
Section 4.1 - Community Funding

POLICY -**OBJECTIVE**

To encourage excellence in sport and recreation activities by providing financial assistance in a fair and equitable manner for eligible young people and people with disabilities.

STATEMENT

1. An application from a young person (under 18 years) or from a person with a disability of any age, who has been selected to represent the state or nation in intrastate (outside Perth Metropolitan), interstate or overseas championships in sport or recreation activities, may be granted a donation towards the travel costs incurred in the representation.
 2. **CRITERIA FOR APPROVAL**
 - a) The applicant is an Australian citizen and resident of the City of Joondalup;
 - b) The application is made in writing and is supported by documentation from the relevant governing association;
 - c) No more than one application from any individual is approved in the financial year;
 3. **PROCEDURE FOR APPLICATION**
 - a) Complete and submit the request form;
 - b) Attach documentation from the relevant governing association.
 4. **PROCESS OF APPROVAL**
 - a) Applications are assessed on a monthly basis;
 - b) Applicants will be notified within 2 weeks of this decision;
 - c) The donation is forwarded to the relevant governing body, which will then be forwarded to the individual.
 5. **DONATION AMOUNT**

Traveling intrastate, interstate or internationally - \$100.00 per individual;
 6. A donation will not be made retrospectively.
 7. The applicant receives no personal financial gain from the donation other than to assist in the payment of fees, charges, fares and other costs, which may be relevant to the request.
 8. The applicant must be selected by a recognized sporting governing body and must represent an official Western Australia or Australian team. Donations will not be considered for persons involved in administration, training or coaching.
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Section 4.1 - Community Funding

9. In the event that an applicant has been granted a donation, and for whatever reason does not attend the competition for which the donation was provided, the applicant is required to return the donation to Council within 2 months.
10. Council will budget annually for donations to provide financial assistance to junior and disabled sport and recreation representatives.

Previous Policy No:

Amendments:

Issued:

Related Documentation: Delegated Authority Manual
Assistance to Junior and Disabled Sport and Recreation
Representatives Guidelines

**APPLICATIONS FOR ASSISTANCE TO JUNIOR AND DISABLED SPORT
AND RECREATION REPRESENTATIVES
GUIDELINES**

Objective

To encourage excellence in sport and recreation activities by providing financial assistance in a fair and equitable manner for eligible young people and people with disabilities.

Statement

1. An application from a young person (under 18 years) or from a person with a disability of any age, who has been selected to represent the state or nation in interstate or overseas championships in sport or recreation activities, may be granted a donation towards the travel costs incurred in the representation.
2. The following criteria are to be used to approve an application:
 - The applicant is an Australian citizen and resident of the City of Joondalup;
 - Must be under 18 years of age (with the exception of a person with a disability);
 - The application must be supported by documentation from the relevant governing association.
 - No more than one application from any individual is approved in a financial year;
 - A donation will not be made retrospectively.
 - The applicant receives no personal financial gain from the donation other than to assist in the payment of fees, charges, fares and the like which may be relevant to the request;
 - The applicant must represent Western Australia or Australia and donations will not be considered for persons involved in administration, training or coaching.
3. The maximum donation shall be \$100 for an international competition and \$50 for an interstate or intrastate (outside Perth metropolitan area) competition.
4. In the event that an applicant has been granted a donation, but for whatever reason does not attend the competition for which the donation was provided, the applicant is required to return the donation to Council within 2 months.
5. Council will budget annually for donations to provide financial assistance to junior and disabled sport and recreation representatives.
6. Authority to approve applications is delegated to the Manager Community Development Services provided all necessary criteria for approval of applications are met.

<p>Office Use Only</p> <p>Received:</p>
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**CITY OF JOONDALUP
JUNIOR & DISABLED SPORT & RECREATION REPRESENTATIVES DONATIONS
REQUEST FORM**

Name of Individual:

.....

Date of Birth:/...../.....

Gender: Female Male

Residential Address:.....

Parent or Guardian:

Title: (Circle) Ms/Mrs/Mr

Name:.....

Contact Address:

Phone: Fax:

Email:

About the event that you will be participating in:

Title

Time & Date:

Location & Venue:

Participation Level: State National International

About your selection to participate:

Note: Please attach a letter confirming your selection from the organisation responsible for selecting participants.

Who made the selection?
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Will you receive any payment for participating? Yes No

Who can attend?

PROJECT OR EVENT BUDGET SUMMARY	
Amount Requested from City of Joondalup:	\$ 100
Approx. amount contributed by your association/group/team:	\$
Approx. amount contributed by you/your family:	\$
Amount from other sources, (e.g. other funding, sponsorship):	\$
Total Cost for you to participate:	\$

**CITY OF JOONDALUP
JUNIOR & DISABLED SPORT & RECREATION REPRESENTATIVES DONATIONS
INFORMATION SHEET**

Who can apply for a donation?

A young person (under 18 years) or a person with a disability of any age, who has been selected by a recognized governing body to represent the state or nation in intrastate (outside Perth metropolitan area), interstate or overseas championships in sport or recreation activities.

Are there any eligibility requirements?

- The applicant is an Australian citizen and resident of the City of Joondalup;
- Must be under 18 years of age (with the exception of a person with a disability);
- The application must be supported by documentation from the relevant governing association.

Important additional information?

- No more than one application from any individual is approved in each financial year;
- A donation will not be made retrospectively;
- The applicant receives no personal financial gain from the donation other than to assist in the payment of fees, charges, fares and other costs which may be relevant to the request;
- The applicant must represent Western Australia or Australia and donations will not be considered for persons involved in administration, training or coaching;
- In the event that an applicant has been granted a donation, and for whatever reason does not attend the competition for which the donation was provided, the applicant is required to return the donation to Council within 2 months;

Donation amount?

- Traveling intrastate, interstate or internationally - \$100.00 per individual;

How can I apply for a donation from the City of Joondalup?

- Complete and submit the request form;
- Attach documentation from the relevant governing association.

How long before I hear if our request has been successful?

- Applications are assessed on a monthly basis;
- Applicants will be notified within 2 weeks of this decision;
- The donation is forwarded to the relevant governing body, which is then forwarded to the individual.

Completed applications should be submitted to the:

Recreation Development Officer, City of Joondalup, PO Box 21, Joondalup WA 6919.

For further queries about making a donation request, please contact the:

Recreation Development Officer at the City of Joondalup on 9400 4922.