunder, the Motion**

**LAPSED**

**MOVED Cmr Clough, SECONDED Cmr Anderson that the Joint Commissioners:**

- 1 ADOPT the Budget for the City of Joondalup for the year ending 30 June 2005, incorporating:**

**1 Budget Statements:**

- (a) 2004/05 Operating Statement by Programme (refer Attachment 1/grey)
- (b) 2004/05 Statement of Cash Flows (refer Attachment 2/grey)
- (c) 2004/05 Rate Setting Statement (refer Attachment 3/grey)
- (d) 2004/05 Statement of Rating Information (refer Attachment 4/grey)
- (e) Notes to and Forming Part of the Budget (refer Attachment 5/blue)
- (f) Supplementary Information:
  - (i) 2004/05 Capital Works Program (refer Attachment 6/yellow);
  - (ii) 2004/05 Corporate Projects (refer Attachment 7/mauve);
  - (iii) 2004/05 Proposals (New) (refer Attachment 8/green);
  - (iv) 2004/05 Carry Forward Capital Works (refer Attachment 9/pink)
  - (v) 2004/05 Carry Forward Proposals (refer Attachment 10/buff)
  - (vi) 2004/05 Carry Forward Corporate Projects (refer Attachment 11/grey)
  - (vii) 2004/05 Carry Forward Unspent Grants (refer Attachment 12/gold)
  - (viii) Carry Forward Motor Vehicle & Plant Replacement (refer Attachment 13/blue)
  - (ix) Motor Vehicle and Plant Replacement Program (refer Attachment 14/lemon)
  - (x) 2004/05 Reserve Account Balances (refer Attachment 15/turquoise)
  - (xi) 2004/05 Schedule of Fees & Charges (refer Attachment 16/white)

**2 Rates:**

- (a) In accordance with the provisions of Sections 6.32 and 6.33 of the Local Government Act 1995 SETS the general rates in accordance with the following tables:

**(i) General Rates – Gross Rental Value and Minimum Payment**

In accordance with the provisions of Section 6.32 and 6.35 of the Local Government Act 1995, IMPOSE the 2004/05 Gross Rental Value Rates and Minimum Payment on each Residential, Commercial / Industrial Lot or other piece of rateable land as follows:

| <u>Rating Zones – Gross Rental Value</u> | Gross Rental Value Rates<br>(cents in dollar) | Minimum Payment \$ |
|--|---|--------------------|
| Residential Zones – Improved             | 7.0207  | 482                |
| Residential Zones - Not Improved         | 7.0207  | 482                |
| Commercial Zones – Improved              | 7.0207  | 482                |
| Commercial Zones - Not Improved          | 7.0207  | 482                |
| Industrial Zones – Improved              | 7.0207  | 482                |
| Industrial Zones - Not Improved          | 7.0207  | 482                |

**(ii) SET the General Rates – Unimproved Value Rates and Minimum Payment in accordance with the provisions of Section 6.32 and 6.35 of the Local Government Act 1995, impose the 2004/05 Unimproved Value Rates and Minimum Payments on each Residential and Rural Lot or other piece of rateable land as follows:**

| <u>Rating Zones – Unimproved Values</u> | Unimproved Value Rates (cents in dollar) | Minimum Payment \$ |
|---|--|--------------------|
| Residential Zones                       | 0.5488                                   | 482                |
| Rural Zones                             | 0.5488                                   | 482                |

**(b) In accordance with the provisions of Section 6.32 and Section 6.37 of the Local Government Act 1995 IMPOSE a Specified Area Rate of 0.0000 cents in the dollar for the Harbour Rise Area, for the purposes of maintaining enhanced landscaping which will be applied during 2004/05, bounded by:**

- Going north along Whitfords Avenue and following the boundaries of Whitfords Avenue where this meets lots 331-333,337-334,378,377,403,402,376-367 and lot 9003
- Along the boundary of lot 9003 where it meets Angove Drive, across Mallorca Avenue and following the boundaries of lot 251 & 250 where they meet Angove Drive.
- Following the front boundaries of lots 250,249 409,410,247,245-240,411 Ewing Drive, following the right hand side boundary of lot 408 Marbella Drive to where it meets Ewing Drive and then across Ewing Drive up the left hand side boundary of lot 201 Marbella Drive and along the rear boundaries of lot 1 Ewing Drive and lots 200-198 Marbella Drive



- Along the right hand side boundary of lot 198 across Marbella Drive and continuing along the rear boundaries of lots 197-190 Algarve Way, down the right hand side boundary of lot 184 Tobago Rise, across Tobago Rise and the rear boundary of lot 1 The Corniche, continuing along the rear boundaries of lots 75-66 The Corniche and lots 142-149 The Corniche. Along the rear boundary of lot 150 The Corniche until the left hand side boundary of lot 166 Lukin Road is reached. Along the left hand side boundary of lot 166 Lukin Road, along the rear boundaries of lots 166-164 Lukin Road. Down the right hand side boundary of lot 164 Lukin Road where it meets Hepburn Ave and continue along Hepburn Ave along the rear boundaries of Leeward Park until Amalfi Drive is reached.
  - Along Amalfi Drive on the left hand side boundary of Leeward Park and the front boundaries of lots 13-17 Amalfi Drive, across Antigua Road and along the front boundaries of lots 140-138, continuing left around the roundabout at Azzuro Crescent and left into Tenerife Boulevard. Along the front boundaries of lots 289-282 Tenerife Boulevard across Azores Way and across the front boundaries of lots 328-331
- (c) In accordance with the provisions of Sections 6.32 and 6.37 of the Local Government Act 1995 IMPOSE a Specified Area Rate of **0.408235** cents in the dollar for the Iluka area bounded by Shenton Avenue, Marmion Avenue, Burns Beach Road and the Foreshore Reserve for the purposes of maintaining enhanced landscaping which will be applied during 2004/05.
- (d) In accordance with the provisions of Section 6.32 and Section 6.37 of the Local Government Act 1995 IMPOSE a Specified Area Rate of **1.3234** cents in the dollar for the Woodvale Waters area bounded by Timberlane Drive and Yellagonga Regional Park for the purposes of maintaining enhanced landscaping which will be applied during 2004/05.

### 3 Emergency Services Levy

In accordance with the provisions of Sections 36B and 36L of the Fire and Emergency Services Legislation (Emergency Services Levy) Amendment Act 2002, IMPOSE the 2004/05 Emergency Services Levy Rates and Minimum and Maximum Payments on Residential, Vacant Land, Commercial, Industrial and Miscellaneous lots as follows:

| ESL CATEGORY | ESL Rate (Cents per \$ GRV) | Minimum and maximum ESL CHARGES BY PROPERTY USE |         |  |           |
|--------------|-----------------------------|---|---------|--|-----------|
|              |                             | Residential and Vacant Land                     |         | Commercial, Industrial and Miscellaneous |           |
|              |                             | Minimum   | Maximum | Minimum                                  | Maximum   |
| 1            | 1.47                        | \$30  | \$175   | \$30                                     | \$100,000 |

#### 4 Domestic Refuse Charges:

In accordance with the provisions of Division 5 of Part IV of the Health Act 1911 (as amended), IMPOSE the following domestic refuse charges for the 2004/05 financial year:

|   |                             |
|---|-----------------------------|
| (a) Per existing unit serviced                            | \$128.00                    |
| (b) Additional Service                                    | \$140.80 (inclusive of GST) |
| (c) Collection from within the property boundary          | \$44.20 (inclusive of GST)  |
| (d) New Refuse Service - Purchase and delivery of bin     | \$40.60 (inclusive of GST)  |
| (e) Optional Recycling Cart – purchase of cart            | \$84.70 (inclusive of GST)  |
| (f) Optional Recycling Cart - sort and collection service | \$35.20 (inclusive of GST)  |

#### 5 Private Swimming Pool Inspection Fees:

In accordance with the provisions of the Local Government (Miscellaneous Provisions) Act 1960, Section 245A (8), IMPOSE for the 2004/05 financial year, a Private Swimming Pool Inspection Fee of \$13.75 (inclusive of GST) for each property where there is located a private swimming pool.

#### 6 Discount and Early Payment Incentives:

In accordance with the provisions of Section 6.46 of the Local Government Act 1995, OFFER the following discount and early payment incentives for the payment of rates and charges:

Full payment of all current and arrears of rates (including specified area rates, emergency services levy, domestic refuse charge, security charge and private swimming pool inspection fees (inclusive of GST) within 28 days of the issue date on the annual rate notice (24 September 2004):

- a 2.5% discount on 2004/05 general rates only; and
- eligibility to enter the early incentive draw for the following prizes (none of which is a cost to the ratepayers of the City).

##### Major Prizes:

- 1 First prize: Westpac Bank donated \$3,000 cash prize (Westpac savings account)
- 2 Second prize: Wizard Home Loans donated \$1,000 cash prize.
- 3+4 Third and fourth prizes: 2 x \$500 shopping spree vouchers donated by Lakeside Joondalup Shopping City
- 5 Fifth prize: Bendigo Bank donated a \$500 bank account

**Other Prizes:**

- 6 Sunset Coast Delights Holiday Packages - donated by members of the Sunset Coast Tourism Association**

**Package 1: Hillarys Boat Harbour Resort Hotel, Hillarys Fast Ferries and Sunshiners**

Self-contained apartment (three bedroom) accommodation for 4 people for 2 nights including parking and resort facilities. 1 x Family Pass for Whale Watching donated by Hillarys Fast Ferries. \$250 voucher towards a painting from Sunshiners Gallery. Total value \$830.

**Package 2: Seahaven Cottages, The Stables (Yanchep) and Botanic Golf**

3 nights accommodation at one of Seahaven's cottages, Seahaven or Shearwater in Yanchep or Two Rocks, a family pass for a two hour camel ride for up to 5 people and 2 x family passes to Botanic Golf. Total value \$725.

**Package 3: Sorrento Beach Resort, Jetty's Restaurant and AQWA**

2 nights in a luxury spa apartment at Sorrento Beach Resort, \$100 food & beverage voucher for Jetty's Restaurant in Sorrento and 1 x family pass to AQWA. Total value \$536.

**Package 4: Seashells Serviced Apartments, Scarborough and AQWA**

'Beachside Breakaway' voucher for 2 nights in a self-contained 2 bedroom superior apartment (max 4 people). 1 x family pass to AQWA. Total value \$495.

**Package 5: Hillarys Fast Ferries and Botanic Golf / Leapfrogs Cafe**

A family pass to Rottneest and a family pass to watch the amazing whales. 1 x family pass for Botanic Golf and a \$100 voucher at the Leapfrogs Café. Total value \$432.

**Package 6: Joondalup Resort & Coastline Tours**

'Essential Escape' for 2 people for 1 night in a Lake-view room including a buffet breakfast in Bistro 38. Two passes on one of Coastline Tours day trips – [www.coastlinetours.com.au](http://www.coastlinetours.com.au) - Total value \$381.

**Package 7: Sunset Coast Bed & Breakfast & The Maze, Bullsbrook**

One night's accommodation for 4 adults with a fully cooked breakfast and champagne on arrival and a fun day out for family and friends at the Maze. Total value \$321.

- 7 Trade Winds Hotel, Fremantle – Accommodation Package valued at \$241**

Overnight accommodation in a deluxe suite, champagne cocktail and a full buffet breakfast for 2 in Trader Morgan's Restaurant. Includes car parking and late checkout.

## **7 Payment Options:**

**In accordance with the provisions of Section 6.45 of the Local Government Act 1995, OFFER the following payment options for the payment of rates (including specified area rates), emergency services levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST):**

- **One Instalment**

**Payment in full (including all arrears) within 28 days of the issue date of the annual rate notice and be eligible for a 2.5% discount on current general rates only and eligibility to enter the rates incentive scheme for prizes (24 September 2004).**

**Payment in full within 35 days of the issue date of the annual rate notice (1 October 2004).**

- **Two Instalments**

**The first instalment of 50% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, plus the total outstanding arrears payable within 35 days of date of issue of the annual rate notice (1 October 2004).**

**The second instalment of 50% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, payable 63 days after the due date of 1st instalment (3 December 2004).**

- **Four Instalments**

**The first instalment of 25% of the total current rates (including specified area rate), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, plus the total outstanding arrears payable within 35 days of date of issue of the annual rate notice (1 October 2004).**

**The second, third and fourth instalment, each of 25% of the total current rates (including specified area rates), emergency services levy, domestic refuse charge, private swimming pool inspection fees (inclusive of GST) and instalment charge, payable as follows:-**

- **2nd instalment 63 days after due date of 1st instalment (3 December 2004)**
- **3rd instalment 63 days after due date of 2nd instalment (4 February 2005)**
- **4th instalment 63 days after due date of 3rd instalment (8 April 2005)**

## 8 Late Payment Interest

In accordance with the provisions of Section 6.13 and 6.51 of the Local Government Act 1995, IMPOSE interest on all current and arrears general rates (including specified area rates), current and arrears domestic refuse charges, current and arrears of private swimming pool inspection fees (including GST) and arrears of security charges at a rate of 11.00% per annum, calculated on a simple interest basis on arrears amounts which remain unpaid and current amounts which remain unpaid after 35 days from the issue date of the original rate notice, or the due date of the instalment and continues until the instalment is paid. Excluded are deferred rates, instalment current amounts not yet due under the two or four-payment option, registered pensioner portions and current government pensioner rebate amounts. Such interest to be charged once per month on the outstanding balance on the day of calculation for the number of days.

## 9 Emergency Services Levy Interest Charge

In accordance with the provisions of Section 36S of the Fire and Emergency Services Legislation (Emergency Services Levy) Amendment Act 2002, IMPOSE interest on all current and arrears amounts of emergency services levy at a rate of 11.00% per annum, calculated on a simple interest basis on amounts which remain unpaid after 35 days from the issue date of the original rate notice, or the due date of the instalment and continues until instalment is paid. The collection of this interest shall be subject to the Hardship Policy Statement forming part of Appendix 26 to Report JSC29-08/04. Excluded are instalment current amounts not yet due under the two of four-payment option, registered pensioner portions and current government pensioner rebate amounts. Such interest to be charged once per month on the outstanding balance on the day of calculation for the number of days.

## 10 Instalment and Arrangements Administration Fees & Interest Charges:

- (a) In accordance with the provisions of Section 6.45 of the Local Government Act 1995, for the 2004/05 financial year, IMPOSES the following administration fees and interest charges for payment of rates (including specified area rates), domestic refuse charge and private swimming pool inspection fees (inclusive of GST):

### (i) Two Instalment Option

An administration fee of \$7.00 for instalment two, together with an interest charge of 5.5% per annum, calculated on a simple interest basis on:

- 50% of the total current general rate (including specified area rates), emergency services levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated 35 days from the date of issue of the annual rate notice to 63 days after the due date of the first instalment.

**(ii) Four Instalment Option**

**An administration fee of \$7.00 for each instalment two, three and four, together with an interest charge of 5.5% per annum, calculated on a simple interest basis on:**

- 75% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated 35 days from the date of issue of the annual rate notice to 63 days after the due date of the first instalment;**
- 50% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated from the due date of the second instalment to the due date of the third instalment; and**
- 25% of the total current general rate (including specified area rate), emergency service levy, domestic refuse charge and private swimming pool inspection fees (inclusive of GST) calculated from the due date of the third instalment to the due date of the fourth instalment.**

**(iii) Special Payment Arrangements**

**Special monthly or fortnightly arrangements are available for those ratepayers who may be unable to pay in full or according to the instalment plans offered. An administration fee of \$24.00 is charged on each payment arrangement and penalty interest of 11.00% pa is applied (from 2 October 2004) to the outstanding balance until the account is paid in full.**

- (b) In accordance with the provisions of Section 6.49 of the Local Government Act 1995, authorises the Chief Executive Officer to enter into special payment agreements with ratepayers for the payment of rates (including specified area rates), emergency services levy, domestic refuse charge (inclusive of GST where applicable) and private swimming pool inspection fees (inclusive of GST) during the 2004/05 financial year.**

**11 Transfers From Reserves:**

- (a) Transfers from the Asset Replacement Reserve an amount of \$5,352,000 for the construction of a depot facility;**
- (b) Transfers from the Community Facilities Reserve an amount of \$115,000 for expenditures to be undertaken in relation to the Currambine Community Facility;**

- (c) Transfers from the Domestic Cart - Refuse Collection Reserve an amount of \$200,000 to be transferred to Accumulated Surplus as a contribution to the Joondalup Depot Works;**
- (d) Transfers from the Heavy Vehicles Replacement Reserve an amount of \$480,000 for the replacement of heavy vehicles;**
- (e) Transfers from the Joondalup Normalisation Agreement Reserve an amount of \$2,800,000 to the Asset Replacement Reserve for the purchase of land for the Joondalup Works Depot;**
- (f) Transfers from the Leisure Centres Capital Replacement Reserve an amount of \$9,403,297 for the upgrade of the Craigie Leisure Centre;**
- (g) Transfers from the Light Vehicles Replacement Reserve an amount of \$948,500 for the replacement of light vehicles;**
- (h) Transfers from the Mullaloo Foreshore Enhancements Reserve an amount of \$264,748 for works on the Mullaloo foreshore;**
- (i) Transfers from the Ocean Reef Boat Launching Facility Reserve an amount of \$100,000 for works on the Ocean Reef Boat Harbour project;**
- (j) Transfers from the Performing Arts Facility Reserve an amount of \$1,250,000 for the purchase of land and expenditure associated with the Joondalup Cultural Facility and \$561,000 to be transferred to Accumulated Surplus;**
- (k) Transfers from the Plant Replacement Reserve an amount of \$1,028,300 for the replacement of plant;**
- (l) Transfers from the Sorrento Beach Foreshore Enhancement Reserve an amount of \$2,247,864 for works on the Sorrento foreshore;**
- (m) Transfers from the Specified Area Rating - Harbour Rise Reserve amounts of \$46,319 to undertake works in the Specified Area - Harbour Rise;**
- (n) Transfers from the Specified Area Rating - Iluka Reserve amounts of \$131,578 to undertake works in the Specified Area – Iluka;**
- (o) Transfers from the Town Planning Scheme 10 (Revoked) Reserve amounts of \$190,000 to undertake works in the Kingsley area.**

**2 ADOPT the revised Policy 2.4.4- Rates Charges forming Appendix 26 to Report JSC29-08/04 incorporating:**

- (a) settlement discount of 2.5%**
- (b) late payment interest of 11.00%**
- (c) hardship policy statement**
- (d) instalment reference amendments relating to administration fees and interest charges**

Discussion ensued.

**The Motion was Put and**

**CARRIED BY AN  
ABSOLUTE MAJORITY (5/0)**

*Appendices 10 to 26 refer. To access these attachments on electronic document, click here:*

|                  |  |
|------------------|--|
| Grey sheets      | <a href="#">Attach27min190804.pdf</a>  |
| Grey sheets      | <a href="#">Attach11agn190804.pdf</a>  |
| Grey sheets      | <a href="#">Attach27amin190804.pdf</a> |
| Grey sheets      | <a href="#">Attach13agn190804.pdf</a>  |
| Blue sheets      | <a href="#">Attach14agn190804.pdf</a>  |
| Yellowsheets     | <a href="#">Attach15agn190804.pdf</a>  |
| Mauve sheets     | <a href="#">Attach16agn190804.pdf</a>  |
| Green sheets     | <a href="#">Attach17agn190804.pdf</a>  |
| Pink sheets      | <a href="#">Attach18agn190804.pdf</a>  |
| Buff sheets      | <a href="#">Attach19agn190804.pdf</a>  |
| Grey sheets      | <a href="#">Attach20agn190804.pdf</a>  |
| Gold sheets      | <a href="#">Attach21agn190804.pdf</a>  |
| Blue sheets      | <a href="#">Attach22agn190804.pdf</a>  |
| Blue sheets      | <a href="#">Attach23agn190804.pdf</a>  |
| Lemon sheets     | <a href="#">Attach24agn190804.pdf</a>  |
| Turquoise sheets | <a href="#">Attach25agn190804.pdf</a>  |
| White sheet      | <a href="#">Attach26agn190804.pdf</a>  |



## **THANKS**

Cmr Paterson thanked Commissioners and the administration for their input into the budgetary processes.

## **JSC31-08/04 NOTICE OF MOTION – CMR S SMITH – REQUEST FOR A REPORT ON THE ESTABLISHMENT OF STRATEGIC FINANCIAL MANAGEMENT COMMITTEE – [13020, 62548, 55055 76514]**

In accordance with Clause 3.12 of the Standing Orders Local Law, Cmr Smith has given notice of her intention to move the following motion at the Special Meeting of Council to be held on Thursday 19 August 2004:

*“That the CEO be requested to provide a report for consideration of the Council on establishing a new committee called the "Strategic Financial Management Committee" to replace the current Budget Committee with terms of reference that include dealing with the medium to long term allocation of finances and resources for the City's operations and capital projects - primarily through the Principal Activities Plan and to provide for the Principal Activities Plan and the Budget to be dealt with as separate processes.”*

### **Reason for motion:**

In support of the Notice of Motion, Cmr Smith states that the need for the Council to become involved at a more strategic level has been discussed at recent Budget Committee meetings.

### **OFFICER'S COMMENT**

The City has a number of major projects factored into its 2004/05 – 2008/2009 Principal Activities Plan. Some of these are in the development phase and will require a strategic and sustainability focus during that period and beyond. It is considered appropriate to review the terms of reference and focus of the committee dealing with the City's finances at this point in time.

### **VOTING REQUIREMENT**

Simple Majority

**MOVED Cmr Smith, SECONDED Cmr Fox that the CEO be requested to provide a report for consideration of the Council on establishing a new committee called the "Strategic Financial Management Committee" to replace the current Budget Committee with terms of reference that include dealing with the medium to long term allocation of finances and resources for the City's operations and capital projects - primarily through the Principal Activities Plan and to provide for the Principal Activities Plan and the Budget to be dealt with as separate processes.**

Discussion ensued, with reference being made to the need for alignment between the Strategic Plan, the Principal Activities Plan and the budgetary process.

**The Motion was Put and**

**CARRIED UNANIMOUSLY (5/0)**

**CLOSE OF MEETING**

There being no further business, the Chairman declared the Meeting closed at 2010 hrs; the following Commissioners being present at that time:

CMR J PATERSON  
CMR P CLOUGH  
CMR M ANDERSON  
CMR A FOX  
CMR S SMITH