

CITY OF JOONDALUP

MINUTES OF THE **SENIORS INTERESTS ADVISORY COMMITTEE**
HELD ON WEDNESDAY 19 NOVEMBER 2003 AT 9.30AM
IN CONFERENCE ROOM 3, CIVIC CENTRE, BOAS AVENUE, JOONDALUP

1. ATTENDANCES AND APOLOGIES

Elected Members:

Cr Walker Chairperson
Cr Mike O'Brien

Officers:

Julie Eaton Coordinator Community Services
Yvette Peterson Community Development Officer

Committee Members:

Margaret March Community Representative
Audrey Poole Industry Representative – Australian Red Cross
Diane Davies White Industry Representative - Seniors Recreation Council of
WA
Robert Kinloch Deputy Industry Representative
Lucy Morris Executive Director, Community Vision Inc
Allyn Bryant Industry Representative – Association of Independent Retirees Inc
Lew Thorstensen Community Representative

Apologies:

Brian Dodds Department for Community Development
Graeme Hall Manager Community Development Services
Kevan Rowe Community Representative
Mayor Carlos

2. CONFIRMATION OF PREVIOUS MINUTES

MOVED Allyn Bryant, **SECONDED** Cr O'Brien that the minutes of the meeting held on 15 October 2003 is a true and accurate record.

CARRIED

3. REPORT FROM SENIOR EVENT WORKING GROUP

Minutes from this meeting were distributed.

Community Development Officer said that the working group was enthusiastic about holding a weeklong event. Representatives from the City of Stirling and City of Wanneroo are to be invited to the next meeting to discuss the possibilities of a regional competition. Some ideas for the event included a regional competition, have a go day, blood pressure testing, patchwork, flower arranging, lapel pins for participation and a family picnic day. The Community Development Officer will contact seniors groups within the City of Joondalup to gain their comment regarding proposed activities and events they would like to participate in. The next working group meeting is to be held on Monday 1 December 2003.

MOVED Lew Thorstensen, **SECONDED** Allyn Bryant that the minutes of the Seniors Event Working Party be received.

CARRIED

4. TERMS OF REFERENCE

The Community Development Officer circulated an amended Terms of Reference to include the addition of a representative from organisations that provide accommodation for seniors.

Discussion regarding this amendment followed with Cr Walker leaving the meeting at 10.00am to find Mayor Carlos for some clarification of the amendment.

Mayor Carlos joined the meeting at 10.10am.

Mayor Carlos explained that a representative from St Ives had expressed interest in joining the Seniors Interest Advisory Committee. He felt that the Committee required a representative from seniors' residential facilities as there are many issues that concern this group and they should have a forum to express their opinions to Council.

Cr Walker suggested that all 16 retirement villages in the City of Joondalup be contacted and a representative from this group be nominated for the Seniors Interest Advisory Committee.

MOVED Cr O'Brien, **SECONDED** Lew Thorstensen that a "representative from organisations that provide accommodation for seniors", be added to the Seniors Interest Advisory Committee Terms of Reference.

Mayor Carlos left the meeting at 10.30am.

The Community Services Coordinator put forward the suggestion of removing the deputies from the Terms of Reference and making them full representatives with voting rights. The Deputies are expected to attend all meetings for continuity however they do not have voting rights.

MOVED Allyn Bryant, **SECONDED** Margaret March that the Deputies be removed from the Terms of Reference and that the membership is increased to four instead of three, commercial, not for profit and community representatives.

There was further discussion over deputies and the group felt that if a representative was unable to attend any meeting they could appoint and send a proxy in their place.

The Community Development Officer was asked to check these changes with Council Support Services and report to Council with the changes.

5. GENERAL BUSINESS

Local Studies

Audrey Poole provided information to the Committee regarding Local Studies projects conducted by the City of Joondalup's Library and Information Services. The programme included oral history and 10 years of local studies. Photographs of Whitfords Shopping Centre and the Heathridge Blood Bank were shown. Audrey requested that organisations be encouraged to provide photographs and memorabilia to Library Services so that history can be documented. Organisations such as AQWA (formally Underwater World) and the Red Cross have participated in this programme.

Coordinator Community Services left the meeting at 11.00am

Directory for Seniors and People with a Disability

Community Development Officer announced the Directory for Seniors and People with a Disability is close to completion. Mal Washer's office was approached with regards to using their mailing list to distribute the directories however due to confidentiality issues and the Privacy Act they could not help. Alternative distribution has been arranged.

Seniors Expo

Community Development Officer reported on the evaluation of the Seniors Expo. There were mixed feelings regarding the displays. Robert Kinloch said the National Seniors had 6 new members as a result of the Expo. Many organisations felt that it was a stretch to hold the displays during Seniors Week and many organisations were undecided on the value of such a display. One participant felt that the shopping centre display was successful as it provided information to families and carers who may not access this information in a "seniors targeted event".

6. DATE OF FUTURE MEETINGS AND CLOSE

The next meeting will be held on the 18 February 2004.

Cr Walker declared the meeting closed at 11.15am.

**CITY OF JOONDALUP
SENIORS INTEREST ADVISORY COMMITTEE
TERMS OF REFERENCE**

1. DEFINITIONS

Council	Council of the City of Joondalup
Committee	Seniors Interest Advisory Committee

2. MEMBERSHIP

The committee shall consist of the following members.

1. One representative from the Department for Community Development/Office of Seniors Interests.
2. One representative from Community Vision Inc
3. Four representatives from commercial or not for profit organisations that provide services to seniors within the City.
4. Four members of the community who do not represent any particular group or organisation but whom have an interest in senior's issues.
5. One representative for organisations that provide accommodation for seniors.

3. OBJECTIVES

3.1 Oversee the strategic co-ordination of all Seniors issues across Council.

3.2 Provide advice to Council to ensure that the concerns of seniors are adequately represented in the City's planning processes and the strategic directions being developed for older people across the City.

4. MANAGEMENT

4.1 Terms of Appointment.

Appointments to the Committee shall be by nomination and Expressions of Interest will be called from members of the general community and relevant commercial or not for profit organisations to fill the respective community and service provider positions on the Committee. Members shall be appointed by Council and the membership will be reviewed annually.

4.2 Chairperson

The Chairperson shall be elected by the Committee. In the absence of the Chairperson the meeting shall appoint an Acting Chairperson for that particular meeting.

4.3 Meetings

Meetings of the Seniors Interests Advisory Committee will occur at least four times in each financial year.

4.4 Quorum

A quorum will be by simple majority.

4.5 Minutes

Minutes shall be made of all meetings. A copy of confirmed minutes shall be forwarded to the Committee Clerk. Minutes of all Committee meetings shall be forwarded to members at least seven days prior to the following meeting.

4.6 Deputations

The Committee may invite any persons or organisations to attend any meetings to discuss issues of interest.

4.7 Vacancies

If a casual vacancy is created, the Committee shall recommend the appointment of a person for the remainder of the Committee's term of office.

4.8 Powers of Council

Nothing herein contained shall restrict the powers of Council.